

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	26-0273
Introduction Date	2/25/26
Enactment Number	
Enactment Date	



# Board Cover Memorandum

**To** Board of Education

**From** Denise G. Saddler, Interim Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vanessa Sifuentes, Chief Deputy of Post Secondary Readiness  
Leslie Hsu Freeman, Manager, Dual Enrollment

**Meeting Date** February 25, 2026

**Subject** Amended Sub Award Agreement - California State University, East Bay Foundation, Inc. - California Regional K-15 Education Collaboratives Grant Program - High School Linked Learning Office

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**Ask of the Board** Approval by the Board of Education an amended Sub Award Agreement by and between the District and California State University, East Bay Foundation, Inc., Hayward, CA, for the latter to receive a grant provided by the California Regional K-16 Education Collaboratives Grant Program for a grant period between July 1, 2025, and June 30, 2026, for a total amount not to exceed \$145,000.00.

**Background** The Oakland Unified School District is participating in the California Regional K-16 Education Collaboratives Grant Program funded by the CA Department of General Services (DGS) and administered by the Foundation for California Community Colleges (FCCC). The fiscal agent for the Bay region is CSU East Bay Foundation, Inc.

OUSD is a subrecipient of a grant that was awarded by DGS and FCCC (Grantor) to the CSU East Bay Foundation Inc. (Grantee). There have been a total of two previous amendments between the Grantor and Grantee, but only this third amendment directly impacts OUSD as a subrecipient.

The allocation of grant funds for the past three years is as follows:  
Year 1 had an allocation of \$30,000.00, for which no funds were spent. As a result, the \$30,000 were carried over into Year 2 and an additional \$70,000.00 were added to the existing \$30,000.00 for a total of \$100,000.00.

Of the \$100,000.00 in Year 2, OUSD spent \$53,932.44, leaving an unspent balance of \$46,067.56.

Grantee cleared the unspent allocation through de-obligation and allocated \$145,000.00 for Year 3.

The total funds obligated to date is \$198,932.44, which consists of \$145,000.00 allocated for Year 3 and \$53,932.44 spent in Year 2. No funds were expended in Year 1.

**Discussion**

The Oakland Unified School District's participation in the California Regional K-16 Education Collaboratives Grant Program through the Bay Area K-16 Collaborative will enable Skyline High School to increase Dual Enrollment programming, with a focus on college and career pathway alignment to high growth and high wage industries, and supporting LCAP focal groups with accessing and succeeding in Dual Enrollment, with the ultimately goal of postsecondary matriculation. The funding provided by the grant will pay for essential costs associated with increased growth and improvements to the Dual Enrollment program at Skyline HS, McClymonds HS and Castlemont HS.

The California Bay Area K-16 Collaborative aims to strengthen linkages in the region among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors to the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: *Education, Engineering/Computing, and Healthcare/Biotechnology*. This grant program will support activities related to supporting the overarching goals of the Partnership:

1. Increase the number of graduates with postsecondary degrees and certifications in high growth, high wage disciplines that will meet the region's economic and labor market needs.
2. Address race equity, diversity and inclusion of our most vulnerable populations by reducing economic disparities through improved socioeconomic mobility in degree and certification attainment and the labor market.
3. Increase educational attainment levels by improving graduation rates and shortening time to completion for certifications, associate degrees and bachelor's degrees in pathways to employment.

The Oakland Unified School District will engage in the collaborative through activities, specifically at Skyline, McClymonds and Castlemont High Schools, including:

1. Increasing Dual Enrollment (DE) programming with Dual Enrollment courses aligned to the school's college and career pathways
2. Ensuring inclusion of DE courses to the Master Schedule, leading to more equitable access to DE for focal students during the school day
3. Adding DE courses to the HS course selection process to ensure maximum access and participation, especially of target groups
4. Improving and implementing systems around student recruitment and scheduling by supporting staffing capacity to support this work
5. Improving and implementing systems around Peralta enrollment and Dual Enrollment enrollment process

6. Providing Dual Enrollment Student Orientations to build student awareness of key college success skills.
7. Other programming to ensure equitable and increased access and success in Dual Enrollment courses, and postsecondary matriculation of Dual Enrollment participants.

**Fiscal Impact**            No Fiscal Impact

- Attachment(s)**
- Subaward Amendment No.3 - K-16 Collaborative-CSUEB
  - 24-2926 Cost Reimbursement Subaward- CSUEB
  - 24-1417 Grant Agreement - California Regional K-16 Education Collaborative

<b>Subaward Amendment</b>			
	Amendment No <b>3</b>	Subaward No <b>W2156_470</b>	
Pass-Through Entity (PTE)		Subrecipient	
California State University, East Bay Foundation, Inc.	Entity Name	Oakland Unified School District	
Robert.Williams@csueastbay.edu	Contact Email	Leslie.Hsu@ousd.org	
Robert Williams	Principal Investigator	Leslie Hsu	
Project Title <b>Bay Area K-16 Collaborative</b>			
PTE/Prime Award No. <b></b>		Awarding Agency <b>Select from drop down options or type</b>	
Cumulative Budget Period(s) <small>(Agreement Start Date) (End Date of Latest Budget Period)</small>		Amount Funded This Action	Total Amount of Funds Obligated to Date
Start Date: <b>01/01/2024</b>	End Date: <b>06/30/2026</b>	<b>\$ 145,000.00</b>	<b>\$ 198,932.44</b>
Subrecipient Cost Share <input type="checkbox"/>	Subject to FFATA <input type="checkbox"/>	Subrecipient UEI <small>(Unique Entity Identifier - May leave blank if unchanged from prior Agreement)</small>	<b></b>
<b>Amendment(s) to Original Terms and Conditions</b>			
This Amendment revises the above-referenced Subaward Agreement as follows:			
<input checked="" type="checkbox"/> <b>Additional Budget Period</b> Additional budget period <b>07/01/2025</b> - <b>06/30/2026</b> is hereby added to this Subaward.			
<input type="checkbox"/> <b>No Cost Extension</b>			
<input checked="" type="checkbox"/> <b>Additional Funding</b> Additional funding in the amount of <b>\$ 145,000.00</b> is hereby obligated to this Subaward.			
<input checked="" type="checkbox"/> <b>Deobligation</b> This Subaward funding is decreased in the amount of <b>\$ 46,067.56</b> from period <b>07/01/2024</b> - <b>06/30/2025</b>			
<b>Carryover is <input type="checkbox"/> Not Automatic</b> Carryover across budget periods requires prior approval.			
<input type="checkbox"/> <b>Carryover Authorized</b>			
<small>If carryover is not automatic, the "Total Amount of Funds Obligated to Date" stated above may not reflect the actual balance available. The Subrecipient is responsible for tracking unobligated balances and subsequent carryover approvals from prior budget periods. In the event that funding was not fully expended by the Subrecipient during the prior period, the Subrecipient is not authorized to use funds from any prior periods, unless approval is granted by the PTE.</small>			
<input checked="" type="checkbox"/> <b>Detailed Budget/Scope of Work/Notice of Award Attached</b> <small>(Specify if the Budget and Scope of Work are "New", "Revised", or "Supplemental" in dropdown or "Other")</small> <b>A Detailed Budget</b> is incorporated by attachment to this Amendment.			
<input checked="" type="checkbox"/> <b>Other (See Below)</b>			
Year 3 funding is awarded in the amount of \$145,000.00. No Carryover from Year 2 allowed.  Deobligation of unexpended funds through 06/30/2025 - Total award between 01/01/2024 and 06/30/2025 is \$100,000. (\$30,000 year 1 and \$70,000 year 2. Year 1 funds, carried over to year 2) - Total amount expended between 01/01/2024 and 06/30/2025 is \$53,932.44. - Remaining year 2 balance, through 06/30/2025 is hereby deobligated in the amount of \$46,067.56			
<i>For clarity: all amounts stated in this amendment are in United States Dollars.</i>			
<b>All other terms and conditions of this Subaward Agreement remain in full force and effect.</b>			
By an Authorized Official of PTE:		By an Authorized Official of Subrecipient:	
Date <b></b>		Date <b></b>	
Name <b>Myeshia Armstrong</b>		Name <b></b>	
Title <b>Chief Financial officer, California State University East bay</b>		Title <b></b>	

Approval As To Form by OUSD Legal Department:

 11/20/25  
 Roxanne De La Rocha, Staff Attorney



### Project Budget Template Instructions

<b>General</b>
Fill in the project title and name of the lead applicant as it appears in your application in Submittable.
Expenses will automatically be rounded to whole dollars. Do not include cents.
Cells highlighted in gray will autocalculate. These cells are not locked to allow you to add rows, as needed. When you add rows, be sure to update formulas so the totals calculate correctly. <b>Please do NOT clear out the formulas in the gray cells.</b>
<b>Direct Expenses</b>
Expense category line items listed are samples. Add, leave blank, or remove categories as appropriate.
Any project partners who will receive Regional K-16 Education Collaboratives Grant Program funds should be listed as an expense line under the appropriate categories for Direct Costs. You do not need to submit a detailed budget for partners, contractors, or consultants.
In the "Budget Narrative" column, include details to justify expenses requested from the Regional K-16 Education Collaboratives Grant Program. For example, if requesting funds to cover staffing, list the FTE percentage and over how many months. If requesting travel funds, explain the type of travel, number of people, purpose, etc. Limit responses to 50 words per line item. A detailed budget narrative should be included in the project proposal to explain the estimated costs and purpose.



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Lead Applicant: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
Personnel and Wages	<b>Partial FTE for staff: A Teacher on Special Assignment</b> will be the lead to work with site admin and HSLLO team to build the DE program, support with DE course offerings in the focal content areas, and recruit and support the success of students			\$0	\$36,000	\$36,000	\$72,000
Personnel and Wages	<b>Stipends/extended contracts &amp; Partial FTE for staff:</b> Staff will be the lead to work with site admin and HSLLO team to coordinate the DE program, support with DE course offerings in the focal content areas, and recruit and support the success of students. Stipends for teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for counselors and others to provide additional counseling and student supports <del>(Stipends)</del>			\$0	\$24,000	\$44,000	\$68,000
Personnel and Wages	<b>Stipends/extended contracts &amp; Partial FTE for staff:</b> Staff to coordinate DE program and/or Extended Contracts for teacher PD to ensure students access Dual Enrollment , courses align to Pathway sequence and experiences, and DE takers pass with a C or higher to improve a-g and graduation rates.			\$0	\$0	\$60,000	\$60,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$0	\$60,000	\$140,000	\$200,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses <b>(Skyline)</b>			\$0	\$10,000	\$0	\$10,000
	Textbooks and other materials and resources as needed for DE courses <b>(McClymonds)</b>				\$5,000	\$5,000	
Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$0	\$15,000	\$5,000	\$20,000
<b>Total Direct Costs</b>		\$0	\$0	\$0	\$75,000	\$145,000	\$220,000



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Lead Applicant: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
Personnel and Wages	<b>Stipends/extended contracts &amp; Partial FTE for staff:</b> Staff will be the lead to work with site admin and HSLLO team to coordinate the DE program, support with DE course offerings in the focal content areas, and recruit and support the success of students. Stipends for teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for counselors and others to provide additional counseling and student supports <b>(Skyline)</b>				\$24,000	\$44,000	\$68,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$0	\$24,000	\$44,000	\$68,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses <b>(Skyline)</b>				\$10,000	\$0	\$10,000
Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$0	\$10,000	\$0	\$10,000
<b>Total Direct Costs</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,000</b>	<b>\$44,000</b>	<b>\$78,000</b>

The only unallowable item that is a common request is food. Otherwise, we can pay for staffing and supplies (the typical items) as well as student/teacher stipends. Given the \$90K is to be allocated over 2 years, let's focus on Skyline and funding a portion of one of their counselors' salaries as well as materials and supplies for the DE classes in the content areas des Funding a 0.2 FTE for one of their counselors over 2 years will be about \$50,000, perhaps more given projected salary increases for OEA members. That would still leave a sizeable amount to commit to



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Lead Applicant: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
Personnel and Wages	<b>Partial FTE for staff: A Teacher on Special Assignment</b> will be the lead to work with site admin and HSLLO team to build the DE program, support with DE course offerings in the focal content areas, and recruit and support the success of students (McClymonds)			\$0	\$36,000	\$36,000	\$72,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$0	\$36,000	\$36,000	\$72,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies					\$5,000	\$5,000	\$10,000
Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$0	\$5,000	\$5,000	\$10,000
<b>Total Direct Costs</b>		\$0	\$0	\$0	\$41,000	\$41,000	\$82,000



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Lead Applicant: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
Personnel and Wages	<b>Stipends/extended contracts &amp; Partial FTE for staff:</b> Staff to coordinate DE program and/or Extended Contracts for teacher PD to ensure students access Dual Enrollment , courses align to Pathway sequence and experiences, and DE takers pass with a C or higher to improve a-g and graduation rates. (Castlemont)			\$0	\$0	\$60,000	\$60,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$0	\$0	\$60,000	\$60,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies							\$0
Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>		\$0	\$0	\$0	\$0	\$60,000	\$60,000

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-2926
Introduction Date	12/11/24
Enactment Number	24-2249
Enactment Date	12/11/2024 er



# Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vanessa Sifuentes, High School Network Superintendent  
Darielle Vigay, Principal, McClymonds HS  
Leslie Hsu Freeman, Manager, Dual Enrollment

**Meeting Date** December 11, 2024

**Subject** Amendment No. 1 - Cost Reimbursement Subaward - California State University East Bay Foundation, Inc. - California Regional K-16 Education Collaboratives Grant Program - High School Linked Learning Office

**Ask of the Board** Approval by the Board of Education of Amendment No. 1 to the Cost Reimbursement Subaward by and between the District and California State University, East Bay Foundation, Inc., Hayward, CA, the Fiscal Agent, for the California Regional K-16 Education Collaboratives Grant Program, with the former accepting \$70,000.00, increasing the agreement from \$30,000.00, to amount for the budget (action) period of January 1, 2024 through June 30, 2025, with an Incrementally Finalized Total of \$100,000.00, for the estimated performance period of January 1, 2024 through June 30, 2026, to support OUSD's strategic plan for high school students with focus on enhancing their dual enrollment initiative, pursuant to the terms and conditions thereof, via the High School Linked Learning Office.

**Background** The Oakland Unified School District participates in the California Regional K-16 Education Collaboratives Grant Program, funded by the California Department of General Services (DGS) and administered by the Foundation for California Community Colleges (FCCC). The fiscal agent for the Bay region is CSU East Bay Foundation, Inc.

**Discussion** The Oakland Unified School District's participation in the California Regional K-16 Education Collaboratives Grant Program through the Bay Area K-16 Collaborative will enable McClymonds High School to increase Dual Enrollment programming, with a focus on college and career pathway alignment to high growth and high-wage industries, and supporting LCAP focal groups with accessing and succeeding in Dual Enrollment, with the ultimate goal of postsecondary matriculation. The funding provided by the grant will pay for essential costs associated with increased growth and improvements to the Dual Enrollment program at McClymonds HS. The California Bay Area K-16 Collaborative aims to strengthen linkages among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors of the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: Education,

Engineering/Computing, and Healthcare/Biotechnology. This grant program will support activities related to supporting the overarching goals of the Partnership:

1. Increase the number of graduates with postsecondary degrees and certifications in high-growth, high-wage disciplines that will meet the region's economic and labor market needs.
2. Address race equity, diversity, and inclusion of our most vulnerable populations by reducing economic disparities through improved socioeconomic mobility in degree and certification attainment and the labor market.
3. Improve graduation rates and shorten the time to completion for certifications, associate degrees, and bachelor's degrees in pathways to employment to increase educational attainment levels.

The Oakland Unified School District will engage in the collaborative through activities, specifically at McClymonds High School, including:

1. Increasing Dual Enrollment (DE) programming at McClymonds HS with Dual Enrollment courses aligned to the school's college and career pathways
2. Including DE courses in the Master Schedule leads to more equitable access to DE for focal students during the school day.
3. Adding DE courses to the HS course selection process to ensure maximum access and participation, especially of target groups
4. Improving and implementing systems around student recruitment and scheduling by supporting staffing capacity to support this work
5. Improving and implementing systems around Peralta enrollment and the DE enrollment process
6. Providing Dual Enrollment Student Orientations to build student awareness of crucial college success skills
7. Other programming is needed to ensure equitable and increased access and success in dual enrollment courses and postsecondary matriculation of DE participants.

**Fiscal Impact** No fiscal impact - cost reimbursement

**Attachment(s)**

- Amendment No. 1 - Cost Reimbursement Subaward
- Implementation Logic Model
- Implementation Budget
- File ID #24-1417 - Cost Reimbursement Subaward, Enactment #24-1210, 6/12/24

# Subaward Amendment

Amendment No Subaward No 

Pass-Through Entity (PTE)

Subrecipient

Entity Name Contact Email Principal Investigator Project Title PTE/Prime Award No.  Awarding Agency 

Cumulative Budget Period(s)		Amount Funded This Action	Total Amount of Funds Obligated to Date
(Agreement Start Date)	(End Date of Latest Budget Period)		
Start Date: <input type="text" value="01/01/2024"/>	End Date: <input type="text" value="06/30/2025"/>	<input type="text" value="\$ 70,000.00"/>	<input type="text" value="\$ 100,000.00"/>

Subrecipient Cost Share Subject to FFATA 

Subrecipient UEI

(Unique Entity Identifier - May leave blank if unchanged from prior Agreement)

### Amendment(s) to Original Terms and Conditions

This Amendment revises the above-referenced Subaward Agreement as follows:

 **Additional Budget Period**Additional budget period  -  is hereby added to this Subaward. **No Cost Extension** **Additional Funding**Additional funding in the amount of  is hereby obligated to this Subaward. **Deobligation**Carryover is  Carryover across budget periods requires prior approval. **Carryover Authorized**Carryover of unobligated balances in the amount of  from period  -  to period  -  is hereby authorized.If carryover is not automatic, the "Total Amount of Funds Obligated to Date" stated above may not reflect the actual balance available. The Subrecipient is responsible for tracking unobligated balances and subsequent carryover approvals from prior budget periods. In the event that funding was not fully expended by the Subrecipient during the prior period, the Subrecipient is not authorized to use funds from any prior periods, unless approval is granted by the PTE. **Detailed Budget/Scope of Work/Notice of Award Attached** (Specify if the Budget and Scope of Work are "New", "Revised", or "Supplemental" in dropdown or "Other") is incorporated by attachment to this Amendment. **Other (See Below)**

Carry over from year 1, 01/01/2024 to 06/30/2024 to year 2, 07/01/2024 to 06/30/2025 in the amount of \$30,000. Additional funding in the amount of \$70,000 for a total year 2 allocation of \$100,000.

Updated budget attached reflecting addition of McClymonds High School k-16 programming and funding.

Statement of Work remains unchanged. "Oakland Unified School District will be supported for its strategic plan for high school students. The focus of funding will be on enhancing their dual enrollment initiative" See attached logic model for additional details.

Prime Sponsor - Notice of Award attached for reference.

*For clarity: all amounts stated in this amendment are in United States Dollars.*

### All other terms and conditions of this Subaward Agreement remain in full force and effect.

By an Authorized Official of PTE:

Date

By an Authorized Official of Subrecipient:

Date

Name Title Name Title Benjamin Davis, President, Board of Education  
12/12/2024Kyla Johnson Trammell, Secretary, Board of Education  
12/12/2024

## Focus Area: Building Quality DE Course Offering ([Link to Implementation Budget](#))

Action	Institutional Partners	Leaders	Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What is the pathway, RWE, and equity focus of this activity?</i>	<i>Identify lead partner (subgrantee) and additional partners</i>	<i>Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.</i>	<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?  Reference DGS Required Metrics Where Appropriate (<a href="#">link</a>)</i>
<p>Engineering Pathway, McClymonds High School</p> <p>Equity: target underrepresented populations (black, latinx, SPED); by building the systems and structures to ensure a high school Dual Enrollment program, and increasing access and success of target populations</p>	Oakland Unified School District, High School Linked Learning Office	<p>Darielle Davis (Principal, McClymonds HS) <a href="mailto:darielle.vicav@ousd.org">darielle.vicav@ousd.org</a></p> <p>Colleen Piper (Teacher on Special Assignment, McClymonds HS) <a href="mailto:colleen.piper@ousd.org">colleen.piper@ousd.org</a></p> <p>Leslie Hsu Freeman (OUSD DE Mgr) <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a></p> <p>Support Role: Vinh Trinh <a href="mailto:vinh.trinh@ousd.org">vinh.trinh@ousd.org</a></p>	<p>Create DE programming at McClymonds HS with Dual Enrollment courses aligned to the Engineering, Computer Science, Education and other high demand DE courses.</p> <p>Continue to invest in the systems and structures that enable the site to ensure equitable access to dual enrollment for focal students during the school day</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers and other staff as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins,</p>	<p>Newly designed Dual Enrollment course sequence in McClymonds' Engineering Pathway</p> <p>~25 students enrolled in Education and Computer Science courses (one per semester)</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s</p> <p>*Increase from 2023-24 SY</p>

etc.) within the period and on off days

DE Coordinator and Point Person Trainings to support high quality programming and implementation

Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor

Possible out-of-Peralta partnerships in case PCCD cannot offer faculty



July 18, 2024

## Focus Area: Building Quality DE Course Offering

[\(Link to Implementation Budget\)](#)

**Action** - *What is the pathway, RWE, and equity focus of this activity?*

- Engineering Pathway, McClymonds High School
- Equity: target underrepresented populations (black, latinx, SPED); by building the systems and structures to ensure a high school Dual Enrollment program, and increasing access and success of target populations

**Leaders** - *Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.*

- Darielle Davis (Principal, McClymonds HS) [darielle.vigav@ousd.org](mailto:darielle.vigav@ousd.org)
- Colleen Piper (Teacher on Special Assignment, McClymonds HS) [colleen.piper@ousd.org](mailto:colleen.piper@ousd.org)
- Leslie Hsu Freeman (OUSD DE Mgr) [leslie.hsu@ousd.org](mailto:leslie.hsu@ousd.org)
- Support Role: Vinh Trinh [vinh.trinh@ousd.org](mailto:vinh.trinh@ousd.org)

Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?</i>
<p>Create DE programming at McClymonds HS with Dual Enrollment courses aligned to the Engineering, Computer Science, Education and other high demand DE courses.</p> <p>Continue to invest in the systems and structures that enable the site to ensure equitable access to dual enrollment for focal students during the school day</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student</p>	<p>Newly designed Dual Enrollment course sequence in McClymonds' Engineering Pathway</p> <p>~25 students enrolled in Education and Computer Science courses (one per semester)</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated)</p> <p>Overall participation rates*</p> <p>Participation rates for underrepresented students*</p> <p>Pathway participation rates*</p> <p>Disaggregated pathway participation rates*</p> <p>Postsecondary matriculation rates*</p> <p>Peralta (or potentially other) Certificate completion #s</p> <p>*increase from 2023-24 SY</p>



## HIGH SCHOOL LINKED LEARNING OFFICE

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<p>awareness of key college success skills</p> <p>Embed teachers and other staff as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>			
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FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES



REGIONAL **K-16** EDUCATION  
COLLABORATIVES GRANT PROGRAM

Powered by  
FOUNDATION *for* CALIFORNIA COMMUNITY COLLEGES

## Project Budget Template Instructions

<b>General</b>
Fill in the project title and name of the lead applicant as it appears in your application in Submittable.
Expenses will automatically be rounded to whole dollars. Do not include cents.
Cells highlighted in gray will autocalculate. These cells are not locked to allow you to add rows, as needed. When you add rows, be sure to update formulas so the totals calculate correctly. <b>Please do NOT clear out the formulas in the gray cells.</b>
<b>Direct Expenses</b>
Expense category line items listed are samples. Add, leave blank, or remove categories as appropriate.
Any project partners who will receive Regional K-16 Education Collaboratives Grant Program funds should be listed as an expense line under the appropriate categories for Direct Costs. You do not need to submit a detailed budget for partners, contractors, or consultants.
In the "Budget Narrative" column, include details to justify expenses requested from the Regional K-16 Education Collaboratives Grant Program. For example, if requesting funds to cover staffing, list the FTE percentage and over how many months. If requesting travel funds, explain the type of travel, number of people, purpose, etc. Limit responses to 50 words per line item. A detailed budget narrative should be included in the project proposal to explain the estimated costs and purpose.



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Lead Applicant: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
Personnel and Wages	<b>Partial FTE for staff: A Teacher on Special Assignment</b> will be the lead to work with site admin and HSLLO team to build the DE program, support with DE course offerings in the focal content areas, and recruit and support the success of students ( <b>McClymonds</b> )			\$0	\$30,000	\$0	\$30,000
Personnel and Wages	<b>Stipends/extended contracts</b> for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports ( <b>Skyline</b> )			\$20,000	\$35,000	\$35,000	\$90,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$20,000	\$65,000	\$35,000	\$120,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses ( <b>Skyline</b> )			\$10,000	\$5,000	\$5,000	\$20,000
Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
<b>Total Direct Costs</b>		\$0	\$0	\$30,000	\$70,000	\$40,000	\$140,000



FOUNDATION for CALIFORNIA  
COMMUNITY COLLEGES



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Lead Applicant: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
Personnel and Wages	<b>Stipends/extended contracts</b> for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports <b>(Skyline)</b>			\$20,000	\$35,000	\$35,000	\$90,000
							\$0
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$20,000	\$35,000	\$35,000	\$90,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses <b>(Skyline)</b>			\$10,000	\$5,000	\$5,000	\$20,000
Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
<b>Total Direct Costs</b>		<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$110,000</b>



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Lead Applicant: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
Personnel and Wages	<b>Partial FTE for staff: A Teacher on Special Assignment</b> will be the lead to work with site admin and HSLLO team to build the DE program, support with DE course offerings in the focal content areas, and recruit and support the success of students (McClymonds)			\$0	\$30,000	\$0	\$30,000
							\$0
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$0	\$30,000	\$0	\$30,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies							\$0
Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>		\$0	\$0	\$0	\$30,000	\$0	\$30,000

**BAY AREA K-16 CONSORTIUM GRANT AGREEMENT  
BETWEEN  
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
AND  
CALIFORNIA STATE UNIVERSITY, EAST BAY FOUNDATION, INC.**

This agreement (hereinafter "Agreement") is entered into between CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT (hereinafter "DISTRICT") and CALIFORNIA STATE UNIVERSITY, EAST BAY FOUNDATION, INC. (hereinafter "SUBCONTRACTOR"). DISTRICT and SUBCONTRACTOR may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement.

WHEREAS, DISTRICT, as lead organization, was selected to administer the Regional K-16 Education Collaboratives Grant Program for the Bay Area K-6 Collaborative, as a means to "...remove barriers to degree completion, accelerate transfer success, increase equitable participation in early college credit, and expand work-based learning" (hereinafter "GRANT"), which is attached hereto as Exhibit A, by the CALIFORNIA DEPARTMENT OF GENERAL SERVICES, PUBLIC SCHOOL CONSTRUCTION (hereinafter "GRANTOR").

WHEREAS, DISTRICT has the right to enter into agreements with outside entities for various services to deliver the services under GRANT; and

WHEREAS, SUBCONTRACTOR has agreed to administer the funds and provide narrative and expenditure reporting, and to provide them according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

**1. Statement of Work**

SUBCONTRACTOR agrees to perform the work in the Scope of Work (Exhibit B), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

**2. Period of Performance**

The period of performance for this Agreement shall be from January 1, 2024, through June 30, 2026, unless terminated earlier in accordance with the termination provisions of this Agreement.

**3. Service to the Region**

SUBCONTRACTOR agrees that the services provided under this agreement are to serve the population of the incorporated region as defined in the Scope of Work (Exhibit B).

#### 4. Total Costs

The payment of fees to SUBCONTRACTOR for performance of shall not exceed \$4,041,000.00, in accordance with the Budget (Exhibit C).

#### 5. Expenditure of Funds

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (Exhibit B) and Budget (Exhibit C), which by reference are incorporated into this Agreement.

#### 6. Payment and Invoicing

Reimbursement for expenditures shall be on monthly basis and payment terms are Net 30 days, computed from the date of receipt of correct and proper invoice with accurate documentation prepared in accordance with the terms of this Agreement. Invoices should be sent to the DISTRICT contact for approval. DISTRICT will review and submit approved invoice to accounting for payment. Payments will not exceed the amount listed above in Section 4. "Total Costs". The final invoice is due no later than August 10, 2026. All reporting must have been completed prior to payment on the final invoice. DISTRICT will provide the invoice form and instructions to the SUBCONTRACTOR.

#### 7. Reporting

SUBCONTRACTOR will provide reports as requested or required by the GRANTOR and/or DISTRICT, in a timely manner in accordance with the Reporting Schedule (Exhibit D).

#### 8. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all GRANT requirements, noting especially GRANT (Exhibit A) sections entitled "Eligible Expenditures" and "Ineligible Expenditures" and that it is solely responsible for the appropriate expenditure of all GRANT funds received and for any misappropriation or disallowment of GRANT funds.

#### 9. Program Design Requirements

DISTRICT may request SUBCONTRACTOR to follow specific processes and procedures, complete forms or reports, or comply with related directions pertaining to program design, to ensure that projects meet the funding requirements and GRANTOR's expectations and standards.

#### 10. Modifications

If the SUBCONTRACTOR wishes to make changes to the scope of work, then a revised scope of work that describes the requested changes and their impact to the budget and outcomes must be submitted to and approved by the DISTRICT. Changes in methods of implementation (i.e., the means by which the approved scope of work is implemented) or between different budget categories would also require prior approval.

#### 11. Time Extensions

SUBCONTRACTOR must spend the funds allocated through this Agreement within the

timeframe of the Agreement.

#### 12. Independent Contractors

For the purpose of this Agreement and all work and services specified herein, the parties shall be, and shall be deemed to be independent contractors and not agents or employees of the other party.

SUBCONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor and not as an employee of the DISTRICT. The SUBCONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided to employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation.

The SUBCONTRACTOR assumes full responsibility for its acts and/or liabilities including those of its employees or agents as they relate to the services provided under this Agreement. The SUBCONTRACTOR shall assume full responsibility for withholding and payment of all: Federal, State, Local and applicable income taxes; workers' compensation; contributions, including but not limited to, unemployment insurance and social security with respect to the SUBCONTRACTOR's employees. The DISTRICT will not withhold taxes, unemployment insurance or social security for the SUBCONTRACTOR's employees or independent subcontractors.

#### 13. Subcontract Assignment

Except as specifically noted in the Scope Work (Exhibit A), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written approval by the DISTRICT. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to DISTRICT copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval that relate to this Agreement.

#### 14. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

#### 15. Audit

SUBCONTRACTOR agrees that DISTRICT, the GRANTOR, the Bureau of State

Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.

#### 16. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or willful misconduct of the Parties seeking indemnification or any of its agents or employees.

#### 17. Insurance

Acceptance of this Agreement constitutes that SUBCONTRACTOR is not covered under DISTRICT's general liability insurance and that SUBCONTRACTOR agrees, during the term of this Agreement, to maintain, at the SUBCONTRACTOR's sole expense, all necessary insurance for its officers, agents, and employees, including but not limited to worker's compensation (if required by law), liability, disability, and unemployment insurance.

Certificates of insurance shall be provided to DISTRICT. Specifically, during the term of this agreement, SUBCONTRACTOR shall maintain in full force and effect the kinds of insurance, containing the limits of liability set forth below:

**Workers' Compensation:** SUBCONTRACTOR shall comply with the workers' compensation law of the state wherein the services are to be rendered. Such policy shall provide coverage for all persons engaged in the activities described in this Agreement under the employ, supervision or control of the SUBCONTRACTOR, and is exempt from the requirement of naming the DISTRICT as Additionally Insured.

**General Liability:** The policy shall contain a combined single limit of liability of not less than \$2,000,000 per occurrence and not less than \$5,000,000 in the aggregate.

**Automobile Liability:** If automotive vehicles are operated by SUBCONTRACTOR in SUBCONTRACTOR's performance of SUBCONTRACTOR's obligations under this agreement, SUBCONTRACTOR shall maintain an automobile liability policy which shall include coverage on all owned, non-owned and hired vehicles and shall have a minimum limit of liability of not less than \$1,000,000 per occurrence.

Coverage shall be placed with an insurer having AM Best's Key Rating of "A-" or better, unless SUBCONTRACTOR is self-insured or insured under a Joint Powers Authority, in which

case DISTRICT will review coverage and indicate in writing if coverage is acceptable. SUBCONTRACTOR shall furnish DISTRICT with Certificates of Insurance evidencing such coverage. Such Certificate shall name DISTRICT as additional insureds, and provide that it can be cancelled only with thirty (30) days prior written notice to DISTRICT. If any of the foregoing coverages expire, change, or are canceled, SUBCONTRACTOR shall notify DISTRICT within thirty (30) days prior to the effective date of such expiration, change or cancellation.

The following sentence shall be included in the additional insured endorsements:  
"Chabot-Las Positas Community College District, its Governing Board, as individuals and as an entity, its officers, directors, employees, and volunteers, are hereby named as additional insured, with respect to all work performed by or on behalf of the named insured under its contract with the Certificate Holder."

#### 18. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of DISTRICT under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the DISTRICT's Board of Trustees for the term under which this Agreement remains in effect. In the event that such funding is terminated or reduced, DISTRICT shall provide SUBCONTRACTOR with written notification of such determination, and DISTRICT will reimburse SUBCONTRACTOR for costs incurred up to the termination date.

#### 19. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by DISTRICT. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, DISTRICT receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of

the appeal, SUBCONTRACTOR shall act in accordance with the written decision of DISTRICT. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by of California, and/or the GRANTOR, whichever is applicable.

#### 20. Assurances

By signing this Agreement, the SUBCONTRACTOR certifies that it complies with state and federal requirements for standards of conduct, workers' compensation insurance, participation in grant-funded activities, non-discrimination, accessibility for persons with disabilities, drug-free workplace certification, intellectual property, and debarment and suspension, and will adhere to these legal standards and requirements in the performance of work related to this Agreement.

#### 21. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement remain in full force and effect and shall not be affected thereby.

#### 22. Waiver

Any waiver by DISTRICT of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term. Failure on the part of the DISTRICT to require full, exact, and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms of this Agreement, or stopping the DISTRICT from enforcing the terms of this Agreement.

#### 23. Compliance With Applicable Laws

It is understood and agreed that this Agreement shall be governed by the laws of the State of California both as to the interpretation and performance; venue of any action brought with regard to this Agreement shall be in Alameda County, State of California. SUBCONTRACTOR shall be subject to and shall comply with all Federal, State and local laws and regulations applicable with respect to its performance of services under this Agreement.

#### 24. Intellectual Property

Any work product resulting from this Agreement falls under the California Community Colleges Chancellor's Office Creative Commons Attribution license, which gives permission to the public to reproduce, distribute, perform, display or adapt the licensed materials for any purpose, so long as the user gives attribution to the author.

#### 25. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and

agrees to all terms and conditions included in this Agreement.

#### 26. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

#### 27. Order of Precedence

Any inconsistency or conflict between provisions in this Agreement shall be resolved by giving precedence in the following order:

- a. The Agreement
- b. Exhibit A: The Grant
- c. Exhibit B: Scope of Work
- d. Exhibit C: Budget
- e. Exhibit D: Reporting Schedule

#### 28. Notices/Contacts

All notices required or permitted under this Agreement shall be in writing and may be delivered in the following ways with preference given to email. A Party to this Agreement may give notice to the other Party by sending an email and receiving explicit acknowledgement of its receipt from the other party. Notice may also be sent by certified mail, return receipt requested; by reputable overnight courier services, with package tracking capability to the other party's address as specified below. Such notice shall be effective when received, as indicated by courier or post office.

Each Party has the responsibility of keeping notice contact information accurate and current.

#### For DISTRICT:

Name of Primary Grant Recipient: Chabot-Las Positas Community College District  
Signatory: Jonah Nicholas, Vice Chancellor of Business Services  
Address: 7600 Dublin Boulevard, Third Floor  
City, State, Zip: Dublin, CA 94568

#### For program and fiscal related matters:

Attention Name: Dr. Agustin Cervantes  
Title: Executive Director, Bay Area K-16 Regional Collaborative  
E-mail: [acervantes@clpccd.org](mailto:acervantes@clpccd.org)  
Telephone: 925-416-5142

#### For SUBCONTRACTOR:

Name of Services Provider: California State University, East Bay Foundation, Inc.

Signatory: Chandra Khan, Ph.D.  
Address: 25800 Carlos Bee Boulevard  
City, State, Zip: Hayward, CA 94542

For program and fiscal related matters:  
Attention Name: Jennifer Cabrejas  
Title: Director of Grant Administration  
E-mail: csuebawards@csueastbay.edu  
Telephone: 510-885-4006

For program and fiscal related matters:  
Attention Name: Jennifer Cabrejas  
Title: Director of Grant Administration  
E-mail: csuebawards@csueastbay.edu  
Telephone: 510-885-4006

29. Signatures

This Agreement, together with the attachments hereto, represents the entire understanding between DISTRICT and SUBCONTRACTOR with respect to the GRANT. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

DISTRICT  
Chabot-Las Positas Community College  
District

Signatory's Name: Jonah Nicholas  
Title: Vice Chancellor of Business Services

Jonah R Nicholas  
Jonah R Nicholas (Apr 24, 2024 12:27 PDT)

(signature) \_\_\_\_\_  
04/24/2024

(date) \_\_\_\_\_

California State University, East Bay  
Foundation, Inc.

Signatory's Name: Chandra Khan, Ph.D.  
Title: Associate Vice President, Research and  
Sponsored Programs

Chandra Khan  
Chandra Khan (Apr 12, 2024 16:33 PDT)

(signature) \_\_\_\_\_  
Apr 12, 2024

(date) \_\_\_\_\_

SUBCONTRACTOR



# Bay Area K16 Consortium Grant Agreement-CLPCCD\_04242024

Final Audit Report

2024-04-24

Created:	2024-04-24
By:	Dawn Neideffer (dneideffer@clpccd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMMKSP1XHC3Vr33hnCzFpveQynSPsweYb

## "Bay Area K16 Consortium Grant Agreement-CLPCCD\_04242024" History

-  Document created by Dawn Neideffer (dneideffer@clpccd.org)  
2024-04-24 - 7:25:26 PM GMT
-  Document emailed to jnicholas@clpccd.org for signature  
2024-04-24 - 7:27:05 PM GMT
-  Email viewed by jnicholas@clpccd.org  
2024-04-24 - 7:27:15 PM GMT
-  Signer jnicholas@clpccd.org entered name at signing as Jonah R Nicholas  
2024-04-24 - 7:27:38 PM GMT
-  Document e-signed by Jonah R Nicholas (jnicholas@clpccd.org)  
Signature Date: 2024-04-24 - 7:27:40 PM GMT - Time Source: server
-  Agreement completed.  
2024-04-24 - 7:27:40 PM GMT

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-1417
Introduction Date	6/12/24
Enactment Number	24-1210
Enactment Date	6/12/2024 os



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vanessa Sifuentes, High School Network Superintendent  
Rebecca Huang, Principal, Skyline High School  
Leslie Hsu Freeman, Manager, Dual Enrollment

**Meeting Date** June 12, 2024

**Subject** Grant Agreement - California Regional K-16 Education Collaboratives Grant Program - 3 year grant (May 2024-June 2026)

**Ask of the Board** Approval by the Board of Education for the Oakland Unified School District (OUSD) to receive a grant provided by the California Regional K-16 Education Collaboratives Grant Program for a grant period between May 2024 through June 2026 in an amount not to exceed \$110,000.

**Background** The Oakland Unified School District is participating in the California Regional K-16 Education Collaboratives Grant Program funded by the CA Department of General Services (DGS) and administered by the Foundation for California Community Colleges (FCCC). The fiscal agent for the Bay region is CSU East Bay Foundation, Inc.

**Discussion** The Oakland Unified School District’s participation in the California Regional K-16 Education Collaboratives Grant Program through the Bay Area K-16 Collaborative will enable Skyline High School to increase Dual Enrollment programming, with a focus on college and career pathway alignment to high growth and high wage industries, and supporting LCAP focal groups with accessing and succeeding in Dual Enrollment, with the ultimately goal of postsecondary matriculation. The funding provided by the grant will pay for essential costs associated with increased growth and improvements to the Dual Enrollment program at Skyline HS.

The California Bay Area K-16 Collaborative aims to strengthen linkages in the region among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors to the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: *Education*,



## OUSD Grants Management Face Sheet

<b>Title of Grant:</b> K12 Collaborative Grant	<b>Funding Cycle Dates:</b> 1/4/24-6/30/26
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address)  CSU East Bay Foundation, Inc. Robert Williams 25800 Carlos Bee Boulevard Hayward, CA 94542-3000 510-885-3942 Robert.Williams@csueastbay.edu	<b>Grant Amount for Full Funding Cycle:</b>  \$110,000.00
<b>Funding Agency:</b>  CSU East Bay Foundation, Inc. 25800 Carlos Bee Boulevard Hayward, CA 94542-3000	<b>Grant Focus:</b>  <p><b>Overarching Goals of the Partnership:</b> The Bay Area K-16 Collaborative aims to strengthen linkages in the region among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors to the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: <i>Education, Engineering/Computing, and Healthcare/Biotechnology</i>. This grant program will support activities related to supporting the overarching goals of the Partnership:</p> <ol style="list-style-type: none"> <li>1. Increase the number of graduates with postsecondary degrees and certifications in high growth, high wage disciplines that will meet the region's economic and labor market needs.</li> <li>2. Address race equity, diversity and inclusion of our most vulnerable populations by reducing economic disparities through improved socioeconomic mobility in degree and certification attainment and the labor market.</li> <li>3. Increase educational attainment levels by improving graduation rates and shortening time to completion for certifications, associate degrees and bachelor's degrees in pathways to employment.</li> </ol>
<b>List all School(s) or Department(s) to be Served:</b> High School Linked Learning Office (Comprehensive Student Supports), primarily to serve Skyline High School and HSLLO	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant will be used to increase students' enrollment in Dual Enrollment courses that are aligned to the school's academies and pathways: Education, STEM and Computer Science. The school will work with HSLLO team develop strategies that will: <ul style="list-style-type: none"> <li>● Cultivate inclusive, engaging and equity-oriented learning environments</li> <li>● Retain students through inclusive support</li> <li>● Support college preparation and early credit</li> <li>● Improve college affordability</li> </ul>

How will this grant be evaluated for impact upon student achievement?  <b>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.22% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</b>	To ensure we are engaged in this work in partnership and learning together, the foundation's learning and evaluation approach is anchored around a comprehensive written report at the end of each quarter which will include information on student participation, successes and challenges and an update on the status of the work happening in HSLLO.
Does the grant require any resources from the school(s) or district? If so, describe.	No.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <b>(If yes, include the district's indirect rate of 4.22% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</b>	No
Will the proposed program take students out of the classroom for any portion of the school day? <b>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</b>	No
Who is the contact managing and assuring grant compliance? <b>(Include contact's name, address, phone number, email address.)</b>	Name/Title: Leslie Freeman Site: HSLLO, 928 Address: 1011 Union St. Suite 912 Phone: 310-990-1668 Email: <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a>

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
High School Network Superintendent	Vanessa Sifuentes	<i>Vanessa Sifuentes</i>	
Chief Academic Officer	Sondra Aguilera	<i>Sondra Aguilera</i>	5/17/2024

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell	<i>[Signature]</i>	6/6/2024

Benjamin Davis, President, BOE

*[Signature]*

6/6/2024 2



# Attachment 1

## Certifications and Assurances

Subaward Number:

### **Certification Regarding Lobbying (2 CFR 200.450)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

---

### **Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

---

### **Audit and Access to Records**

Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.337 and 200.338 as applicable.

---

### **Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)**

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

---

The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

---

### **Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

---

### **Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

Subaward Number:

---

**PTE Information**

Entity Name:

Legal Address:

Website:

---

**PTE Contacts**

Central Email:

Principal Investigator Name:

Email:

Telephone Number:

Administrative Contact Name:

Email:

Telephone Number:

COI Contact email (if different to above):

Financial Contact Name:

Email:

Telephone Number:

Email invoices?    Yes    No    Invoice email (if different):

Authorized Official Name:

Email:

Telephone Number:

---

**PI Address:**

**Administrative Address:**

**Invoice Address:**

### Attachment 3B

#### Research Subaward Agreement Subrecipient Contacts

Subaward Number:

W2156-470

**Subrecipient Information for [FFATA](#)**

reporting Entity's UEI/DUNS Name: Oakland Unified School District

EIN No.: 94-6000385

Institution Type: Other

UEI / DUNS: 076554500

Currently registered in SAM.gov:  Yes  NoExempt from reporting executive compensation:  Yes  No (if no, complete 3Bpg2)

Parent UEI / DUNS:

This section for U.S. Entities:

Zip Code [Look-up](#)

Congressional District:

Zip Code+4:

**Place of Performance Address**1011 Union St. Suite 912  
Oakland CA 94607**Subrecipient Contacts**

Central Email: OUSD

Website: www.ousd.org

Principal Investigator Name: Leslie Hsu

Email: leslie.hsu@ousd.org

Telephone Number: 310-990-1668

Administrative Contact Name: Leslie Hsu

Email: leslie.hsu@ousd.org

Telephone Number: 310-990-1668

Financial Contact Name: Cristina Magapantay

Email: cristina.magapantay@ousd.org

Telephone Number:

Invoice Email:

Authorized Official Name: Vanessa Sifuentes

Email: vanessa.sifuentes@ousd.org

Telephone Number:

**Legal Address:**1011 Union St. Suite 912  
Oakland CA 94607**Administrative Address:**1011 Union St. Suite 912  
Oakland CA 94607**Payment Address:**1011 Union St. Suite 912  
Oakland CA 94607

**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:

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**Subrecipient:**

Institution Name:

PI Name:

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**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

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Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

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<b>Attachment 4</b> <b>Reporting and Prior Approval Terms</b>
------------------------------------------------------------------

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

---

**Technical Reports:**

Monthly technical/progress reports will be submitted to the PTE's \_\_\_\_\_ within \_\_\_\_\_ days of the end of the month.

Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's \_\_\_\_\_.

Annual technical / progress reports will be submitted within \_\_\_\_\_ days prior to the end of each budget period to the PTE's \_\_\_\_\_. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.

A Final technical/progress report will be submitted to the PTE's \_\_\_\_\_ within \_\_\_\_\_ days of the end of the Project Period or after termination of this award, whichever comes first.

Technical/progress reports on the project as may be required by PTE's \_\_\_\_\_ in order for the PTE to satisfy its reporting obligations to the Prime Awarding Agency.

---

**Prior Approvals:**

Carryover:

**Other Reports:**

In accordance with 37 CFR 401.14, Subrecipient agrees to notify both the Federal Awarding Agency via iEdison and PTE's \_\_\_\_\_ within 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's \_\_\_\_\_ within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.

A negative report is required:

Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

**Additional Terms**

Subaward Number:

<p style="text-align: center;"><b>Attachment 5</b> <b>Statement of Work, Cost Sharing, Indirects &amp; Budget</b></p>
---------------------------------------------------------------------------------------------------------------------------

**Statement of Work**

Below Attached, pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

**Budget Information**

<b>Indirect Information</b> Indirect Cost Rate (IDC) Applied % Rate Type:	<b>Cost Sharing</b> If Yes, include Amount: \$
------------------------------------------------------------------------------	---------------------------------------------------

**Budget Details** Below Attached, pages

**Budget Totals**

Direct Costs \$

Indirect Costs \$

Total Costs \$

*All amounts are in United States Dollars*



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES

**REGIONAL K-16 EDUCATION**  
COLLABORATIVES GRANT PROGRAM

Powered by  
FOUNDATION *for* CALIFORNIA COMMUNITY COLLEGES

Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Subrecipient: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
[add as many rows as needed to provide sufficient detail]	Sample: 0.15 FTE Project Director over a 2 year						\$0
Personnel and Wages	<b>.25 FTE Allocation for School Counselor:</b> School Counselor will be the lead to work with site admin and HSLLO team to build DE courses and recruit students for courses						\$0
Personnel and Wages	Stipends/extended contracts for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports			\$20,000	\$35,000	\$35,000	\$90,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$20,000	\$35,000	\$35,000	\$90,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses			\$10,000	\$5,000	\$5,000	\$20,000

Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
<b>Total Direct Costs</b>							
		\$0	\$0	\$30,000	\$40,000	\$40,000	\$110,000

The only unallowable item that is a common request is food. Otherwise, we can pay for staffing and supplies (the typical items) as well as student/teacher stipends,



Friday, September 29, 2023

## Focus Area: Building Quality DE Course Offering

[\(Link to Implementation Budget\)](#)

**Action** - *What is the pathway, RWE, and equity focus of this activity?*

- Education & Community Health Academy, Skyline High School
- Computer Science & Digital Media Academy, Skyline High School
- Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations
- (Context: Skyline’s DE program is currently after school creating barriers to access and success.)

**Leaders** - *Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.*

- Rebecca Huang (Principal, Skyline HS) [rebecca.huang@ousd.org](mailto:rebecca.huang@ousd.org)
- Leslie Hsu Freeman (Manager, Dual Enrollment) [leslie.hsu@ousd.org](mailto:leslie.hsu@ousd.org)
- Support Role: Vinh Trinh (Manager, Comprehensive Student Supports) [vinh.trinh@ousd.org](mailto:vinh.trinh@ousd.org)
- Shanti Elliott (Pathway Coach, Skyline HS) [shanti.elliott@ousd.org](mailto:shanti.elliott@ousd.org)
- Sarah Glasband (Director, OUSD Talent) [sarah.glasband@ousd.org](mailto:sarah.glasband@ousd.org)

Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?</i>
Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways  Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day  Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups	Newly designed Dual Enrollment course sequence in Skyline HS’s Education and CS Pathways  ~25-30 students enrolled in 2 course sequence per pathway in 2024-25  Increased overall participation rates  Increased participation of underrepresented	Increased overall participation rates  Increased participation of underrepresented populations esp black and latinx students  Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept’s Educator Pre-Apprenticeship Program	Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s  *increase from 2023-24 SY



## HIGH SCHOOL LINKED LEARNING OFFICE

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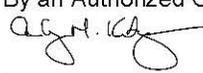
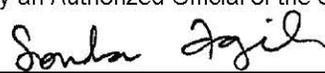
<p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>	<p>populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	
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# Cost Reimbursement Subaward

<b>Awarding Agency:</b> Other [Type in Agency]		Foundation for California Community Colleges
<b>Pass-Through Entity (PTE):</b> California State University, East Bay Foundation, Inc.		<b>Subrecipient:</b> Oakland Unified School District
PTE PI: Robert Williams		Sub PI: Leslie Hsu
PTE Award No:		Subaward No: W2156_470
Project Title: Bay Area K-16 Collaborative		
<b>Subaward Budget Period:</b> Start: 01/01/2024 End: 06/30/2024		Amount Funded This Action (USD): \$ 30,000.00
<b>Estimated Period of Performance:</b> Start: 01/01/2024 End: 06/30/2026		Incrementally Estimated Total (USD): \$ 110,000.00

### Terms and Conditions

1. PTE hereby awards a cost reimbursable subaward, (as determined by 2 CFR 200.331), to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
2. Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), breakdown by major cost category, Subaward number, and certification, as required in 2 CFR 200.415(a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Financial Contact, shown in Attachment 3A.
3. A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachment 3A, not later than 60 days after the final Budget Period end date. The final statement of costs shall constitute Subrecipient's final financial report.
4. All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
5. Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
6. Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to the PTE's Administrative Contact and the Subrecipient's Authorized Official Contact shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official as shown in Attachments 3A and 3B.
7. The PTE may issue non-substantive changes to the Budget Period(s) and Budget Unilaterally. Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.
8. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
9. Either party may terminate this Subaward with 30 days written notice. Notwithstanding, if the Awarding Agency terminates the Federal Award, PTE will terminate in accordance with Awarding Agency requirements. PTE notice shall be directed to the Authorized Official Contact, and Subrecipient notice shall be directed to the Administrative Contact as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable.
10. By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this subaward to comply with all applicable laws, regulations, and requirements.

By an Authorized Official of the PTE:  <div style="text-align: right; margin-right: 50px;">                     Date: <span style="border: 1px solid black; padding: 2px;">May 3, 2024</span> </div> Name: <span style="border: 1px solid black; padding: 2px;">Audrey Katzman</span> Title: <span style="border: 1px solid black; padding: 2px;">Interim Associate Vice President, Finance</span>	By an Authorized Official of the Subrecipient:  <div style="text-align: right; margin-right: 50px;">                     Date: <span style="border: 1px solid black; padding: 2px;">05/01/2024</span> </div> Name: <span style="border: 1px solid black; padding: 2px;">Sondra Aguilera</span> Title: <span style="border: 1px solid black; padding: 2px;">Chief Academic Officer</span>
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## Attachment 1 Certifications and Assurances

Subaward Number:

W2156\_470

### **Certification Regarding Lobbying (2 CFR 200.450)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

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---

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Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

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The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

---

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Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

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### **Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

Subaward Number:

W2156\_470

**PTE Information**

Entity Name: California State University, East Bay Foundation, Inc.

Legal Address: 25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

Website: <https://www.csueastbay.edu/foundation/>

**PTE Contacts**

Central Email: orsp@csueastbay.edu

Principal Investigator Name: Robert Williams

Email: Robert.Williams@csueastbay.edu

Telephone Number: 510-885-3942

Administrative Contact Name: Ryan Hoy

Email: Ryan.Hoy@csueastbay.edu

Telephone Number: (510) 885-7644

COI Contact email (if different to above): orsp@csueastbay.edu

Financial Contact Name: Sabryna Holloway

Email: Sabryna.Holloway@csueastbay.edu

Telephone Number: (510) - 885 - 3000

Email invoices?  Yes  No Invoice email (if different): ORSP@csueastbay.edu

Authorized Official Name: Audrey Katzman

Email: Audrey.Katzman@csueastbay.edu

Telephone Number: 510-885-2749

**PI Address:**

California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

**Administrative Address:**

Office of Research and Sponsored Programs, SF302  
California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

**Invoice Address:**

orsp@csueastbay.edu  
Office of Research and Sponsored Programs, SF302  
California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

### Attachment 3B

#### Research Subaward Agreement Subrecipient Contacts

Subaward Number:

W2156-470

**Subrecipient Information for FFATA**reporting Entity's UEI/DUNS Name EIN No.: Institution Type: UEI / DUNS: Currently registered in SAM.gov:  Yes  NoExempt from reporting executive compensation:  Yes  No (if no, complete 3Bpg2)Parent UEI / DUNS: This section for U.S. Entities: Zip Code [Look-up](#)Congressional District: Zip Code+4: **Place of Performance Address****Subrecipient Contacts**Central Email: Website: Principal Investigator Name: Email: Telephone Number: Administrative Contact Name: Email: Telephone Number: Financial Contact Name: Email: Telephone Number: Invoice Email: Authorized Official Name: Email: Telephone Number: **Legal Address:****Administrative Address:****Payment Address:**

**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:  
W2156\_470

**Subrecipient:**

Institution Name:

PI Name:

**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

**Attachment 4**  
**Reporting and Prior Approval Terms**

Subaward Number:

W2156\_470

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

**Technical Reports:**

- Monthly technical/progress reports will be submitted to the PTE's  within  days of the end of the month.
- Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's .
- Annual technical / progress reports will be submitted within  days prior to the end of each budget period to the PTE's . Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- A Final technical/progress report will be submitted to the PTE's  within  days of the end of the Project Period or after termination of this award, whichever comes first.
- Technical/progress reports on the project as may be required by PTE's  in order for the PTE to satisfy its reporting obligations to the Prime Awarding Agency.

**Prior Approvals:**

Carryover:

*Carryover instructions and requirements are as stated by the Federal Awarding Agency guidance or as shown below.*

Submit carryover requests to the .

**Other Reports:**

- In accordance with 37 CFR 401.14, Subrecipient agrees to notify both the Federal Awarding Agency via iEdison and PTE's  within 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's  within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.  
A negative report is required:
- Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

**Additional Terms**

\*All invoices must include a detailed ledger accounting for all costs included in each respective invoice. Please also include receipts and other documentation for items in the supplies or other cost categories. Additional back-up documentation may be requested by Cal State East Bay before payment can be processed.

**Attachment 5**  
**Statement of Work, Cost Sharing, Indirects & Budget**

Subaward Number:

W2156\_470

**Statement of Work**

Below  Attached,  pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

Oakland Unified School District will be supported for its strategic plan for high school students. The focus of funding will be on enhancing their dual enrollment initiative.

See attached logic model for additional details.

**Budget Information**

**Indirect Information** Indirect Cost Rate (IDC) Applied  %

Rate Type:

**Cost Sharing**

If Yes, include Amount: \$

**Budget Details**  Below  Attached,  pages

See Attached Budget

**Budget Totals**

Direct Costs \$

Indirect Costs \$

Total Costs \$

*All amounts are in United States Dollars*



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES

**REGIONAL K-16 EDUCATION**  
COLLABORATIVES GRANT PROGRAM

Powered by  
FOUNDATION *for* CALIFORNIA COMMUNITY COLLEGES

Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Subrecipient: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
[add as many rows as needed to provide sufficient detail]	Sample: 0.15 FTE Project Director over a 2 year						\$0
Personnel and Wages	<b>.25 FTE Allocation for School Counselor:</b> School Counselor will be the lead to work with site admin and HSLLO team to build DE courses and recruit students for courses						\$0
Personnel and Wages	Stipends/extended contracts for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports			\$20,000	\$35,000	\$35,000	\$90,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$20,000	\$35,000	\$35,000	\$90,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses			\$10,000	\$5,000	\$5,000	\$20,000

Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
<b>Total Direct Costs</b>							
		\$0	\$0	\$30,000	\$40,000	\$40,000	\$110,000

The only unallowable item that is a common request is food. Otherwise, we can pay for staffing and supplies (the typical items) as well as student/teacher stipends,



Friday, September 29, 2023

## Focus Area: Building Quality DE Course Offering

[\(Link to Implementation Budget\)](#)

**Action** - *What is the pathway, RWE, and equity focus of this activity?*

- Education & Community Health Academy, Skyline High School
- Computer Science & Digital Media Academy, Skyline High School
- Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations
- (Context: Skyline’s DE program is currently after school creating barriers to access and success.)

**Leaders** - *Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.*

- Rebecca Huang (Principal, Skyline HS) [rebecca.huang@ousd.org](mailto:rebecca.huang@ousd.org)
- Leslie Hsu Freeman (Manager, Dual Enrollment) [leslie.hsu@ousd.org](mailto:leslie.hsu@ousd.org)
- Support Role: Vinh Trinh (Manager, Comprehensive Student Supports) [vinh.trinh@ousd.org](mailto:vinh.trinh@ousd.org)
- Shanti Elliott (Pathway Coach, Skyline HS) [shanti.elliott@ousd.org](mailto:shanti.elliott@ousd.org)
- Sarah Glasband (Director, OUSD Talent) [sarah.glasband@ousd.org](mailto:sarah.glasband@ousd.org)

Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?</i>
Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways  Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day  Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups	Newly designed Dual Enrollment course sequence in Skyline HS’s Education and CS Pathways  ~25-30 students enrolled in 2 course sequence per pathway in 2024-25  Increased overall participation rates  Increased participation of underrepresented	Increased overall participation rates  Increased participation of underrepresented populations esp black and latinx students  Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept’s Educator Pre-Apprenticeship Program	Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s  *increase from 2023-24 SY



## HIGH SCHOOL LINKED LEARNING OFFICE

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<p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>	<p>populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	
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# W2156\_470\_K16\_OUSD\_Subaward\_Routing

Final Audit Report

2024-05-06

Created:	2024-05-02 (Pacific Daylight Time)
By:	Ryan Hoy (ryan.hoy@csueastbay.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJBr-BDDcmb7JWVdQGQa6raBxSz5hdWgf

## "W2156\_470\_K16\_OUSD\_Subaward\_Routing" History

-  Document created by Ryan Hoy (ryan.hoy@csueastbay.edu)  
2024-05-02 - 2:59:19 PM PDT - IP address: 24.7.4.215
-  Document emailed to Audrey Katzman (audrey.katzman@csueastbay.edu) for signature  
2024-05-02 - 3:00:04 PM PDT
-  Email viewed by Audrey Katzman (audrey.katzman@csueastbay.edu)  
2024-05-02 - 7:17:19 PM PDT - IP address: 172.225.89.58
-  Document e-signed by Audrey Katzman (audrey.katzman@csueastbay.edu)  
Signature Date: 2024-05-03 - 10:50:20 AM PDT - Time Source: server - IP address: 66.234.197.10
-  Document emailed to Ryan Hoy (ryan.hoy@csueastbay.edu) for acceptance  
2024-05-03 - 10:50:22 AM PDT
-  Email viewed by Ryan Hoy (ryan.hoy@csueastbay.edu)  
2024-05-03 - 10:59:06 AM PDT - IP address: 66.249.84.65
-  Document accepted by Ryan Hoy (ryan.hoy@csueastbay.edu)  
Acceptance Date: 2024-05-06 - 8:43:28 AM PDT - Time Source: server - IP address: 134.154.75.182
-  Agreement completed.  
2024-05-06 - 8:43:28 AM PDT

## Focus Area: Building Quality DE Course Offering ([Link to Implementation Budget](#))

Action	Institutional Partners	Leaders	Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<p><i>What is the pathway, RWE, and equity focus of this activity?</i></p>	<p><i>Identify lead partner (subgrantee) and additional partners</i></p>	<p><i>Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.</i></p>	<p><i>What activities and outputs are proposed?</i></p>	<p><i>What short-term outcomes do we hope to achieve?</i></p>	<p><i>What long-term outcomes do we hope to achieve?</i></p>	<p><i>What are the metrics that will measure these outcomes?</i></p> <p><i>Reference DGS Required Metrics Where Appropriate (<a href="#">link</a>)</i></p>
<p>Education &amp; Community Health Academy, Skyline High School</p> <p>Computer Science &amp; Digital Media Academy, Skyline High School</p> <p>Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access</p>	<p>Oakland Unified School District, High School Linked Learning Office</p>	<p>Rebecca Huang (Principal, Skyline HS) <a href="mailto:rebecca.huang@o.usd.org">rebecca.huang@o.usd.org</a></p> <p>Leslie Hsu Freeman (OUSD DE Mgr) <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a></p> <p>Shanti Elliott (Pathway Coach, Skyline HS) <a href="mailto:shanti.elliott@ousd.org">shanti.elliott@ousd.org</a></p> <p>Sarah Glasband (Director, OUSD Talent) <a href="mailto:sarah.glasband@o.usd.org">sarah.glasband@o.usd.org</a></p> <p>Support Role: Vinh Trinh</p>	<p>Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways</p> <p>Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day</p> <p>Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups</p> <p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p>	<p>Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways</p> <p>~25-30 students enrolled in 2 course sequence per pathway in 2024-25</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates*</p> <p>Participation rates for underrepresented students*</p> <p>Pathway participation rates*</p> <p>Disaggregated pathway participation rates*</p> <p>Postsecondary matriculation rates*</p> <p>Peralta (or potentially other) Certificate completion #s</p> <p>*increase from 2023-24 SY</p>

<p>and success of target populations</p> <p>(Context: Skyline's DE program is currently after school creating barriers to access and success.)</p>		<p><a href="mailto:vinh.trinh@ousd.org">vinh.trinh@ousd.org</a></p>	<p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>			
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**Focus Area: Building Quality DE Course Offering ([Link to Implementation Budget](#))**

Action	Leaders	Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
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<p><i>What is the pathway, RWE, and equity focus of this activity?</i></p>	<p><i>Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.</i></p>	<p><i>What activities and outputs are proposed?</i></p>	<p><i>What short-term outcomes do we hope to achieve?</i></p>	<p><i>What long-term outcomes do we hope to achieve?</i></p>	<p><i>What are the metrics that will measure these outcomes? Reference DGS Required Metrics Where Appropriate (<a href="#">link</a>)</i></p>
<p>Education &amp; Community Health Academy, Skyline High School</p> <p>Computer Science &amp; Digital Media Academy, Skyline High School</p> <p>Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations</p> <p>(Context: Skyline's DE program is currently after school creating barriers to access and success.)</p>	<p>Rebecca Huang (Principal, Skyline HS) <a href="mailto:rebecca.huang@ousd.org">rebecca.huang@ousd.org</a></p> <p>Leslie Hsu Freeman (OUSD DE Mgr) <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a></p> <p>Shanti Elliott (Pathway Coach, Skyline HS) <a href="mailto:shanti.elliott@ousd.org">shanti.elliott@ousd.org</a></p> <p>Sarah Glasband (Director, OUSD Talent) <a href="mailto:sarah.glasband@ousd.org">sarah.glasband@ousd.org</a></p> <p>Support Role: Vinh Trinh <a href="mailto:vinh.trinh@ousd.org">vinh.trinh@ousd.org</a></p>	<p>Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways</p> <p>Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day</p> <p>Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups</p> <p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p>	<p>Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways</p> <p>~25-30 students enrolled in 2 course sequence per pathway in 2024-25</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s</p> <p>*increase from 2023-24 SY</p>

		<p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>			
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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-1417
Introduction Date	6/12/24
Enactment Number	24-1210
Enactment Date	6/12/2024 os



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vanessa Sifuentes, High School Network Superintendent  
Rebecca Huang, Principal, Skyline High School  
Leslie Hsu Freeman, Manager, Dual Enrollment

**Meeting Date** June 12, 2024

**Subject** Grant Agreement - California Regional K-16 Education Collaboratives Grant Program - 3 year grant (May 2024-June 2026)

**Ask of the Board** Approval by the Board of Education for the Oakland Unified School District (OUSD) to receive a grant provided by the California Regional K-16 Education Collaboratives Grant Program for a grant period between May 2024 through June 2026 in an amount not to exceed \$110,000.

**Background** The Oakland Unified School District is participating in the California Regional K-16 Education Collaboratives Grant Program funded by the CA Department of General Services (DGS) and administered by the Foundation for California Community Colleges (FCCC). The fiscal agent for the Bay region is CSU East Bay Foundation, Inc.

**Discussion** The Oakland Unified School District’s participation in the California Regional K-16 Education Collaboratives Grant Program through the Bay Area K-16 Collaborative will enable Skyline High School to increase Dual Enrollment programming, with a focus on college and career pathway alignment to high growth and high wage industries, and supporting LCAP focal groups with accessing and succeeding in Dual Enrollment, with the ultimately goal of postsecondary matriculation. The funding provided by the grant will pay for essential costs associated with increased growth and improvements to the Dual Enrollment program at Skyline HS.

The California Bay Area K-16 Collaborative aims to strengthen linkages in the region among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors to the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: *Education*,

*Engineering/Computing, and Healthcare/Biotechnology.* This grant program will support activities related to supporting the overarching goals of the Partnership:

1. Increase the number of graduates with postsecondary degrees and certifications in high growth, high wage disciplines that will meet the region's economic and labor market needs.
2. Address race equity, diversity and inclusion of our most vulnerable populations by reducing economic disparities through improved socioeconomic mobility in degree and certification attainment and the labor market.
3. Increase educational attainment levels by improving graduation rates and shortening time to completion for certifications, associate degrees and bachelor's degrees in pathways to employment.

The Oakland Unified School District will engage in the collaborative through activities, specifically at Skyline High School, including:

1. Increasing Dual Enrollment (DE) programming at Skyline HS with Dual Enrollment courses aligned to the school's college and career pathways
2. Including DE courses to the Master Schedule, leading to more equitable access to DE for focal students during the school day
3. Adding DE courses to the HS course selection process to ensure maximum access and participation, especially of target groups
4. Improving and implementing systems around student recruitment and scheduling by supporting staffing capacity to support this work
5. Improving and implementing systems around Peralta enrollment and DE enrollment process
6. Providing Dual Enrollment Student Orientations to build student awareness of key college success skills
7. Other programming to ensure equitable and increased access and success in Dual Enrollment courses, and postsecondary matriculation of DE participants.

**Fiscal Impact**                      No fiscal impact

**Attachment(s)**

- Implementation Logic Model
- K-16 Collaborative Subcontract

## OUSD Grants Management Face Sheet

<b>Title of Grant:</b> K12 Collaborative Grant	<b>Funding Cycle Dates:</b> 1/4/24-6/30/26
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address)  CSU East Bay Foundation, Inc. Robert Williams 25800 Carlos Bee Boulevard Hayward, CA 94542-3000 510-885-3942 Robert.Williams@csueastbay.edu	<b>Grant Amount for Full Funding Cycle:</b>  \$110,000.00
<b>Funding Agency:</b>  CSU East Bay Foundation, Inc. 25800 Carlos Bee Boulevard Hayward, CA 94542-3000	<b>Grant Focus:</b>  <b>Overarching Goals of the Partnership:</b> The Bay Area K-16 Collaborative aims to strengthen linkages in the region among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors to the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: <i>Education, Engineering/Computing, and Healthcare/Biotechnology</i> . This grant program will support activities related to supporting the overarching goals of the Partnership: <ol style="list-style-type: none"> <li>1. Increase the number of graduates with postsecondary degrees and certifications in high growth, high wage disciplines that will meet the region's economic and labor market needs.</li> <li>2. Address race equity, diversity and inclusion of our most vulnerable populations by reducing economic disparities through improved socioeconomic mobility in degree and certification attainment and the labor market.</li> <li>3. Increase educational attainment levels by improving graduation rates and shortening time to completion for certifications, associate degrees and bachelor's degrees in pathways to employment.</li> </ol>
<b>List all School(s) or Department(s) to be Served:</b> High School Linked Learning Office (Comprehensive Student Supports), primarily to serve Skyline High School and HSLLO	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant will be used to increase students' enrollment in Dual Enrollment courses that are aligned to the school's academies and pathways: Education, STEM and Computer Science. The school will work with HSLLO team develop strategies that will: <ul style="list-style-type: none"> <li>● Cultivate inclusive, engaging and equity-oriented learning environments</li> <li>● Retain students through inclusive support</li> <li>● Support college preparation and early credit</li> <li>● Improve college affordability</li> </ul>

How will this grant be evaluated for impact upon student achievement?  <b>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.22% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</b>	To ensure we are engaged in this work in partnership and learning together, the foundation's learning and evaluation approach is anchored around a comprehensive written report at the end of each quarter which will include information on student participation, successes and challenges and an update on the status of the work happening in HSLLO.
Does the grant require any resources from the school(s) or district? If so, describe.	No.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <b>(If yes, include the district's indirect rate of 4.22% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</b>	No
Will the proposed program take students out of the classroom for any portion of the school day? <b>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</b>	No
Who is the contact managing and assuring grant compliance? <b>(Include contact's name, address, phone number, email address.)</b>	Name/Title: Leslie Freeman Site: HSLLO, 928 Address: 1011 Union St. Suite 912 Phone: 310-990-1668 Email: <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a>

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
High School Network Superintendent	Vanessa Sifuentes	<i>Vanessa Sifuentes</i>	
Chief Academic Officer	Sondra Aguilera	<i>Sondra Aguilera</i>	5/17/2024

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell	<i>Kyla Johnson-Trammell</i>	6/6/2024

Benjamin Davis, President, BOE

*Benjamin Davis*

6/6/2024 2



# Attachment 1

## Certifications and Assurances

Subaward Number:

### **Certification Regarding Lobbying (2 CFR 200.450)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

---

### **Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

---

### **Audit and Access to Records**

Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.337 and 200.338 as applicable.

---

### **Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)**

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

---

The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

---

### **Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

---

### **Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

Subaward Number:

---

**PTE Information**

Entity Name:

Legal Address:

Website:

---

**PTE Contacts**

Central Email:

Principal Investigator Name:

Email:

Telephone Number:

Administrative Contact Name:

Email:

Telephone Number:

COI Contact email (if different to above):

Financial Contact Name:

Email:

Telephone Number:

Email invoices?    Yes    No    Invoice email (if different):

Authorized Official Name:

Email:

Telephone Number:

---

**PI Address:**

**Administrative Address:**

**Invoice Address:**

### Attachment 3B

#### Research Subaward Agreement Subrecipient Contacts

Subaward Number:

W2156-470

**Subrecipient Information for [FFATA](#)**

reporting Entity's UEI/DUNS Name: Oakland Unified School District

EIN No.: 94-6000385

Institution Type: Other

UEI / DUNS: 076554500

Currently registered in SAM.gov:  Yes  NoExempt from reporting executive compensation:  Yes  No (if no, complete 3Bpg2)

Parent UEI / DUNS:

This section for U.S. Entities:

Zip Code [Look-up](#)

Congressional District:

Zip Code+4:

**Place of Performance Address**1011 Union St. Suite 912  
Oakland CA 94607**Subrecipient Contacts**

Central Email: OUSD

Website: www.ousd.org

Principal Investigator Name: Leslie Hsu

Email: leslie.hsu@ousd.org

Telephone Number: 310-990-1668

Administrative Contact Name: Leslie Hsu

Email: leslie.hsu@ousd.org

Telephone Number: 310-990-1668

Financial Contact Name: Cristina Magapantay

Email: cristina.magapantay@ousd.org

Telephone Number:

Invoice Email:

Authorized Official Name: Vanessa Sifuentes

Email: vanessa.sifuentes@ousd.org

Telephone Number:

**Legal Address:**1011 Union St. Suite 912  
Oakland CA 94607**Administrative Address:**1011 Union St. Suite 912  
Oakland CA 94607**Payment Address:**1011 Union St. Suite 912  
Oakland CA 94607

**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:

---

**Subrecipient:**

Institution Name:

PI Name:

---

**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

---

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

---

<b>Attachment 4</b> <b>Reporting and Prior Approval Terms</b>
------------------------------------------------------------------

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

---

**Technical Reports:**

Monthly technical/progress reports will be submitted to the PTE's \_\_\_\_\_ within \_\_\_\_\_ days of the end of the month.

Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's \_\_\_\_\_.

Annual technical / progress reports will be submitted within \_\_\_\_\_ days prior to the end of each budget period to the PTE's \_\_\_\_\_. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.

A Final technical/progress report will be submitted to the PTE's \_\_\_\_\_ within \_\_\_\_\_ days of the end of the Project Period or after termination of this award, whichever comes first.

Technical/progress reports on the project as may be required by PTE's \_\_\_\_\_ in order for the PTE to satisfy its reporting obligations to the Prime Awarding Agency.

---

**Prior Approvals:**

Carryover:

**Other Reports:**

In accordance with 37 CFR 401.14, Subrecipient agrees to notify both the Federal Awarding Agency via iEdison and PTE's \_\_\_\_\_ within 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's \_\_\_\_\_ within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.

A negative report is required:

Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

**Additional Terms**

Subaward Number:

<p><b>Attachment 5</b>  <b>Statement of Work, Cost Sharing, Indirects &amp; Budget</b></p>
------------------------------------------------------------------------------------------------

**Statement of Work**

Below Attached, pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

**Budget Information**

<p><b>Indirect Information</b> Indirect Cost Rate (IDC) Applied %</p> <p>Rate Type:</p>	<p><b>Cost Sharing</b></p> <p>If Yes, include Amount: \$</p>
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**Budget Details** Below Attached, pages

**Budget Totals**

Direct Costs \$

Indirect Costs \$

Total Costs \$

*All amounts are in United States Dollars*



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES

**REGIONAL K-16 EDUCATION**  
COLLABORATIVES GRANT PROGRAM

Powered by  
FOUNDATION *for* CALIFORNIA COMMUNITY COLLEGES

Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Subrecipient: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
[add as many rows as needed to provide sufficient detail]	Sample: 0.15 FTE Project Director over a 2 year						\$0
Personnel and Wages	<b>.25 FTE Allocation for School Counselor:</b> School Counselor will be the lead to work with site admin and HSLLO team to build DE courses and recruit students for courses						\$0
Personnel and Wages	Stipends/extended contracts for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports			\$20,000	\$35,000	\$35,000	\$90,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$20,000	\$35,000	\$35,000	\$90,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses			\$10,000	\$5,000	\$5,000	\$20,000

Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
<b>Total Direct Costs</b>							
		\$0	\$0	\$30,000	\$40,000	\$40,000	\$110,000

The only unallowable item that is a common request is food. Otherwise, we can pay for staffing and supplies (the typical items) as well as student/teacher stipends,



Friday, September 29, 2023

## Focus Area: Building Quality DE Course Offering

[\(Link to Implementation Budget\)](#)

**Action** - *What is the pathway, RWE, and equity focus of this activity?*

- Education & Community Health Academy, Skyline High School
- Computer Science & Digital Media Academy, Skyline High School
- Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations
- (Context: Skyline’s DE program is currently after school creating barriers to access and success.)

**Leaders** - *Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.*

- Rebecca Huang (Principal, Skyline HS) [rebecca.huang@ousd.org](mailto:rebecca.huang@ousd.org)
- Leslie Hsu Freeman (Manager, Dual Enrollment) [leslie.hsu@ousd.org](mailto:leslie.hsu@ousd.org)
- Support Role: Vinh Trinh (Manager, Comprehensive Student Supports) [vinh.trinh@ousd.org](mailto:vinh.trinh@ousd.org)
- Shanti Elliott (Pathway Coach, Skyline HS) [shanti.elliott@ousd.org](mailto:shanti.elliott@ousd.org)
- Sarah Glasband (Director, OUSD Talent) [sarah.glasband@ousd.org](mailto:sarah.glasband@ousd.org)

Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?</i>
Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways  Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day  Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups	Newly designed Dual Enrollment course sequence in Skyline HS’s Education and CS Pathways  ~25-30 students enrolled in 2 course sequence per pathway in 2024-25  Increased overall participation rates  Increased participation of underrepresented	Increased overall participation rates  Increased participation of underrepresented populations esp black and latinx students  Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept’s Educator Pre-Apprenticeship Program	Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s  *increase from 2023-24 SY



## HIGH SCHOOL LINKED LEARNING OFFICE

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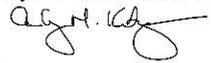
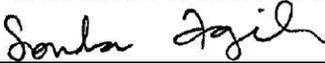
<p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>	<p>populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	
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# Cost Reimbursement Subaward

<b>Awarding Agency:</b> Other [Type in Agency]		Foundation for California Community Colleges
<b>Pass-Through Entity (PTE):</b> California State University, East Bay Foundation, Inc.		<b>Subrecipient:</b> Oakland Unified School District
PTE PI: Robert Williams		Sub PI: Leslie Hsu
PTE Award No:		Subaward No: W2156_470
Project Title: Bay Area K-16 Collaborative		
<b>Subaward Budget Period:</b> Start: 01/01/2024 End: 06/30/2024		Amount Funded This Action (USD): \$ 30,000.00
<b>Estimated Period of Performance:</b> Start: 01/01/2024 End: 06/30/2026		Incrementally Estimated Total (USD): \$ 110,000.00

### Terms and Conditions

1. PTE hereby awards a cost reimbursable subaward, (as determined by 2 CFR 200.331), to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
2. Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), breakdown by major cost category, Subaward number, and certification, as required in 2 CFR 200.415(a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Financial Contact, shown in Attachment 3A.
3. A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachment 3A, not later than 60 days after the final Budget Period end date. The final statement of costs shall constitute Subrecipient's final financial report.
4. All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
5. Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
6. Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to the PTE's Administrative Contact and the Subrecipient's Authorized Official Contact shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official as shown in Attachments 3A and 3B.
7. The PTE may issue non-substantive changes to the Budget Period(s) and Budget Unilaterally. Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.
8. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
9. Either party may terminate this Subaward with 30 days written notice. Notwithstanding, if the Awarding Agency terminates the Federal Award, PTE will terminate in accordance with Awarding Agency requirements. PTE notice shall be directed to the Authorized Official Contact, and Subrecipient notice shall be directed to the Administrative Contact as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable.
10. By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this subaward to comply with all applicable laws, regulations, and requirements.

By an Authorized Official of the PTE:  <div style="text-align: right; margin-right: 50px;">                     Date: <span style="border: 1px solid black; padding: 2px;">May 3, 2024</span> </div> Name: <span style="border: 1px solid black; padding: 2px;">Audrey Katzman</span> Title: <span style="border: 1px solid black; padding: 2px;">Interim Associate Vice President, Finance</span>	By an Authorized Official of the Subrecipient:  <div style="text-align: right; margin-right: 50px;">                     Date: <span style="border: 1px solid black; padding: 2px;">05/01/2024</span> </div> Name: <span style="border: 1px solid black; padding: 2px;">Sondra Aguilera</span> Title: <span style="border: 1px solid black; padding: 2px;">Chief Academic Officer</span>
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## Attachment 1 Certifications and Assurances

Subaward Number:

W2156\_470

### **Certification Regarding Lobbying (2 CFR 200.450)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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### **Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

---

### **Audit and Access to Records**

Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.337 and 200.338 as applicable.

---

### **Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)**

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

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The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

---

### **Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

---

### **Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

Subaward Number:

W2156\_470

**PTE Information**

Entity Name: California State University, East Bay Foundation, Inc.

Legal Address: 25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

Website: <https://www.csueastbay.edu/foundation/>

**PTE Contacts**

Central Email: orsp@csueastbay.edu

Principal Investigator Name: Robert Williams

Email: Robert.Williams@csueastbay.edu

Telephone Number: 510-885-3942

Administrative Contact Name: Ryan Hoy

Email: Ryan.Hoy@csueastbay.edu

Telephone Number: (510) 885-7644

COI Contact email (if different to above): orsp@csueastbay.edu

Financial Contact Name: Sabryna Holloway

Email: Sabryna.Holloway@csueastbay.edu

Telephone Number: (510) - 885 - 3000

Email invoices?  Yes  No Invoice email (if different): ORSP@csueastbay.edu

Authorized Official Name: Audrey Katzman

Email: Audrey.Katzman@csueastbay.edu

Telephone Number: 510-885-2749

**PI Address:**

California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

**Administrative Address:**

Office of Research and Sponsored Programs, SF302  
California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

**Invoice Address:**

orsp@csueastbay.edu  
Office of Research and Sponsored Programs, SF302  
California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

### Attachment 3B

#### Research Subaward Agreement Subrecipient Contacts

Subaward Number:

W2156-470

**Subrecipient Information for FFATA**reporting Entity's UEI/DUNS Name **Oakland Unified School District**EIN No.: **94-6000385**Institution Type: **Other**UEI / DUNS: **076554500**Currently registered in SAM.gov:  Yes  NoExempt from reporting executive compensation:  Yes  No (if no, complete 3Bpg2)Parent UEI / DUNS: This section for U.S. Entities: Zip Code [Look-up](#)Congressional District: Zip Code+4: **Place of Performance Address**1011 Union St. Suite 912  
Oakland CA 94607**Subrecipient Contacts**Central Email: **OUSD**Website: **www.ousd.org**Principal Investigator Name: **Leslie Hsu**Email: **leslie.hsu@ousd.org**Telephone Number: **310-990-1668**Administrative Contact Name: **Leslie Hsu**Email: **leslie.hsu@ousd.org**Telephone Number: **310-990-1668**Financial Contact Name: **Cristina Magapantay**Email: **cristina.magapantay@ousd.org**Telephone Number: Invoice Email: Authorized Official Name: **Sondra Aguilera**Email: **Sondra.Aguilera@ousd.org**Telephone Number: **Legal Address:**1011 Union St. Suite 912  
Oakland CA 94607**Administrative Address:**1011 Union St. Suite 912  
Oakland CA 94607**Payment Address:**1011 Union St. Suite 912  
Oakland CA 94607

**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:  
W2156\_470

**Subrecipient:**

Institution Name:

PI Name:

**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

**Attachment 4**  
**Reporting and Prior Approval Terms**

Subaward Number:

W2156\_470

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

**Technical Reports:**

- Monthly technical/progress reports will be submitted to the PTE's  within  days of the end of the month.
- Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's .
- Annual technical / progress reports will be submitted within  days prior to the end of each budget period to the PTE's . Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- A Final technical/progress report will be submitted to the PTE's  within  days of the end of the Project Period or after termination of this award, whichever comes first.
- Technical/progress reports on the project as may be required by PTE's  in order for the PTE to satisfy its reporting obligations to the Prime Awarding Agency.

**Prior Approvals:**

Carryover:

*Carryover instructions and requirements are as stated by the Federal Awarding Agency guidance or as shown below.*

Submit carryover requests to the .

**Other Reports:**

- In accordance with 37 CFR 401.14, Subrecipient agrees to notify both the Federal Awarding Agency via iEdison and PTE's  within 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's  within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.  
A negative report is required:
- Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

**Additional Terms**

\*All invoices must include a detailed ledger accounting for all costs included in each respective invoice. Please also include receipts and other documentation for items in the supplies or other cost categories. Additional back-up documentation may be requested by Cal State East Bay before payment can be processed.

**Attachment 5**  
**Statement of Work, Cost Sharing, Indirects & Budget**

Subaward Number:

W2156\_470

**Statement of Work**

Below  Attached,  pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

Oakland Unified School District will be supported for its strategic plan for high school students. The focus of funding will be on enhancing their dual enrollment initiative.

See attached logic model for additional details.

**Budget Information**

<b>Indirect Information</b> Indirect Cost Rate (IDC) Applied <input type="text" value="0"/> % Rate Type: <input type="text" value="Modified Total Direct Costs"/>	<b>Cost Sharing</b> <input type="text" value="No"/> If Yes, include Amount: \$ <input type="text"/>
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**Budget Details**  Below  Attached,  pages

See Attached Budget

**Budget Totals**

Direct Costs	\$	<input type="text" value="30,000.00"/>
Indirect Costs	\$	<input type="text" value="0.00"/>
Total Costs	\$	<input type="text" value="30,000.00"/>

*All amounts are in United States Dollars*



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES

**REGIONAL K-16 EDUCATION**  
COLLABORATIVES GRANT PROGRAM

Powered by  
FOUNDATION *for* CALIFORNIA COMMUNITY COLLEGES

Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Subrecipient: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
[add as many rows as needed to provide sufficient detail]	Sample: 0.15 FTE Project Director over a 2 year						\$0
Personnel and Wages	<b>.25 FTE Allocation for School Counselor:</b> School Counselor will be the lead to work with site admin and HSLLO team to build DE courses and recruit students for courses						\$0
Personnel and Wages	Stipends/extended contracts for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports			\$20,000	\$35,000	\$35,000	\$90,000
<i>Personnel and Benefits Subtotal</i>		\$0	\$0	\$20,000	\$35,000	\$35,000	\$90,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses			\$10,000	\$5,000	\$5,000	\$20,000

Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
<b>Total Direct Costs</b>							
		\$0	\$0	\$30,000	\$40,000	\$40,000	\$110,000

The only unallowable item that is a common request is food. Otherwise, we can pay for staffing and supplies (the typical items) as well as student/teacher stipends,



Friday, September 29, 2023

## Focus Area: Building Quality DE Course Offering

[\(Link to Implementation Budget\)](#)

**Action** - *What is the pathway, RWE, and equity focus of this activity?*

- Education & Community Health Academy, Skyline High School
- Computer Science & Digital Media Academy, Skyline High School
- Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations
- (Context: Skyline’s DE program is currently after school creating barriers to access and success.)

**Leaders** - *Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.*

- Rebecca Huang (Principal, Skyline HS) [rebecca.huang@ousd.org](mailto:rebecca.huang@ousd.org)
- Leslie Hsu Freeman (Manager, Dual Enrollment) [leslie.hsu@ousd.org](mailto:leslie.hsu@ousd.org)
- Support Role: Vinh Trinh (Manager, Comprehensive Student Supports) [vinh.trinh@ousd.org](mailto:vinh.trinh@ousd.org)
- Shanti Elliott (Pathway Coach, Skyline HS) [shanti.elliott@ousd.org](mailto:shanti.elliott@ousd.org)
- Sarah Glasband (Director, OUSD Talent) [sarah.glasband@ousd.org](mailto:sarah.glasband@ousd.org)

Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?</i>
Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways  Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day  Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups	Newly designed Dual Enrollment course sequence in Skyline HS’s Education and CS Pathways  ~25-30 students enrolled in 2 course sequence per pathway in 2024-25  Increased overall participation rates  Increased participation of underrepresented	Increased overall participation rates  Increased participation of underrepresented populations esp black and latinx students  Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept’s Educator Pre-Apprenticeship Program	Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s  *increase from 2023-24 SY



## HIGH SCHOOL LINKED LEARNING OFFICE

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<p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>	<p>populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	
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# W2156\_470\_K16\_OUSD\_Subaward\_Routing

Final Audit Report

2024-05-06

Created:	2024-05-02 (Pacific Daylight Time)
By:	Ryan Hoy (ryan.hoy@csueastbay.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJBr-BDDcmb7JWVdQGQa6raBxSz5hdWgf

## "W2156\_470\_K16\_OUSD\_Subaward\_Routing" History

-  Document created by Ryan Hoy (ryan.hoy@csueastbay.edu)  
2024-05-02 - 2:59:19 PM PDT - IP address: 24.7.4.215
-  Document emailed to Audrey Katzman (audrey.katzman@csueastbay.edu) for signature  
2024-05-02 - 3:00:04 PM PDT
-  Email viewed by Audrey Katzman (audrey.katzman@csueastbay.edu)  
2024-05-02 - 7:17:19 PM PDT - IP address: 172.225.89.58
-  Document e-signed by Audrey Katzman (audrey.katzman@csueastbay.edu)  
Signature Date: 2024-05-03 - 10:50:20 AM PDT - Time Source: server - IP address: 66.234.197.10
-  Document emailed to Ryan Hoy (ryan.hoy@csueastbay.edu) for acceptance  
2024-05-03 - 10:50:22 AM PDT
-  Email viewed by Ryan Hoy (ryan.hoy@csueastbay.edu)  
2024-05-03 - 10:59:06 AM PDT - IP address: 66.249.84.65
-  Document accepted by Ryan Hoy (ryan.hoy@csueastbay.edu)  
Acceptance Date: 2024-05-06 - 8:43:28 AM PDT - Time Source: server - IP address: 134.154.75.182
-  Agreement completed.  
2024-05-06 - 8:43:28 AM PDT

## Focus Area: Building Quality DE Course Offering ([Link to Implementation Budget](#))

Action	Institutional Partners	Leaders	Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<p><i>What is the pathway, RWE, and equity focus of this activity?</i></p>	<p><i>Identify lead partner (subgrantee) and additional partners</i></p>	<p><i>Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.</i></p>	<p><i>What activities and outputs are proposed?</i></p>	<p><i>What short-term outcomes do we hope to achieve?</i></p>	<p><i>What long-term outcomes do we hope to achieve?</i></p>	<p><i>What are the metrics that will measure these outcomes?</i></p> <p><i>Reference DGS Required Metrics Where Appropriate (<a href="#">link</a>)</i></p>
<p>Education &amp; Community Health Academy, Skyline High School</p> <p>Computer Science &amp; Digital Media Academy, Skyline High School</p> <p>Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access</p>	<p>Oakland Unified School District, High School Linked Learning Office</p>	<p>Rebecca Huang (Principal, Skyline HS) <a href="mailto:rebecca.huang@o.usd.org">rebecca.huang@o.usd.org</a></p> <p>Leslie Hsu Freeman (OUSD DE Mgr) <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a></p> <p>Shanti Elliott (Pathway Coach, Skyline HS) <a href="mailto:shanti.elliott@ousd.org">shanti.elliott@ousd.org</a></p> <p>Sarah Glasband (Director, OUSD Talent) <a href="mailto:sarah.glasband@o.usd.org">sarah.glasband@o.usd.org</a></p> <p>Support Role: Vinh Trinh</p>	<p>Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways</p> <p>Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day</p> <p>Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups</p> <p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p>	<p>Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways</p> <p>~25-30 students enrolled in 2 course sequence per pathway in 2024-25</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates*</p> <p>Participation rates for underrepresented students*</p> <p>Pathway participation rates*</p> <p>Disaggregated pathway participation rates*</p> <p>Postsecondary matriculation rates*</p> <p>Peralta (or potentially other) Certificate completion #s</p> <p>*increase from 2023-24 SY</p>

<p>and success of target populations</p> <p>(Context: Skyline's DE program is currently after school creating barriers to access and success.)</p>		<p><a href="mailto:vinh.trinh@ousd.org">vinh.trinh@ousd.org</a></p>	<p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>			
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**Focus Area: Building Quality DE Course Offering ([Link to Implementation Budget](#))**

Action	Leaders	Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
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<p><i>What is the pathway, RWE, and equity focus of this activity?</i></p>	<p><i>Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.</i></p>	<p><i>What activities and outputs are proposed?</i></p>	<p><i>What short-term outcomes do we hope to achieve?</i></p>	<p><i>What long-term outcomes do we hope to achieve?</i></p>	<p><i>What are the metrics that will measure these outcomes? Reference DGS Required Metrics Where Appropriate (<a href="#">link</a>)</i></p>
<p>Education &amp; Community Health Academy, Skyline High School</p> <p>Computer Science &amp; Digital Media Academy, Skyline High School</p> <p>Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations</p> <p>(Context: Skyline's DE program is currently after school creating barriers to access and success.)</p>	<p>Rebecca Huang (Principal, Skyline HS) <a href="mailto:rebecca.huang@ousd.org">rebecca.huang@ousd.org</a></p> <p>Leslie Hsu Freeman (OUSD DE Mgr) <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a></p> <p>Shanti Elliott (Pathway Coach, Skyline HS) <a href="mailto:shanti.elliott@ousd.org">shanti.elliott@ousd.org</a></p> <p>Sarah Glasband (Director, OUSD Talent) <a href="mailto:sarah.glasband@ousd.org">sarah.glasband@ousd.org</a></p> <p>Support Role: Vinh Trinh <a href="mailto:vinh.trinh@ousd.org">vinh.trinh@ousd.org</a></p>	<p>Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways</p> <p>Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day</p> <p>Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups</p> <p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p>	<p>Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways</p> <p>~25-30 students enrolled in 2 course sequence per pathway in 2024-25</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s</p> <p>*increase from 2023-24 SY</p>

		<p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>			
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