

**MEASURE N COMMISSION**

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED SCHOOL DISTRICT**

Community Schools. Thriving Students

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**Measure N - College & Career Readiness - Commission**

**Louise Waters**, Chairperson  
louise.bay.waters@gamil.com

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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-0872
Introduction Date	4/19/2023
Enactment Number	23-1036
Enactment Date	5/24/2023 CJH

# Memo

**To** Board of Education

**From** Measure N Commission  
Louise Waters, Chairperson  
David Kakishiba, Vice Chair  
Marc Tafolla, Secretary  
James Harris, Member  
Katy Nuñez-Adler, Member

**Board Meeting Date** April 19, 2023

**Subject** Budget Modification Form  
Services For: Oakland High School

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**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for Oakland High School reducing from \$4,026.54 to \$2,974.89, Consultant Contract, and establishing Supplies & Materials, for \$1,051.65, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Oakland High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Consultant Contract by \$1,051.65, and use that money to create a new strategic action, Supplies & Materials.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form



## 2022-23 Measure N Budget Modification Form OUSD Schools



Date:	3/16/2023	Principal:	Pamela Moy
School Name:	Oakland High	Site #:	304
Pathway(s): (required for multiple use of programs)	VAAMP	Requested By:	Robert Smith

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measure N EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2021-2022 Carryover Plan	25	\$4,026.54	<p><b>Consultant Contract with Oakland Public Ed Fund to facilitate and pay-out the Exploring College, Career, and Community Options (ECCCO) Summer Internship stipends for the Visual Art Academy (VAAMP) pathway students, through June 30, 2023.</b> Summer internship for VAAMP students through the ECCCO program to guide and prepare our students for success in college, career, and their communities. ECCCO offers hands-on activities and is specifically designed to help all students, regardless of background, build the necessary skills and networks for a successful transition beyond high school. This expenditure aligns with our pathway goal to increase the amount of students in internships and overall exposing them to more work-based learning opportunities to prepare them for college and career.</p> <p>We would like to increase the original, approved allocation in our 22-23 Measure N EIP of \$4,585.48 by an additional \$4,026.54, for a new total amount of \$8,612.02 to increase the stipend quantity from 14 to 18 students at \$500 each. (Stipend &amp; Admin Fees Included)</p>	\$1,051.65

#### b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No impact, this action is still happening but will be paid out of a different funding source.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	304	3040	3909	0101	99999

d. Total amount being transferred: \$ 1,051.65

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP. Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
2021-2022 Carryover Plan	N/A	N/A	<p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	\$1,051.65
			<p><b>Supplies and Materials: to purchase supplies for the Senior Project Art Piece.</b></p> <p>Supplies and materials associated with producing art for the senior project. Each VAAMP Senior will create a piece of visual art to accompany their Senior thesis. These art pieces will not only speak to the artist's research, but will showcase the artistic practice that they've developed throughout their VAAMP course sequence. Since all students produce an art piece, they need access to appropriate materials to be successful.</p>	

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4310	304	3040	3909	0101	99999

**Signature of Approvals:** (Please insert the team member's name below the signature line)

Robert Smith  
Name:  
Teacher Leader/Pathway Director  
Signature

3.26.23  
Date

Pamela Moy  
Name:  
Principal Signature Required

3/20/2023  
Date

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 3/17/2023

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: *Dorcas Gomez* \_\_\_\_\_

Date: 3/29/2023

H.S. Network Superintendent, Approval Signature: *VS* \_\_\_\_\_

Date: 3/29/23