

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-0825
Introduction Date	4/9/2024
Enactment Number	
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**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

# Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** April 9, 2024

**Subject** Urban Montessori 2024-25 Measure G1 Application

**Ask of the Commission** Approve the Urban Montessori 2024-25 Measure G1 Application

**Discussion** Middle School Network is open to questions from the commission regarding the Urban Montessori 2024-25 Measure G1 Application.

**Fiscal Impact** The recommended amount is **\$12,744**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Grant application attached.





**2024-2025  
 Measure G1 Application**

**Due: March 14, 2024**

*Allocations are provisional subject to Board approval*

## School Information & Student Data

<b>School</b>	Urban Montessori	<b>School Address</b>	4551 Steele Street Oakland, CA 94619
<b>Contact</b>	Krishna Feeney	<b>Contact Email</b>	krishnaf@urbanmontessori.org
<b>Principal</b>	Krishna Feeney	<b>Principal Email</b>	krishnaf@urbanmontessori.org
<b>School Phone</b>	510-842-1181	<b>Total Number of Students</b>	343
<b>Recommended Grant Amount<sup>1</sup></b>	<b>\$12,744</b>	<b>2022-23 CALPADS<sup>2</sup> Enrollment Figure (grades 6-8 Oakland residents only)</b>	58
		<b>2023-24 LCFF<sup>3</sup> Enrollment</b>	21

Student Demographics (%)				Measure G1 Team	
English Learners	32.73%	Asian/Pacific Islander	12.73%	Name	Position
LCFF	69.09%	Latinx	45.45%	Daniel Bissonnette	Incoming Head of School
SPED	18.18%	Black or African-American	18.18%	Krishna Feeney	Outgoing Head of School
		White	23.64%	Jessica Meyer	Counselor

<sup>1</sup> Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

<sup>2</sup> The California Longitudinal Pupil Achievement Data System (CALPADS) collects various about students, including school enrollment. Each fall, around early October, all schools in California submit enrollment figures into the CALPADS system which becomes the official count for that school for that year.

<sup>3</sup> Under the Local Control Funding Formula, the following categories of students receive additional funding: English learners, students in foster care, students eligible for the free- and reduced-lunch program.

		Indigenous or Native American	0.00%		Lillie Allen	7/8 math and science teacher
		Multiracial	7.27%		Marbella Rios	7/8 History and ELA

<b>Chronic Absence (Include raw number and percent)</b>				
	2021-22	2022-23	2023-24	2024-25 Goal
	raw number (%)	raw number (%)	raw number (%)	raw number (%)
Student Population Overall	22 / 74 (29.73%)	13 / 57 (22.81%)	20 / 64 (31.25%)	25%
Asian/Pacific Islander	0 / 2 (0%)	0 / 3 (0%)	0 / 3 (0%)	0%
Latinx	9 / 24 (37.5%)	2 / 15 (13.33%)	6 / 24 (25%)	20%
Black or African-American	4 / 15 (26.67%)	4 / 15 (26.67%)	6 / 13 (46.15%)	30%
White	7 / 24 (29.17%)	2 / 12 (16.67%)	5 / 15 (33.33%)	25%
Indigenous or Native American	0 / 0 (0%)	0 / 0 (0%)	0 / 0 (0%)	0%
English Learners	6 / 16 (37.5%)	2 / 14 (14.29%)	5 / 18 (27.78%)	20%
Students w/ IEPs	9 / 18 (50%)	2 / 6 (33.33%)	5 / 11 (45.45%)	30%
Free/ Reduced Lunch Students	0 / 2 (0%)	5 / 12 (41.67%)	12 / 33 (36.36%)	25%

## Metrics

(all data points are required)

<b>Electives (Include raw number and percent)</b>					
Metric	Area	2021-22	2022-23	2023-24	2024-25 Goal
		raw number (%)	raw number (%)	raw number (%)	raw number (%)
Number of students taking elective courses.	Art	74	77	64	100%
	Language	NA	NA	33 (100% of 7th and 8th graders)	100% of 7th and 8th graders
	Music	74	77	64	100%

Number of students participating in non-course experiences (e.g. after-school program)	Art	NA	11	13	20
	Language	NA	NA	NA	NA
	Music	NA	11	13	20

**Positive & Safe Culture  
(Include raw number and percent)**

Metric	2021-22 (%)	2022-23 (%)	2023-24 (%)	2024-25 Goal (%)
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**Average Daily Attendance  
Date of Figure: 3/5/24**

Asian/Pacific Islander	197.77 / 2 (98.89%)	290.55 / 3 (96.85%)	289.51 / 3 (96.5%)	97%
Latinx	2098.31 / 24 (87.43%)	1413.34 / 15 (94.22%)	2179.83 / 24 (90.83%)	93%
Black or African-American	1295.54 / 15 (86.37%)	1399.44 / 15 (93.3%)	1051.6 / 13 (80.89%)	93%
White	2143.01 / 24 (89.29%)	1097.78 / 12 (91.48%)	1169.35 / 15 (77.96%)	93%
Indigenous or Native American	0 / 0 (0%)	0 / 0 (0%)	0 / 0 (0%)	NA
English Learners	1419.55 / 16 (88.72%)	1309.44 / 14 (93.53%)	1614.51 / 18 (89.7%)	93%
Students w/ IEPs	1481. / 18 (82.28%)	551.11 / 6 (91.85%)	862.11 / 11 (78.37%)	93%
Free/ Reduced Lunch	191.06 / 2 (95.53%)	1065.55 / 12 (88.8%)	2842.74 / 33 (86.14%)	93%

Metric	2021-22 raw number (%)	2022-23 raw number (%)	2023-24 raw number (%)	2024-25 Goal raw number (%)
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**Suspended Students  
Date of Figure: 3/5/24**

Asian/Pacific Islander	0 / 2 (0%)	0 / 3 (0%)	0 / 3 (0%)	0
Latinx	0 / 24 (0%)	0 / 15 (0%)	1 / 24 (4.17%)	0
Black or African-American	2 / 15 (13.33%)	3 / 15 (20%)	0 / 13 (0%)	0

White	0 / 24 (0%)	3 / 12 (25%)	0 / 15 (0%)	0
Indigenous or Native American	0 / 0 (0%)	0 / 0 (0%)	0 / 0 (0%)	0
Two or More Races	3 / 9 (0%)	0 / 11 (0%)	0 / 9 (0%)	0
English Learners	0 / 16 (0%)	0 / 14 (0%)	0 / 18 (0%)	0
Students w/ IEPs	1 / 18 (5.56%)	0 / 6 (0%)	0 / 11 (0%)	0
Free/ Reduced Lunch	0 / 2 (0%)	1 / 12 (8.33%)	1 / 33 (3.03%)	0

Student Retention from 5th Grade to 6th Grade				
Metric	2021-22	2022-23	2023-24	2024-25 Goal
6th Grade Enrollment	67.31% retained: 35/52	61.76% retained: 21/34	61.76% retained: 21/34	70%

## Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
<a href="#">Executive Committee</a>	3/11/24
<a href="#">Academic Oversight Committee</a>	2/15/24
<a href="#">Board Meeting</a>	2/22/24

Staff Engagement Meeting(s)	
Staff Group	Date
<a href="#">All Staff Meeting</a>	3/13/24
<a href="#">Measure G-1 Committee</a>	3/1/24

<a href="#">Music (Rubric)</a>	2022-23	2023-24
<i>Access and Equitable Opportunity</i>	N/A	Entry
<i>Instructional Program</i>	N/A	Entry

<b>Staffing</b>	N/A	Entry
<b>Facilities</b>	N/A	Basic
<b>Equipment and Materials</b>	N/A	Entry
<b>Teacher Professional Learning</b>	N/A	Entry
<b><u>World Language (Rubric)</u></b>	<b>2022-23</b>	<b>2023-24</b>
<b>Content and Course Offerings</b>	N/A	Developing
<b>Communication</b>	N/A	Emerging
<b>Real world learning and Global competence</b>	N/A	Dev/Sust
<b><u>Art (Visual Arts, Theater, and Dance)</u></b>	<b>2022-23</b>	<b>2023-24</b>
<b>Access and Equitable Opportunity</b>	N/A	Basic
<b>Instructional Program</b>	N/A	Entry
<b>Staffing</b>	N/A	Entry
<b>Facilities</b>	N/A	Basic
<b>Equipment and Materials</b>	N/A	Basic
<b>Teacher Professional Learning</b>	N/A	Entry

## Proposed Expenditures

### **Guidelines**

1. In the following sections, please discuss your team's plan to address the goals of G1:
  - a. Increase access to courses in arts, music, and world languages in grades 6-8.
  - b. Improve student retention during the transition from elementary to middle school.
  - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

# Summary of 2023-24 Approved Expenditures

All Actual Expenditures		Budget Amount
<b>Safe &amp; Positive Culture</b>		
1	Director of Student Services (20-25% portion of salary for a new position)	\$18,398.54
<b>Budget Total</b>		<b>\$18,398.54</b>

# Summary of 2024-25 Proposed Expenditures

All Proposed Expenditures (from sections below)		Budget Amount
1	Director of Student Services (15-20% portion of salary for a continuing position)	\$12,744
<b>Budget Total (must add up to Recommended Grant Amount)</b>		<b>\$12,744</b>

# Proposed Expenditures By Focus Area

Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	Which metric will this investment impact - suspensions or average daily attendance?	Budget Amount
Director of Student Services: <ul style="list-style-type: none"> <li>- We are adding an administrative position to support student attendance, positive behavioral support and intervention, and overall climate and culture for our school community.</li> <li>- 20-25% of this position will be centered on supporting our 6-8th grade students, staff and families to improve attendance outcomes, reduced suspension and disciplinary events, and student connectedness (through panorama survey).</li> <li>- Our community need in these areas is higher in the upper grades and so this position will be focused specifically on supporting these students and staff on this team</li> </ul>	<ul style="list-style-type: none"> <li>- Improved suspension incident rates</li> <li>- improvement in chronic absenteeism for 6-8th grade students</li> <li>- 10% improvement in sense of connectedness (panorama).</li> </ul>	\$12,744

**Please submit your Measure G1 proposal to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**



## Urban Montessori Charter School

### Academic Oversight Committee Meeting

Published on February 12, 2024 at 8:20 AM PST  
Amended on February 12, 2024 at 10:55 AM PST

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#### Date and Time

Thursday February 15, 2024 at 3:15 PM PST

#### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Mr . Bissonnette's office .

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [karaf@urbanmontessori.org](mailto:karaf@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:15 PM</b>
<b>A.</b> Call the Meeting to Order		Kara Fortuna	1 m
<b>B.</b> Record Attendance		Kara Fortuna	1 m
<b>C.</b> Review of Action/Discussion Items	Discuss	Kara Fortuna	1 m
<p>With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.</p>			
<b>D.</b> Presentations from the Floor		Kara Fortuna	5 m
<p>PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time. Comments should refer to matters within the jurisdiction of this committee.</p>			
<b>E.</b> Vote on Minutes from Prior Meeting	Approve Minutes	Kara Fortuna	1 m
<b>II. Academic Oversight</b>			<b>3:24 PM</b>
<b>A.</b> Instructional Updates	Discuss	Daniel Bissonnette	10 m
<p>May include:</p> <ul style="list-style-type: none"> <li>• Summer cohort's ongoing work in the Oakland Montessori Training Center</li> <li>• Updates on Schoolwide Goals / Indicators / Dashboard</li> <li>• Review any recent academic assessment and/or social-emotional survey data, including Panorama data</li> <li>• Updates on key initiatives (e.g., coaching, Nautilus).</li> <li>• Updates on Student attendance.</li> </ul>			
<b>III. Other Items for Review</b>			<b>3:34 PM</b>
<b>A.</b> 2024 - 2025 School Calendar	Discuss	Daniel Bissonnette	5 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• <a href="#">DRAFT UMCS Calendar 2024-2025</a></li> </ul>			
<p><b>B.</b> Measure G1 - Community Engagement</p> <ul style="list-style-type: none"> <li>• Urban Montessori 2024-2025 Measure G1 Application</li> </ul>	Discuss	Daniel Bissonnette	5 m

**IV. Closing Items 3:44 PM**

<b>A.</b> Topics for next meeting	Discuss	Kara Fortuna	1 m
<b>B.</b> Adjourn Meeting	Discuss	Kara Fortuna	1 m

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).



# Urban Montessori Charter School

## Regular Board Meeting

Published on February 19, 2024 at 6:51 PM PST

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### Date and Time

Thursday February 22, 2024 at 5:30 PM PST

### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

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Additional teleconference locations: 3225 Bayo Vista Ave, Alameda 94501

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This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A. Call the Meeting to Order</b>		Sarah Morrill	
This meeting is being audio-recorded.			
<b>B. Record Attendance</b>		Greg Klein	1 m
<b>C. Review of Action/Discussion Items</b>	Discuss	Sarah Morrill	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
<b>D. Board and Community Appreciations</b>		Sarah Morrill	5 m
Members of the Board and UMCS community may provide appreciations and affirmations during this time.			
<b>E. Board Member Comment</b>		Sarah Morrill	5 m

	Purpose	Presenter	Time
Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments.			

<b>F.</b>	Presentations from the Floor	Sarah Morrill	10 m
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PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.

*“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author*

<b>G.</b>	Community Agreements Discussion	Discuss	Sarah Morrill	10 m
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The Board will discuss two agreements and how it might be support us in our public board meetings.

Mistakes are for learning!

Be curious, vulnerable and courageous - without judgment

<b>II.</b>	<b>Head of School Panel Interview</b>		<b>6:02 PM</b>
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An opportunity for the Board to ask questions of the candidate for the role of Head of School.

<b>A.</b>	Panel Interview	Discuss	Sarah Morrill	30 m
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The Board will ask a series of questions to our Head of School candidate. As is required by law, the public may comment on this item, but this is not a time for members of the public to ask their own questions to the candidate.

<b>III.</b>	<b>Closed Session</b>		<b>6:32 PM</b>
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<b>A.</b>	Closed Session Items	Discuss	Sarah Morrill	30 m
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1. Public Employee Performance Evaluation - Head of School
2. Public Employment - Head of School

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

	Purpose	Presenter	Time
<b>IV. Return to Open Session</b>			<b>7:02 PM</b>
<b>A.</b> Report out of any closed session action(s)	Vote	Sarah Morrill	1 m
<p>"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.</p>			
<b>V. Head of School Report</b>			<b>7:03 PM</b>
<p>The Head of School and their designees will present topics of interest to the Board and the general public.</p>			
<b>A.</b> Head of School Report	Discuss	Krishna Feeney	10 m
<p>Report topics this meeting <b>may</b> include:</p> <ol style="list-style-type: none"> <li>1. Recent and upcoming events</li> <li>2. Ongoing Professional Development and Staff Support</li> <li>3. Student and Staff Attendance</li> <li>4. Staffing and Enrollment Updates</li> <li>5. Measure G1 presentation</li> </ol>			
<b>B.</b> Local Control Accountability Plan (LCAP) 2024-2025	Discuss	Krishna Feeney	5 m
<p>A brief discussion of the process for developing the <a href="#">Urban Montessori LCAP for 2024-2025</a></p>			
<b>C.</b> Proposal for Ongoing Growth and Development at UMCS	Discuss	Daniel Bissonnette	10 m
<ul style="list-style-type: none"> <li>• <a href="#">Proposal for Ongoing Growth and Development</a></li> </ul>			
<b>VI. Family Advisory Council</b>			<b>7:28 PM</b>
<b>A.</b> Discussion Item - Committee Report	Discuss	Ann Rhodes	5 m
<b>VII. Academic Oversight Committee</b>			<b>7:33 PM</b>
<b>A.</b> Committee Report		Kara Fortuna	10 m

	Purpose	Presenter	Time
<b>VIII. Executive &amp; Governance Committee</b>			<b>7:43 PM</b>
<b>A.</b> Gratitude for Donald Williams service on the UMCS Board of Directors  Donald completes his two-year term of service at the conclusion of tonight's Board meeting.	Discuss	Greg Klein	5 m
<b>B.</b> Board and Committee Officers & Members  As needed, the Board may take action to change its officers, as well as committee membership and leadership.  Current and archival information is <a href="#">here</a> .	Vote	Sarah Morrill	2 m
<b>C.</b> Head of School Interview with the Board  The Board will interview [Candidate Name] for the role of Head of School.	Discuss	Sarah Morrill	30 m
<b>IX. Other Business</b>			<b>8:20 PM</b>
<b>A.</b> Oakland and California Updates  Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and potential implications for UMCS.	Discuss	Greg Klein	5 m
<b>B.</b> Approve Minutes from January 25, 2024 Regular Meeting	Approve Minutes	Sarah Morrill	1 m
<b>C.</b> Action Item - Vote on General Consent Report  General Consent Report for February 22, 2024  1. Vote to accept monthly Finance Committee Report Documents: Year-to-date forecast, presentation from Edtec, cashflow, balance sheet 2. <a href="#">UMCS Comprehensive School Safety Plan (CSSP)</a> 3. <a href="#">UMCS School Calendar 2024-2025</a>	Vote	Sarah Morrill	2 m
[items may be linked or attached directly here in the agenda, or on BoardOnTrack under this date's Meeting and then "Documents."]			

	Purpose	Presenter	Time
<b>D.</b> Collect New Business items for Future Meetings	Discuss	Sarah Morrill	2 m
<b>X. Closing Items</b>			<b>8:30 PM</b>
<b>A.</b> Adjourn Meeting	FYI	Sarah Morrill	

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4551 Steele St Oakland CA — 510-842-1181

Date: 3/1/24

Attendance: Jessica M, Lisa G, Lillie A, Marbella R, Krishna F, Daniel B

## Topics

- Check in!
  - What's is Measure G1?
    - Overview of bond measure
    - Measure G1 Team
  
- Data review
  - review the data in each category
    - What do you notice?
      - Strengths?
      - Area of Growth
    - Based on the data, how would our students be best served by these funds?
      - Brainstorm!
        - Attendance services for families
        - Director of Student Services Support at Middle school level
        - Community building initiative for our oldest students
        - Music and Art Expansion in 7/8
    - Narrow and synthesize:
      - Looking at our options developed above, how can we put this into action?
        - team discussed:
          - Does the money need to support 6, 7, and 8? Or can it just support 7/8 or 6?
            - Must support all unless it is for 5th to 6th retention!
          - Continuing to support current Staff in the role of Director of Student Services
          - Can we Implement language for 6th grade in self-contained 4-6th classrooms? If we did, where would the remainder of the funds come from?
  
- Recommendation:
  - Continue to allocate funds for the Director of Student Services position

Decisions:

- Proposal for staff and board committee meetings:
  - Continue to support 15-20% of [Director of Student Services](#) position focusing on supporting 6-8 grade attendance and positive discipline support for students



## Urban Montessori Charter School

### Executive & Governance Committee Meeting

Published on March 8, 2024 at 12:01 PM PST

Amended on March 8, 2024 at 12:22 PM PST

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#### Date and Time

Monday March 11, 2024 at 1:15 PM PDT

#### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [christinag@urbanmontessori.org](mailto:christinag@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference locations: 3921 Enos Ave, Oakland Ca 94619

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The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public.

Members: Sarah Morrill (Chair), Greg Klein, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:15 PM</b>
<b>A.</b> Call the Meeting to Order		Sarah Morrill	
<b>B.</b> Record Attendance		Greg Klein	1 m
<b>C.</b> Approve Minutes from prior Executive & Governance Committee Meeting	Approve Minutes	Greg Klein	1 m
Approve minutes for Executive & Governance Committee Meeting on February 12, 2024			
<b>D.</b> Review of Action/Discussion Items	Discuss	Sarah Morrill	1 m
With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
<b>E.</b> Presentations from the Floor		Sarah Morrill	5 m
PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation.			

Purpose Presenter Time

Speakers required translation will be granted double time. Comments should refer to matters within the jurisdiction of this committee.

**II. Executive and Governance 1:23 PM**

**A.** Head of School search and selection process Discuss Sarah Morrill 5 m  
Updates on the Head of School selection process.

**B.** Discuss Proposal for new Investment in Growth and Development Capacity Discuss Sarah Morrill 15 m  
[Tabled until the Head of School selection process is complete. Maintaining here so that we don't lose the item for future agendas.]

[Proposal for Ongoing Growth and Development](#)

**C.** Board Membership, Recruitment, and Training Discuss Greg Klein 5 m  
Discussion on status of Board members, recent recruitment, and training, including training in different Board roles.

**D.** Head of School Evaluation Process Discuss Sarah Morrill 5 m  
Discuss timeline of process for HoS evaluation for 2023-2024

**E.** Measure G-1 Discuss Krishna Feeney 5 m  
• Review proposed Measure G-1 plan

**III. Updates on School Policies and Required Documents 1:58 PM**

**A.** Review of Board Policies Discuss Greg Klein 10 m  
The committee may monitor, review, or suggest updates to school policies.  
1. [UMCS Local Control and Accountability Plan \(LCAP\) 2024-2025](#)  
2. [Board Bylaws](#)  
3. [Board Book](#)

**IV. Closed Session 2:08 PM**

**A.** Closed Session Items Discuss Sarah Morrill 10 m

	Purpose	Presenter	Time
Public Employee Performance Evaluation - Head of School			
Public Employment - Head of School			

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

<b>B.</b> Report out of Closed Session	Vote	Sarah Morrill	1 m
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"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

**V. Closing Items 2:19 PM**

<b>A.</b> Adjourn Meeting	Discuss	Sarah Morrill	
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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.



# Urban Montessori

CHARTER SCHOOL

4551 Steele St Oakland CA — 510-842-1181

Date: 3/14/24	All Staff Meeting
Topics	
<ul style="list-style-type: none"><li>● Check in!<ul style="list-style-type: none"><li>○ Community building!</li></ul></li><li>● What's is G1?<ul style="list-style-type: none"><li>○ Overview of bond measure</li></ul></li><li>● Measure G1 Team<ul style="list-style-type: none"><li>○ Our role</li><li>○ Our thoughts and proposed plan</li><li>○ What questions and feedback do you have?<ul style="list-style-type: none"><li>■ What Music and Art Electives are available in upper grades?</li><li>■ Do we have a plan to implement Language programming in our middle school?<ul style="list-style-type: none"><li>● Funds don't currently support implementing Language in 6th grade</li></ul></li><li>■ Can the Director of Student Services Support Retention as well?</li></ul></li></ul></li></ul>	

Decisions:

- Staff supports the use of \$12,744 in Measure G1 funds to support improved attendance and suspension incidents in middle school