

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –  
College & Career Readiness Commission**

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Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, High School Network Superintendent

**Board Meeting Date**

**Subject** Budget Modification Form  
Services For: Skyline High School 306

**Action Requested and  
Recommendation**

Adoption by the Measures N and H Commission of a 2022-2023 Education Improvement Plan/Budget modification for Skyline High School reducing \$5,000.00 Computers by \$5,000.00 to \$0 and modifying an existing expenditure of \$10,309.47 for Teacher Salaries Stipends: Extended contracts for the Visual & Performing Arts Academy Teachers to participate in collaboration time totaling \$15,309.47, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Skyline High School wants to reduce \$5,000.00 Computers by \$5,000.00 to \$0 and modify an existing expenditure of \$10,309.47 for Teacher Salaries Stipends: Extended contracts for the Visual & Performing Arts Academy Teachers to participate in collaboration time totaling \$15,309.47.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N  
Measure H

**Attachments**

- Budget Modification Form Skyline High School



## 2023-24 Measures N & H Budget Modification Form OUSD Schools



Date:	2/16/24	Principal:	Huang
School Name:	Skyline	Site #:	306
Pathway(s): <small>(required for multiple use of programs)</small>	Visual & Performing Arts Pathway (VAPA)	Requested By:	Kisasi Brooks

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measure N/H EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action <i>(proper &amp; full justification)</i>	Total Amount Transferred
2022-23 Measure N carryover Plan	20	Was \$30,000.00. New total after approval of BMF is \$5,000.00	<b>Computers:</b> Purchase of Apple Laptops provide industry standard laptops for students to carry out scientific investigations, data collection and complete projects using industry standard programs and softwares such as SketchUp, ArcGIS & PHET in the CTE classrooms. This will enhance students' skills development and performance.	\$5,000.00

**b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No impact. VAPA will develop a plan for CTE technology purchases for the coming year.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4420	306	3060	3914	99999	

**d. Total amount being transferred: \$ 5,000.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N/H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.  -How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?  -Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.	New or Amended Amount
Visual & Performing Arts Academy	34	\$10,309.47	<p><b>Teacher Salaries Stipends:</b>  <b>Extended contracts for the Visual &amp; Performing Arts Academy Teachers to participate in collaboration time</b> with colleagues to more deeply integrate core curriculum with the VAPA CTE standards and theme, to facilitate pathway communities of practice, and develop integrated pathway projects.            This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into the pathway curriculum, which will build their capacity to engage students more deeply and effectively. This work will support and impact all students in VAPA (approximately 350 students).            Extra Duty pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop the VAPA pathway.            Budget Calculation: \$38.50 per hour x 7 hours + 25% benefit costs = \$336.88 x 14 Teachers = \$4,716.25.            (Salary &amp; Benefit Costs included)</p>	\$15,309.47

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1120	306	3060	3914	9999	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*



Kasasi Brooks  
Name: Kasasi Brooks  
Teacher Leader/Pathway Director  
Signature

2/21/24  
Date

Rebecca Huang  
Name: Rebecca Huang  
Principal Signature Required

2/21/24  
Date

FOR MEASURE N/H STAFF USE ONLY

Date BMF Received: 2/21/24

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: Nancy Gomez

Date: 2/29/24

H.S. Network Superintendent, Approval Signature: VS

Date: 3/5/24