

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measures N and H – College & Career Readiness Commission

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Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, High School Network Superintendent

Board Meeting Date

Subject Budget Modification Form
Services For: Oakland High School 304

**Action Requested and
Recommendation**

For Adoption by the Measures N and H Commission, of a 2022-2023 Education Improvement Plan/Budget modification for Oakland High School reducing \$6,000.00 Consultant Contract with the Oakland Public Ed Fund to facilitate and pay-out the Exploring College, Career and Community Options (ECCCO) 2024 Summer Internship stipends for the VAAMP pathway students, through June 30, 2024 by \$595.00 to \$5,405.00, and creating a new expenditure of \$595.00 Consultant Contract with Civic Productions, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School wants to reduce \$6,000.00 Consultant Contract with the Oakland Public Ed Fund to facilitate and pay-out the Exploring College, Career and Community Options (ECCCO) 2024 Summer Internship stipends for the VAAMP pathway students, through June 30, 2024 by \$595.00 to \$5,405.00, and create a new expenditure of \$595.00 Consultant Contract with Civic Productions.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N
Measure H

Attachments

- Budget Modification Form - Oakland High School



2023-24 Measures N & H Budget Modification Form OUSD Schools



Date:	2/07/2024	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway(s): (required for multiple use of programs)	VAAMP	Requested By:	Robert Smith

Step 1:

a. Add the Original Approved Strategic Action from the Measure N/H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2022-23 Carryover Plan	27	\$6,000.00	<p>Consultant Contract with the Oakland Public Ed Fund to facilitate and pay-out the Exploring College, Career, and Community Options (ECCCO) 2024 Summer Internship stipends for the VAAMP pathway students, through June 30, 2024.</p> <p>Summer internship for Visual Arts Academy Magnet Program students through the ECCCO program to guide and prepare our students for success in college, career, and their communities. ECCCO offers hands-on activities and is specifically designed to help all students, regardless of background, build the necessary skills and networks for a successful transition beyond high school. This expenditure aligns with our pathway goal to increase the amount of students in internships and overall exposing them to more work-based learning opportunities to prepare them for college and career.</p> <p>The \$6,000 will cover stipends for up to 10 students. (Admin Fees Included)</p>	\$595.00

b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

There will be no impact by moving these funds. The original strategic action is still happening but will not use all of \$6,000 to pay for it.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	304	3040	3909	0101	99999

d. Total amount being transferred: \$ 595.00

- ☒ Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N/H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks. <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2022-23 Carryover Plan Modification	N/A	N/A	Consultant Contract with Civic Productions to continue their work with leading students through visual arts projects, including, but not limited to the summer ECCCO program. Civic Productions is the liaison between VAAMP and many other community art exhibition events. They secure venues, coordinate with other event planners, and help with communication about the events. Specifically for the Autumn Lights Festival event, they walk through the design of the art piece with the teacher team to determine feasibility, materials needed, etc. then they support on the day of the installation by working with students while they are creating the components of the art work. Civic Productions is our community partner and is a necessary link between our school site and the Oakland Community. By reallocating these funds, students will be able to connect with local businesses and Oakland institutions to display their artwork. Some of these pieces will be put on permanent display, and others will be rotating installations, giving many students a public audience for their work throughout the year.	\$595.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	304	3040	3909	0101	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Tiffany Jordan
Name: Tiffany Jordan
Teacher Leader/Pathway Director
Signature

3/8/24
Date

Pamela Moy
Name: Pamela Moy
Principal Signature Required

2/8/2024
Date

FOR MEASURE N/H STAFF USE ONLY

Date BMF Received: 2/22/24

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: 

Date: 2/22/2024

H.S. Network Superintendent, Approval Signature: 

Date: 2/23/24