

MEASURE N COMMISSION

1000 Broadway, Suite 680
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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Enactment Number	23-1039
Enactment Date	5/24/2023 CJH

Memo

To Board of Education

From Measure N Commission
Louise Waters, Chairperson
David Kakishiba, Vice Chair
Marc Tafolla, Secretary
James Harris, Member
Katy Nuñez-Adler, Member

Board Meeting Date April 19, 2023

Subject Budget Modification Form
Services For: Oakland Technical High School

Action Requested and Recommendation Adoption by the Measure N Commission of a 2022-2023 Education Improvement Plan/ Budget modification for Oakland Technical High School reducing from \$2,500.00 to \$0, Transportation Costs for Career and College Exploration Field Trip, and establishing Transportation Costs: Charter Bus Rental for the Health Academy, for \$2,500.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland Technical High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Transportation Costs by \$2,500.00, and use that money to create a new strategic action, Transportation Costs.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



2022-23 Measure N Budget Modification Form OUSD Schools



Date:	2/9/23	Principal:	Martel Price
School Name:	Oakland Technical HS	Site #:	305
Pathway(s): (required for multiple use of programs)	Health Academy	Requested By:	Kathleen Bailey

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Health Academy	115	\$2,500.00	<p>Transportation for Career and College Exploration Field Trip Approximately 60 students will attend American Civil Liberties Union Conference, and get exposure to health careers and engage with professionals in the field, which will increase high school students' readiness to succeed in college and career. This year a key policy related to the Healthcare field is on student wellness. Students will have the opportunity to participate in policy dialogue related to healthcare. This opportunity will increase student exposure to Healthcare careers, policies and initiatives as they will have the opportunity to engage with policy makers and other political members who lobby or create policies related to healthcare. This is an overnight trip requiring 2 days of charter bus costs.</p> <p>Transportation Vendor: Black Tie Transportation at \$2,500</p>	\$2,500.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. We will no longer be doing our trip to the American Civil Liberties Union Conference.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5826	305	3050	3908	0103	99999

d. Total amount being transferred: \$2,500.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
			-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable. -How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions? -Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.	
Health Academy	N/A	N/A	Transportation Costs: Charter Bus Rental for the Health Academy students to attend the Brighton CampGround, UC Santa Cruz and CSU Monterey Bay field trip. This field trip is to tour and attend information sessions and science lab visits. One of the primary focuses of the Health Academy is exposure to colleges and careers in the health fields. We will travel to these 2 colleges that we have sent students to attend in the past, and meet with alumni as well as one current graduate student. Students will get the chance to hear about the types of science programs available and see a presentation of grad student projects.	\$2,500.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5826	305	3050	3908	0103	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Kathleen Bailey
 Name:
 Teacher Leader/Pathway Director
 Signature

3/19/2023
 Date

Martel Price
 Name:
 Principal Signature Required

3/19/23
 Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 3/24/2023

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Nancy Gomez

Date: 3/29/2023

H.S. Network Superintendent, Approval Signature: VS

Date: 3/29/23