

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –
College & Career Readiness Commission**

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File ID Number	24-0750
Introduction Date	4/24/2024
Enactment Number	
Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, High School Network Superintendent

Board Meeting Date

Subject Budget Modification Form
Services For: Fremont High School

**Action Requested and
Recommendation**

Adoption by the Measures N and H Commission of a 2022-2023 Education Improvement Plan/Budget modification for Fremont High School reducing \$34,500 Consultant Contracts: Contract Bay Area Community Resources (BACR) to process and pay-out the Student Internship Stipends for participating in the Work-Based Learning (WBL) career preparation and training experiences, through June 30, 2024 by \$34,500.00 to \$0, and creating a new expenditure in the amount of \$34,500.00 Consultant Contracts: Contract with Oakland Public Education Fund to process and pay-out the Student Internship Stipends for participating in the Work-Based Learning (WBL) career preparation training experiences, through June 30, 2024, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form

Background

(Why do we need these services? Why have you selected this vendor?)

Fremont High School wants to reduce \$34,500 Consultant Contracts: Contract bay Area Community Resources (BACR) to process and pay-out the Student Internship Stipends for participating in the Work-Based Learning (WBL) career preparation and training experiences, through June 30, 2024 by \$34,500.00 to \$0, and create a new expenditure in the amount of \$34,500.00 Consultant Contracts: Contract with Oakland Public Education Fund to process and pay-out the Student Internship Stipends for participating in the Work-Based Learning (WBL) career preparation training experiences, through June 30, 2024.

Competitively Bid

Was this contract competitively bid? No

If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N
Measure H

Attachments

- Budget Modification Form Fremont High School

2023-24 Measures N & H Budget Modification Form OUSD Schools

Date:	03/07/2024	Principal:	Nidya Baez
School Name:	Fremont High School	Site #:	302
Pathway(s): (required for multiple use of programs)	ARCHITECTURE/MEDIA	Requested By:	Nidya Baez

Step 1:

a. Add the Original Approved Strategic Action from the Measure N/H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2022-2023 Measure N Carryover Plan	15	\$34,500.00	<p>Consultant Contracts: Contract with Bay Area Community Resources (BACR) to process and pay-out the Student Internship Stipends for participating in the Work-Based Learning (WBL) career preparation and training experiences, through June 30, 2024.</p> <p>The students will be able to complete Media or Architecture internships related to the pathway field by completing client work for school-based and external clients. In many cases they may be able to complete this client work online, through remote desktops and use of industry applications online (i.e. Adobe Premier). Students acquire 1) Professional Communication Skills. 2) Career Exploration 3) Community College Orientation and Education Plans. 4) Demonstration of Mastery Prep. Students would engage in Virtual Internships and Online Career Oriented Peralta college classes.</p> <p>This allocation is not an existing allocation anywhere in our 2023-24 school budget. Student interest is high and we are confident we can spend these funds to support 31 students. Internship stipends have increased the participation of students in our pathways.</p> <p>Budget: 30 stipends at \$1,000 per student + 15% Agency Admin Fees = \$34,500.00</p>	\$34,500.00

b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. The action and the amount is the same, we're just asking to change the Agency from BACR to the Oakland Public Education Fund.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4391	302	3020	1690	0101	99999

d. Total amount being transferred: \$ 34,500.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N/H Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i> -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable. -How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions? -Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.	New or Amended Amount
2022-2023 Measure N Carryover Plan	N/A	N/A	Consultant Contracts: Contract with the Oakland Public Education Fund (OPEF) to process and pay-out the Student Internship Stipends for participating in the Work-Based Learning (WBL) career preparation and training experiences, through June 30, 2024. The students will be able to complete Media or Architecture internships related to the pathway field by completing client work for school-based and external clients. In many cases they may be able to complete this client work online, through remote desktops and use of industry applications online (i.e. Adobe Premier). Students acquire 1) Professional Communication Skills. 2) Career Exploration	\$34,500.00

			<p>3) Community College Orientation and Education Plans. 4) Demonstration of Mastery Prep. Students would engage in Virtual Internships and Online Career Oriented Peralta college classes.</p> <p>This allocation is not an existing allocation anywhere in our 2023-24 school budget. Student interest is high and we are confident we can spend these funds to support 31 students. Internship stipends have increased the participation of students in our pathways.</p> <p>Budget: 30 stipends at \$1,000 per student + 15% Agency Admin Fees = \$34,500.00</p>	
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b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	302	3020	1690	0101	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

 Name: _____ Date _____
 Teacher Leader/Pathway Director
 Signature

Nidya Baez
 Name: Nidya Baez
 Principal Signature Required

03/07/2024
 Date

FOR MEASURE N/H STAFF USE ONLY	
Date BMF Received: <u>3/7/24</u>	
Escape Budget Transfer or Journal Entry Link No.: _____	
Program Manager, Approval Signature: <u>Dancy Gomez</u>	Date: <u>3/8/24</u>
H.S. Network Superintendent, Approval Signature: <u>[Signature]</u>	Date: <u>3/11/24</u>