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**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

# Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** March 10, 2026

**Subject** Ascend Academy 2026-2027 Measure G1 Application

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**Ask of the Commission** Approve the Ascend Academy 2026-2027 Measure G1 Application

**Discussion** Middle School Network is open to questions from the commission regarding the Ascend Academy 2026-2027 Measure G1 Application.

**Fiscal Impact** The recommended amount is **\$75,100.00**. Resource 9332 - Measure G1.

**Attachment(s)** Grant application attached.



# 2026-2027 Measure G1 Proposal

**Due: March 1, 2026**

*Allocations are provisional subject to Board approval*

## School Information & Student Data

<b>School Name</b>	Ascend Academy	<b>School Address</b>	3709 E 12th Street Oakland, CA 94601
<b>Principal</b>	Jacqueline Parker	<b>Principal Email</b>	jparker@efcps.net
<b>G1 Contact</b>	Jacqueline Parker	<b>Contact Email</b>	jparker@efcps.net
<b>School Phone</b>	510.879.3140	<b>Total Number of Students</b>	493
<b>Recommended Grant Amount<sup>1</sup></b>	<b>\$75,100.00</b>	<b>2025-2026 CALPADS<sup>2</sup> Enrollment Figure (grades 6-8 Oakland residents only)</b>	161
		<b>2025-2026 LCFF<sup>3</sup> Enrollment</b>	155

Student Demographics (%)				Measure G1 Team	
English Learners	53.8% (275/511)	Asian/Pacific Islander	2% (10/511)	Name	Position
LCFF	93.3% (477/511)	Latinx	91% (465/511)	Jacqueline Parker	Principal
SPED	12.9% (66/511)	Black or African-American	4.5% (23/511)	Thafir Elzofri	Assistant Principal
		White	0.2% (1/511)	Edgar Romero	Dean of Culture

<sup>1</sup> Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

<sup>2</sup> The California Longitudinal Pupil Achievement Data System (CALPADS) collects various about students, including school enrollment. Each fall, around early October, all schools in California submit enrollment figures into the CALPADS system which becomes the official count for that school for that year.

<sup>3</sup> Under the Local Control Funding Formula, the following categories of students receive additional funding: English learners, students in foster care, students eligible for the free- and reduced-lunch program.

		Indigenous or Native American	0% (0/511)		
		Multiracial	1.4% (7/511)		

<b>Chronic Absence (Include raw number and percent)</b>				
	2023-2024 raw number & (%)	2024-2025 raw number & (%)	2025-2026 raw number & (%)	2026-2027 Goal raw number & (%)
Student Population Overall	23.67% (120/507)	16.08% (82/510)	16.54% (85/514)	16%
Asian/Pacific Islander	26.67% (4/15)	25% (3/12)	0% (0/10)	13%
Latinx	21.77% (101/464)	15.05% (70/465)	14.1% (66/468)	11%
Black or African-American	86.67% (13/15)	33.33% (8/24)	65.22% (15/23)	29%
White	0% (0/3)	0% (0/1)	0% (0/1)	0%
Indigenous or Native American	N/A	N/A	N/A	N/A
English Learners	19.46% (65/334)	13.95% (42/301)	13.36% (37/277)	9%
Students w/ IEPs	35.09% (20/57)	20.63% (13/63)	32.84% (22/67)	16%
Free/ Reduced Lunch Students	22.7% (96/423)	15.23% (69/453)	17.18% (78/454)	11%

## Metrics

(all data points are required)

<b>Electives (Include raw number and percent)</b>					
Metric	Area	2023-2024 raw number & (%)	2024-2025 raw number & (%)	2025-2026 raw number & (%)	2026-2027 Goal raw number & (%)
Number of students taking elective courses.	Art	168 - 100%	168 - 100%	168 - 100%	168 - 100%
	Language	25- 15%	25 - 15%	25 - 15%	25 - 15%
	Music	168 - 100%	168 - 100%	168 - 100%	168 - 100%
Number of students participating in non-course experiences (e.g.	Art	~ 30 - 20%	~ 30 - 20%	~ 30 - 20%	~ 30 - 20%
	Language	~ 30 - 20%	~ 30 - 20%	~ 30 - 20%	~ 30 - 20%

after-school program)	Music	~ 30 - 20%	~ 30 - 20%	~ 30 - 20%	~ 30 - 20%
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<b>Positive &amp; Safe Culture (Include raw number and percent)</b>				
Metric	2023-2024 raw number & (%)	2024-2025 raw number & (%)	2025-2026 raw number & (%)	2026-2027 Goal raw number & (%)
<b>Average Daily Attendance Date of Figure:</b>				
Asian/Pacific Islander	92.71%	94.13%	96.12%	98%
Latinx	93.39%	94.32%	94.05%	96.50%
Black or African-American	84.47%	89.24%	88.06%	92.50%
White	92.70%	96.05%	92.25%	96.70%
Indigenous or Native American	N/A	N/A	N/A	N/A
English Learners	93.62%	94.4%	94.15%	97%
Students w/ IEPs	90.40%	92.13%	91.16%	95%
Free/ Reduced Lunch	93.22%	94.19%	93.75%	97%

Metric	2023-2024 raw number & (%)	2024-2025 raw number & (%)	2025-2026 raw number & (%)	2026-2027 Goal raw number & (%)
<b>Suspended Students Date of Figure:</b>				
Asian/Pacific Islander	0% (0/15)	0% (0/13)	0% (0/10)	0%
Latinx	1.48% (7/472)	0.86% (4/467)	0% (0/476)	0.60%
Black or African-American	6.67% (1/15)	4% (1/25)	0% (0/23)	1.5%
White	0% (0/3)	0% (0/1)	0% (0/2)	0%
Indigenous or Native American	N/A	N/A	N/A	0%
English Learners	0.89% (3/337)	0.66% (2/301)	0% (0/281)	0.70%

Students w/ IEPs	6.9% (4/58)	3.17% (2/63)	0% (0/68)	1.5%
Free/ Reduced Lunch	1.65% (7/423)	0.88% (4/453)	0% (0/456)	0.60%

Student Retention from 5th Grade to 6th Grade				
Metric	2023-2024	2024-2025	2025-2026	2026-2027 Goal
6th Grade Enrollment	86.54% (45/52)	82.35% (42/51)	94.12% (48/51)	98.50%

## Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
Family Leadership Council	2.25.26

Staff Engagement Meeting(s)	
Staff Group	Date
Staff Advisory Council	2.23.26
Grade level meetings	2.27.26

<u>Music (Rubric)</u>	2024-25	2025-26
<i>Access and Equitable Opportunity</i>	N/A	N/A
<i>Instructional Program</i>	N/A	N/A
<i>Staffing</i>	N/A	N/A
<i>Facilities</i>	N/A	N/A
<i>Equipment and Materials</i>	N/A	N/A
<i>Teacher Professional Learning</i>	N/A	N/A
<u>World Language (Rubric)</u>	2024-25	2025-26
<i>Content and Course Offerings</i>	N/A	N/A
<i>Communication</i>	N/A	N/A
<i>Real world learning and Global competence</i>	N/A	N/A

<u>Art (Visual Arts, Theater, and Dance)</u>	2024-25	2025-26
<b>Access and Equitable Opportunity</b>	N/A	N/A
<b>Instructional Program</b>	N/A	N/A
<b>Staffing</b>	N/A	N/A
<b>Facilities</b>	N/A	N/A
<b>Equipment and Materials</b>	N/A	N/A
<b>Teacher Professional Learning</b>	N/A	N/A

## Proposed Expenditures

### Guidelines

1. In the following sections, please discuss your team's plan to address the goals of G1:
  - a. Increase access to courses in arts, music, and world languages in grades 6-8.
  - b. Improve student retention during the transition from elementary to middle school.
  - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

## Summary of 2025-26 Approved Expenditures

All Actual Expenditures		Budget Amount
<b>Positive &amp; Safe Culture</b>		
1	Resource .80 FTE of a position (the middle school portion) at ASCEND that focuses on school culture and student support services - PBIS, MTSS, trauma-informed practice, RJ. This is a continued expenditure funded by Measure G-1.	\$76,156.00
<b>Budget Total</b>		<b>\$76,156.00</b>

## Summary of 2026-27 Proposed Expenditures

All Proposed Expenditures (from sections below)		Budget Amount
1	Resource 1.0 FTE of a position at ASCEND that focuses on school culture and student support services - PBIS, MTSS, trauma-informed practice, and Restorative Justice. This is a continued expenditure funded by Measure G-1.	\$75,100.00

	<b>Budget Total (must add up to Recommended Grant Amount)</b>	<b>\$75,100.00</b>
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## Proposed Expenditures By Focus Area

Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	Which metric will this investment impact - suspensions or average daily attendance?	Budget Amount
Resource 1.0 FTE of a position at ASCEND that focuses on school culture and student support services - PBIS, MTSS, trauma-informed practice, RJ. This is a continued expenditure funded by Measure G-1.	Chronic Absenteeism, positive, safe school culture (demonstrated through SCAI survey and referral data)	\$76,156.00

**Please submit your Measure G1 proposal to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**

Norms: Equity of Voice / Equity of Work / Follow through / Value each other's time / Consider absent voices

[ASCEND Calendar](#)

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[Blank Meeting Template](#)

February 27, 2026

Facilitator → Leah      Scribe → Hazzard      Time & Culture → Jess	
Out + who will check in: Nick - Jess	
AGENDA	NOTES
Check-In 4'	We are going to play the same game we played in crew! Telestrations!
1 minute to review agenda and add or adjust any items with your name and the time needed → items for whole middle school team	
Measure G1 Proposal Jacqui 5'	 Copy II of Ascend Academy_2026-2027 Measure G1 Proposal <ul style="list-style-type: none"> <li>- Proposal that will be shared with OUSD</li> <li>- If it gets approval, this partially covers dean of culture position</li> <li>- This is a formality, no action necessary</li> <li>- High chance of receiving the funds</li> </ul>
Upcoming crew and homeroom plans 3' Fabi/Jess	Just Thursday crew next week - crew leaders will need ½ sheet from the staff room <ul style="list-style-type: none"> <li>- Reflecting on new year's resolution. (written on their stars)</li> </ul> How many Spanish copies needed? <ul style="list-style-type: none"> <li>- 5 copies should be enough</li> </ul>

<b>Announcements for crew and homeroom plans All 1'</b>	<ul style="list-style-type: none"> <li>- Expo is Saturday, March 28th</li> <li>- Boys Varsity Final game of regular season vs CCPA at Oakland High 12pm</li> <li>- Girls vs Lionel Wilson 11am at Fremont High</li> <li>- JV Boys vs Elmhurst at Cesar Chavez 9am</li> </ul>
<b>ELPAC Updates 4</b>	<p>X students remaining. Proposals for finishing: during enrichment on 3/6 (J &amp; Thafir can hold)</p> <ul style="list-style-type: none"> <li>- Good job everyone!</li> <li>- Reading = ___% done and Writing 15% done</li> <li>- Still thinking about when/how to hold the remaining testing <ul style="list-style-type: none"> <li>- During enrichment right when we get back (this might be logistically challenging and hard for students)</li> <li>- Flex days in content?</li> <li>- Friday enrichment or will next Friday be a Homeroom day?</li> <li>- Could make a super crew and Jaime proctors</li> </ul> </li> </ul> <p>The winner is....ENRICHMENT FRIDAY 3/6</p> <p>Jess open to students in 6th doing make-ups 12:30-1:30 (if G is okay with them missing gardening)</p>
<b>Announcement for next Fri event Jaime 2'</b>	<p>Next Friday, March 6th at 3:30pm, we will be having an opt-in training for folks who want to learn more about how to do community walks around our school. The hope with this training is that more folks on staff feel comfortable doing walks around our school community and know how to monitor for ICE activity, best practice protocols, etc. Our very own Jaime will be leading this training so it won't be intense and formal, but our hope is that folks across grade levels opt in to be able to learn more!</p> <p>Solidarity committee met to prepare a few other activities, there will be a lunch bunch on 3/6 for middle school and training for staff 3:30 on 3/6</p>

**Staff vs student FLAG FOOTBALL**

CT + Hazzard

2'

Would you rather do this game during:

❤️ 0 Crew ✓✓✓

❤️ 1 homeroom ✓✓✓

❤️ 0 Lunch ✓✓✓✓✓✓

✓

Based on that vote, which date?

March 6th ❤️ 0 ✓

March 13th ❤️ 0 ✓✓

March 20th ❤️ 0 ✓✓

March 27th ❤️ 0 ✓

- Let's make sure to encourage girls to participate!
- Just want to make sure we end on time (previous games have gone over)

**Reminder: future meeting roles**

Date	Facilitator	Notetaker	Time and Culture	SNACK
March 6th	Kevin	Anna	Francisco	Nick
March 13th	Jacey	Jaime	Leticia	Jess
March 20th	Fabi	Francisco	Laurita	Leticia
March 27th?	Jaime	Hazzard	Fabi	Leah

**Coming Up**

Grade Level Meetings Today	8th fundraising meeting at 2:45
COST Meetings Today -	
Impromptu/Collab/committee meetings today	
Social/Open Invites	

<b>Other Important Info for Middle School Team</b>	This section will not be read out loud in our meeting to save time for things that require discussion and collaboration, <b>but read these updates carefully before the end of MS meeting.</b>	
<b>Appreciations!</b>		
<b>Action Steps + who/by when to complete steps</b>		

February 20, 2026

Facilitator → Leticia	Scribe → Jacey	Time & Culture → Jaime
Out + who will check in: Veerpal		
<b>AGENDA</b>	<b>NOTES</b>	

**Check-In**

3

If you were a sitcom character, what would be your catchphrase?

**Francisco:** Hm...ok

**Key:** Who loves orange soda?

**Iliana:** Anyways...

**Leah:** I can fix it!

**Anna:** Alrighty

**Catherine:** Oh no (said flatly)

**Fabi:** Yikes

**Jaime:** What

**Laurita:** \*look\*

**Jess:** Why not?

**Jacey:** Hullo comrades

**Victoria:** I know that's right

**Leticia:** Oops, did I do that?

**Edgar:** \*look\*

No notes .. answers lost to the ether :)

1 minute to review agenda and add or adjust any items with your name and the time needed → items for whole middle school team

ELPAC  
8 mins  
Jaime

- 📺 25-26 ELPAC
  - 📄 Get Ready for ELPAC 25/26
  - 📄 ELPAC Homeroom Slides 25-26
  - 📄 Summative ELPAC Student List 25-26 ASCEND
  - 📄 25-26 ELPAC Testing Student Facing Slides
- 📄 25-26 MS ELPAC Testing Day Logistics
  - Review, feedback, questions!
    - Feedback:
    - Questions: Recess supervision staffed? Or do proctors need to hold?
      - Is lunch 11:45-12:15? Folks need a 30 minute duty free lunch 😊
  - Determining testing & non-testing spaces among teams
  - **Ask *Thafir Elzofri* questions if you have any about ELPAC moving forward!**

**Speaking sched;** MS students left. Will pull during art (6 &), and gardening (6, 7, 8)

If there are any days you have next week that would be okay for students to miss (i.e. a student from this list is finished with a test/essay) please let me know!

**6th:**

- Alexis
- Alex
- Delylah
- Briany
- Valeria
- Amairany
- John
- Sharon
- Brandon

**7th:**

- Genesis (will take alternate with Jordan)
- Marcos
- Axel
- Jenny
- Amanni

**8th:**

- Juandiego
- Destiny
- Jose
- Ian
- Wilkerson
- Jesus V.
- Anthony (TBD)

<b>Upcoming crew plans 5'</b> Fabi, Jenni, Jess, Jackie	<input type="checkbox"/> 2.23.26-3.6.26 Homeroom & Crew Plans																														
<b>Announcements to include in crew and homeroom plans All 1'</b>	<ul style="list-style-type: none"> <li>- Go to homeroom on Wednesday morning 8:30-9</li> <li>- In ELPAC group or not ELPAC group slides showing?</li> </ul>																														
<b>Any items to add to our MS Calendar? 2' Jess</b>	Would be great if we could all take a moment to add items that are coming up in these next few months <a href="#">Calendar tab</a>																														
<b>Reminder: future meeting roles</b>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 15%;">Facilitator</th> <th style="width: 15%;">Notetaker</th> <th style="width: 15%;">Time and Culture</th> <th style="width: 15%;">SNACK</th> </tr> </thead> <tbody> <tr> <td>February 27th</td> <td>Leah</td> <td>Hazzard</td> <td>Jess</td> <td>Laurita</td> </tr> <tr> <td>March 6th</td> <td>Kevin</td> <td>Anna</td> <td>Francisco</td> <td>Nick</td> </tr> <tr> <td>March 13th</td> <td>Jacey</td> <td>Jaime</td> <td>Leticia</td> <td>Jess</td> </tr> <tr> <td>March 20th</td> <td>Fabi</td> <td>Francisco</td> <td>Laurita</td> <td>Leticia</td> </tr> <tr> <td>March 27th?</td> <td>Jaime</td> <td>Hazzard</td> <td>Fabi</td> <td>Leah</td> </tr> </tbody> </table>	Date	Facilitator	Notetaker	Time and Culture	SNACK	February 27th	Leah	Hazzard	Jess	Laurita	March 6th	Kevin	Anna	Francisco	Nick	March 13th	Jacey	Jaime	Leticia	Jess	March 20th	Fabi	Francisco	Laurita	Leticia	March 27th?	Jaime	Hazzard	Fabi	Leah
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<b>Other Important Info for Middle School Team</b>	This section will not be read out loud in our meeting to save time for things that require discussion and collaboration, <b>but read these updates carefully before the end of MS meeting.</b>	
<b>Appreciations!</b>		
<b>Action Steps + who/by when to complete steps</b>		

February 6, 2026

Facilitator → Jacey	Scribe → Francisco	Time & Culture → Nick
Out + who will check in: Veerpal - Leticia		Iliana - Jacey      Leah - Jaime
<b>AGENDA</b>	<b>NOTES</b>	

**Check-In**

**10'**

*What is a question or topic you wish more people asked you about at work?  
OR what is one thing you wish that more people knew about you?*

*Thafir: more than my role*

*Fabi: more about other people*

*Kev: game shows, one this year*

*Victoria: behavior*

*Jess: what are the things we share interests on*

*Jaime: ask me how im doing but not getting the truth*

*Laurita: good listener*

*Nick: less about me, more of an enigma*

*Anna:*

*Jacey: first gen college and grad student*

*Leticia: 3rd generation*

*Catherine: feel free to say hi and introduce yourself*

*Francisco: Francisco was a huge nerd - he loved history, psychology, and of course math*

*Edgar:*

**1 minute to review agenda and add or adjust any items with your name and the time needed →  
items for whole middle school team**

ELPAC  
Thafir & Jaime  
5'

	MS
6	21
7	17
8	15
<b>Total</b>	<b>53</b>

- Thafir Elzofri will share out whole group testing plan.
  - Need to determine with gradebands who will hold what:
    - Holding Test:
    - Other Students(optional toolbox for activities will be provided):
- 📄 ELPAC Testing Logistics
- Signing affidavits on TOMS – make sure you can log in and note if you're having issues (tag Thafir)
  - 
  - 
  -

### **Speaking Schedule 2/9-2/13**

Here is the tentative ELPAC speaking test schedule for next week's minimum days. I'll be pulling them from specials, but just so you have an idea of where your students are and when they're testing to give them encouragement! Names in parentheses are the aspirational second student I plan to do in that time frame.

=



<b>Upcoming crew and homeroom plans</b>	<a href="#">Crew/Homeroom Slides</a> Black History Month <ul style="list-style-type: none"> <li>- HBCU's assigned to each crew, posters will be in staff room about schools representing</li> <li>- Posters will go up in schools atrium</li> </ul> Chromebooks needed for 2/10, 2/12
<b>Announcements to include in crew and homeroom plans All 1'</b>	<ul style="list-style-type: none"> <li>- Soccer games: JV=12PM vs Montera JV at Cesar Chavez , Girls Varsity=9AM vs Lazear at Fremont High, Boys Varsity=9AM vs EBIA at Oakland High</li> </ul>
<b>SLCs? Jess added in case there's anything we need to discuss</b>	Locations for each grade level: <ul style="list-style-type: none"> <li>- 6th: Hazzard's room</li> <li>- 7th: Leticia's room</li> <li>- 8th: Fabi's room</li> </ul> Snack/set up schedule? <ul style="list-style-type: none"> <li>- Up to grade level to post up SLC schedule</li> <li>- No assignments this round of conferences</li> </ul> Are minimum days the same schedule as last time? <a href="#">Sheet</a> <ul style="list-style-type: none"> <li>- Homeroom teachers print out SLC week schedule for students</li> </ul>

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Action Steps + who/by when to complete steps	ELPAC Teacher Support and Space by grade level	Add teacher names to <a href="#">sheet</a>
	Print out schedules for homerooms	Homeroom teachers

January 30, 2026

Facilitator → Nick                      Scribe → Anna                      Time & Culture → Jaime	
Out + who will check in:	
AGENDA	NOTES
Check-In	<p>Bringing back the question from PD (because I didn't get to participate and it seemed like people had some good ones!)</p> <p>Choose One:</p> <ul style="list-style-type: none"> <li>- Share a song that helps shift your mood.</li> <li>- Share something you are grateful for.</li> <li>- Share an activity that you would recommend for destressing.</li> </ul> <p>Song Recommendations:</p> <ul style="list-style-type: none"> <li>- <a href="#">Haiku Hands - Not About You</a></li> <li>- Threat Level Orange by Earth to Eve</li> </ul>
<p><b>1 minute to review agenda and add or adjust any items with your name and the time needed:</b>  Please note: If you think your item could just be added to the "read only" section, please move it there!</p>	
Upcoming crew and homeroom plans  5'	Francisco, Anna, or Jacey: <input type="checkbox"/> 1/26-2/6 MS Crew + Homeroom plans  <ul style="list-style-type: none"> <li>- In the staff room!!</li> </ul> <p><b>We are opening this to...</b>  <input type="button" value="Clarifying Questions"/></p>

<p><b>Announcements to add to crew and homeroom plans</b></p> <p>All 1'</p>	<ul style="list-style-type: none"> <li>- SLCs are next week! <ul style="list-style-type: none"> <li>- All minimum days</li> <li>- Some kids will do it at school and some at home (this will go in homeroom slides)</li> </ul> </li> <li>- Homeroom this Wednesday and Friday (not enrichment!) to work on SLC prep</li> <li>- For Thursday: Upcoming sports games</li> </ul>
<p><b>SLC Things</b></p> <p>5'</p>	<ul style="list-style-type: none"> <li>● Homeroom 8:30-9:30 next Wednesday and Friday to prepare students for SLCs <ul style="list-style-type: none"> <li>○ Can still do 30 minutes of MyPath both days (Homeroom teacher discretion whether to do MyPath first 30 or last 30 minutes)</li> <li>○ Up to grade band whether to do MyPath or spend whole 2 hours on SLC prep</li> <li>○ Unclear who will be teaching 6th grade humanities next week</li> <li>○ Nick coordinating homeroom staffing (particularly for 6th) <ul style="list-style-type: none"> <li>■ Nick will make plans for 6th grade in collaboration with the team</li> </ul> </li> </ul> </li> <li>● Beginning of (very DRAFT) <a href="#">slides</a> for those two days of Homeroom</li> <li>● Send out messaging to all families so they have an opportunity to opt in to an SLC</li> </ul>
<p><b>ELPAC Jaime</b></p> <p>2'</p>	<p>Speaking starts next week - schedule to come</p> <p>Question about popping into classes</p> <p>8th - science Tuesday</p> <p>7th - humanities</p> <p>6th - humanities !!! - check in with nick, maybe more time</p>

**Reminder: future meeting roles**

Date	Facilitator	Notetaker	Time and Culture	SNACK
February 6th	Jacey	Francisco	Nick	Victoria
February 13th	No meeting - SLCs			
February 20th	Leticia	Jacey	Jaime	Thafir
February 27th	Leah	Nick	Jess	Laurita
March 6th	Kevin	Anna	Francisco	Nick
March 13th	Jacey	Jaime	Leticia	Jess
March 20th	Fabi	Francisco	Laurita	Leticia
March 27th?	Jaime	Hazzard	Fabi	Leah

**Coming Up**

Grade Level Meetings Today	6th and 8th
COST Meetings Today -	
Impromptu/Collab/committee meetings today	
Social/Open Invites	Staff happy hour at <a href="#">Two Pitchers</a> at 5pm. There's Lovely's Burgers there and they have veggie options and plenty of outdoor space for dogs and kids. It's Bart and bus accessible!

**Appreciations + Culture Check!**

<b>Other Important Info for Middle School Team</b>	<p>This section will not be read out loud in meeting so as to save time for things that require discussion and collaboration, <b>but we ask that you read these updates carefully at some point before the end of collab. Thank you!</b></p> <table border="1" data-bbox="423 291 1421 863"> <thead> <tr> <th data-bbox="423 291 672 359">Name of Poster</th> <th data-bbox="672 291 1421 359">Important Update / Info</th> </tr> </thead> <tbody> <tr> <td data-bbox="423 359 672 600">Jess on behalf of Office team/Diana</td> <td data-bbox="672 359 1421 600"> <p>Please make sure you close the pedestrian gate near 39th if you walk through there, it keeps getting left open and then rando's walk into the parking lot. If you notice the pedestrian gate open, take a moment to close it.</p> <p>The parking lot gates are both functional again so we can follow the regular traffic flow (enter only via 39th) again.</p> </td> </tr> <tr> <td data-bbox="423 600 672 747">Iliana</td> <td data-bbox="672 600 1421 747"> <p>Bargaining Update! Bargaining has begun! I will share a short survey regarding site based considerations at some point soon. I have not had time to create that yet, but let me know if you proactively have input about site based considerations!</p> </td> </tr> <tr> <td data-bbox="423 747 672 806"></td> <td data-bbox="672 747 1421 806"></td> </tr> <tr> <td data-bbox="423 806 672 863"></td> <td data-bbox="672 806 1421 863"></td> </tr> </tbody> </table>		Name of Poster	Important Update / Info	Jess on behalf of Office team/Diana	<p>Please make sure you close the pedestrian gate near 39th if you walk through there, it keeps getting left open and then rando's walk into the parking lot. If you notice the pedestrian gate open, take a moment to close it.</p> <p>The parking lot gates are both functional again so we can follow the regular traffic flow (enter only via 39th) again.</p>	Iliana	<p>Bargaining Update! Bargaining has begun! I will share a short survey regarding site based considerations at some point soon. I have not had time to create that yet, but let me know if you proactively have input about site based considerations!</p>				
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January 23, 2026

Facilitator → Hazzard		Scribe → Jess		Time & Culture → Kev	
Out + who will check in: Jacey - Jess and Veerpal - Laurita					
<b>AGENDA</b>	<b>NOTES</b>				

<p>Check-In 4'</p>	<p>A FUN ACTIVITY YOU WON'T WANT TO MISS</p>    
<p>1 minute to review agenda and add or adjust any items with your name and the time needed → items for whole middle school team</p>	
<p>Lots of people out last week - brief overview? 2' Hazzard</p>	<p>→ ELPAC schedule! Will be on Wednesday 2/25 with students pulled on Friday 2/27 to finish if needed. (following up on today's agenda)</p> <p>→ SLC Prep re: attendance and engagement</p> <ul style="list-style-type: none"> <li>• Thalia was point on this but has been out, so no new update yet</li> </ul> <p>→ Survey for Sense of belonging (following up on this item in today's agenda)</p> <p>→ MLK soccer tournament: Hooray! Our Boy's Varsity team won the tournament!</p> <p>→ <a href="#">Expo survey</a>: If you haven't weighed in yet, do it today!</p>
<p>Upcoming crew and homeroom plans  Anna 3'</p>	<p>Planners for next 2 weeks: Francisco, Anna, Jacey</p> <p><a href="#">Crew/Homeroom slides</a></p> <p><a href="#">Worksheets for neurodiversity crew lessons</a> (also linked in slides)</p> <p>Notes about next week's lessons?</p> <ul style="list-style-type: none"> <li>• Neurodiverity</li> <li>• Homeroom Monday learning content day - <ul style="list-style-type: none"> <li>○ how our brains work, what can differences look like</li> <li>○ Disability justice video → homeroom teachers try to watch the video in advance to prep</li> </ul> </li> <li>• Crew <ul style="list-style-type: none"> <li>○ Tues: Self-reflection worksheet about for students to reflect on their own brain</li> <li>○ Thurs: see slide 34 for exemplar, art project to represent brain</li> </ul> </li> <li>• Week 2: keep working on project, gallery walk, appreciations and encouragement for each other</li> <li>• Materials needed for crew: _Self Reflection worksheet and Brain image</li> </ul> <p>Q from Jess for the team:</p> <ol style="list-style-type: none"> <li>1. Keep adding to the rotation for planners, Jess will fill in the names  7</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>2. As a planning team sign up two more times to topics your team cares about  1</li> </ol>

<p>Announcements for crew and homeroom plans</p> <p>All 1'</p>	<ul style="list-style-type: none"> <li>- Sense of Belonging <a href="#">Survey</a> <ul style="list-style-type: none"> <li>- Going to be presented to all students, then time for students to be able to take it</li> <li>- Do during Wednesday MyPath block of enrichment</li> </ul> </li> <li>- Next steps: <ul style="list-style-type: none"> <li>- Inform Enrichment teachers</li> <li>- Single slide to present to students</li> <li>- Humanities teachers post to google classroom</li> </ul> </li> </ul>			
<p>ELPAC Jaime 3'</p>	<p>Reminder of dates 2/25 &amp; spillover/make-ups on 2/27</p> <p>Speaking Section calendar coming soon:</p> <ul style="list-style-type: none"> <li>- Will be pulling throughout the month of February, from SPECIALS!</li> <li>- Starting with 8th and working down; we'll send a weekly email with the schedule and you can let us know if it's ~not a good time.~</li> </ul> <p>Crescendo: pumping up the energy around ELPAC, spreading info &amp; the word → where can that live? Crew? Humanities? Homeroom? (~5 min)</p> <ul style="list-style-type: none"> <li>- How to encourage classmates, purpose of ELPAC, etc.</li> </ul> <p>Afterschool optional workshop - only one permission slip as of right now so optional workshop rather than official club as previously planned</p> <div style="text-align: center;">  <p><i>cresc.</i></p> </div> <p>Idea: photo of reclassification celebration to inspire</p> <p>Day of - Feb 25th - 3rd-8th will all be taking ELPAC at the same time! Quiet hallways etc. 😊</p>			
<p>SLC Prep ? 2' Nick</p>	<p>📅 Middle School Winter SLC Schedule 25/26 → schedule priority students, offer opt-in for others?</p> <p>Confirmation for How 6th Grade SLC Load will be split up:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> <p>6th Grade</p> <ul style="list-style-type: none"> <li>● Nick/Thafir</li> <li>● Iliana</li> <li>● Veerpal</li> <li>● Laurita</li> </ul> </td> </tr> <tr> <td style="padding: 5px;"> <p>7th Grade</p> <ul style="list-style-type: none"> <li>● Leticia</li> <li>● Francisco</li> </ul> </td> </tr> <tr> <td style="padding: 5px;"> <p>8th grade</p> </td> </tr> </table>	<p>6th Grade</p> <ul style="list-style-type: none"> <li>● Nick/Thafir</li> <li>● Iliana</li> <li>● Veerpal</li> <li>● Laurita</li> </ul>	<p>7th Grade</p> <ul style="list-style-type: none"> <li>● Leticia</li> <li>● Francisco</li> </ul>	<p>8th grade</p>
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<p>8th grade</p>				

- Jacey
- Jess
- Fabi

Quick SLC huddle after MS team meeting to talk SLCs? 7th team will talk during their meeting

**Class Size Discussion**

[Slides for Reference](#) -

Sundar is owner so might not have access

Leah 7'

March budget presentation

Overview:

**Takeaway:** Compared to 2025-26, ~\$6M in known revenue reductions by 2029-30



## One-Time Revenue Reductions

Site	2026/27	2027/28	2028/29	2029/30	Total
Expiring Funds	State Stimulus Rainin Wellness Grant ASCEND OEP Grant Cox Silicon Schools Latitude CTE Grants	K-8 CCSP LWL Silicon Schools Latitude CTE Grants	State Stimulus	State Stimulus Latitude CCSP	
<b>200: Cox</b>	-\$453,668	-\$400,000	-\$277,667	\$0	-\$1,131,335
<b>400: Achieve</b>	-\$392,971	-\$400,000	-\$350,637	\$0	-\$1,143,608
<b>500: ASCEND</b>	-\$619,275	-\$400,000	-\$161,037	\$0	-\$1,180,312
<b>600: LWL</b>	-\$272,438	-\$456,631	-\$59,808	-\$150,000	-\$938,877
<b>700: Lazear</b>	-\$206,926	-\$400,000	-\$267,117	\$0	-\$874,043
<b>900: Latitude</b>	-\$445,986	-\$110,667	-\$105,908	-\$237,500	-\$900,061
<b>EFC</b>	<b>-\$2,148,012</b>	<b>-\$2,167,298</b>	<b>-\$1,222,174</b>	<b>-\$387,500</b>	<b>-\$5,924,984</b>

Note current projection is about \$600k deficit for next year

## One-Time Revenue Reductions: ASCEND



Revenue Source	2026/27	2027/28	2028/29	2029/30	Total
	-\$619,275	-\$400,000	-\$161,037	\$0	-\$1,180,312
<b>State Stimulus</b>	-\$331,875		-\$161,037		
<b>Outdoor Equity</b>	-\$157,400				
<b>Wellness Grant</b>	-\$70,000				
<b>Rainin</b>	-\$60,000				
<b>California Community Schools (CCSP)</b>		-\$400,000			

Meaning grants that won't be happening/lowering again next year shown above.



## Revenue Raisers

---

EFC is making strategic investments in each of these areas

- Enrollment: Targeted student recruitment campaigns
  - 1 student = \$14,000
- Attendance: Core Practices Alignment and Support
  - .1% = \$8,000
- Grant-Writing: Dedicated grant-writer
  - *Example: Learning Communities for School Success Grant (LCSSP) to support peer mentorship program*

At ASCEND, our projected deficit is \$619,275 - increasing class size is ONE WAY to offset that deficit.

However, this is a decision that union members would have to vote on to make any change → would need to vote by end of January

\$14,000 per student per year state revenue

Proposal from admin:

4th and 5th - Increase from 27 → 28 students (\$28,000)

6th - 8th - Increase from 28 → 30 students (\$84,000)

This would change the deficit by \$112,000

There would still be layoffs for the upcoming school year.

### Factors to consider:

Oakland Charter Academy is closing down and it's a middle school and near us, parents are advocating for middle school sizes to increase to make space for students from OCA

Right now, how many kids are in the MS waitlist? 50 and in one class it's 80. This demonstrates that there is interest in having more students enrolled.

Process for voting, via pages 40 and 41 of the Certificated [CBA](#):

## **16.2 Class Size Limits Determination Process**

As part of planning for the following school year (beginning in February and concluding in June), each EFC school shall engage in annual site planning where stakeholders, led by the Principal(s), shall do the following:

- Review data to evaluate investments and programming,
- Determine school needs,
- Decide how to allocate and generate resources, and
- Plan instructional programming (curricular choices, schedule, calendar, professional learning planning, and interventions planning)

As part of the above process, site leaders will engage CEFC members in determining appropriate class size limits at each grade level (called the programmatic caps for site budgeting purposes). In determining class size limits, site teams will take into consideration the following:

- Anticipated grade level enrollment based on prior year enrollment of the student cohort with anticipated attrition of returning students
- Level of academic and socio-emotional need of student cohort
- Level of experience of teachers in a given grade level
- Number and capacity of adults in a given classroom/grade level to support student needs

Page 40 of 69

- Revenue needs for appropriate programming

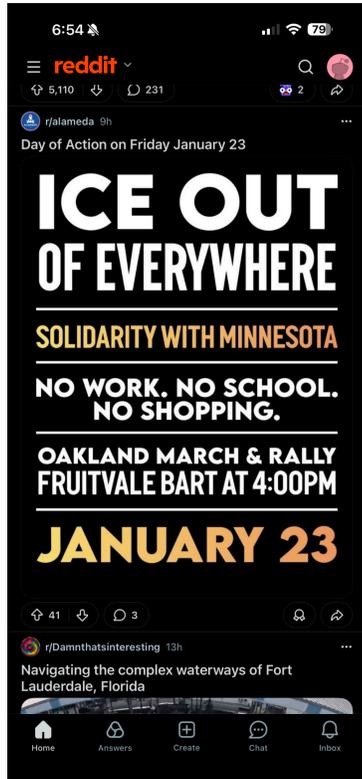
The site Principal or designee will meet with the grade level chairs (TK-8) or department chairs (6-12) to determine appropriate grade level limits taking into consideration the variables indicated above. If any changes to class sizes are proposed, CEFC unit members will take a vote on the grade level limits proposed. At least two-thirds (2/3) vote of all returning CEFC unit members at the site must approve the proposed changes for the new class size limits to be finalized. A record of the proposal and the vote must be forwarded to the CEFC Executive Board.

Acknowledgement that there will need to be big budgetary changes potentially for next year  
Deficit projection includes things like outdoor equity grant that was earmarked for something very specific, not actually our general budget

Qs from middle school team:

	<ul style="list-style-type: none"> <li>- Do these budget projections include the projected increased revenue from AI stock revenue taxed that has been allocated for education?</li> <li>- Who votes? <ul style="list-style-type: none"> <li>- Need to verify ESS contract to determine whether it is just certificated members who vote</li> </ul> </li> <li>- Are we in the process of applying to other grants in lieu of wellness grant?</li> <li>- Is home office reducing their budget or the % of school site budgets that are being allocated to home office?</li> <li>- Can we learn more about what grants are potentially being applied for? Need more information and input from staff</li> <li>- How much of our current budget goes to partnerships with EL? With iReady PDs? Fishtank? Anything??</li> </ul> <p>Concerns:</p> <ul style="list-style-type: none"> <li>- Current classrooms are already limited in terms of amount of space and ed code requirements for space, do not have space for additional students safely in 3 classrooms in particular</li> <li>- Want updated budget projections before being expected to vote</li> <li>- Could we advocate for over-enrolling by one student as a buffer instead of increasing class sizes</li> <li>- It doesn't seem like EFC is using the term "deficit" accurately. A projected deficit should = projected revenue - projected expenses, NOT just a total of whatever grants are running out. We need accurate and transparent budget information before being asked to make a decision like this.</li> <li>- ASCEND staff should be receiving a financial presentation before being expected to vote</li> </ul>
<b>Announcements</b> <b>2'</b> <b>Leticia</b>	<p>Not sure how to summarize...</p> <p>Sometimes a lot on the agenda</p> <p>Emails not necessarily ideal</p>

Announcements



Future meeting roles

+ Sign up one more time!

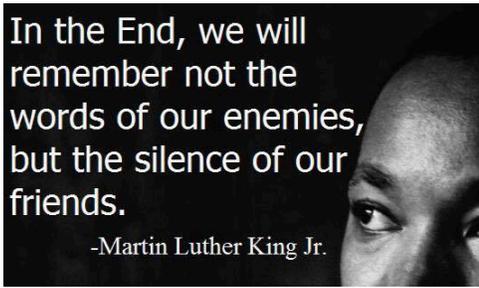
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<p>→ Academic night and high school application night January 29th  - 4:30 reclassification ceremony in the cafeteria</p> <p>→ SLCs February 9th-13th</p> <p>→ ELPAC February 25th</p> <p>Next week's secret owl: note of appreciation</p> <p>Culture shifts as a team, information gathering? Iliana follow up</p>										
<b>Appreciations!</b>										
<b>Action Steps + who/by when to complete steps</b>	Email all enrichment teacher re: survey + post to humanities google classrooms									

January 16, 2026

Facilitator → Anna	Scribe → Leticia	Time & Culture → Laurita
Out + who will check in: everyone - just...check in with everyone		
<b>AGENDA</b>	<b>NOTES</b>	

<b>Check-In</b>	If you had a button you could push that did <i>something</i> when you pressed it, what would it do?
<b>1 minute to review agenda and add or adjust any items with your name and the time needed → items for whole middle school team</b>	
<b>Upcoming crew and homeroom plans</b>  <b>Jaime</b>	Updated plans: <span style="background-color: #e0e0e0; padding: 2px;">📅 Crew and Homeroom Plans 1.12-1.22</span> Tuesday: Reflecting on how MLK was perceived in his time as an extremist, connections to today Thursday (Nick) - Apologies the slides are not ready, but essentially we will look at the belonging data about how many kids say that “my peers are unkind to me” and use MLK’s quote (having just learned about his legacy) as a launch point for brainstorming how to be an upstander. It is going to be awesome!   <p style="text-align: right;">b b</p>

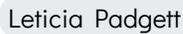
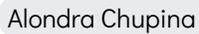


	<p><b><u>Wednesday 2/25</u></b>  Testing will be done one day  Possibility of continuing Testing on Friday-students would miss block time  Teachers holding space with students not testing-mixed cohorts</p>
<p><b>SLC Prep &amp; Attendance Reflections</b>   Thalia</p>	<p>Idea for attendance reflections: Could we frame this as a conversation about overall engagement in school? So that kids who are not struggling with absences can still do some meaningful reflection on increasing participation/engagement in class etc.?</p> <p>When do we want to hold time to complete this reflection?</p> <p>Not all students will reflect on attendance-hold space for conversation about school engagement  Passive vs active participation</p>
<p><b>Sense of Belonging Working Group</b>   Aleya  2'</p>	<p>SOBWG second round of student focus groups focusing on LGBT+ students. We will be visiting Ascend and Latitude. Participation survey for students who would like to be in the focus group and are searching for a classroom. Feb 3 9-10 am.</p> <p><a href="#">Survey</a>- live on monday (THIS IS OLD LINK, there is an <a href="#">UPDATED link</a>)  Communicate with LGBTQ+ club  Only answering if reply yes, but all students answering survey together  Interview 30 min max, also observing  For students: Who is visiting? Who will read/disclose answers to parents?  Not very MS student friendly</p>
<p><b>MLK Tournament Francisco</b>  1'</p>	<p>Boys Varsity playing at Fremont High tomorrow (30 minute games)</p> <ul style="list-style-type: none"> <li>- 9am and 10:10am</li> <li>- Results will determine placement for Monday single elimination tournament</li> </ul>
<p><b>Expo Survey Jacqui % Anna</b>  5'</p>	<p><a href="#">Expo Survey</a></p>

Reminder: future meeting roles	<b>Date</b>	<b>Facilitator</b>	<b>Notetaker</b>	<b>Time and Culture</b>	<b>SNACK</b>
	January 23rd	Hazzard	Jess	Kevin	Hazzard
	January 30th	Nick	Anna	Laurita	jaime
	February 6th	Jacey	Francisco	Nick	Victoria
	February 13th	Jaime	Hazzard	Fabi	Leah
Coming Up	Grade Level Meetings Today		Nobody's here :(		
	COST Meetings Today -		AiOI (6th)		
	Impromptu/Collab/committee meetings today				
	Social/Open Invites				
Action Steps + who/by when to complete steps					

January 9, 2026

Facilitator → Leah		Scribe → Jaime		Time & Culture → Alondra	
Out + who will check in: Fabi - Laurita - Alondra -					
<b>AGENDA</b>		<b>NOTES</b>			

<p><b>Check-In</b></p>	<p>What is your favorite or least favorite household duty/chore? (Quick whip around)</p> <p>Leah: LEAST; putting away dishes          Kev: LEAST: changing dirty diapers          Jaime: LEAST: hate doing dishes          Victoria: LEAST: taking clothes out of dryer &amp; then FOLDING them          Thafir: FAVORITE: cooking LEAST: BATHROOM          Francisco: FAVE: sweep. Loves to sweep.          Anna: Likes to vacuum. Little noises are satisfying.          Jacey: Vacuuming!!!          Nick: Grocery shopping = fave. Walking the dog.          Edgar: fave = doing dishes!!          Jess: hates dirty dishes! Will do other people's dishes.          Ms. K: hates doing dishes          Leticia: Hates mopping. Loves scrubbing toilets.          Iliana: least: unloading dishwasher - likes: handwashing dishes</p>
<p>1 minute to review agenda and add or adjust any items with your name and the time needed → items for whole middle school team</p>	
<p><b>Upcoming crew and homeroom plans</b></p> <p><b>Nick</b></p>	<p> Crew Plans 1.12-1.22</p> <p>Crew and Homeroom plans by: Alondra, Jaime, Nick, Laurita</p> <p>Work in progress <a href="#">Crew Plans 1.12-1.22!</a></p> <p>Nick has stars printed</p> <p><u><b>Homeroom</b></u> - what do we prefer?          Game: 2</p> <p><b><i>Survey about i-Ready: 3 is the winner</i></b></p> <p>Will share survey with humanities to be posted in google classroom    </p>
<p><b>Anna announcement</b></p>	<p>Holding enrichment group about executive functioning - asking about organizational needs of students / teachers in your classrooms - to get a sense</p>

**N-Word in  
Humanities  
Curriculum**

Will be appearing in texts across humanities next week.  
If you have a more flexible schedule, ask for people to lean in during those periods.

**Nick**

**2'**

1/15 9:05 - 11:00	6A	ER
1/14 10:45 - 11:50	7A	Leah
1/15 1:35 - 3:30	6I	ER
1/14 12:30 - 1:30	7I	Anna

<p><b>MS Clubs</b></p> <p><b>ER + Keenan</b></p> <p><b>1min</b></p>	<p>Ongoing Clubs(Ending 01/31, Resuming Week of 02/17)</p> <p>Board Game Club w/ Mr. Wolz Learn various tabletop strategy card games and board games Thursdays, 4-5:30pm</p> <p>Cheerleading w/ Ms. K and Ms. Aleya Mondays, 4-5pm Wednesdays, 2-3pm Schedule will soon be changed to Mondays, Tuesdays; 4-5pm</p> <p>Craft Club w/ Ms. Jaime Learn how to crochet, make bead art, make friendship bracelets, and more! Thursdays, 4-5:30pm</p> <p>Girls Wellness Group w/ Ms. Moses Do activities such as art and mindfulness to build confidence, self-awareness, and community with other girls in 5th-8th Grade. Example activities: Tie Dye, Custom Tote Bag Design, Slime Making, Calming Jars, Painting Thursdays, 4-5pm</p> <p>Math Homework Club Tuesdays 3:30-4:30</p> <p>Future Clubs(Starting Week of 02/17, Ending 03/27) BLACK Program(Only open to students with black heritage)</p> <ul style="list-style-type: none"> <li>● Learn about and celebrate black culture</li> <li>● Build community with other black students</li> <li>● Extended schedule; Ending 04/02</li> <li>● Exact Day/Time TBD</li> </ul> <p>How to encourage students to join?</p> <p>Open to suggestions/requests for additional Spring Programming → Reach out to Keenan if you're excited about starting a club or have ideas about after school clubs</p>
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<b>Announcements to include in crew and homeroom plans All 1'</b>	Add club announcements 8th graders: high school night - 1/29 Academic Night - 1/29 Reclassification ^^ Maybe MLK tournament next weekend? Supporting sports				
<b>Attendance challenge FYI Jess 1'</b>	<p><a href="#">Attendance Challenge</a></p> <p>Once 8th graders get it twice, they have to spell "PERFECT ATTENDANCE" 😞</p>				
<b>ELPAC question Jaime 2'</b>	<ul style="list-style-type: none"> <li>- Agreed on week, hooray: <b>Week of 2/23</b></li> <li>- How do we feel about it being over 2 days? Thoughts? Strong feelings?</li> </ul> <p>Would have an alternate schedule          22 student -6th          22 - 7th          16 - 8th grade</p> <table border="1" data-bbox="297 835 1539 1024"> <thead> <tr> <th data-bbox="297 835 919 894">Pros</th> <th data-bbox="919 835 1539 894">Cons</th> </tr> </thead> <tbody> <tr> <td data-bbox="297 894 919 1024">           Reduce testing fatigue            Having everyone testing at the same time when one day         </td> <td data-bbox="919 894 1539 1024">           Have to adjust pacing over two days         </td> </tr> </tbody> </table> <p>PUSH TO NEXT WEEK!</p>	Pros	Cons	Reduce testing fatigue Having everyone testing at the same time when one day	Have to adjust pacing over two days
Pros	Cons				
Reduce testing fatigue Having everyone testing at the same time when one day	Have to adjust pacing over two days				
<b>Carpool Coordination Iliana/Jaime 3'</b>	<p> Transportation Buddies (Fabi January 2026)</p>				
<b>Certificated Bargaining Survey Leah 3'</b>	<p>Let's take time now to fill out the bargaining survey! We only have 1 response from ASCEND so far 😞</p> <p><a href="https://docs.google.com/forms/d/e/1FAIpQLSeEuU-Mc0ykXiBycPXDmoYh9gll5pbWiJr1U_BdVR1Lr5XG4Q/viewform">https://docs.google.com/forms/d/e/1FAIpQLSeEuU-Mc0ykXiBycPXDmoYh9gll5pbWiJr1U_BdVR1Lr5XG4Q/viewform</a></p> <p>ESS Link: <a href="#">ESS Bargaining Survey</a></p>				

<p><b>Enrichment</b></p> <p>5'</p>	<p><b>Step 1:</b> Note who is in your enrichment!</p> <p> Enrichment Groups 25/26</p> <p>Don't make comments in the doc yet! Tell Nick directly or note it here:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Step 2:</b> Shifts in My Path / Space Logistics</p> <p> Enrichment Groups 25/26</p> <p>How do we tell students?</p> <ol style="list-style-type: none"> <li>1. Students to homeroom on Wednesday to do i-Ready first</li> <li>2. Then, we tell them where to go, get their slip</li> </ol>																														
<p><b>Reminder: future meeting roles</b></p>	<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Date</th> <th>Facilitator</th> <th>Notetaker</th> <th>Time and Culture</th> <th>SNACK</th> </tr> </thead> <tbody> <tr> <td>January 16th</td> <td>Anna</td> <td>Leticia</td> <td>Laurita</td> <td>Leah</td> </tr> <tr> <td>January 23rd</td> <td>Hazzard</td> <td>Jess</td> <td>Kevin</td> <td>Hazzard</td> </tr> <tr> <td>January 30th</td> <td>Nick</td> <td>Anna</td> <td>Laurita</td> <td>Jaime</td> </tr> <tr> <td>February 6th</td> <td>Jacey</td> <td>Francisco</td> <td>Nick</td> <td>Victoria</td> </tr> <tr> <td>February 13th</td> <td>Jaime</td> <td>Hazzard</td> <td>Fabi</td> <td>Thafir</td> </tr> </tbody> </table>	Date	Facilitator	Notetaker	Time and Culture	SNACK	January 16th	Anna	Leticia	Laurita	Leah	January 23rd	Hazzard	Jess	Kevin	Hazzard	January 30th	Nick	Anna	Laurita	Jaime	February 6th	Jacey	Francisco	Nick	Victoria	February 13th	Jaime	Hazzard	Fabi	Thafir
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<p><b>Appreciations!</b></p>	<p>Write a post-it...give to Jess!</p>																														

Action Steps + who/by when to complete steps	Humanities post i-ready survey for Homeroom Monday	Alondra, Leticia, Jacey
	Draft schedule for ELPAC over two days for next Fri	Thafir

Blank Meeting Template

Facilitator →		Scribe →	Time & Culture →
Out + who will check in:			
<b>AGENDA</b>	<b>NOTES</b>		
Check-In	-		
1 minute to review agenda and add or adjust any items with your name and the time needed → items for whole middle school team			
	-		
Upcoming crew and homeroom plans			
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Other Important Info for Middle School Team	<p>This section will not be read out loud in our meeting to save time for things that require discussion and collaboration, <b>but read these updates carefully before the end of MS meeting.</b></p> <table border="1"> <thead> <tr> <th>Name of Poster</th> <th>Important Update / Info</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Name of Poster	Important Update / Info																																						
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## Advisory Agenda 2025-2026

<b>Date</b> 2.23.26	<b>ELECTED MEMBERS PRESENT: MICHAEL EDEZA-SALVANT, ALEYA CABALLERO , JENNI PLASCENCIA, FABIOLA HERNANDEZ MARTINEZ , JACKIE KAJOS KINGSBY</b> <b>NON-ELECTED PRESENT: ALESSANDRA FAGGIONATO, THAFIR ELZOFRI, JACQUI PARKER, JORDAN DIXON</b> <b>NOT PRESENT: SAM LAVU</b>	
<b>EXPECTATIONS</b>	<ul style="list-style-type: none"> <li>● Recognize identity and positionality</li> <li>● Intent vs impact</li> <li>● Equity of voice, amplifying certain voices as needed (including students)</li> <li>● Transparency to broader community</li> <li>● Listening with a curious mindset</li> </ul>	
<b>ROLES</b>	Facilitators: Jordan Timekeeper: Michael	Visual/ Digital Note catcher: Aleya Culture Keeper:
<b>LEARNING TARGETS</b>		
<input type="checkbox"/> We can exercise leadership and collaborate by reviewing key initiatives and events, ensuring alignment and clarity on next steps. <input type="checkbox"/> We can reflect on previous sessions and feedback to identify successes, challenges, and areas for improvement. <input type="checkbox"/> We can engage in thoughtful dialogue to advance team-driven agenda items.		
<b>TIME                      WHAT &amp; HOW</b>		
5 min	Check-in: What is your re-run show? - Arrested Development - Shameless - Ozark - The OC - Schitts Creek - SCRUBS - Criminal Minds - Hacks - 30 Rock - Breaking Bad	
1 min	Review Agenda and add any Open Agenda Items -	

10 min	<p>Review and Save the Site Planning Dates</p> <table border="1" data-bbox="337 159 1221 793"> <thead> <tr> <th data-bbox="337 159 607 212">Advisory</th> <th data-bbox="607 159 951 212">Staff Meetings</th> <th data-bbox="951 159 1221 212">FLC</th> </tr> </thead> <tbody> <tr> <td data-bbox="337 212 607 327">2.23 (Start drafting)</td> <td data-bbox="607 212 951 327">04.01 (WIN, input on first draft)</td> <td data-bbox="951 212 1221 327">02.25 (share rough draft with families &amp; get input)</td> </tr> <tr> <td data-bbox="337 327 607 478">3.30 (Finalize 1st Draft)</td> <td data-bbox="607 327 951 478">04.23 (crew and input session) or 05.06 Input/listening session (if retreat not needed)</td> <td data-bbox="951 327 1221 478">03.25 (expo logistics)</td> </tr> <tr> <td data-bbox="337 478 607 594">04.13 (BDD. Make edits from 04.01)</td> <td data-bbox="607 478 951 594">05.20 (present final draft)</td> <td data-bbox="951 478 1221 594">04.29 (share final draft with families, get input)</td> </tr> <tr> <td data-bbox="337 594 607 678">05.06 (if needed after 4.13)</td> <td data-bbox="607 594 951 678"></td> <td data-bbox="951 594 1221 678">05.27 (present FINAL draft)</td> </tr> <tr> <td data-bbox="337 678 607 793">05.18 (review and finalize final draft before 05.20)</td> <td data-bbox="607 678 951 793"></td> <td data-bbox="951 678 1221 793"></td> </tr> </tbody> </table> <p data-bbox="311 816 818 848">Notes: 05.27 present final draft w/ last FLC</p>	Advisory	Staff Meetings	FLC	2.23 (Start drafting)	04.01 (WIN, input on first draft)	02.25 (share rough draft with families & get input)	3.30 (Finalize 1st Draft)	04.23 (crew and input session) or 05.06 Input/listening session (if retreat not needed)	03.25 (expo logistics)	04.13 (BDD. Make edits from 04.01)	05.20 (present final draft)	04.29 (share final draft with families, get input)	05.06 (if needed after 4.13)		05.27 (present FINAL draft)	05.18 (review and finalize final draft before 05.20)		
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10 min	<p>Review Measure G1 Proposal</p> <p data-bbox="311 953 570 984"><a href="#">Measure G1 Proposal</a></p> <p data-bbox="311 1026 857 1058">Notes: funds partially dean of culture position</p> <ul data-bbox="311 1062 1461 1199" style="list-style-type: none"> <li>-looks at current demographics, absenteeism, goal for upcoming school year, how many students are taking art/language/music, positive and safe culture, attendance and suspension rate, yearly retention of 6th graders</li> <li>-has to be submitted by March 1st</li> </ul>																		
35 min	<p>EL Mid-Year Review</p> <ul data-bbox="362 1268 1498 1759" style="list-style-type: none"> <li>● Glows <ul data-bbox="456 1308 1458 1444" style="list-style-type: none"> <li>○ On track to meet all academic goals that we haven't already met</li> <li>○ Validating that needs/suggestions are in alignment with what we're doing</li> <li>○ More growth for students that are ELL or are most marginalized have more voice compared to even last year</li> </ul> </li> <li>● Grows</li> <li>● Next Steps</li> <li>● Questions <ul data-bbox="456 1591 1498 1759" style="list-style-type: none"> <li>○ More directly talking to specific teachers about walk through data instead of general feedback (coaching opportunity)</li> <li>○ Looking at how to continue to build on discussions for students while differentiating for teachers needs (shifting cognitive lift onto students)</li> <li>○</li> </ul> </li> </ul> <p data-bbox="311 1801 407 1833">Groups:</p> <p data-bbox="311 1837 708 1869"><b>Mastery of Knowledge and Skills</b></p> <p data-bbox="311 1873 1149 1904">Start: Peer feedback (What can that look like?), edited work displayed,</p> <p data-bbox="311 1908 911 1940">Continue: Unpacking learning targets, goal setting</p>																		

	<p><b>High Quality Work</b>  Start: Give students an opportunity to present work, show the process not just the product, peer feedback  Continue: Systems for team to connect with others, continue  Stop: Too many walkthrough tools</p> <p><b>Character</b>  Start: What does PD look like? Crew learning targets is not super clear, map out important dates/events in Crew,   Continue</p> <p>Task:  Reflect on how we are progressing this school year and what we need to continue to work on for the remainder of the school year.</p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>● Show process not just product</li> <li>● Peer feedback (What can that look like?)</li> <li>● Map out what does conflict resolution look like TK-2 and 3-5, and MS</li> <li>● SEL curriculum should be utilized across the school. There is no throughline. Mapping out conflict and resolution. Potentially homeroom covers SEL lesson in middle school. Emotional regulation to conflict resolution</li> </ul>	
4 min	<p>Anti-Racism Committee Update</p> <ul style="list-style-type: none"> <li>● Exploring a Facilitator from Seneca to Lead the Work at the School Site <ul style="list-style-type: none"> <li>○ Great facilitator with unpacking anti-racism</li> <li>○ Next steps: Jacqui connects with Natalie</li> </ul> </li> <li>● <a href="#">24-25 Meeting Agendas</a></li> </ul>	
1 mins	<p>Upcoming Events</p> <ul style="list-style-type: none"> <li>● <b>Feb. 26 Crew Walkthrough at 8:30 AM</b></li> <li>● <b>Feb. 25 Staff Meeting/PD at 2 PM (Topic: HQW), Union Announcements at 3 PM, and State of the Org at 3:15 PM (Location: Art Room)</b></li> <li>● <b>Mar. 2 Human Resource Zoom Meeting at 1 PM</b></li> <li>● <b>Mar. 3 Site Planning MYP Presentation from 3 PM - 4 PM (Lunch will be provided)</b></li> <li>● <b>Mar. 28 Save the Date: Spring Expo (Event Time: 11:00 AM - 2:00 PM) **The building will open at 9 AM for set-up.**</b></li> </ul>	
5min	<p>Appreciations:</p> <p><b>Culture Keeper:</b></p>	
Next Steps	What	Who



<b>Date</b> 2.2.26	<b>ELECTED MEMBERS PRESENT: JACKIE, JENNI, ALEYA, SAM L., NIC</b> <b>NON-ELECTED PRESENT: THAFIR, JACQUI, JORDAN</b> <b>NOT PRESENT: ALESSANDRA, FABI, THALIA</b>	
<b>EXPECTATIONS</b>	<ul style="list-style-type: none"> <li>● Recognize identity and positionality</li> <li>● Intent vs impact</li> <li>● Equity of voice, amplifying certain voices as needed (including students)</li> <li>● Transparency to broader community</li> <li>● Listening with a curious mindset</li> </ul>	
<b>ROLES</b>	Facilitators: Jordan Timekeeper: Michael	Visual/ Digital Note catcher: Jenni Culture Keeper: Sam L

<b>LEARNING TARGETS</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> We can exercise leadership and collaborate by reviewing key initiatives and events, ensuring alignment and clarity on next steps.</li> <li><input type="checkbox"/> We can reflect on previous sessions and feedback to identify successes, challenges, and areas for improvement.</li> <li><input type="checkbox"/> We can engage in thoughtful dialogue to advance team-driven agenda items.</li> </ul>	
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TIME	WHAT & HOW
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5min	Check-in: How are you spreading kindness? Jordan: sing while working, definitely a treat for everyone upstairs Michael: took Paz out to lunch. First time in 7 years working together! In-n-Out Thafir: Friday is moms birthday, collaborating with siblings to make something happen Aleya: treating people the way she wants to be treated Jacqui: intentional about buying from street vendors, had pupusas this weekend Sam: facetimed grandpa over the weekend Jackie: brought snack donations for sons TK Jenni: Being more optimistic about things
1 min	Review Agenda and add any Open Agenda Items -
20 min	Expo <ul style="list-style-type: none"> <li>● Review survey results</li> <li>● Identify Expo Date 3/27 and 3/28</li> <li>● Review Planning Dates and Next Steps</li> <li>● Fundraiser: Food (What is needed?)</li> </ul> Notes <ul style="list-style-type: none"> <li>- Results as of 2/2</li> <li>- Moving forward with a Saturday for upcoming EXPO 3/28</li> <li>- Survey responses were Staff + Family responses</li> <li>- Additional variable that EXPO was earlier in the year (November rather than December)</li> <li>- Jacqui will communicate with families next week</li> <li>- Site planning is a good opportunity to talk about the two days</li> <li>- EXPO absences, all absences had a valid reason last EXPO. Mandatory event is what has</li> </ul>

been communicated throughout. It is important that staff communicate this to families as well and set the example. Staff should name feedback of impact of other staff being out day of/ EXPO buddy jobs

- It would be helpful to have clear EXPO buddy jobs roles and responsibilities

#### Review Planning Dates + Next Steps:

- Nick/Thafir could support teachers in creating "To-Do" lists that could be helpful for buddy supporters
- Art room materials (materials being taken and not being replaced). In the past Brandy would message about respecting space & materials. This year there has not been that clear communication. Teachers who need supplies should check-in with Vanina or office.
- Ideas for future: Having a space in the atrium for EXPO materials, creating a check-out system, EXPO material bins, 1:1 check-ins with presenter teachers to see what they have and what they need
- What is Vanina's role in EXPO? Extra support from art teachers is helpful. Ex. mounting artwork students make in class, the clear coat for 3rd grade hallway was helpful last year
- Staff do not get to pick buddy jobs, it would be helpful to work with staff that we usually work with in the school day
- Having performances and presentations in a set schedule with locations. Leverage art rooms
- Are staff members going to be able to pick the jobs? Staff will be able to pick their own jobs for the upcoming EXPO

#### Fundraising

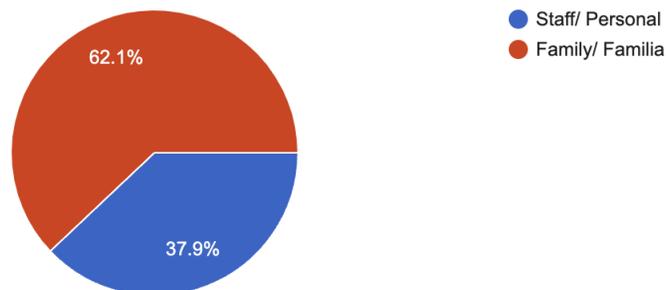
- For 8th grade this time, Perla already has a group of parents committed to preparing and providing food
- Survey had additional feedback around an extra station for tickets and whether or not we are accepting cash- to maintain clear transaction when we get audited
  
- Is there an existing online program we can use for purchasing food tickets ahead of time? Jacqui will check-in with Diana regarding this

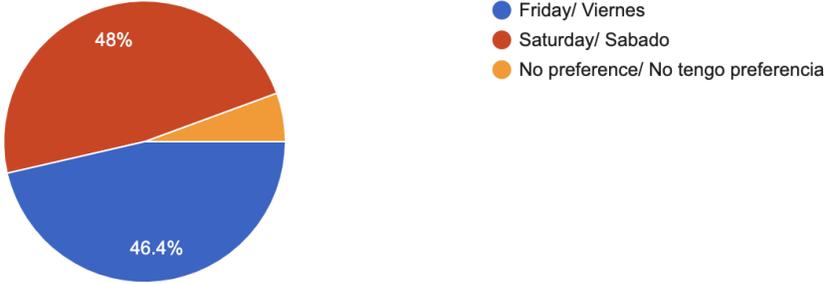
**Are you a...**

*Usted es...*

116 responses

 [Copy chart](#)



	<p><b>I prefer EXPO on a...</b>  <i>Prefiero EXPO en un...</i></p> <p>125 responses</p>  <p>Legend:  <span style="color: blue;">●</span> Friday/ Viernes  <span style="color: red;">●</span> Saturday/ Sabado  <span style="color: orange;">●</span> No preference/ No tengo preferencia</p>
5 mins	<p>Classroom Size Increase</p> <ul style="list-style-type: none"> <li>● Input <ul style="list-style-type: none"> <li>○ Student increase was rejected with staff</li> <li>○ Grade bands had conversations during collab</li> </ul> </li> <li>● Questions</li> <li>● Next Steps</li> </ul>
5min	<p>Staff Update</p> <ul style="list-style-type: none"> <li>● Alondra is no longer returning, hopeful Katherine will come in</li> <li>● Paras: Victoria was hired knowing Laura P would be out for maternity leave. We were overstaffed by 1. Now that Laura &amp; David resigned, we are only hiring for 1. This does not have impacts on the budget.</li> <li>● Mikayla resigned. Precious is working on applications for Jacqui + Thafir to screen</li> <li>● When is home office doing the budget meeting? Beginning of March</li> </ul>
10min	<p>Anti-Racism committee</p> <ul style="list-style-type: none"> <li>● It has been brought up a couple times, however we had not touched on this topic</li> <li>● Mainly ran by Anna + Sopar</li> <li>● Jacqui will circle back with Anna</li> <li>● Is there space in an upcoming PD to talk about anti-racism work? Many people including culture team have been doing some work, but how can we bring it to a larger community/all staff? Crew is not the only space where the work should be done. Being more proactive. The activity with the question of what we want our school to look like was very inspiring, but we didn't do anything with it. As adults we have many ideas and could be brought to site planning. We should be very explicit with our stances</li> <li>● Jacqui: what are the thoughts about the work Girls Leadership came in to do? What are the trends that culture team have seen/ identified? There have been many conversations on empathy with students. It has been hard to have these situations happen with family members, Jacqui has been trying to hold those and having a very strong stance on being an inclusive and respectful community towards all identities.</li> </ul> <p>Girls leadership:</p> <ul style="list-style-type: none"> <li>- They were cool, but did not focus on our needs. There was some stuckness from our staff members</li> <li>● <b>This could be a focus for site planning</b></li> </ul>
5 mins	<p>Upcoming Site Planning</p>

	<ul style="list-style-type: none"> <li>● Mid-Year Review with EL and Site Planning at Our Upcoming Advisory Meeting Feb.23rd next meeting</li> </ul> <p>Additional Advisory Meeting: March 16th</p>	
2 mins	<p>Upcoming Events</p> <ul style="list-style-type: none"> <li>● Feb. 4 WIN PD at 2 PM</li> <li>● Feb. 9-13 SCLs ~ Minimum Days</li> <li>● Feb. 11 No Staff Meeting ~ SLCs</li> <li>● Feb. 16 Presidents' Day ~ No School</li> <li>● Feb. 18 WIN PD Data Analysis</li> <li>● Feb. 19 Classroom Walkthroughs</li> </ul>	
5min	<p>Appreciations:</p> <p>-</p> <p>Upcoming Meeting Agenda Items:</p> <ul style="list-style-type: none"> <li>- Anti-racism Committee</li> <li>- Review G1 Grant</li> </ul> <p><b>Culture Keeper:</b></p>	
Next Steps	What	Who

<b>Date</b> 11.17.25	<p><b>ELECTED MEMBERS PRESENT: GRIFFIN (SUB: JACKIE), JENNI, ALEYA, FABI, SAM L.</b></p> <p><b>NON-ELECTED PRESENT: THAFIR, JACQUI, JORDAN, THALIA</b></p> <p><b>NOT PRESENT: MICHEAL, DIANA, ALESSANDRA, NIC</b></p>	
<b>EXPECTATIONS</b>	<ul style="list-style-type: none"> <li>● Recognize identity and positionality</li> <li>● Intent vs impact</li> <li>● Equity of voice, amplifying certain voices as needed (including students)</li> <li>● Transparency to broader community</li> <li>● Listening with a curious mindset</li> </ul>	
<b>ROLES</b>	<p>Facilitators: Thafir</p> <p>Timekeeper: Jenni</p>	<p>Visual/ Digital Note catcher: Jordan</p> <p>Culture Keeper: Aleya</p>
<p><b>LEARNING TARGETS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> We can exercise leadership and collaborate by reviewing key initiatives and events, ensuring alignment and clarity on next steps.</li> <li><input type="checkbox"/> We can reflect on previous sessions and feedback to identify successes, challenges, and areas for improvement.</li> <li><input type="checkbox"/> We can engage in thoughtful dialogue to advance team-driven agenda items.</li> </ul>		

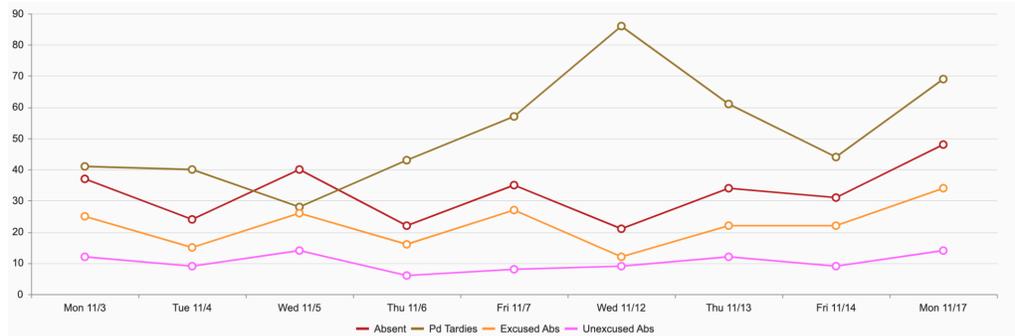
TIME	WHAT & HOW
5min	Check-in:  The zombie apocalypse is coming, who are 3 people you want on your team?
1 min	Review Agenda and add any Open Agenda Items -
15 min	Expo Debrief <ul style="list-style-type: none"> <li>- What went well?               <ul style="list-style-type: none"> <li>- Lots of support in the cafeteria</li> <li>- The students were so well prepared, they were able to walk you through their work. They showed higher levels of thinking. Folks should feel proud of the effort and work that went into getting students prepared. It is hard to present in front of people. Shout out to first grade for the creativity and books that they put together. Jacqui appreciates everyone's time and energy during Expo. The data wall was excellent as well.</li> <li>- Third grade's presentation was well thought out and students were prepared. The MCs did a very nice job, thank you Thalia for supporting them.</li> <li>- Jenni is appreciative of all those that jumped in and helped where it was needed.</li> <li>- Thank you Diana for stepping in and being thoughtful about planning ahead and making sure we had enough food.</li> <li>- Thank you Nic for preparing pasta for Expo.</li> <li>- Diana is amazing and did all the things. She even stayed late to clean and make sure things were set up.</li> <li>- Thafir was impressed by what students were able to share and how they could speak to other students' projects and know what was happening.</li> <li>- Griffin was proud to be a new ASCEND staff member to hear from 8th graders and have them be able to connect their field experience to their project.</li> </ul> </li> <li>- What were some areas of improvement?               <ul style="list-style-type: none"> <li>- On the day of Expo it felt like there was a lot of alumni students taking up space in the hallways. What does it look like for them to join but not take up too much space.</li> <li>- Being thoughtful about what wall is being used at which time.</li> <li>- Beth not being here for Expo was hard, but we should not have to rely on one particular person to hold so much. It would be helpful to have more meetings with all Expo stakeholders to help be on the same page.</li> <li>- In the past we would regularly talk about things like Expo during leadership meetings. This year we did not and that may have made things more challenging. It could help us be more on top of what is going on.</li> <li>- A couple of people said that they did not get all their photos printed. More clarification around deadlines for these events.                   <ul style="list-style-type: none"> <li>- What does accountability look like for all party members?</li> <li>- This goes back to a system problem with one person holding too much.</li> </ul> </li> <li>- Splitting the load for Expo is so important, some people are holding way too much.</li> <li>- This year felt like some of the lowest amount of family participation with volunteering for support.</li> </ul> </li> <li>- Ideas/next steps               <ul style="list-style-type: none"> <li>- Asking extra people (alumni students) to support in certain areas.</li> <li>- How can we have expectations for students that are returning to visit?                   <ul style="list-style-type: none"> <li>- "Thanks for coming and here are the expectations..."</li> </ul> </li> </ul> </li> </ul>

5 mins

Attendance Updates (including attendance updates)

- Have teachers been emphasizing this with their students?
  - Some teachers are writing the letters on the board.
- **Attendance:**
  - Teachers need to be signing their weekly attendance at the end of the week. Thalia is working on a process to have these reviewed and signed each week.
- How are you all keeping track of this?
  -
- MS Updates are in the hallway

Cohort	11.03.25	11.04.25	11.05.25	11.06.25	11.07.25	11.12.25	11.13.25	11.14.25	11.17.25
TK- Mauricia	✓	✓	☐	✓	☐	✓	☐	✓	☐
TK- Samantha	☐	✓	☐	✓	☐	☐	☐	☐	☐
K-Maryam	☐	☐	☐	☐	☐	☐	☐	☐	☐
K-Michael	☐	☐	☐	☐	☐	☐	☐	☐	☐
1- Kim	☐	☐	☐	☐	☐	☐	☐	☐	☐
1- O	☐	☐	☐	✓	☐	☐	☐	☐	☐
2- Haroni	✓	☐	✓	✓	☐	☐	✓	☐	☐
2- Chavez	☐	☐	☐	☐	☐	☐	☐	☐	☐
3- Jauregui	☐	☐	☐	✓	✓	☐	☐	☐	☐
3- Z	☐	☐	☐	☐	☐	☐	☐	☐	☐
4- Lavu	✓	✓	☐	✓	✓	☐	☐	☐	☐
4- V	☐	✓	☐	✓	✓	✓	☐	☐	☐
5- Claire	☐	☐	☐	☐	☐	☐	☐	☐	✓
5- Julian	☐	☐	☐	✓	☐	✓	☐	☐	☐
6A	☐	☐	✓	☐	☐	☐	✓	☐	☐
6-1	☐	☐	☐	☐	☐	✓	✓	☐	☐
7A	☐	☐	☐	☐	☐	☐	☐	☐	☐
7-1	✓	☐	☐	☐	☐	☐	☐	☐	☐
8A	☐	☐	☐	✓	☐	☐	☐	✓	☐
8-1	☐	☐	☐	✓	☐	✓	☐	✓	☐



Date	Total Enrollment	Males	Females	Other Gender	Present	% Present	Absent	Pd Tardies	Excused Abs	Unexcused Abs
Mon 11/3	510	260	250	0	473	92.75	37	41	25	12
Tue 11/4	510	260	250	0	486	95.29	24	40	15	9
Wed 11/5	510	260	250	0	470	92.16	40	28	26	14
Thu 11/6	510	260	250	0	488	95.69	22	43	16	6
Fri 11/7	510	260	250	0	475	93.14	35	57	27	8
Wed 11/12	509	260	249	0	488	95.87	21	86	12	9
Thu 11/13	509	260	249	0	475	93.32	34	61	22	12
Fri 11/14	509	260	249	0	478	93.91	31	44	22	9

10min

Partnership with FIA  
 Town Hall ~ K - 8 Literacy Focus  
**Date:** Thursday, January 29  
**Time:** 5:00 - 6:30 PM

- Opportunity for teachers to support the event (Receive a 2-hour stipend), Optional
  - It will all be held in the cafeteria with multiple stations
- Presenting literacy strategies for families to support their children at home
- Present to families how to review and read data reports
- 8th-grade high school application night (Nic is in charge of high school night)
- Aleya shared that a presentation on Autism could benefit our school. Is this something that could fit into this or something else soon. She presents to families. Aleya will connect with this person.

5 mins

**Classroom Communication to Families**

- How consistently is it happening?
  - Parents would love to see more communication coming from classroom teachers. Sharing out what students are learning about in different subjects in school.
  - It would be great if we could communicate with families on a weekly or monthly basis.
  - Does a Whats App communication work to meet this need? Yes, this could be okay.
  - Jenni and Jacqui are looking into what is already happening and how other teachers may be able to do this as well.
  - Get other teachers that are already doing to share out and build buy in.
  - There are inconsistencies with what teachers are doing.
  - It does not have to be super complex, just a couple of paragraphs.

**Examples:**

2 mins

**Upcoming Events**

	<ul style="list-style-type: none"> <li>● High School Info Night Thursday 4:30PM - 6:30PM</li> <li>● Fall Frenzy 12/5 - Theme is "Holiday Movies"</li> <li>● Nov. 18 Picture Retake at 8:45 AM</li> <li>● Nov. 19 Family Leadership Council Meeting 4:30 PM (Location: FRC)</li> <li>● Nov. 24 - 28 Fall Break</li> <li>● Dec 1 - Report Card</li> <li>● Dec 2- Network PD</li> <li>● Dec. 3 Report Cards Due at 4 PM</li> <li>●</li> </ul>	
5min	<p>Appreciations:</p> <ul style="list-style-type: none"> <li>- Appreciations were given to different people and they all took their appreciation with grace.</li> </ul> <p>Upcoming Meeting Agenda Items:</p> <ul style="list-style-type: none"> <li>- What does it look like to include advisory for Mid-Year review.</li> <li>- Calendar plan for Site Planning, what does the timeline look like?</li> <li>- What is the budget for next year looking like?</li> <li>- More brainstorming around Expo changes for next year.</li> <li>- Talk about the Anti-racism group</li> </ul> <p><b>Culture Keeper:</b></p>	
Next Steps	What	Who
	Teacher Communication	Jenni+Thalia

<i>Date</i>	<p>ELECTED MEMBERS PRESENT: JORDAN, MICHAEL, ALEYA, SAM L., FABI, JENNI, ALESSANDRA, THAFIR, NICK, JACQUI, JACKIE</p> <p>NOT PRESENT:</p>	
10.27.25		
<b>EXPECTATIONS</b>	<ul style="list-style-type: none"> <li>● Recognize identity and positionality</li> <li>● Intent vs impact</li> <li>● Equity of voice, amplifying certain voices as needed (including students)</li> <li>● Transparency to broader community</li> <li>● Listening with a curious mindset</li> </ul>	
<b>ROLES</b>	<p>Facilitators: Jordan</p> <p>Timekeeper: Michael</p>	<p>Visual/ Digital Note catcher: Aleya</p> <p>Culture Keeper: Nick</p>
<b>LEARNING TARGETS</b>		
<input type="checkbox"/> We can exercise leadership and collaborate by reviewing key initiatives and events, ensuring alignment and clarity on next steps.		
<input type="checkbox"/> We can reflect on previous sessions and feedback to identify successes, challenges, and areas for		

improvement.

- We can engage in thoughtful dialogue to advance team-driven agenda items.

TIME	WHAT & HOW																
5min	Check-in: What's a simple pleasure that never gets old for you?																
5min	Expectations + Lts + Agenda Review Proposed Dates for Advisory: 3:45 PM - 5:00 PM 10/27 11/17 1/26 2/23 3/30 4/27 5/18  Questions: -If absent: please have another member of grade band sub in for you																
10 min	<p>ICE protocol and Update</p> <ul style="list-style-type: none"><li>- Response to ICE agents on Campus</li><li>- <a href="#">Site Procedures for ICE</a></li><li>- <a href="#">Message to Families from Superintendent</a></li><li>- If you become aware that a student is not attending school, please notify Diana, Thafir, Alessandra, and Jacqui. We would like to support the family as much as possible and make sure that we can find ways to get the student to school.</li><li>- If you learn that a family member has been detained, please notify Jacqui and Thafir as soon as possible.</li></ul> <table border="1"><thead><tr><th></th><th>Meet with Agents</th><th>Contact Abby/Legal Council</th><th>Contact Staff &amp; on-call counselor</th></tr></thead><tbody><tr><td>#1</td><td>Jacqui</td><td>Thafir (Alessandra)</td><td>Diana</td></tr><tr><td>#2</td><td>Thafir</td><td>Alessandra</td><td>Diana</td></tr><tr><td>#3</td><td>Alessandra</td><td>Diana</td><td>Analaura</td></tr></tbody></table> <p>Notes:</p> <ul style="list-style-type: none"><li>-parents have shared that school is considered a safe space, the traveling to and from school is where it gets complicated</li><li>-Diana is able to notify Admin if ICE is at school, admin will communicate via intercom. If they are looking for a student, Diana will physically come to the classroom for confidentiality reasons.</li><li>-If class is transitioning to lunch/pe/gardening at this time, they should be sent to the art room</li><li>-Clinicians will make themselves available to be with child during this time.</li><li>-If agents have a court order, admin will physically step outside to take a photo of the order (agent stays out of campus)</li><li>-PRIORITY IS KEEPING THE CHILD SAFE</li></ul>		Meet with Agents	Contact Abby/Legal Council	Contact Staff & on-call counselor	#1	Jacqui	Thafir (Alessandra)	Diana	#2	Thafir	Alessandra	Diana	#3	Alessandra	Diana	Analaura
	Meet with Agents	Contact Abby/Legal Council	Contact Staff & on-call counselor														
#1	Jacqui	Thafir (Alessandra)	Diana														
#2	Thafir	Alessandra	Diana														
#3	Alessandra	Diana	Analaura														

-will review with staff Nov 5

Questions:

-what would it look like during dismissal and arrival? School will contact home office and they will notify families of what is happening

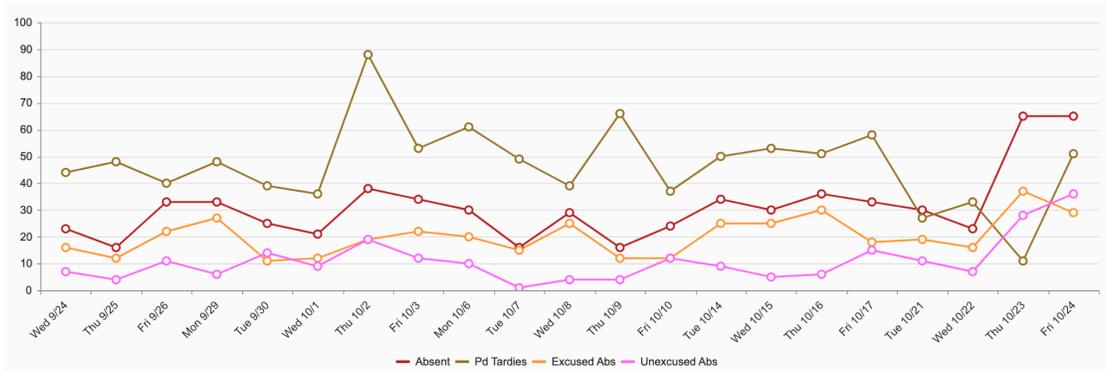
-What does a person point in space do in the moment? Radio admin, if it is during dismissal time is when things get tricky. Send agents to the main office to discuss with the admin in the conference room.

-have red cards/ important numbers/ etc showing on the school tvs in main hall

10 min

Attendance

- From Weekly Flyer
  - Here is how it works:
  - Each day your classroom reaches 100% attendance, your class will earn one letter toward spelling the word ASCEND.
    - Once your class has spelled ASCEND, you'll get to spin the prize wheel for a chance to win one of the following:
      - 🍕 Pizza Party
      - 🍦 Popsicle Party
      - 🍩 Donut Party
      - 👕 Free Dress Day



Date	Total Enrollment	Males	Females	Other Gender	Present	% Present	Absent	Pd Tardies	Excused Abs	Unexcused Abs
Wed 9/24	509	258	251	0	486	95.48	23	44	16	7
Thu 9/25	509	258	251	0	493	96.86	16	48	12	4
Fri 9/26	509	258	251	0	476	93.52	33	40	22	11
Mon 9/29	509	258	251	0	476	93.52	33	48	27	6
Tue 9/30	509	258	251	0	484	95.09	25	39	11	14
Wed 10/1	511	260	251	0	490	95.89	21	36	12	9
Thu 10/2	511	260	251	0	473	92.56	38	88	19	19
Fri 10/3	511	260	251	0	477	93.35	34	53	22	12
Mon 10/6	511	260	251	0	481	94.13	30	61	20	10
Tue 10/7	511	260	251	0	495	96.87	16	49	15	1
Wed 10/8	511	260	251	0	482	94.32	29	39	25	4
Thu 10/9	511	260	251	0	495	96.87	16	66	12	4
Fri 10/10	511	260	251	0	487	95.3	24	37	12	12
Tue 10/14	511	260	251	0	477	93.35	34	50	25	9
Wed 10/15	511	260	251	0	481	94.13	30	53	25	5
Thu 10/16	511	260	251	0	475	92.95	36	51	30	6
Fri 10/17	511	260	251	0	478	93.54	33	58	18	15
Tue 10/21	511	260	251	0	481	94.13	30	27	19	11
Wed 10/22	511	260	251	0	488	95.5	23	33	16	7
Thu 10/23	511	260	251	0	446	87.28	65	11	37	28
Fri 10/24	511	260	251	0	446	87.28	65	51	29	36

	<p>Notes:</p> <ul style="list-style-type: none"> <li>-Jacqui shared this with tk-5 grade teachers, hasn't gotten to middle school yet</li> <li>-middle school- not all teachers take attendance, so office will hold it in the office and they would still hold it as a cohort on their way to lunch</li> <li>-LAUNCH: Monday</li> </ul> <p>Questions:</p> <ul style="list-style-type: none"> <li>-is it whatever class that spells ASCEND first? It's for all cohorts</li> <li>-are there any trends coming up in excused absences? Sick, dr appointment</li> <li>-why are tardies becoming a problem? Always a handful of families where its the norm, a lot of people are going out of town and not informing the school (not able to sign up for independent studies), some form of family emergency</li> </ul>				
10min	<p>Expo is coming up!</p> <p>Review <a href="#">Plan</a> for leading up to Expo and</p> <ul style="list-style-type: none"> <li>- What is missing? <ul style="list-style-type: none"> <li>- n/a</li> </ul> </li> <li>- Is there anything that you want to flag for you/your team? <ul style="list-style-type: none"> <li>- n/a</li> </ul> </li> </ul> <p>Notes:</p> <p>-</p>				
5 min	<p>Fall Festival ~ Halloween/Costume Expectations</p> <ul style="list-style-type: none"> <li>● Review Expectations</li> <li>● Questions?</li> </ul> <p>If students choose to wear costumes, send them to school in costume. Students will not change into costumes at school.</p> <p>Please do not bring candy or makeup to school.</p> <p><b>Costume Rules:</b></p> <table border="1" data-bbox="311 1344 1498 1663"> <thead> <tr> <th data-bbox="311 1344 906 1457"> <div style="text-align: center;">Okay </div> </th> <th data-bbox="906 1344 1498 1457"> <div style="text-align: center;">Not Okay </div> </th> </tr> </thead> <tbody> <tr> <td data-bbox="311 1457 906 1663"> <ul style="list-style-type: none"> <li>● Costume clothing that is school appropriate and culturally sensitive</li> <li>● Shoes kids can run in</li> <li>● Appropriate face paint through which student is easily identifiable</li> </ul> </td> <td data-bbox="906 1457 1498 1663"> <ul style="list-style-type: none"> <li>● No props or toys</li> <li>● No fake weapons</li> <li>● No fake blood or fake teeth</li> <li>● No face coverings or scary paint or decor</li> </ul> </td> </tr> </tbody> </table>	<div style="text-align: center;">Okay </div>	<div style="text-align: center;">Not Okay </div>	<ul style="list-style-type: none"> <li>● Costume clothing that is school appropriate and culturally sensitive</li> <li>● Shoes kids can run in</li> <li>● Appropriate face paint through which student is easily identifiable</li> </ul>	<ul style="list-style-type: none"> <li>● No props or toys</li> <li>● No fake weapons</li> <li>● No fake blood or fake teeth</li> <li>● No face coverings or scary paint or decor</li> </ul>
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Notes:

- Have parents seen the costume rule? Was shared in weekly message to families, middle school crew is sharing with students
- what is the line from appropriate to inappropriate with face paint? As long as we can identify them and they are not tripping over themselves (masks), can wear during the fall festival time (same thing as inflatable costumes)
- How is this getting brought back to rest of staff? Email follow up
- Should we shorten collab time? A lot of advisory is open to skip collab for the week, all staff expected to be hands on deck for clean up
- there should be no candy passing out during class time as it is happening during fall festival (it's ok if it happens)
- parents are welcome to join from tk-2 portion, % and middle school is fine without it

10min

Post-session (agenda item from last meeting)

- What went well during the last Post-Session?
- What challenges or issues came up that we should address this time?
- Were there any surprises or unexpected outcomes last time?

Notes:

- bring this to our teams so we can have more feedback.
- we no longer have access to credit cards, cash, or immediately get supplies when we need them (new process is tedious)
  - whole team needs to really think of process sooner (how can we be more conscious of our footprint)
- TK is looking at possibly doing something completely different (Jordan and Sam had a lot of fun and would like to keep TK post session)

Questions:

- Would we still be able to pay for gym fees?
- Is the budget per student going to be less this year?
- Jenni is willing to do inventory of what we already have so staff can pick what they want to do based on what we already have?
- do we have an official school donation letterhead that staff can use to get necessary materials from businesses? Jess already has a massive donation in place already, Jenni can also include a donation letter with staff

5 min

Antiracist Initiative/Committee

- This was also brought up last time, can someone share what prompted them to put this on the agenda?
- What specifically did you want us to discuss or explore today?

Notes:

- A committee was formed to work on this. There was unclear leadership. The team wanted to connect with multiple black families about their experience at ASCEND.
- The original proposal was to stipend individuals for their time on the committee. Jacqui was unaware of this. Some team members believe this is something we voted on last year.
- Anna shared that a lot of work went into site planning as well. Crew internalization also came out of that work as well.
- They would have liked to loop more families into the conversation.

Questions:

- How are we going to continue it this year?
- How can we get more staff involved?
- How do we push family feedback?

[Proposal 24-25](#)

5min

Open Agenda Items

- Fundraising (Jenni has a paper for staff to fill out, it has a form about what can and cannot be sold, why its happening, etc. It will go through admin and then to Jenni. Needs to be done 3 weeks to the date)
- Please bring back to teams and name that all money has to be registered through the office. Even classroom donations need to go through office receipt system (recess snacks not included)

5min

Appreciations:

-

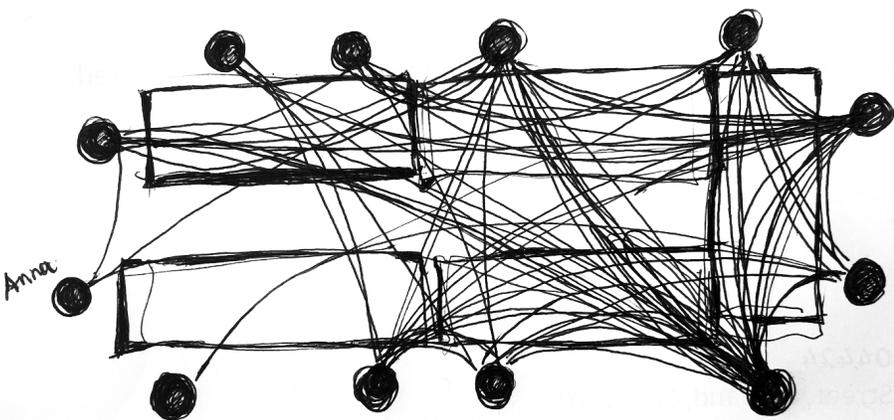
Upcoming Meeting Agenda Items:

- Revisit Antiracist Committee/Initiative

Facilitate Next Meeting: Thafir (Jenni volunteer to be time keeper)

Culture Keeper:

10/27/25



The diagram shows a complex network of nodes (circles) connected by lines. There are approximately 15 nodes arranged in a roughly rectangular shape. The connections are dense, with many lines crisscrossing between nodes. One node on the left side is labeled 'Anna'.

Next Steps	What	Who
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	Share fundraising info at grade band meetings.	

<i>Date</i>	ELECTED MEMBERS PRESENT: THAFIR, SAM, JACKIE, NICK, MICHAEL, JACQUI NOT PRESENT:	
9.29.25		
<b>EXPECTATIONS</b>	<ul style="list-style-type: none"> <li>● Recognize identity and positionality</li> <li>● Intent vs impact</li> <li>● Equity of voice, amplifying certain voices as needed (including students)</li> <li>● Transparency to broader community</li> <li>● Listening with a curious mindset</li> </ul>	
<b>ROLES</b>	Facilitators: Jacqui Timekeeper: Thafir	Visual/ Digital Note catcher: Sam Culture Keeper: Jackie

<b>LEARNING TARGETS</b>	
<input type="checkbox"/> I can exercise leadership and collaborate with others in moving our aspirations and collective work forward by joining a working committee.	
<input type="checkbox"/> We can provide clarity on advisory by-laws.	
<input type="checkbox"/> We can share and honor feedback from constituents to make informed school decisions.	

TIME	WHAT & HOW
5min	What is the most beautiful drive you have ever taken? Thafir: Highway 1 & down to Connecticut Nic: San Diego to San Jose del Cabo-the boulder part Jacqui: Amalfi Coast, Sedona Ale: down to Santa Cruz Jackie: Sorrento-Positano, Amalfi Coast Sam: Arches National Park Thalia: Drive to Utah, fam roadtrip Michael: Pebble Beach-17 mi drive
5min	Expectations + Lts + Agenda Review

10min	<p>Review Meeting Dates and Times</p> <ul style="list-style-type: none"> <li>● Approve</li> </ul> <p>Once a month on mondays 3:45-5</p> <ul style="list-style-type: none"> <li>- Jacqui to pull dates and share with the team</li> </ul>
20min	<p>i-Ready</p> <ul style="list-style-type: none"> <li>● What support is needed?</li> <li>● What is the communication to parents from teachers/staff? <ul style="list-style-type: none"> <li>○ <a href="https://clever.com/in/efcps">clever.com/in/efcps</a></li> </ul> </li> <li>● How will we collaborate to share the progress on My Path sessions? <ul style="list-style-type: none"> <li>-esp. Share back w/grade level team</li> </ul> </li> <li>● i-Ready Walkthroughs <ul style="list-style-type: none"> <li>-Share back strengths/needs</li> </ul> </li> <li>● Reflections</li> </ul> <p>Ale: lots of logistics in lower elementary, one classroom missing a chromebook cart. Students are not used to using chromebooks, like mouse is difficult to use. Amira: The classroom gets really loud, because students have to talk out loud. Headphones are expensive. (10 pack= \$80) Pacing affects implementation .</p> <p>Michael: Challenges: Rolling out of chromebooks, how to use them, process of logging into chromebooks, actual work time is only 5 mins. Hence, not meeting the minutes!</p> <p>Sam:Need support in learning how to look at the lessons/minutes per day/week for reading and math. And if there is a separate place to look at math fluency?</p> <p>Thafir: When students are engaged they are engaged, make sure students have scratch paper, students are not clear about goals(4/7?)</p> <p>IReady Deck  iReady Family</p>
15min	<p>Enrollment Numbers as of 9.29.2025</p> <ul style="list-style-type: none"> <li>● Review Internal Student Exit Form</li> <li>● We've launched an onboarding process, to review ALL ASCEND Basics/Essentials</li> <li>● Still recruiting &amp; enrolling for following grades: <ul style="list-style-type: none"> <li>○ 6:KINDERS</li> <li>○ 2: TK</li> <li>○ 1:3RD</li> <li>○ 1:8TH</li> </ul> </li> </ul> <p><b>Data: 8/5/2025 - 9/22/2025</b>  <b>4th column is SPED</b></p> <p>-Students that move to LIFE typically do that so that they may enter LIFE High School  -TK student student took a year off because they couldn't adjust to ASCEND  -new law where 3 to 4 year olds can now age shift in TK  -Toileting survey before TK</p>

Hispanic or Latino	7	RFEP	No	Transferred to another School in Oakland	Per dad, student will be attending Oakland Charter per mom, family moved to Washington State and will be attending school there.
Hispanic or Latino	7	EL	Yes	Moved out of State/Country	per mom, family moved to Washington State and will be attending school there.
Hispanic or Latino	2	EL	No	Moved out of State/Country	per mom, family moved to Berkeley. Student will attend John Muir Elementary in Berkeley
Hispanic or Latino	1	EO	No	Transferred to another School in Oakland	per mom, student will be attending St. Elizabeth
Hispanic or Latino	1	EL	No	Moved out of the city	per dad, family moved to Union City. Student will attend Alvarado Elementary in Union City
Hispanic or Latino	1	EL	No	Moved out of the city	per mom, student will be attending Allendale Elementary
Black or African American	4	EO	No	Transferred to another School in Oakland	Per mom, student will attend Allendale Elementary
Black or African American	2	EO	No	Transferred to another School in Oakland	Per mom, student attending Allendale Elementary
Black or African American	2	EO	No	Transferred to another School in Oakland	per mom, student attending AIMS school
Hispanic or Latino	7	EL	No	Transferred to another School in Oakland	per mom, student will be attending Lazear
Hispanic or Latino		TBD	No	Other	per mom, she wants student to continue at De Colores
Hispanic or Latino	5	EL	No	Transferred to another School in Oakland	per dad, mom enrolled student in another school. Mom did not want to tell dad what school he will be attending.
Hispanic or Latino	1	EL	No	Transferred to another School in Oakland	per dad, student didn't adapt to ASCEND, will be returning to Achieve.
Hispanic or Latino	6	EL	No	Transferred to another School in Oakland	per dad, student attending Life Academy
Hispanic or Latino		TBD	No	Other	Per mom, she decided for student to stay home this year because student was not adapting to the change.
Black or African American		EO	No	Transferred to another School in Oakland	per mom, student is attending a different school. Mom did not want to say what school.
Hispanic or Latino		TBD	No	Other	per mom, student will not attend school this year.
Hispanic or Latino		TBD	No	No Show - Truant	After attempts to contact the family, Ascend was unsuccessful. The student is now enrolled in San Francisco Unified. Moscone Elementary
Hispanic or Latino	8	EO	No	Transferred to another School in Oakland	per mom, student moved to Edna Brewer mainly because student is very interested in sports.
Hispanic or Latino		EO	No	Moved out of the city	per mom, family will be moving to a different city. Student will attend a school near their new address.

- Share what the enrollment team is currently working on.

### ASCEND

SY2025 - 2026 Enrollment						Potential New Enrollment			Needed to meet budget (based on whats reported on Aeries)
# of Classes	Grade	Limit: # of students per GRADE	Projected Minimum Updated 5/30/25	Students Reported in Aeries	Space Available (C-I)	New Students (that enrolled this year)	Offers Pending	Waitlist	
						SY25/26	SY25/26	SY25/26	
2	TK	40	40	38	2	38	0	0	2
2	Kinder	48	48	43	5	27	0	0	5
2	1-First	52	52	52	0	9	0	1	0
2	2-Second	52	52	52	0	6	0	1	0
2	3-Third	52	52	51	1	4	0	0	1
2	4-Fourth	54	54	54	0	4	0	12	0
2	5-Fifth	54	54	54	0	2	0	19	0
2	6-Sixth	56	56	56	0	6	0	72	0
2	7-Seventh	56	56	55	1	6	1	1	1
2	8-Eight	56	56	55	1	2	0	11	1
<b>20</b>		<b>520</b>	<b>520</b>	<b>510</b>	<b>10</b>	<b>104</b>	<b>1</b>	<b>117</b>	<b>10</b>

- We have under 10 students, OCTOBER 1ST deadline, affects budget
- Might have budget cuts next year if we don't get those 10 students
- Same budget cuts as last year regardless of enrollment
- Leverage social media-hey! We're still recruiting for these grade levels
- Already thinking about next school year, open enrollment starts in November
- Powerful to have families share from their own experiences, what role can they play?
- Staff shares on personal platforms
- Dia de los Muertos Event in November to recruit, we have a table!
- New Onboarding Family Night where important information gets shared, attendance process, tour, teacher meet and greet if possible
- Families get a chance to see if our mission aligns with their values

	<ul style="list-style-type: none"> <li>● EFC Billboards that we've had in the past, have not been catchy at all 😞</li> <li>● Post in front of the school the awards the school has received: Example: FIA recognition</li> <li>● Talk about camping trips, expo and intersession!</li> <li>● Utilize the bart! How close is it to bart? Put that on the poster!</li> <li>● Who gets prioritized?</li> <li>● \$18k per student in a year</li> <li>● <b>Nic:What other things are we doing to mitigate fiscal loss?</b></li> <li>● Can we advertise at neighborhood clinics?</li> <li>● Clean up the neighborhood?!</li> </ul>	
10min	<p>Open Agenda Items</p> <p>Nick added - Time to Review the By-Laws → <a href="#">ASCEND Advisory By-Laws 25/26</a></p> <p>How can we have a correlation between Advisory and FLC?</p> <p>Can we have Advisory on Mondays and FLC on Wednesdays</p>	
5min	<p>Appreciations:</p> <p>Enrollment is hard!</p> <p>Great engagement!</p> <p>Yay for Flexibility/Attendance!</p> <p>Transparency 😊</p> <p>Upcoming Meeting Agenda Items:</p> <ul style="list-style-type: none"> <li>● Attendance</li> <li>● Post-Session</li> <li>● Anti-racism Initiative/Committee</li> <li>● Fundraising</li> <li>● Shareback from FLC</li> </ul>	
Next Steps	What	Who
	Add dates and share with team	Jacqui

## 3-5 Running PLC Notes: 25 / 26

### Some Useful Links:

[Crew Plans 24/25](#)  
[CREW plans](#)  
[25/26](#)

### Norms / Agreements:

#### Staff HOWLs

Compassion	Perseverance	Craftsmanship	Responsibility	Curiosity
Practice kindness and empathy	Always keep trying	Create your highest quality work	Own your role and be accountable	Ask questions, find solutions
<b>Compassion Agreements . . .</b> We accept each other as whole beings and push each other to grow while using kind words and tone We consider multiple perspectives, needs, identities and vulnerability We look for and appreciate the goodness in others We hold empathy and grace as a community by taking initiative to welcome and help each other				

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
Check In 5'	<p>If you were a sitcom character, what would be your catchphrase?            “Dude, really?” “Don’t play with me play at home”            “Help me, help you”            “Ewwwww _____”            “Let me drive the boat”</p>		
HOWL Awards	<ul style="list-style-type: none"> <li>- HOWL Awards - <b>CURIOSITY</b> - CT Will send slides out Monday.</li> <li>- Presentations of Learning (Black History Month, Women’s History Month, Ramadan, Lunar New Year) - Please submit any video, slide, etc no later than 2pm Tuesday. If you’d like editing done, please let me know.</li> <li>- No CREW Choice this upcoming Wednesday</li> </ul>		
CREW Plans	<p>Julian is also on deck for CREW plans!            Jauregui on deck for next week! (Immigration)</p>		
Report Card Day	<p><b>Mar. 2</b> Report Card Work Day 8 AM - 12:00 PM and 1:00 PM Zoom Meeting with Human Resource</p> <ul style="list-style-type: none"> <li>- Is there any guidance for report cards?</li> <li>- <b>Due 3/4 Wednesday @4pm</b></li> </ul> <p><b>Mar. 3</b> Blue Diamond Day: Network PD 8:00 AM - 12:00 PM (More details to follow). Site Planning MYP Presentation from 3:00 PM - 4:00 PM at ASCEND in the Art Room</p> <ul style="list-style-type: none"> <li>- At ASCEND</li> </ul>		
ELPAC Makeups?	<p>Who is updating the <a href="#">tracker?</a></p> <ul style="list-style-type: none"> <li>- Jaime and Thafir will be updating the tracker but it takes time to receive this information from TOMS</li> <li>- We will continue to look at the data and figure out next steps (most likely will be small group testing during some specials classes).</li> <li>- For 4th and 5th grade the only special that is not related to EXPO is Gardening and PE please don’t pull from Art</li> </ul>		
G1 Proposal Jacqui	<p><a href="#">G1 Proposal</a></p> <ul style="list-style-type: none"> <li>- It is a measure that comes from OUSD every year it requires a submission</li> <li>- The data has our demographics, attendance goals, electives, site planning data</li> <li>- Proposal: Filling one of the social emotional well being, having a .8 PBIS/Restorative Justice Staffing position in MS (This is to partially fund the Dean of Culture)</li> </ul>		
Announcements	<p>Community Walks:            Next Friday, March 6th at 3:30pm, we will be having an opt-in training for folks who want to learn more about how to do community walks around our school. The hope with this training is that more folks on staff feel comfortable doing walks around our school community and know how to monitor for ICE activity, best practice protocols, etc. Our very own Jaime will be leading this training so it won’t be intense and formal, but our hope is that folks across grade levels opt in to be able to learn more!</p>		
Questions?/Feedback 1'			
	<b>Action Item</b>	<b>Who?</b>	
	<b>Get grades in</b>		

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
Check In 5'	Two truths and a lie! <3		
HOWL Awards	On Wednesday for Curiosity! - Nomination forms haven't gone out?		
CREW Plans	BHM, Lunar New Year, Ramadan? ICE? - A <a href="#">Ramadan</a> mini CREW lesson Next week: - Plans from 2/9? - Plans from 2/16? <b>Feb. 23</b> Crew Walkthrough at 8:30 AM		
Learning Rotations	iReady Math - Fluency integration What are the expectations or routines around this? Students should only be doing it for 10min a day won't count for 40 min goal		
ELPAC Thafir	Please take some time to review this <a href="#">one-pager</a> outlining key logistics. We'll be available during collaboration time to answer questions and gather feedback.  We've also created a <a href="#">reference folder</a> with all things ELPAC preparedness, as well as a shared folder where ongoing materials will live.		
Announcements	Any advisory updates? <b>Feb. 23</b> Crew Walkthrough at 8:30 AM <b>Mar. 28 Spring Expo (Event Time: 11:00 AM - 2:00 PM)</b>		
Questions?/Feedback 1'			
	<b>Action Item</b>	<b>Who?</b>	

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
Check In 5'	What's the weirdest gift you've ever received?		
CREW Plans 5'	ICE? - A conversation about what immigrants are? Why are they great? Include ICE as an agency that deports immigrants Black History Month - Any projects from the past that folks have done? - <input type="checkbox"/> Crew Black History Month/Change Sings: Poetry in Music - General <a href="#">Black Figures</a> - <a href="#">Amanda Gorman</a> - 5th grade: Famous Black person that they admired and present about them to in a class (group work) Ramadan Feb 17-March 19		
Interims	- Math is done! - Humanities next week: any tips to share? - Access on Illuminate - Tech needs		
Minimum Day Schedule	Here is the <a href="#">schedule</a> - Any questions? - Recess? - Anything that didn't work last time?		

3	31
4	37
5	30

- Thafir Elzofri will share out whole group testing plan.
  - Need to determine with gradebands who will hold what:
-  ELPAC Testing Logistics
- Signing affidavits on TOMS—make sure you can log in and note if you're having issues (tag Thafir)

## 2/25th and 2/26th will be testing for ALL 3-5

### Speaking Schedule 2/9-2/13

Here is the tentative ELPAC speaking test schedule for next week's minimum days. I'll be pulling them from specials, but just so you have an idea of where your students are and when they're testing to give them encouragement! Names in parentheses are the aspirational second student I plan to do in that time frame.

	Held in:	Held in:	Held in:	Held in:	Held in:
	IEP ROOM	IEP ROOM	IEP ROOM	Clinical Room	Clinical Room
	Monday 9	Tuesday 10	Wednesday 11	Thursday 12	Friday 13
8:00 AM	Prep	Prep	Prep	Prep	Prep
8:30 AM	81: PULL FROM: Homeroom Alan (Ruby)	Crew	MS PULL FROM: Enrichment Kymberli (back up)	Crew	MS PULL FROM: Enrichment Wilkerson (81) (back up)
8:35 AM					
8:40 AM					
8:45 AM					
8:50 AM					
8:55 AM	81: PULL FROM: Art Carmen (Ricky)	6A: PULL FROM: ART (K) Mayerly (Angie)	5-A PULL FROM: Art (K) Jasmine (Ximena)	8A: PULL FROM: Gardening (K) Kathy (Milber)	5-1 PULL FROM: Art (K) Samuel (Angela)
9:00 AM					
9:05 AM					
9:10 AM					
9:15 AM					
9:20 AM	7A: PULL FROM: Gardening (K) Carla Camila (Mia)	3A: PULL FROM: ART (K) Abigail (Cristy)	3A: PULL FROM: Gardening Randy (Camila F.)	5-1 PULL FROM: Art (K) Jayashry (Danna)	3A: PULL FROM: ART Abigail (Cristy)
9:25 AM					
9:30 AM					
9:35 AM					
9:40 AM					
9:45 AM	41 PULL FROM: Roselyn (Liliana)	3A: PULL FROM: Gardening Stephanie (Valeria B.)	3A: PULL FROM: Gardening Randy (Camila F.)	5-1 PULL FROM: Art (K) Jayashry (Danna)	3A: PULL FROM: ART Abigail (Cristy)
9:50 AM					
9:55 AM					
10:00 AM					
10:05 AM					
10:10 AM	61: PULL FROM: Gardening (G) Isabella (Glendy)	41 PULL FROM: Roselyn (Liliana)	4A: PULL FROM: Gardening Rachel (Rosita)	MS: PULL FROM: MyPath Josue (Destiney - 81)	3A: PULL FROM: ART Abigail (Cristy)
10:15 AM					
10:20 AM					
10:25 AM					
10:30 AM					
10:35 AM	3-5 PULL FROM: LR Anya (Jocsan)	41 PULL FROM: Roselyn (Liliana)	4A: PULL FROM: Gardening Rachel (Rosita)	MS: PULL FROM: MyPath Josue (Destiney - 81)	3A: PULL FROM: ART Abigail (Cristy)
10:40 AM					
10:45 AM					
10:50 AM					
10:55 AM					
11:00 AM	6A: PULL FROM: Garden (G) Rebeca (Noe)	41 PULL FROM: Roselyn (Liliana)	4A: PULL FROM: Gardening Rachel (Rosita)	MS: PULL FROM: MyPath Josue (Destiney - 81)	3A: PULL FROM: ART Abigail (Cristy)
11:05 AM					
11:10 AM					
11:15 AM					
11:20 AM					
11:25 AM	7-1 PULL FROM: Fredy (Sneyder)	41 PULL FROM: Roselyn (Liliana)	4A: PULL FROM: Gardening Rachel (Rosita)	MS: PULL FROM: MyPath Josue (Destiney - 81)	3A: PULL FROM: ART Abigail (Cristy)
11:30 AM					
11:35 AM					
11:40 AM					
11:45 AM					
11:50 AM	6A: PULL FROM: ART Alexis (Alexander)	41 PULL FROM: Roselyn (Liliana)	4A: PULL FROM: Gardening Rachel (Rosita)	MS: PULL FROM: MyPath Josue (Destiney - 81)	3A: PULL FROM: ART Abigail (Cristy)
11:55 AM					
12:00 PM					
12:05 PM					
12:10 PM					
12:15 PM	Prep/Lunch	3-5 PULL FROM: LR Anya (Jocsan)	6A: PULL FROM: Garden (G) Rebeca (Noe)	7-1 PULL FROM: Fredy (Sneyder)	6A: PULL FROM: ART Alexis (Alexander)
12:20 PM					
12:25 PM					
12:30 PM					
12:35 PM					
12:40 PM	Prep/Lunch	3-5 PULL FROM: LR Anya (Jocsan)	6A: PULL FROM: Garden (G) Rebeca (Noe)	7-1 PULL FROM: Fredy (Sneyder)	6A: PULL FROM: ART Alexis (Alexander)
12:45 PM					
12:50 PM					
12:55 PM					
1:00 PM					
1:05 PM	Prep/Lunch	3-5 PULL FROM: LR Anya (Jocsan)	6A: PULL FROM: Garden (G) Rebeca (Noe)	7-1 PULL FROM: Fredy (Sneyder)	6A: PULL FROM: ART Alexis (Alexander)
1:10 PM					
1:15 PM					
1:20 PM					
1:25 PM					

Jess on behalf of  
Office team/Diana

Make sure you close the pedestrian gate near 39th if you walk through there, it keeps getting left open and then rando's walk into the parking lot.

Announcements	<ul style="list-style-type: none"> <li>- <a href="#">V-OWL-ENTINE</a></li> </ul> <p><u>Week 3:</u> (2/2-2/6). A useful school tool--&gt; like fun pens, post-it's, etc.</p> <p><u>Week 4:</u> (2/7-2/13): A small Valentine's gift from "Secret Admirer" &amp; then reveal</p> <ul style="list-style-type: none"> <li>- CEFC Happy Hour today 📍 Ghost Town Brewing - Laurel Biergarten &amp; Kitchen ! Rock Climbing outing today! 📍 Pacific Pipe</li> <li>- Next week no PLC</li> </ul>	
Questions?/Feedback 1'		
	<b>Action Item</b>	<b>Who?</b>
	Sign CAASP affidavits	

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
Check In 5'	<p>What is an album you could listen to with "no skips"</p> <p>MAS FLOW!! Bad Bunny, Kendrick mad city, the harder they come jimmy cliff, day dream by Mariah Carey, Adele, Ivy Queen, Bad Bunny Art pop (Gaga), Moon and the melodies by Cocteau twins</p> <p>OR</p> <p>A book/podcast you highly recommend</p> <p>Sarah J Maas The Assassin's Blade</p>		
SLC Prep & Attendance Reflections	<ul style="list-style-type: none"> <li>- Next week: Start planning for SLCs</li> <li>- Input <a href="#">SLC Schedules</a> here per Jenni's email for translation purposes</li> <li>- Any support needed for this? <ul style="list-style-type: none"> <li>- Translation for Friday for 5th grade</li> </ul> </li> </ul>		
CREW Plans	<ul style="list-style-type: none"> <li>- CREW Rising on Wednesday</li> </ul> <p>Do we still need CREW plans?</p> <ul style="list-style-type: none"> <li>- For this coming week "My Island of Personality" from Inside Out</li> </ul> <p>-<b>African Heritage Club</b> - taking place on Fridays in Mr. Kev's room during 1st-3rd Lunch. Mr. CT will pull 1st-3rd from the cafeteria as lunch starts.</p> <p>- 4th and 5th will take place during their lunch period on Fridays.</p> <p>-<b>LatinX Heritage Club</b> - Will take place on Wednesdays during 4th/5th lunch</p> <p>- <b>Crew Rising</b>, Presentations of Learning for next week.</p> <p>CREW Switches for Jauregui and Z and maybe 5th grade</p>		

**Class Sizes**  
[HO Presentation](#)

- At ASCEND, our projected deficit is \$619,275 - increasing class size is ONE WAY to offset that deficit. (Staff wide meeting from HO coming in a few months)

However, this is a decision that union members would have to vote on to make any change.

- Proposal from admin:
- 4th and 5th - Increase from 27 → 28 students (\$28,000)
- 6th - 8th - Increase from 28 → 30 students (\$84,000)
- This would change the deficit by \$112,000
- There would still be layoffs for the upcoming school year.

Notes: Need more furniture if there will be more students

From the case manager perspective: not at cap yet maybe won't rehire ed specialist

Do we have a maximum occupancy (for the building)? Idk if per building but there is per room

**Factors to consider:**

- Oakland Charter Academy is closing down and it's a middle school and near us, parents are advocating for middle school sizes to increase to make space for students from OCA
  - Right now, how many kids are in the MS waitlist? 50 and in one class it's 80. This demonstrates that there is interest in having more students enrolled.
- Process for voting, via pages 40 and 41 of the [CBA](#):

**16.2 Class Size Limits Determination Process**

As part of planning for the following school year (beginning in February and concluding in June), each EFC school shall engage in annual site planning where stakeholders, led by the Principal(s), shall do the following:

- Review data to evaluate investments and programming,
- Determine school needs,
- Decide how to allocate and generate resources, and
- Plan instructional programming (curricular choices, schedule, calendar, professional learning planning, and interventions planning)

As part of the above process, site leaders will engage CEFC members in determining appropriate class size limits at each grade level (called the programmatic caps for site budgeting purposes). In determining class size limits, site teams will take into consideration the following:

- Anticipated grade level enrollment based on prior year enrollment of the student cohort with anticipated attrition of returning students
- Level of academic and socio-emotional need of student cohort
- Level of experience of teachers in a given grade level
- Number and capacity of adults in a given classroom/grade level to support student needs

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- Revenue needs for appropriate programming

The site Principal or designee will meet with the grade level chairs (TK-8) or department chairs (6-12) to determine appropriate grade level limits taking into consideration the variables indicated above. If any changes to class sizes are proposed, CEFC unit members will take a vote on the grade level limits proposed. At least two-thirds (2/3) vote of all returning CEFC unit members at the site must approve the proposed changes for the new class size limits to be finalized. A record of the proposal and the vote must be forwarded to the CEFC Executive Board.

Has advisory seen this at all?

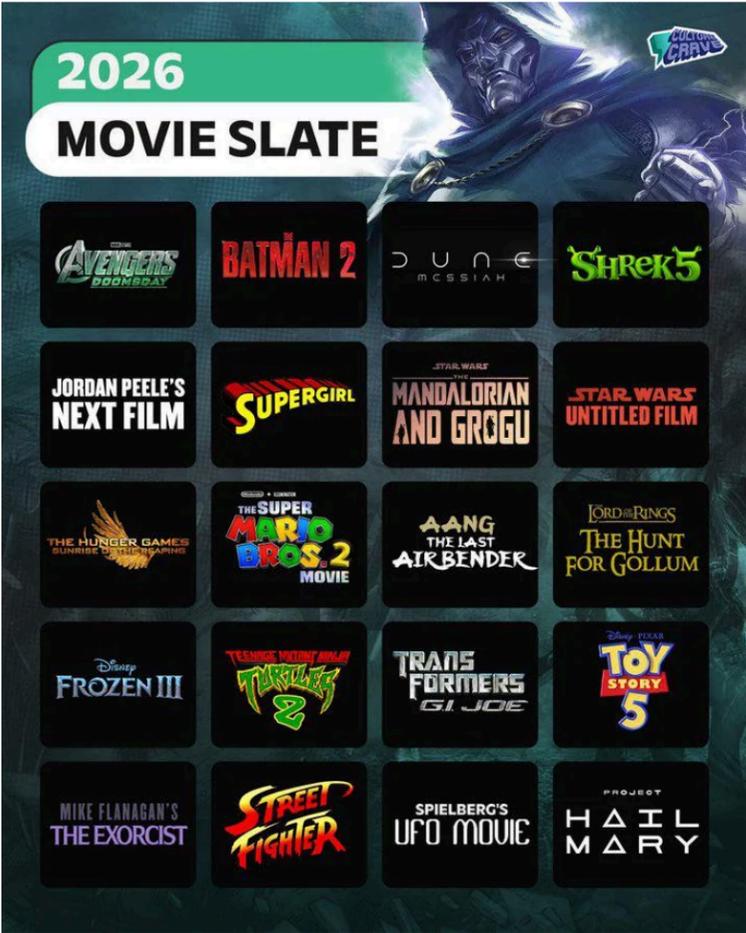
- Maybe on Monday?
- Time line for site planning? Not yet!

**Learning Rotations**

For the SIPPS group in 4th grade, is it Nick or Alessandra covering for Beth? - Check in with him directly!  
For ELPAC they are trying to only pull students for speaking from specials and not content or learning rotations.

V-OWL-ENTINE	<a href="#">V-OWL-ENTINE Google Form</a> <u>Week 1:</u> (1/20-1/23). Give them a Sweet/Salty/Sour treat <u>Week 2:</u> (1/26-1/30). Send them a note of appreciation or a joke/meme/something to make them smile <u>Week 3:</u> (2/2-2/6). A useful school tool--> like fun pens, post-it's, etc. <u>Week 4:</u> (2/7-2/13): A small Valentine's gift from "Secret Admirer" & then reveal  Total Cost: \$15-\$20 (for all the gifts!)	
Questions?/Feedback 1'		
	<b>Action Item</b>	<b>Who?</b>

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
Check In 5'	If you could trade jobs, city, or something that would create a fresh start, what would you change and why??		
SLC Prep & Attendance Reflections	Idea for attendance reflections: Could we frame this as a conversation about overall engagement in school? So that kids who are not struggling with absences can still do some meaningful reflection on increasing participation/engagement in class etc.?  When do we want to hold time to complete this reflection? (thalia point person) <ul style="list-style-type: none"> <li>- Look over the doc <a href="#">3rd-5th</a></li> <li>- Printing needs we can go Thafir</li> </ul>		
CREW Plans	<ul style="list-style-type: none"> <li>- Next week: <a href="#">I Am Poems</a></li> <li>- CREW Choice on Wednesday <a href="#">groups</a></li> <li>- Can we talk about prepping students for SLC's earlier</li> </ul>		
EXPO Survey	<a href="#">Expo Survey</a> <ul style="list-style-type: none"> <li>- Trying to decide if it should be Friday or Saturday, and any EXPO feedback!</li> <li>- If you've already filled it out you're good, if not please fill it out!</li> <li>- 3,4,5 math team might do a joint collab and need a meeting!!</li> </ul>		
Learning Rotations	How is the rollout going? Any needs or things the whole group should know?		
ELPAC Follow Up 2'	Check out the proposed <a href="#">schedule</a> and let us know your thoughts.		
V-OWL-ENTINE	<a href="#">V-OWL-ENTINE Google Form</a> <u>Week 1:</u> (1/20-1/23). Give them a Sweet/Salty/Sour treat <u>Week 2:</u> (1/26-1/30). Send them a note of appreciation or a joke/meme/something to make them smile <u>Week 3:</u> (2/2-2/6). A useful school tool--> like fun pens, post-it's, etc. <u>Week 4:</u> (2/7-2/13): A small Valentine's gift from "Secret Admirer" & then reveal  Total Cost: \$15-\$20 (for all the gifts!)		
Questions?/Feedback 1'			
	<b>Action Item</b>	<b>Who?</b>	

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
<p><b>Check In</b> 5'</p>	<p>2026 is thought to be an exciting year for cinema and tv shows! Is there a new season or movie you are looking forward to watching this year?</p>  <p>The image is a '2026 MOVIE SLATE' featuring a grid of 20 movie posters. The posters include: Avengers: Doomsday, Batman 2, Dune: Messiah, Shrek 5, Jordan Peele's Next Film, Supergirl, Star Wars: The Mandalorian and Grogu, Star Wars: Untitled Film, The Hunger Games: Sunrise on the Solstice, The Super Mario Bros. 2 Movie, Aang: The Last Airbender, Lord of the Rings: The Hunt for Gollum, Disney: Frozen III, Teenage Mutant Ninja Turtles 2, Transformers: GI Joe, Toy Story 5, Mike Flanagan's The Exorcist, Street Fighter, Spielberg's UFO Movie, and Project Hail Mary.</p> <p>Paradise Survivor Season 50 Beauty The Pitt Heated Rivalry IT? Lord of the Rings - House of Dragon Hunger Games!! Dune Avatar the Last Airbender! Jordan Peele</p>		
<p><b>CREW</b> 7'</p>	<p>Crew, Crew</p> <ul style="list-style-type: none"> <li>- Julian coming up this next week</li> <li>- Anything we need to know? <ul style="list-style-type: none"> <li>- Muslim Heritage Month resources</li> <li>- Last week it was focused on history this upcoming week will be more about celebration</li> <li>- Announcement about cheer: need more 4th and 5th grade girls!</li> </ul> </li> <li>- Any reflections from the first week back?</li> </ul> <p>Crew Choice</p> <ul style="list-style-type: none"> <li>- New <a href="#">groups</a> start 1/21</li> <li>- Make sure all students have a placement and are familiar with it</li> </ul>		
<p><b>Learning Rotations</b> 5'</p>	<ul style="list-style-type: none"> <li>- <a href="#">Groups</a></li> <li>- Are they finalized? Yes! Rollout starting on Monday</li> <li>- Any needs coming up for folks around groups? <ul style="list-style-type: none"> <li>- Aleya needs materials</li> </ul> </li> </ul> <p>Students who don't have groups</p> <ul style="list-style-type: none"> <li>- 5th grade will have them all together in one room with a solid plan! MATH INTERVENTION!!!</li> <li>- iReady for kids</li> <li>- iReady assignments for target practice</li> </ul> <p>Jordan or Nick will email group to say we are starting Monday</p>		

<b>Bargaining Survey</b> 3'	<p>All CEFC members should have received a bargaining survey, please take it to have your voice heard! Questions like this one and areas to write a comment. Also see the article summary on the bottom if you are unsure. Check your personal email for the link to the survey! Refer to the CBA/contract <a href="#">here</a>. Bargaining session happening on 1/28 to write language on layoff and reemployment!</p> <p>From the list below, which article is your number one bargaining priority? *</p> <ul style="list-style-type: none"> <li><input type="radio"/> Article 8, Evaluation Procedures</li> <li><input type="radio"/> Article 10, Hours of Employment</li> <li><input type="radio"/> Article 12, Leaves of Absence</li> <li><input type="radio"/> Article 14, Compensation</li> <li><input type="radio"/> Article 15, Health Benefits</li> <li><input type="radio"/> Article 17, Site Based Considerations</li> <li><input type="radio"/> Article 18, Layoff and Reemployment</li> <li><input type="radio"/> Article 19, Safety</li> <li><input type="radio"/> Article 24, Support Staff</li> </ul>
<b>Open Items</b>	

	Action Item	Who?
	<b>Make a slide with updated groups</b>	
	<b>Crew choice make sure kids know final placement</b>	

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
<b>AGENDA</b>	<b>NOTES</b>		
<b>Check In</b> 5'	Happy Break!! What are your plans for the break? What is a highlight of 2025?		
<b>Attendance</b>	<ul style="list-style-type: none"> <li>- Data sheets (keep them)</li> <li>- How is the attendance incentive going?</li> <li>- Are the data sheets meant to be shared during SLCs? Answer: We will probably get new ones by then!</li> </ul>		
<b>1/5/26</b>	<ul style="list-style-type: none"> <li>- Check calendar invites for where you are supposed to be</li> <li>- Lazear??</li> <li>- Jacqui will reshare on weekly flyer for where you need to be, expect to also meet as an ASCEND staff in the afternoon</li> </ul>		
<b>In the spirit of giving...</b>	<p>Shraddha is home with her twins and could really use some support! If folks are interested they can sign up for Shraddha's <a href="#">MealTrain</a></p> <p>Jess is point person for questions</p>		
<b>Learning Rotations After Break</b>	<p>The first week after break learning rotations will be paused!</p> <p>If you want to give input on groups, Jordan and Nick will be working on it during collaboration today!</p> <p><b>Also</b>, there is hot cocoa, cookies, etc. in the art room for staff. Bring a mug!</p>		
<b>Intent to Return</b>	<p>Please complete the <a href="#">2026–27 Intent to Return (ITR) Form</a> by <b>Friday, December 19th</b>, to indicate your plans for the FY27 school year. Please note that ITR responses are <b>non-binding at this time</b>. This means your submission is considered a <i>request</i>, not a final decision, and will not be treated as such. Staff may edit their response up to <b>March 1, 2023</b>.</p> <p>Per the Collective Bargaining Agreements, members “may change their election until March 1 of each year” and “will be assured an assignment for the following school year” up to March 1, regardless of the indication provided in the ITR.</p> <p>We recognize that some staff may already have clarity about their intentions for next year. Also, the form allows you to share where you are leaning or what factors you are currently considering as you think ahead.</p> <p>We appreciate you, and we know that retaining great people year after year is essential to our ability to create meaningful change and impact lives!</p> <p>Intent to Return FY27 link: <a href="#">HERE</a></p>		
<b>Questions?/Feedback</b> 1'			

	Action Item	Who?

**ROLES**      Facilitator → Jauregui      Scribe →      Time & Culture →

AGENDA	NOTES
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<b>Check In</b> 5'	You know you've made it in life if _____ is true  OR  If _____ is true then I know _____
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<b>Learning Rotations</b>	*New groups after break* Enter SIPPS data <a href="#">here</a>  Questions about the roll out: <ul style="list-style-type: none"> <li>- When will be the start date?</li> <li>- How are math groups going to be made and by who?</li> <li>- Why do so many kids still not know where they are going? How can we know they KNOW where students are going?</li> <li>- What's the plan for students who don't have a group? As we might have more students who don't have groups this second time around.</li> <li>- Feedback around adults in the room during learning rotations it's hard when it's only one adult in the room to manage the class and hold a small group</li> </ul>
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<b>CREW Plans</b>	<p>CREW Choice</p> <ul style="list-style-type: none"> <li>- Need new groups after break</li> <li>- Have students pick a new group</li> </ul> <p>What went well about CREW choice and what could be better?</p> <table border="1"> <thead> <tr> <th>Strengths</th> <th>Growths</th> </tr> </thead> <tbody> <tr> <td>Students got into the dance and other activities!! Some girls enjoy basketball Came in knowing expectations, on task!! Engaged in games so competitive Really passionate about craft projects</td> <td>Arrival - right at 8:30am</td> </tr> </tbody> </table> <p>Does everyone have to have a new crew choice? Sam is switching to guided drawing! ALL Have to be new in</p> <ul style="list-style-type: none"> <li>- Dance</li> <li>- Prodigy</li> <li>- Basketball</li> <li>- Crafts</li> </ul>	Strengths	Growths	Students got into the dance and other activities!! Some girls enjoy basketball Came in knowing expectations, on task!! Engaged in games so competitive Really passionate about craft projects	Arrival - right at 8:30am
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Students got into the dance and other activities!! Some girls enjoy basketball Came in knowing expectations, on task!! Engaged in games so competitive Really passionate about craft projects	Arrival - right at 8:30am				

<b>Student Belonging Survey</b>	Did everyone finish this? Today and some make ups and students can still access on Monday
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<b>iReady Diagnostic</b>	Plan to finish.. Anyone taking it on Monday during class, learning rotations, etc?						
	<table border="1"> <thead> <tr> <th>3rd</th> <th>4th</th> <th>5th</th> </tr> </thead> <tbody> <tr> <td>           Plan to finish:  <ul style="list-style-type: none"> <li>- 16 students not done with reading</li> <li>- learning rotations will be cancelled so they can finish testing</li> <li>- 0 not done with math</li> </ul> </td> <td>           Plan to finish:  <ul style="list-style-type: none"> <li>- 1 not done with math.</li> <li>- Rene will pull her to finish.</li> <li>- 8 at 50 percent or more</li> <li>- 3 not started. Kids are sick</li> </ul> </td> <td>           Plan to finish:  <ul style="list-style-type: none"> <li>-1 needs to finish in math</li> <li>- 28 students not done with reading</li> <li>-learning rotation will be cancelled so they can finish testing</li> <li>-Julian will hold the testing for students who are not done.</li> </ul> </td> </tr> </tbody> </table>	3rd	4th	5th	Plan to finish: <ul style="list-style-type: none"> <li>- 16 students not done with reading</li> <li>- learning rotations will be cancelled so they can finish testing</li> <li>- 0 not done with math</li> </ul>	Plan to finish: <ul style="list-style-type: none"> <li>- 1 not done with math.</li> <li>- Rene will pull her to finish.</li> <li>- 8 at 50 percent or more</li> <li>- 3 not started. Kids are sick</li> </ul>	Plan to finish: <ul style="list-style-type: none"> <li>-1 needs to finish in math</li> <li>- 28 students not done with reading</li> <li>-learning rotation will be cancelled so they can finish testing</li> <li>-Julian will hold the testing for students who are not done.</li> </ul>
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<b>Questions?/Feedback</b> 1'	
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	Action Item	Who?

ROLES		Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES			
Check In 5'	<p>Trivia Question # 1: In <i>Home Alone</i>, where were the McCallister's going when they left Kevin behind?</p> <p>Trivia Question # 2: In the movie <i>It's a Wonderful Life</i>, what happens every time a bell rings?</p> <p>Trivia Question # 3: In the movie <i>Elf</i>, what was the first rule of the code of elves?</p> <p>Trivia Question # 4: What is the name of the main villain in <i>A Nightmare Before Christmas</i>?</p> <p>Trivia Question # 5: What was the highest-grossing Christmas movie of all time?</p> <p>Trivia Question # 6: In the movie <i>Rudolph the Red-Nose Reindeer</i>, what was the name of Rudolph's elf friend?</p> <p>Trivia Question # 7: What Christmas carol is sung at the end of <i>A Charlie Brown Christmas</i>?</p> <p>Trivia Question # 8: What is the name of the Grinch's dog?</p> <p>Trivia Question # 9: Which actor played six different roles in <i>The Polar Express</i>?</p> <p>Trivia Question # 10: Which famous action movie is often thought of as a Christmas movie?</p>			
Fall Frenzy	<p><b>WHEN:</b> Friday December 5th - 6pm into the night...</p> <p><b>WHERE:</b> Robin's House - Somewhere in Hayward</p> <p><b>WHAT:</b> A very educator-coded-adults-only kinda get down</p> <p><b>WHY:</b> For you're worth it. For tradition demands it. For the love of the game.</p> <p><b>THEME:</b> Holiday Movies!!</p> <p>Movie: Elf CUSTOMESSS!</p> <p>Game:</p> <p>Trios competition and marshmallow build and 3-4 minutes to build and they get judged 1st place 3 points, 2nd place 2 points, 3rd place 1 point</p> <p>Cutting up snow flakes</p> <p>charades given the same action</p> <p>Drink: Maple bourbon drink, coke and whiskey? Beer?</p> <p><b>Jauregui to get small liquor bottles, whiskey, candy canes or peppermint</b></p> <p><b>Z to get soda (coke, pepsi, dr pepper)</b></p> <p><b>V is bringing the fake maple syrup</b></p> <p><b>Julian getting mini marshmallows and candy corn</b></p> <p>Lavu is bringing elf on the shelf decor decor and helping with spelling and poster making</p> <p>DONT FORGET YOUR COSTUME!!</p>			
CREW Plans	<p>Amanda Diverse Holidays - amazing plan!</p> <ul style="list-style-type: none"> <li>- Dreidel Tutorial</li> <li>- Put kids in groups of 6 you need blocks or candies like m&amp;ms, there's 4 sides</li> <li>- Shin put one in</li> <li>- Nun you get none</li> <li>- Gimel you gimme all</li> <li>- Hey you take half</li> <li>- If a gimel gets gone you all have to replenish with one</li> <li>- Even if they lose all they still spin in case they win!</li> </ul> <p>Next week: Lavu is up</p> <p>Given that people are behind Lavu will only plan for 2 days</p> <ul style="list-style-type: none"> <li>- Anything we should know?</li> </ul>			
Student Belonging Survey	<p>Plan is to have this done by 12/12 3rd grade is giving it on 12/9 (Jauregui) and 12/11 (Z)</p> <p>4th grade is getting it on 12/10</p> <p>5th grade plans DONE except for 7 kids that are absent</p>			
iReady Diagnostic	<p>Math went this week, any lessons learned for Humanities?</p> <p>Key takeaways:</p> <ul style="list-style-type: none"> <li>- A lot of kids were going slow and taking their time</li> <li>- Tech issues and make sure that the headphones are going in and have everything you need with tech materials</li> <li>- 1 or 2 students were rushing and check in with co-teacher on who is rushing</li> <li>- In 3rd grade and 4th grade a lot of kids are only half way done</li> <li>- For kids on grade level it's about 58 questions</li> <li>- Nick and Thafir plan on helping with make up time for students that are behind and need more time</li> </ul>			
Questions?/Feedback 1'				
	Action Item		Who?	

ROLES		Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES			
Check In 5'	What are you doing for the fall break? What are you looking forward to?			
Advisory Updates 5'	<p>-Please make sure to fill out the expo survey Ms. Jenni sent out.            -Attendance: How are classroom teachers emphasizing prize wheel?            -How are classroom teachers communicating with parents?</p> <p>A couple parents have requested Jacqui--can teachers be more consistent with sharing information?            - Some kind of bi weekly or monthly flyer or newsletter sharing with parents what students are learning, upcoming field trips, etc. Are teachers already doing this? If so, what are they doing? Please share with the team.</p> <p>-Start thinking about post-session.            - Be aware we will not have access to any cash this year.</p>			
Fall Frenzy	<p><b>WHEN:</b> Friday December 5th - 6pm into the night...  <b>WHERE:</b> Robin's House - Somewhere in Hayward  <b>WHAT:</b> A very educator-coded-adults-only kinda get down  <b>WHY:</b> <i>For you're worth it. For tradition demands it. For the love of the game.</i>  <b>THEME:</b> Holiday Movies!!</p> <p>Movie: Home Alone??                      Movie: Elf            Game: Beer pong???                      Game: Candy land board game!!!!            Drink: Beer                                      Drink: Maple bourbon drink            Snack:    Snack: candy, candy canes, candy corn, maple syrup</p>			
CREW Plans	<p>Glows from November? Thorns from November?            Realignment of intentions?</p> <ul style="list-style-type: none"> <li>- CREW is super important for our kids and in November CREW has become more of a lecture than focused on social emotional learning</li> <li>- For it to be less text driven to be less of a lecture</li> <li>- <b>Structure: Greeting, Anchor text, Activity, Debrief</b></li> <li>- How can we make things fit our class?               <ul style="list-style-type: none"> <li>- Circle time</li> <li>- Getting in groups</li> </ul> </li> </ul>			
12/1 and 12/2	<p>On Monday, December 1st, is Report Card Workday.            - Please know that report cards are <b>due on Wednesday, December 3rd, at 4 PM.</b>            - If you are a new teacher, please know that report card grading completion includes comments as well.</p> <p><a href="#">How to Enter Standard-Based Grades in Aeries</a></p> <p>On Tuesday, December 2nd, is a PD Day            - Humanities team is at Achieve (see Meg's email)            - Math team is at Achieve</p> <p>Schedule:            8:00-8:30 Breakfast            8:30-8:45 Welcome            8:45-9:15 Reflect &amp; Celebrate            9:15-9:30 iReady            Break            9:45-11:45 iReady launch diagnostic 2            Closing            Lunch at sites            1-4pm ASCEND</p>			
Attendance Update 0.5'	Please make sure that you are hyping up perfect attendance with students and have a tracking system spelling out ASCEND. SO many classes are close to SPINNING THE WHEEL!			
Questions?/Feedback 1'				
	Action Item		Who?	

ROLES		Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES			
Check In 5'	Hosting season is upon us - do you like to host? If you do, any fun hosting tips? OR if you prefer to attend as a guest, what is your favorite kind of get together?			

<b>CREW 10'</b>	<p>CREW planners next week: Z/Kristin</p> <ul style="list-style-type: none"> <li>- <a href="#">Plans</a></li> <li>- Worksheets coming</li> <li>- Queer community lessons a lot of community norms and centered around BIPOC queer folks with some dance involved!</li> </ul> <p>CREW choice on Wednesday</p> <ul style="list-style-type: none"> <li>- Remind students of where they are going on Tuesday and hallway expectations</li> </ul> <p>Culture team: Can a slide for CREW be made about not touching or playing on the altar please and the importance of respecting it. Dia de los muertos should be in crew plans in Nov!</p>
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<b>Learning Rotations 5'</b>	<p>Mastery assessments for those teaching SIPPS</p> <p><a href="#">Sipps Mastery Tracker - Tab in Learning Rotations Doc</a></p> <p><a href="#">Sipps Mastery Tests Folder</a> (all tests here)</p> <p>Question:</p>
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<b>Attendance Incentive/Community Impact Jacqui</b>	<p>Community Impact: Space for questions about ICE agents being near school. There is a school plan for how things would unfold if agents would ever knock on the door. We are not an open campus they would need to bus in. Purpose would be gathered by JP and Thafir would be notifying families that agents were here looking for child. Diana D. would physically come to classes and child would have to stay in class at all times. Clinician on call would be notified and look at master schedule and pick them up to make sure they have time and go to the art room. If there was a transition they would need to be taken to the art classroom to stay in that class. Would need a meeting spot with families.</p> <p>More communication expected by Larissa around this news.</p> <p>Attendance Incentive:</p> <ul style="list-style-type: none"> <li>- Start date in November 3rd</li> <li>- Classes with 100% attendance get a letter</li> <li>- When they spell ASCEND classes get a prize (SPIN THE WHEEL!)</li> </ul>
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<b>Optional Space ICE in our community 2'</b>	<p>Optional meeting today at 3pm if you would like to discuss ways in which we can continue to support and protect immigrants in our community, or process how you are feeling in light of recent federal actions. This will be a differentiated experience:</p> <ol style="list-style-type: none"> <li>1. An area set up for folks who might want to breathe through emotions, talk about how they are feeling, color, that kind of vibe</li> <li>2. A second area for people who want to brainstorm ideas with different community stakeholders in mind (families, students, staff, intersectional community). This group I was thinking would involve post-its :)</li> </ol>
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<b>Announcements 1'</b>	<p><a href="#">Walkthrough Tuesday</a> - WILFREDO IS JOINING! Harvest Celebration - updates coming!</p> 
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	Action Item	Who?

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →																
<b>AGENDA</b>	<b>NOTES</b>																		
<b>Board Walkthrough</b>	There were walkthroughs from the EFC board and it went really well! There were ambassadors that Beth worked with Gael (3rd grade), Astrid (8th grader) and they did well! Kinder, 3rd grade, and 8th grade.																		
<b>Check In 5'</b>	Categorize these in order of most important to you <ol style="list-style-type: none"> <li>Clean kitchen</li> <li>Home cooked meal</li> <li>Washed sheets already placed on your bed</li> <li>A home that smells divine</li> <li>Laundry washed and folded</li> </ol>																		
<b>CREW 10'</b>	<ol style="list-style-type: none"> <li>How was <a href="#">CREW choice</a>? Anything that needs to be improved before our next CREW choice?               <ol style="list-style-type: none"> <li>Kristin needs more materials 3rd graders were running up stairs and some students wandering the halls</li> <li>Late arrivals Coach will be supporting and Ms. Thalia (from front office)</li> </ol> </li> <li>Next week's plans: Lavu (preview?) and Diwali &lt;3 5 day festival</li> <li>CREW Rising: HOWL awards next week               <ol style="list-style-type: none"> <li>Responsibility is up next</li> <li>Nomination forms?</li> <li><a href="#">HOWL Award Slides</a></li> </ol> </li> </ol>																		
<b>Classroom Culture 5-10'</b>	<p>Problem of practice: In Oct sometimes resets need to happen because students begin breaking class norms more frequently than normal. How has the behavior matrix, incentive systems, Deanslist, etc in your class been working?</p> <p>Does anyone want to share something they could get feedback on or a problem they are experiencing?</p> <p>Incentive system: one class point is half a smiley face that gets added to a jar they need 12 smiley faces to get the party and table team points and best table gets to choose between a few prizes (free dress, snack bag,) and individual howl tickets</p> <p>STAMP PEN! 5th grade: marble jars and once they fill it out they get a prize! Individually they get a stamp pad with 24 stamps and if they fill it out they get a prize. iReady they get tickets!</p>																		
<b>Advisory Updates 2'</b>	No updates																		
<b>I ready Report ( Math)</b>	<p>Notes on this data:</p> <ul style="list-style-type: none"> <li>This is from the week of SLCs.</li> <li>3rd grade decided to hold Learning Rotations instead of iReady which explains the impact on their #s</li> </ul> <p>Takeaways/Reminders for next week:</p> <ul style="list-style-type: none"> <li>If students are on for over 60mins that doesn't hit the target</li> <li>Please check on students who are hitting minutes but not passing lessons ( Amanda can maybe share what her practice has been here)</li> </ul> <table border="1" data-bbox="447 1951 1153 2436"> <thead> <tr> <th>Grade Level</th> <th></th> <th>45- 60min</th> <th>2 lessons passed</th> </tr> </thead> <tbody> <tr> <td>3rd Grade</td> <td>Wilfredo</td> <td>1/50</td> <td>4/50</td> </tr> <tr> <td>4th Grade</td> <td>Sam</td> <td>5/54</td> <td>8/54</td> </tr> <tr> <td>5th Grade</td> <td>Amanda</td> <td>23/54</td> <td>25/54</td> </tr> </tbody> </table>			Grade Level		45- 60min	2 lessons passed	3rd Grade	Wilfredo	1/50	4/50	4th Grade	Sam	5/54	8/54	5th Grade	Amanda	23/54	25/54
Grade Level		45- 60min	2 lessons passed																
3rd Grade	Wilfredo	1/50	4/50																
4th Grade	Sam	5/54	8/54																
5th Grade	Amanda	23/54	25/54																

**Announcements**  
1'

Oct 20th - Blue Diamond Day No School - there will be time for Vector training completion. Thafir will be back, Jacqui will be out.



Flow for Day of:

10:45: Car set up and Decor set up

12:15-12:35: MS

12:40-1:00: 4-5

1:00-1:25: TK-3

1:00-1:25:4-5, & MS Costume Contest (Cafeteria)

1:30-2: All

- Families will be selling food and students can purchase so they will need \$\$

Any staff want to sign up for Trunk or Treat:

[Here](#) is the weekly sign up for student interns.

	Action Item	Who?

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
Check In 5'	What's your most unpopular food opinion?		
Announcements from Jacqui 5'	G1 Application <ul style="list-style-type: none"> <li>- If new, you can talk to Jacqui about it. 4 categories to apply for it and currently we are using the funds to pay for dean of culture (\$25,368.93 left and we want to use it to pay portion of the associate dean of culture)</li> </ul>		

**CREW Choice 10'**

Proposal to start CREW choice October 15th!

CREW choice options:

- Games (Amanda)
- Dancing (Z)
- Sports (Basketball) (Julian)
- Cursive (Ms. Jauregui)
- Prodigy Battle Royale (Mr. V)
- Foosball(Lavu)
- Arts and Crafts (Kristin??) in Julian's room

UPDATE your [slide](#) so we can get students excited about CREW choice

Process for signing students up: Have students signed up by next Friday 10/10

- I used [this](#) last year
- Put 4 students on the [Roster](#) in each group from each class

Plans for next week: Julian/David

- Birds of Gaza for first 2 days
- Filipino heritage month for the other days

Conflict resolution is coming up for Amanda's crew plans!

**Student Led Conferences 2'**

**SLCs are Oct. 6-10**

Scheduling: Homeroom teachers are point on scheduling SLCs for their homeroom students

- No PD on Wednesday or Friday meeting due to SLCs
- Minimum week [schedule](#)

Kristin will still be pulling students out for 4th and 3rd grade learning rotations - NO learning rotations for 4th but yes for 3rd grade on Mon, Tues, Thurs

Vote:

a. 👍 3 iREADY

b. 👍 1 Learning Rotations

Is there any support needed for scheduling conferences? Or best strategies for conferences?

Please keep updating your digital schedule linked [here](#) so that staff across grade levels (clinicians, ed specialists etc.) can know when to join!

We are trying to do a better job of tracking attendance @ SLCs schoolwide please **highlight in green in your digital schedule for families that DID show up**

**Interims 2'**

ELA interims are next week

- 3rd grade Th & Friday
- 4th grade Th & Friday
- 5th grade Tuesday-Thursday

Math interims are Oct 14th-17th

- 3rd
- 4th
- 5th

**Iready 5min**

🕒 00:00:00

Best Practices:

- Project slide with goals/ expectations/ timer
- Pull up instructional summary for students you are proctoring
- Pencil + Workspace for everyone working on math

[Math Template for Work Space](#)

- Students turn into either content or homeroom teacher at the end of the month
- Teachers turn into Thafir
- Students who turn this HQW in at the end of the month get a uniform pass

Current Data less than 50% in each grade

Math	# of students hitting time goal of 45-60min	# of students with 80% > of lessons passed
3rd	26	22
4th	15	20
5th	20	21

**Announcements 1'**

Oct 9th - Picture day

Action Item	Who?
Keep updating digital schedule for SLCs & highlight in green families that were present so we can track attendance	All Classroom teachers

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →															
<b>AGENDA</b>	<b>NOTES</b>																	
<b>Check In 5'</b>	Fall is right around the corner, do you have any traditions or things you look forward to for the new season?																	
<b>Advisory 5'</b>	<p>Advisory is a time for collective decision making, and every team has a representative. 3-5 is in need of a representative! 3-5 Grade Band Representative</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>- 2 year commitment</li> <li>- Once or twice a month meetings on Monday from 3:45-5:00pm</li> <li>- First meeting potentially this upcoming Monday</li> <li>- Get input from team</li> <li>- Voice our needs to larger team</li> <li>- Stipended!</li> </ul> <p>LAVU &lt;3</p>																	
<b>CREW 7'</b>	<p>No upcoming CREW plans, for SLC practice</p> <p>Proposal: To start CREW Choice every other Wednesday when there is no CREW Rising. Reason: Create fair distribution of planning and CREW choice is fun! (starting week of Oct 15)</p> <p>What is CREW Choice?</p> <ul style="list-style-type: none"> <li>- A 25 minute block where you facilitate a CREW that is up to you and your interests</li> <li>- Here are the <a href="#">options</a> what we did last year</li> </ul> <p>Brainstorm:</p> <ul style="list-style-type: none"> <li>- Arts/Crafts or Games (Amanda)</li> <li>- Dancing (Z)</li> <li>- Sports (Basketball) (Julian)</li> <li>- Cursive (Ms. Jauregui)</li> <li>- Prodigy Battle Royale (Mr. V)</li> <li>- Guided Drawing or Foosball(Lavu)</li> </ul>																	
<b>Fall Harvest Celebration 3'</b>	<p>The culture team and parents are planning the Oct 31st Fall Harvest Celebration from 12:30-2:00pm instead of doing the 1hr costume parade.</p> <p>This is what we do know so far.</p> <ul style="list-style-type: none"> <li>- It won't just be a costume parade but of course students will be welcomed to wear costumes if they'd like</li> <li>- We will be having stations (face painting, pumpkin arts and crafts)</li> <li>- A trunk or treat will be going on with some halloween theme ones and some fall ones</li> </ul> <p><b>Why this change?</b> Many Parents wanted to have an end of day celebration in classes so we decided lets do a school wide thing instead. So wondering if 12:30-1:30 for tk-5 grade works? 1:30-2 would be for students and families. Again we were still planning logistics of flow and all, but for dismissal teachers could leave 5-10 min before dismissal to dismiss in class.</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>- Would costumes be worn all day?</li> <li>- 4/ 5 students have their lunch at 12:25 what would their schedule look like?</li> <li>- Is there an opportunity for students to get on stage to show off costumes?</li> </ul>																	
<b>Learning Rotations Material Check 3'</b>	<table border="1"> <thead> <tr> <th>Teacher Name</th> <th>Small Group Being Taught</th> <th>Materials Needed</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Mr. V</td> <td>PLUS 16</td> <td>Everything</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Teacher Name	Small Group Being Taught	Materials Needed				Mr. V	PLUS 16	Everything						
Teacher Name	Small Group Being Taught	Materials Needed																
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<b>Book Fair 1'</b>	<p><a href="#">Schedule</a> Jenni is passing out catalogs next week so students can see what is coming to the book fair! It is happening on SLC week</p>																	
<b>Announcements</b>	<p>Donations for Diana D. @Jess Kunz email For folks who might need more context: Diana stepped in when Ana, our Site Operations Manager, had to take leave for an extended period of time last school year. Diana also has her usual responsibilities as an office manager she is holding. Last year we had four wonderful people working in the office, and due to various staffing shifts, now it's Diana and Iris holding it down together with occasional home office support.</p>																	
	<b>Action Item</b>	<b>Who?</b>																
	Sign up for book fair																	
	Plan CREW Choice																	
	Go to Advisory	LAVUUUUU																

AGENDA	NOTES
<b>Blue Diamond Day</b>	<p>9/22 Team Notes                      What did we work on?                      - 3rd grade                      CREW Plans for Queer and Diversity (allyship, princess boy, bending gender roles, ballroom culture/drag, latinx/black queerness)                      Glows: enlightening experiences to share, highlighting tangible ways that center latinx/black queerness,                      Feedback: the topic is sensitive to some communities and parent feedback can come so how do we prepare for                      - 4th grade                      Crew plans for Native American Heritage (honoring Ohlone/Pomo heritage, centering young activists, a day dedicated to indigenous peoples all the way through to South America)                      Feedback: acknowledgement of co-opting of indigenous culture in latino/x culture                      - 5th grade                      CREW plans: Filipino culture &amp; Gaza story creating birds for the ofrenda will be jam packed                      - Creating activities for students to make memories, creating mask festivals,                      - Highlighting genocide because the anniversary falls on that week                      Feedback: How can we make more time for these important topics? Could we use the next week to finish learning about Filipino Heritage Month? (check in with Claire)</p>

<b>Check In</b> 5'	What is something you learned later in life that is actually common knowledge? OR What is something you thought was common knowledge and isn't?
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<b>SLCs</b> 7'	<p>SLCs are Oct. 6-10 - two weeks from now!</p> <ul style="list-style-type: none"> <li>• PD on Weds 9/24: SLCs - <i>I can prepare a student-facing Student Led Conference template that includes the following criteria: a)Crew Reflection b) sharing academic data c)sharing student work d) goal-setting.</i></li> <li>• Why are SLCs so early this year? At the end of last year, staff voted to move SLCs to the first week in October in order to have a touch point with families around academic progress before grades are out/trimester is over.</li> <li>• <u>Letters home/scheduling</u>: We recommend working on your letter home during collab today or Monday afternoon (student release day!) so you can send your letter home to families with the SLC schedule on Tuesday 9/23 or Wednesday 9/24 so that families have sufficient advance notice and time to respond in case the time assigned time does not work for them.</li> <li>• Here is a template you can use to send home to families: <a href="#">ASCEND SLC Family Letter</a>. Before sending the letter home, we recommend creating the schedule yourself and having families send back either YES this time works or NO it does not and when they are available.</li> <li>• <u>Please link your family letter including schedule on slide 1 <a href="#">here</a></u> and update it digitally as you hear back from families - this is what staff who work with multiple grades will be referencing</li> <li>• <u>Mam Translation</u>: everyone has designated days for Mam translation - see table below. Please schedule your Mam conferences on this day and reach out to Jenni or Thalia if that does NOT work for a family.</li> <li>• <u>For 5-8</u>: you are assigned ONE translator per grade level not ONE per teacher. So, we recommend scheduling SLCs in language blocks (i.e. Claire schedules all Spanish conferences on Monday + Tuesday, Julian schedules all his Spanish conferences Weds + Thurs)</li> </ul>
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### SLC Schedule

- If you need additional translation, outside of your below assigned Spanish translator and your Mam translation day, you must email Thalia and Jenni by 4:00 PM **10/1**.

SLCs Translation Teams				
TK	K	1st	2nd	3rd
- Kelsey + Mauricia - Sam + Laurel Schedule <b>Mam</b> SLCs Monday	- Michael + Paz - Maryam + Maria F. Schedule <b>Mam</b> SLCs Monday	- April + Anna C. - Kimberly + Natalie Schedule <b>Mam</b> SLCs Tuesday	- Haroni + Blanca - Maria C. Schedule <b>Mam</b> SLCs Tuesday	- Diana J. - Wilfredo Schedule <b>Mam</b> SLCs Wednesday
4th	5th	6th	7th	8th
- Rene - Sam L. + Melissa Schedule <b>Mam</b> SLCs Wednesday	- Amanda & Julian +Genesis Schedule <b>Mam</b> SLCs Thursday	- Mollyrose & Illiana +Laurita Schedule <b>Mam</b> SLCs Thursday	- Francisco - Ajay & Leticia + Ruth Schedule <b>Mam</b> SLCs Friday	- Jess + Thalia - Fabi - Jacey Schedule <b>Mam</b> SLCs Friday

<b>Learning Rotations</b> <b>10'</b>	<a href="#">Groups</a> ROLLING OUT Tuesday! Things to check for <ul style="list-style-type: none"> <li><input type="checkbox"/> I have materials needed for what I am teaching</li> <li><input type="checkbox"/> I have assigned seats/materials for everyone who will be in my class</li> <li><input type="checkbox"/> I have clear student facing slides that communicate expectations and groups</li> <li><input type="checkbox"/> With my grade band partner we are aligned on             <ul style="list-style-type: none"> <li><input type="checkbox"/> What students with NO groups will be doing</li> <li><input type="checkbox"/> I have aligned with partner on when students are doing SSR</li> <li><input type="checkbox"/> Transition times</li> <li><input type="checkbox"/> Materials( computers and headphones)</li> </ul> </li> </ul> If there are materials needs let your coach know! Students going to the learning lab will get picked up from Kristin or Mr. Jordan	
<b>CREW</b> <b>5'</b>	Jauregui on plans this <a href="#">week</a> for Tuesday, Th, and Friday (theme: food inequity) CREW Rising <ul style="list-style-type: none"> <li>- Compassion HOWL <a href="#">nominations</a> due Monday PM</li> <li>- Strong Start Awards getting ink next week (color printing issues)</li> </ul> Latinx heritage month <ul style="list-style-type: none"> <li>- Any presentations to be shared with Mr. CT so they can be prepared to practice</li> </ul> For the final week of Sept NO CREW plans so we can prepare for SLCs	
<b>Timely Others</b>	No school on Monday. Here is the <a href="#">PD agenda</a>  Genesis and Jess will be working in our school garden space Monday afternoon. We would love support from our community to help out in the garden - even just 20 minutes would make a big difference! <b>When?</b> Monday September 22nd, 2:30-3:30 pm <b>Where?</b> Meet in the parking lot garden! <b>Why?</b> To support beautifying our garden space, do some work outside in your day, and help make the garden more safe and accessible for our kids! Qs? Talk to Jess or Genesis	
	<b>Get ready for SLCs</b>	
	<b>Get ready for Learning Rotations</b>	

September 12, 2025

ROLES	Facilitator → Jauregui	Scribe →	Time & Culture →
AGENDA	NOTES		
<b>Check In</b> <b>5'</b>	What is one store or one brand that you stand behind and support enthusiastically? <ul style="list-style-type: none"> <li>- <b>COSTCOOOOOOOOOOO</b></li> <li>- TJs</li> <li>- Levis</li> <li>- New Era</li> <li>- Berkeley Bowl</li> <li>- Bomba socks</li> <li>- Lucy and Yack</li> <li>- Playstation</li> <li>- Yerba</li> </ul>		
<b>CREW Plans</b> <b>5'</b>	Let's make some best practices for CREW planners: <ul style="list-style-type: none"> <li>- Link in CREW plans 25/26</li> <li>- Include if you need to make your own copy (if slides)</li> <li>- Include a Greeting, Activity, and Debrief question and Learning Target</li> <li>- Be mindful of when you submit plans - Have Monday/Tuesday plans done by Friday @ 4pm</li> <li>- Norm on 5 day plan</li> </ul> Any others?  Next week: Rene/Melissa		

**iReady  
3'  
Sopar**

- 1) Look at notes for your grade level (1min)
  - 2) Turn and talk to discuss (2min)
    - a) are you giving iReady time and how are you monitoring that both time contents are having allocated time for?
    - b) what's needed in order to make sure students are getting at least 45 mins a week in each content?
- Goal: To have 45 minutes in each content a week.

	Notcings	Ave min	Distribution										
3rd	One cohort has nearly 0 mins in math	31	<table border="1"> <caption>3rd Grade Distribution</caption> <thead> <tr> <th>Time Range</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>1 - 9 min</td> <td>3</td> </tr> <tr> <td>10 - 29 min</td> <td>4</td> </tr> <tr> <td>30 - 49 min</td> <td>19</td> </tr> </tbody> </table>	Time Range	Count	1 - 9 min	3	10 - 29 min	4	30 - 49 min	19		
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4th	70% in one cohort 40% in other cohort are 30-50+ min	30	<table border="1"> <caption>4th Grade Distribution</caption> <thead> <tr> <th>Time Range</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>1 - 9 min</td> <td>2</td> </tr> <tr> <td>10 - 29 min</td> <td>15</td> </tr> <tr> <td>30 - 49 min</td> <td>16</td> </tr> <tr> <td>50+ min</td> <td>10</td> </tr> </tbody> </table>	Time Range	Count	1 - 9 min	2	10 - 29 min	15	30 - 49 min	16	50+ min	10
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5th	Some kids on it for way too long (Alondra, Tadeo, Sal, Steven almost 2 hrs) and some on it for less than 30min ( Emma, Byron, Cast, Malia, Mia, Yesion)	43	<table border="1"> <caption>5th Grade Distribution</caption> <thead> <tr> <th>Time Range</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>1 - 9 min</td> <td>2</td> </tr> <tr> <td>10 - 29 min</td> <td>15</td> </tr> <tr> <td>30 - 49 min</td> <td>17</td> </tr> <tr> <td>50+ min</td> <td>20</td> </tr> </tbody> </table>	Time Range	Count	1 - 9 min	2	10 - 29 min	15	30 - 49 min	17	50+ min	20
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**Learning Rotations  
12'  
Beth**

Reflection on THIS week ( 3min)  
 How did roll out go this week?  
 Do all kids have an independent reading book?  
 Do all teachers have a tracking system for iready lessons?

NEXT WEEK Framing (5min)

- 5th grade is at Mosaic and is not starting next week. They will be in their classroom completing work with their sub.
- This is an opportunity for 3rd and 4th are starting next week on Monday with a soft practice

Things that we still need to do in order to launch full learning rotations:

- SIPPs Inventory?
- Independent reading culture needs to be stronngg!
- Do we transition to learning rotations groups before MyPath or at start of learning rotations?
- There's a free program called "Who's reading?" and these are leveled texts that have questions on it there's a way to track how many books were read OR we could have written reading log/journal/written response
- We need to make learning rotation class roster - which kids in which space? How do we minimize transitions within the LR block?
- Will some kids still need to iReady during Learning Rotations?

**Rollouts Plan Week 2 FYI: Nicola Borelli**

	Mon	Tues	Thurs
Students	Quietly and independently executing routines during independent practice (IP) All students have an independent reading book		All students are sitting in an assigned seat in their LR room
Classroom Teachers	Are monitoring, providing timely feedback and implementing their incentive tracker for iready  Follow Schedule: <a href="#">link</a>  * teachers should have an enrichment plan for students who are not in any learning rotation group (- they cannot	Review slides for where students go during their 1st/2nd round  Co-construct OR explicitly state expectations for transitions	Review expectations for transitions before practicing  Have a slide with timer and expectation projected

		be on iready for over an hour a day-)		
	Coaches	Are walking through classrooms to ensure that strong routines for independent practice is in place  Ensuring that schedule is working for each grade ( no students should be on iready for over an hour)	Share with teachers space assignment (class roster)  Share with teachers inventory	Time and support with tight/ purposeful transitions
	Additional Teachers	Supporting in space with IP + tracking for iready		Ready at their space with get to know you question/ activity and a plan to debrief how transition went for group
	2min Q+A			
<b>Timely Others!</b> 2'	<b>Dates to Know:</b> Blue Diamond Day (no kids) Monday September 22nd, Strong Start Walkthrough Tuesday Sept 23, SLCs Oct 6-10, EXPO Nov 14  <b>Subs:</b> All staff members need to submit for their own sub. - <u>Exception: Planning release Days</u> - See Jacqui's <a href="#">Weekly Flyer</a> for the "How to" register their Sub Finder account - Staff should all know how to request sub on their own → if you still don't know how, connect with your coach Please also include Iris in your emails with sub plans and notifications about when you will be out - <a href="mailto:ioliveros@efcps.net">ioliveros@efcps.net</a> - In addition, we should include Principal, AP, Diana, and your coach on absence notifications (calendar invite, etc.)			
<b>Questions?/Feedback</b> 1'				
	<b>Action Item</b>		<b>Who?</b>	

Sept 5, 2025

<b>ROLES</b>	Facilitator → Jauregui	Scribe →	Time & Culture → Beth
<b>AGENDA</b>	<b>NOTES</b>		
<b>Check In</b> 5'	Do you have a Saturday morning ritual? OR What's a hobby you have outside of work?		
<b>CREW Plans</b> 3'	- Glows from the past week - Plans for the next week		

**CREW Rising  
5'**

**1. Crew Flags & Introductions**

- CT will be visiting classrooms by next Tuesday to take a photo of your crew flag and collect your crew name for the slides.
- On Wednesday, please have your entire class—or a few representatives—ready to walk across the stage with your flag (or without, if you prefer) and bring some morning energy as they're introduced.

**2. Strong Start Awards**

- Awards will follow immediately after flag introductions (see attachment below).
- Please have your award winners selected by **Tuesday afternoon** so certificates can be printed with student names.
- **I'd also like to request this be added to collaboration agendas for a few minutes to allow time for processing and selection.**
- Be prepared to come to the front, read off your winners, and present their certificates

**3. Student Hosts**

- Who are the rotation 3-5 students that will be hosting CREW Rising?
  - Ask students who are interested to host/be Crew Rising emcees - ask in 3rd and 4th grade and Julian's homeroom classes by next week and then tell CT
  - Travis in 5th grade is interested!

**iReady  
5min**

	Teachers Reflection	Distribution of Math Mins										
3rd	<p>What's working?/What's not working?</p> <p>WZ: Students staying focused for entire learning period. Have started thermometer for tracking lessons completed! I could use more training on teacher training for how to use iReady to look at lessons completed and more info! Not sure how to look at diagnostic results and how to deliver that to students iReady math only doing with 3-A not 3-1. There has to be a way to see the whole class at once and how many lessons they've completed.</p> <p>DJ:</p>	<p>Lesson Time-on-Task Current Week</p> <table border="1"> <caption>3rd Grade Math Time-on-Task Distribution</caption> <thead> <tr> <th>Time Interval</th> <th>Number of Students</th> </tr> </thead> <tbody> <tr> <td>1 - 9 min</td> <td>6</td> </tr> <tr> <td>10 - 29 min</td> <td>18</td> </tr> <tr> <td>30 - 49 min</td> <td>6</td> </tr> <tr> <td>50+ min</td> <td>3</td> </tr> </tbody> </table>	Time Interval	Number of Students	1 - 9 min	6	10 - 29 min	18	30 - 49 min	6	50+ min	3
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4th	<p>What's working?/What's not working?</p> <p>SL: RJ:</p>	<p>Lesson Time-on-Task Current Week</p> <table border="1"> <caption>4th Grade Math Time-on-Task Distribution</caption> <thead> <tr> <th>Time Interval</th> <th>Number of Students</th> </tr> </thead> <tbody> <tr> <td>1 - 9 min</td> <td>12</td> </tr> <tr> <td>10 - 29 min</td> <td>19</td> </tr> <tr> <td>30 - 49 min</td> <td>10</td> </tr> <tr> <td>50+ min</td> <td>0</td> </tr> </tbody> </table>	Time Interval	Number of Students	1 - 9 min	12	10 - 29 min	19	30 - 49 min	10	50+ min	0
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10 - 29 min	19											
30 - 49 min	10											
50+ min	0											
5th	<p>What's working?/What's not working?</p> <p>AC: 15 min is not enough time for math, and then 15 min for reading. So what are the logistics - math one day, then reading the other. Since we haven't rolled out learning rotations yet I'm just having them do one math lesson, one reading lesson. If you look at kids' progress from their screen then you can see their progress.</p> <p>JM:</p>	<p>Students Using Instruction/Total (Current Week): 32/54</p> <p>Lesson Time-on-Task Current Week</p> <table border="1"> <caption>5th Grade Math Time-on-Task Distribution</caption> <thead> <tr> <th>Time Interval</th> <th>Number of Students</th> </tr> </thead> <tbody> <tr> <td>1 - 9 min</td> <td>4</td> </tr> <tr> <td>10 - 29 min</td> <td>9</td> </tr> <tr> <td>30 - 49 min</td> <td>9</td> </tr> <tr> <td>50+ min</td> <td>10</td> </tr> </tbody> </table>	Time Interval	Number of Students	1 - 9 min	4	10 - 29 min	9	30 - 49 min	9	50+ min	10
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Text Sopar if you have tech issues etc. with iReady

**Learning Rotations  
10 min'**

Draft to roll out next week. (See Nick's email/ this [link](#) :)

We could start next week with homerooms or wait til following week but Julian will be at Mosaic.

Resources to roll out learning rotations:

Questions?  
What are the logistics behind where groups will be happening? Students should only go to one room the entire time. Adults move and not students once they are in their room.

Wherever you go to "my path" is where learning rotations are at for %. For 3rd grade we can talk.

Didn't buy blended learning platforms because of iReady. A kid who is not in any group should not be doing mypath for 1.5 hours a week Tab 1 has suggestions for what the time could look like.

- Silent sustained reading you have to build stamina start with 10 minutes, then 20, lastly 30
- Maybe have reading logs to track books or reading journals
-

<b>Socio Emotional Screener</b>	<ul style="list-style-type: none"> <li>- The <a href="#">scr/eener</a> is now through an Excel doc on Sharepoint (Microsoft's less good version of Google Drive that is HIPPA compliant)</li> <li>- You should have received an email invite to open the doc. When you open it, you will be asked to enter your email and then sent a one-time passcode to open the doc. It may log you out the first time you try, but it should open properly the second time.</li> <li>- Like last year, the screener is strengths-based, based on the table below</li> <li>- Please have the screener completed by end of collab on 9/12</li> <li>- This data will help us identify needs for social-emotional check-ins and groups</li> <li>- Thank you!!</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="background-color: #e0e0e0;">RATING SCALE</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">0</td> <td>Never - Critical Immediate Need</td> </tr> <tr> <td style="text-align: center;">1</td> <td>Rarely (less that 50% of the time) - Intervention Needed</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Sometimes (50-80% of the time) - Some concern, watchful waiting</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Frequently (more than 80% of the time) - No evidence of concern</td> </tr> </tbody> </table>	RATING SCALE		0	Never - Critical Immediate Need	1	Rarely (less that 50% of the time) - Intervention Needed	2	Sometimes (50-80% of the time) - Some concern, watchful waiting	3	Frequently (more than 80% of the time) - No evidence of concern
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<b>Questions?/Feedback 1'</b>	
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<b>Announcements</b>	<p><b>HAPPY HOUR TODAY:</b></p> <ul style="list-style-type: none"> <li>● <b>When?</b> After work <b>today!</b> Realistically around 5...</li> <li>● <b>Where?</b> <u>The Double Standard</u></li> <li>● <b>Why?</b> To celebrate all our August birthdays passed (Kev, Fabi, Jenni P, Anna)</li> <li>● <b>What?</b> Drinks and then head to First Friday if you are up for it</li> </ul> <p><a href="#">Back to School Night Stations and Classroom Assigned Room Presentation and Translation</a></p> <p>We will have work on time on 9/10 to work on BTSN presentations and other logistics.  <a href="#">Back to School Night Slide Presentation MAKE A COPY</a></p> <p><b>Belonging and Inclusion Survey ~ Window September 3-13</b>  The directions for the Belonging and Inclusion Survey are the following:</p> <p><b>SURVEY ADMINISTRATION DIRECTIONS</b></p> <p><i>Ensure all students access the correct link via Clever or by emailing / posting the direct link for the grade level span and Spanish version for students.</i></p> <p><b>Read:</b> <i>Thank you for taking a few minutes to share how you are feeling so we can make sure our school is a place where all students feel included and experience a sense of belonging. If this survey brings up anything you need help with right away, please talk to your teacher or another trusted adult as soon as you can.</i></p> <p><i>OPTIONAL: In Grades 3-5, you MAY conduct the survey as a whole class and read the questions aloud. If any words are unclear, you may give a simple definition, but please do not over explain or rephrase the questions if possible so as not to confound the data.</i></p> <p>Clever: <a href="http://clever.com/in/efcps">http://clever.com/in/efcps</a>  Survey Link Grades 3-5 English: <a href="https://forms.gle/pvJWAEDfbWqsqGUw7">https://forms.gle/pvJWAEDfbWqsqGUw7</a>  Survey Link Grades 3-5 Spanish: <a href="https://forms.gle/CZKUApvxrThYkpbw9">https://forms.gle/CZKUApvxrThYkpbw9</a></p>
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	Action Item	Who?
	Submit nominations for STRONG start by Tuesday	

August 22, 2025

<b>ROLES</b>	Facilitator → Jauregui	Scribe →	Time & Culture →
<b>AGENDA</b>	<b>NOTES</b>		

**Check In**  
5'

How do you fill your cup? What do you avoid in order to have a fuller cup?

**CREW Plans**  
7'

How did crew go this week?  
[Crew plans](#) 25/26  
 Upcoming week: CREW Flag

August LT: I can share about myself, my family and my identities and listen to others share with compassion.

How have you worked on this during CREW or out of CREW?

**Unhoused Policy**  
Ms. Thalia

**Home Visits/Min Day**  
7'

[Minimum day](#) schedule

- Take a few minutes to review it
- Are there any questions?

Home visits

- [Staff slides](#)
- Best practices/advice for new staff
  - No academic talk
  - Try to speak in home language
  - Ask questions about family
  - Ask about child's interests, things to know, interests, siblings
  - Get a tour maybe?
  - Logistics: look at addresses and calculate time it takes to do a home visit

**What is a "Home Visit"?**

A meeting that takes place OUTSIDE of ASCEND, at a place chosen by/important to the respective family

In a home	Coffee shop/ restaurant	Outdoor space	Other public space
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**Expectations: 5 early release days = 2 hrs/day = 10 hrs/week (Mon-Fri) = 10-15 visits, 30-60 minutes each OR 5-8 visits AND a family gathering by end of month.**

**Compensation**- this is a part of your work day. You are free to leave school by 1:45pm on these days. If you want to do your visits or use your hours in the evening instead of right after school, that is up to you.

**Choosing Who to Visit**

Choose a range of students. Not just the ones you perceive as most challenging. Who are the students who tend to fly under the radar more, or that you assume are "fine." What might you learn from their families and about their lives? *Connect with previous teachers for input! Access End-of-Loop (class lists) [docs from last year](#). Consider some of the needs below*

<input type="checkbox"/> A family new to ASCEND	<input type="checkbox"/> A family for whom connection needs to be rebuilt	<input type="checkbox"/> A 'high performing' student - <i>what might they need to continue growing?</i>	<input type="checkbox"/> A student whose academic/SEL growth needs to be prioritized
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**Who should attend? Team? Solo?**

<b>Solo</b>	<b>Team</b>	<b>Family Event - Team</b>
You have an existing relationship and feel safe	<input type="checkbox"/> New staff <input type="checkbox"/> New family <input type="checkbox"/> New to Area	<input type="checkbox"/> Translation needed <input type="checkbox"/> Would feel safer You want families to all be present to experience together, to connect with each other and team

**Testing**  
5'

iReady HUM assessment coming up next week!

- What are some learnings Math teachers had this week about the test?
  - Monitoring for cheating
  - Took them 3-4 days

By when will SIPPS placement exams be needed? When will learning rotations start?  
 Week 5  
 Iready data analysis pd after week 4

**Questions?/Feedback**  
1'

Action Item	Who?

August 15, 2025

<b>ROLES</b>	<b>Facilitator → Jauregui</b>	<b>Scribe →</b>	<b>Time &amp; Culture →</b>
<b>AGENDA</b>	<b>NOTES</b>		
<b>Check In</b> 5'	What is something that has surprised you this week? What is one thing that has been very expected?		
<b>CREW Plans</b> 5'	How did crew go this week? <a href="#">Crew plans</a> 25/26 Upcoming week: Class name! Wednesday CREW Rising starts next week in cafeteria at 8:35		
<b><a href="#">Behavior Matrix Incentive</a></b> 15'	Deanslist is a way to track data but can be mostly punitive Incentive plan 3-5 <ul style="list-style-type: none"> <li>- Students that don't owe bench time all week get....</li> <li>- Students that didn't owe bench time all month get... HOWL party?</li> </ul> Friday CREW time could be an opportunity for celebration or reflection (support from culture team) <ul style="list-style-type: none"> <li>- If you had a referral, you couldn't join celebration</li> </ul> Questions: <ul style="list-style-type: none"> <li>- How do we track who gets bench time?</li> <li>- Some teachers have class management incentives</li> </ul>		
<b>Dates to Know</b> 5'	iReady HUM - 8/25 and 8/26 iReady MATH - 8/19 for 4th and 5th 8/18 and 8/19 for 3rd Home visits sign up sheets should be sent out next week		
<b>Questions?/Feedback</b> 1'			
	<b>Action Item</b>	<b>Who?</b>	
	<b>Make class name</b>	<b>Classroom teachers</b>	
	<b>If you have question about BMI send to Thafir</b>		
	<b>Use deanslist/communicate</b>	<b>Everyone</b>	