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OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education
From Gary Yee, Ed.D., Acting Superintendent
 By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action *Maria Santos*
 Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date

(To be completed by Procurement)

Subject Memorandum of Agreement - Aim High - (contractor) - Summer Learning Program - 922/Family, School, and Community Partnerships Department
 (site/department)

Action Requested Approval of a Memorandum of Agreement between the Oakland Unified School District and Aim High, San Francisco, CA, to be primarily provided via the Family, School, and Community Partnerships Department for the period of July 23, 2014 through August 1, 2014.

Background
A one paragraph explanation of why the consultant's services are needed.
 OUSD's 21st Century Community Learning Center grants for elementary and middle school sites include Supplemental Funding to support summer learning programs, operated in partnership between schools and community organizations. In order to fulfill the grant requirements, OUSD is contracting with existing after school lead agency partners to provide enhanced and increased summer services at schools that will operate Title 1 funded morning academic programs. Aim High will provide an additional 3 hours of afternoon enrichment so students can participate in a full day, 6 hour program.

Discussion
One paragraph summary of the scope of work.
 Approval by the Board of Education of a Memorandum of Agreement between the District and Aim High, San Francisco, CA, for the latter to work in partnership with the regular summer school program to expand and enhance summer enrichment and support services for students; work collaboratively with the summer school to provide afternoon enrichment, physical activity, and support services, enabling students to participate in a full 6-hour, daily summer learning program at Urban Promise Academy for the period of July 23, 2014 through August 1, 2014, at no cost to the District.

Recommendation Approval of a Memorandum of Agreement between Oakland Unified School District and Aim High. Contractual services to be provided by the Family, School, and Community Partnerships Department for the period of July 23, 2014 through August 1, 2014.

Fiscal Impact Funding resource name (please spell out): No Fiscal Impact

Attachments Memorandum of Agreement
 Certificate of Insurance

**MEMORANDUM OF AGREEMENT BETWEEN A NON-PROFIT ORGANIZATION
AND OAKLAND UNIFIED SCHOOL DISTRICT**

I. Parties

The purpose of this Memorandum of Understanding (“MOU”) is to establish a relationship between Oakland Unified School District (“OUSD”) and Aim High [CONTRACTOR—name of your organization].

WHEREAS, the CONTRACTOR’s services or program described in this MOU will be provided at no cost to OUSD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said services/program on school(s), site(s) (“Schools”) selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Urban Promise Academy

III. CONTRACTOR Responsibilities/Scope of Services

- A. Provide a description of the services that your program will be providing OUSD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides.

Aim High/Oakland will provide a free, five-week academic summer enrichment program to approximately 1700 low-income middle school youth at 15 Bay Area campuses. Specifically at Westlake Middle School we aim to serve approximately 110- 120 students. Our small classes include 80 hours of academic instruction, afternoon electives, our teen development/college & career awareness class (Issues & Choices) and an environmental education week at Redwood Regional Park. Once admitted, we guarantee students re-enrollment each summer, for up to four consecutive summers.

2. The relevant experience of the CONTRACTOR personnel that will be providing the services:

On average, teaching staff return to the program for 2 to 3 years, which allows many close and caring relationships to form between Aim High teachers and students. A key component of our model includes professional development, job training, mentorship and collaboration among teachers.

This will be our 29th summer in operation. We will hire 400 summer staff to run these programs under the supervision of the year-round central office staff.

3. Please check **all** of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- Create accountability for quality
- Help create full service community schools in OUSD
- Increase, raise graduation rates

- B. Ensure that all CONTRACTOR personnel, including subcontractors, will comply with any policy and systems in place at OUSD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these School(s).
2. **Anti-Discrimination**—It is the policy of OUSD that in connection with CONTRACTOR's services in this MOU there shall be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age. Therefore, the CONTRACTOR agrees to comply with applicable Federal and California laws.
3. **Conflict of Interest**—CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any OUSD employee

to perform the services in this MOU, and affirms that to the best of its knowledge no such conflict presently exists. CONTRACTOR agrees to alert OUSD in writing if and when a potential conflict does arise.

4. **Family Education Rights and Privacy Act**—CONTRACTOR shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
- C. **Required Documents**—Ensure that all CONTRACTOR personnel who will be on OUSD premises have been: (a) fingerprinted; (b) submitted to a criminal background check via Livescan or a similar service as required by the Education Code, and (c) taken a tuberculosis test. Please see **Section IV** for the relevant documentation that is required.
- D. **Insurance**—Provide evidence of general liability insurance that names OUSD as an additional insured, for operation students, volunteers, and personnel at location where CONTRACTOR provides programs/services with at least \$1M in coverage, and furnish certificate of said insurance to OUSD.

OR

1. **Waiver**—CONTRACTOR is not required to maintain insurance under this agreement if the Risk Management Officer signs a waiver of insurance. You may contact the Risk Management Officer at 510.879.1612. Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- E. **Communication**—Communicate with School(s) and OUSD staff, both formally and informally, to ensure, to the best of the program's ability, that the CONTRACTOR'S services are aligned with the School(s) and OUSD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or OUSD staff, provide reasonable data and information to students participating in the CONTRACTOR's program.
- F. **Confidentiality**—CONTRACTOR shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of OUSD. CONTRACTOR will comply with FERPA, and will be allowed to use the data received to solicit funding to continue to expand its services/program, so long as there is no information from which the identity of any student in the CONTRACTOR's program as a participant could be made.

IV. Required Documents

CONTRACTOR CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Contractor (Individual):

- Completion of Pre-Consultant Screening Process—Attach a letter from Human Resources showing completion of Pre-Consultant Screening for this current fiscal year. This process will include a check of all of the following:
 - Fingerprinting—Attach documentation
 - Criminal Background Check—Attach documentation
 - Tuberculosis Clearance—Documentation from health care provider showing negative TB status within the last four years.

Contractor (Agency):

- Or, attach a letter from Agency/Community-Based Organization/Non-Profit Organization on agency letterhead verifying all employees have been Fingerprinted/Criminal Background Checked and have TB clearance for this current fiscal year and signed by authorized personnel.

B. Contractor:

- Insurance—see Section **III(D)** for specifications. Please attach documentation of either proof of insurance, or a waiver signed by the Risk Management Officer.

V. **Responsibilities of Oakland Unified School District**

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the CONTRACTOR.
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that CONTRACTOR has reasonable access to student assessment and evaluation data necessary to inform instruction and periodically review student progress and to provide the study.
 - 1. For the purpose of cohort determination, for instructional purposes, or for academic research purposes, at the sole discretion of OUSD, provide CONTRACTOR access to student assessment data for all students at School(s) including, but not limited to, California Standards Test (CST) scores and site-based assessments. Students identified may be protected by the use of ID numbers.
 - 2. Provide CONTRACTOR with any other student information reasonably necessary to provide its services consistent with the CONTRACTOR's

program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for July 23rd 2014 – August 1st 2014

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 day written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THEREOF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: [Signature] Dated: 4/23/14 (MM/DD/YYYY)
Sponsoring Department or Site Principal

By: [Signature] Dated: 4/23/14 (MM/DD/YYYY)
Suzy Garren (Print Name)
Am High (CONTRACTOR)

Approved as to form and procedure
By: [Signature] Dated: 5/29/14 (MM/DD/YYYY)
Jacqueline Minor, General Counsel
Oakland Unified School District

[Signature] 6/12/14
David Kakishiba
President, Board of Education

[Signature] 6/12/14
Gary Yee, Ed.D.
Secretary, Board of Education

MEMORANDUM OF AGREEMENT BETWEEN A NON-PROFIT ORGANIZATION AND SPECIFIC SCHOOL SITE

I. Parties

The purpose of this Memorandum of Understanding (“MOU”) is to establish a relationship between Urban Promise Academy (SCHOOL) and Aim High [CONTRACTOR—name of your organization].

WHEREAS, the CONTRACTOR’s services or program described in this MOU will be provided at no cost to the SCHOOL, the students, or the parents; and BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said services/program to SCHOOL.

II. Contractor’s Services

Directions: Please check **all** of the expectations or goals below that are in agreement with your program’s services. This list is similar to the one you filled out on page 2 of the MOU with OUSD; however, this one is for the school site’s information. **You must fill out both.**

- Ensure a high quality instructional core
- Develop student’s social health/skills
- Develop student’s emotional health
- Develop student’s physical health
- Develop student’s cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- Create accountability for quality
- Help create full service community schools in OUSD
- Increase, raise graduation rates

III. Time Commitment/Schedule

Directions: Please attach a schedule that details the amount of time you will be at the school site and when. The schedule should detail the number of hours per day, number of days per week, number of weeks per month and so on, that you will be providing your services at the school. Both parties must agree to this schedule.

Summer 2014 Schedule:

6/23/14 – 6/27/14 Monday - Friday

Daily Building Access for faculty training 7:30am – 4:00pm

6/30/14 – 8/1/14 Monday - Friday

Daily Building Access 7:30am – 4:00pm

Daily Programming with Students 8:00am – 3:15pm (7.25 hours)

Wednesdays: 7/2, 7/9, 7/16, 7/23, 7/30

Building Access 7:30am – 5:45pm

6/26/14 Thursday

Building Access 7:30am – 8:30pm

Family Event 6:00pm – 8:00pm (2 hours)

7/4/14 Friday

No School, building not in use

7/17/14 Thursday

Building Access 7:30am – 8:30pm

Family Event 6:00pm – 8:00pm (2 hours)

8/1/14 Friday

Building Access 7:30am – 7:30pm

Building close out by program

IV. Space

Check off all of the rooms or space at school that CONTRACTOR's will use to provide services at this school:

- Kitchen
- Cafeteria (without access to Kitchen equipment and facilities)
- Gym
- Classroom(s): 13 classrooms:
- _____
- Office(s)/Conference Room: (please list how many and which ones)
- Yard/Outdoor Play area
- Other: Computer lab

V. Communication

Please identify a contact person for CONTRACTOR:

Name	Suzy Garren, Regional Manager East Bay
Address	2030 Harrison St., San Francisco, CA 94110
Phone Number	415-577-0888
E-mail	sgarren@aimhigh.org

Please identify a contact person for the School site:

Name	Jill Johnson, Site Co-Director
Address	2030 Harrison St., San Francisco, CA 94110
Phone Number	310-748-5794
E-mail	upa@aimhigh.org

IN WITNESS THEREOF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By:  Dated: 4/23/14 (MM/DD/YYYY)
 Site Principal or Contact Person

By:  Dated: 4/23/14 (MM/DD/YYYY)

CONTRACTOR



April 1, 2014

To Oakland Unified School District,

This letter is to confirm that all Aim High employees working at Westlake Middle School and Urban Promise Academy during the Aim High program dates of June 23, 2014 to August 1, 2014 have been Fingerprinted/Criminal Background Checked and have TB clearance for this current fiscal year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Reno', with a long horizontal flourish extending to the right.

Matt Reno, Director of Operations
Aim High

Organization Description

Aim High provides a critical service to low-income students by offering a free, enriching, and safe summer learning program. Our experiential curriculum blends academics with self-discovery and personal foundation-building. This kind of environment feels different than “regular” school. Consequently, Aim High is able to foster students’ love of learning and empower them to believe they can accomplish great things.

Since our founding by two teachers in 1986, Aim High has worked with low-income youth in grades six through nine who are statistically at risk for the “summer slide.” With 1,600 students slated to come through our doors this June, Aim High is now the largest academic summer program in the Bay Area. Our 15 sites are located in San Francisco (seven sites), Oakland (three sites), Redwood City, East Palo Alto, Marin City, San Rafael, and Tahoe/Truckee. This year marks the inaugural summer of our newest campus, located at the Lighthouse Community Charter School near the Oakland airport.

Aim High students are strengthening their academic skills, habits, and confidence. And they are returning year after year: 75% of our 2013 students were completing their 2nd, 3rd, or 4th year with us, and 35% of our teaching staff were Aim High alumni. One such Aim High alumni is Lucia Gonzalez. After graduating from Aim High/East Palo Alto, Lucia returned to work as an Aim High teaching assistant. She recently said—



Through Aim High, I learned that I mattered, that my voice had significance and that I was capable of developing the characteristics and skills needed to be a leader. I also learned about the importance of giving back to my community, that is why I have now joined the Aim High staff. More than anything, I wish to give back to the Aim High community all that it gave to me as a child.

Lucia is currently a senior at East Palo Alto Academy. She is hoping to attend Brown University next year, where she plans to major in education and pursue a minor in ethnic studies.

[RM Low, gen op, 2/26/14]

History

Aim High was created in 1986 by two teachers who recognized the significant impact summer learning opportunities could have on the lives of middle school youth. Aim High began with one cohort of 48 students and a \$25,000 grant from the San Francisco Foundation. Today, the organization is the largest provider of summer learning opportunities in the Bay Area, serving nearly 1,500 middle school youth in five regions with a budget of \$3.2 million.

In addition, Aim High has become a pipeline for developing young teachers by giving them an opportunity for hands-on experience while working with master teachers. [from Gilmore 9/11/13: Over the past two decades, Aim High also has become a pipeline for developing young teachers by giving them the opportunity to teach while being mentored by master teachers.] Many of Aim



college years, often working alongside the very teachers who inspired them while they were students in the program.

Our awards include the San Francisco Foundation's 2012 Community Leadership Award and the 2008 Excellence in Summer Learning Award from Johns Hopkins University, which called Aim High "one of the nation's best summer programs." We also earned the highly competitive Bank of America Neighborhood Builders Award in 2006. Recognized nationally for our model, in 2010, Aim High was ranked among the Bay Area's Top 10 education nonprofits, according to secondary education experts assembled by Philanthropedia. Most recently, the National Partnership for Educational Access awarded Aim High the 2013 Excellence in Collaboration Award for our "demonstrated successful and positive results in forming, cultivating and implementing a collaboration that serves to increase the educational opportunities for underrepresented students."

Mission/Vision

Our mission is to inspire a life-long love of learning and instill a sense of community, opportunity, and respect so that students are prepared for success in school and life. Our vision is to provide all middle school youth from low-income and underserved Bay Area communities with transformational summer learning experiences. This ensures they are more motivated when they return to middle school during the academic year, and makes them more likely to smoothly transition to high school and have the skills and knowledge necessary for success in college and careers. Aim High is changing lives by giving students a strong academic foundation, creating a vibrant community of support, and inspiring them to pursue a college degree.

Uniqueness

Program In General

With 1,450 students participating in 2013 and closer to 1600+ in 2014, Aim High is now the largest summer academic program in the Bay Area. Our program is unique for the following reasons:

- Aim High is committed to serving high-need, under-served communities. Whenever possible, we locate our campus in the community we target.
- Aim High teachers reflect the diversity of our students: More than 65% of our teachers are people of color, 50% are bilingual, and 35% are graduates of Aim High.
- Aim High is committed to serving our students for multiple years. Once established, our campuses offer programs for three or four consecutive years.



Organization Overview

- Aim High classes have a 1:8 teacher-to-student ratio, which allows our students to develop personal and caring relationships with faculty. This is significantly smaller than the California average of 1:24—the highest in the nation.¹
- Aim High is committed to training future education leaders. Our intensive training and team teaching model gives young adults, including many Aim High alumni, the opportunity to gain hands-on teaching experience.
- Aim High’s academic classes are creative, rigorous and hands-on. Project-based learning helps youth develop a strong commitment to their own education and an excitement for investigation.
- Aim High’s enrichment classes weave together arts exploration, studies in culture and diversity, community service, and leadership skill development. Aim High youth learn how to choose positive activities that further their personal dreams and stretch their capacities.
- Aim High students participate in an adolescent development course, called Issues & Choices, a curriculum and approach unique to our program. Students meet in small groups daily to build life skills including problem solving, time management, peer conflict resolution and study habits. Through our College & Career Awareness curriculum, they also participate in structured activities that foster long-term planning for their future: high school, college and career.
- Aim High’s ninth graders spend a week at our Environmental Home for a unique science rotation that includes habitat restoration, hiking, reflection and an overnight stay under the stars. The experience is a transformative one for urban, low-income youth, many of whom have not ventured beyond their neighborhoods, let alone into the woods.
- Every interaction with youth is aligned with Aim High’s core values: Community, Opportunity, Respect and High Expectations.

[from Vail 9/9/13]

¹ National Center for Education Statistics, 2011.

**TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT DISCLOSURE
ENDORSEMENT**

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2007. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers compensation losses caused by Acts of Terrorism, including workers compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state laws, rules, or regulations.

Definitions

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act. If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

"Act" means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2007.

"Act of Terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States as meeting all of the following requirements:

- a. The act is an act of terrorism.
- b. The act is violent or dangerous to human life, property or infrastructure.
- c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.
- d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

"Insured Loss" means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war, in the case of workers compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

"Insurer Deductible" means, for the period beginning on January 1, 2008, and ending on December 31, 2014, an amount equal to 20% of our direct earned premiums, over the calendar year immediately preceding the applicable Program Year.

"Program Year" refers to each calendar year between January 1, 2008 and December 31, 2014, as applicable.

Limitation of Liability

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed \$100,000,000,000 in a Program Year and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds \$100,000,000,000; and for aggregate Insured Losses up to \$100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of the Treasury.

Policyholder Disclosure Notice

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses exceed \$100,000,000 in a Program Year, the United States Government would pay 85% of our Insured Losses that exceed our Insurer Deductible.
2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed \$100,000,000,000.
3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium
CA	\$0.03	\$600

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

Republic Indemnity Company of America

Company No. 19739

Insured: **AIM HIGH FOR HIGH SCHOOL**

Policy Number: **138510-16**

Endorsement Number: **1**

Endorsement Effective: **June 1, 2013**

Printed on: 05/22/2013

Form no. WC000422A 09/08

Republic Indemnity

Republic Indemnity Company of America

Company No: 19739

WCC00001A

WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY POLICY INFORMATION PAGE

Policy Number: 138510-16
Renewal of Policy Number: 138510-15

Producer:
SWEET & BAKER

1. Name and mailing address of the Insured:

AIM HIGH FOR HIGH SCHOOL FEIN: 94-3296338
ATTE: ALEC LEE
PO BOX 410715
SAN FRANCISCO CA 94141-0715

Other workplaces not shown above:

2030 HARRISON ST, SAN FRANCISCO, CA 94124

Insured is: Corporation

2. The policy period is from June 01, 2013 To June 01, 2014 12:01 a.m. standard time at the insured's mailing address.

3. A. Workers' Compensation Insurance: Part One of the policy applies to the Workers' Compensation Law of the states listed here:

CA

B. Employers' Liability Insurance: Part Two of the policy applies to work in each state listed in item 3A. The limits of our liability under Part Two are:

Bodily Injury by Accident	\$1,000,000	each accident
Bodily Injury by Disease	\$1,000,000	each employee
Bodily Injury by Disease	\$1,000,000	policy limit

C. Other States Insurance: Part Three applies to the states, if any, listed here:

None

D. This policy includes these endorsements and schedules:

1. WCC00422A, 2. WC203, 3. WC300C, 4. WC040360A, 5. WC320, 6. WC701, 7. WC040601A, 8. WC040422

4. The premium for this policy will be determined by our Manual of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Code No.	Classification	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
9740	See extension of information page (WC012)			\$21,407
	Terrorism			\$600
	C/A Surcharge (CIGA Surcharge) 2.00000000% DIR User Funded Assessments			\$440 \$623
Deposit Premium	\$2,548 + Assessment	\$1,063 = Total	\$3,711	Minimum Premium
				\$1,000
				Total Estimated Annual Premium
				\$22,007
If indicated, interim adjustments of premium shall be made: Monthly			Non-participating	

Code Number: 0004009000

12A

Countersigned by:

Melinda A. Keeger

Producing Office: San Francisco-12

Date: May 22, 2013

Form No. WC011

10/93

DIRECT BILL



CERTIFICATE OF LIABILITY INSURANCE

OP ID: SH

DATE (MM/DD/YYYY)

05/21/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sweet & Baker Ins. Brokers Inc 44 Second Street San Francisco, CA 94105-3440 Bill Ryan (415) 512-2106	Phone: 415-512-2100 Fax: 415-512-1115	CONTACT NAME: Sheila Moore PHONE (A/C, No, Ext): 415-512-2117 FAX (A/C, No): 415-512-1115 E-MAIL ADDRESS: smoores@sweetandbaker.com PRODUCER CUSTOMER ID #: AIMHI-1
	INSURED Aim High for High School Attn: Alec Lee P O Box 410715 San Francisco, CA 94141-0715	
		INSURER(S) AFFORDING COVERAGE
		INSURER A: Nonprofits' Insurance Alliance
		INSURER B: Republic Indemnity
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Improper Sexual Contact GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		2013-06799	06/01/2013	06/01/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10000	X		2013-06799UMB	06/01/2013	06/01/2014	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y <input type="checkbox"/> N		N/A	138510-16	06/01/2013	06/01/2014	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Employee Dishonest			CWB00009241206799	06/01/2013	06/01/2014	100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate Holder is named Additional Insured as respects work performed by the Named Insured. Evidence of Workers Compensation.
 *10 days notice for non-payment of premium

COPY

CERTIFICATE HOLDER**CANCELLATION**

OAKL001 Oakland Unified School Distric 1025 Second Avenue OakaInd, CA 94606	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Sheila Moore</i> Sheila Moore 415-512-2117
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