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By	



**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

February 25, 2026

To: Board of Education

From: Denise Saddler, Interim Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vanessa Sifuentes, Deputy Chief Post Secondary Readiness  
Rebecca Lacocque, Director, High School Linked Learning

Subject: Grant Award - California Department of Education- California Partnership Academies: Youth  
Apprenticeship Pilot Program (CPA YAPP)(8033) - Skyline High School

**ACTION REQUESTED:**

Acceptance by the Board of Education of a California Partnership Academies (CPA) Program: Career Technical Education Initiative Grant Award from the California Department of Education, for the Media Academy (8033), at Skyline High School, CDE Grant Number 202526-25220-61259-H2, in the amount of \$25,000.00, contingent upon the availability of funds, for the period of July 1, 2025, to December 31, 2026, pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

Grant Award for OUSD schools for the 2025-2026 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D.#	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
26-0260	Yes	Grant	Oakland Unified School District, Skyline High School	To support students in the Renewable Sustained the Art and Production Academy (8033) at Skyline High School to become college and career ready through integrated projects, Career Technical Education (CTE), CTE-integrated academics, and work-based learning experiences.	July 1,2025-December 31,2026	California Department of Education, College and Career Transition Division	\$25,000.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$25,000.00

**RECOMMENDATION:**

Acceptance by the Board of Education of a Grant Award for Skyline High School for fiscal year 2025-2026, pursuant to the terms and conditions thereof, if any.

**ATTACHMENTS:**

Grant Face Sheet  
Grant Award Notification

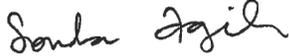
## OUSD Grants Management Face Sheet

<b>Title of Grant:</b> California Partnership Academies Youth Apprenticeship Pilot Program (CPA YAPP)	<b>Funding Cycle Dates:</b> July 1, 2025- December 31, 2026
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) Rebecca Lacocque, Director of Linked Learning Oakland Unified School District 1011 Union St Oakland, CA 94607-2236	<b>Grant Amount for Full Funding Cycle:</b>  \$25,000.00
<b>Funding Agency:</b> Michelle Upton, Associate Governmental Program Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901	<b>Grant Focus:</b> To support the Youth Apprenticeship Pilot Program at the Youth Apprenticeship Pilot Program (CPA YAPP), at Skyline High School.
<b>List all School(s) or Department(s) to be Served:</b> Skyline High School	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant will provide funding for the students in the Youth Apprenticeship Pilot Program (CPA YAPP) at Skyline High School to become college and career-ready through integrated supports, Career Technical Education (CTE), CTE-integrated academics, and work-based learning experiences.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.89% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	The High School Linked Learning Office reviews program data annually and supports with reporting to CDE through the Perkins Grant Management System.
Does the grant require any resources from the school(s) or district? If so, describe.	One-to-one matching funds are required and will be provided by the High Network Office and the funded school site.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 3.89% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes

<p>Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</p>	<p>Outside learning experiences (work-based learning) are a component of California Partnership Academies.</p>
<p>Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)</p>	<p>Name/Title: Rebecca Lacocque  Site: Director of Linked Learning  Address: 1011 Union St., Oakland, CA 94607  Phone: 510879-4616  Email: rebecca.lacocque@ousd.org</p>

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal/Administrator	Rebecca Lacocque		12/19/2025
Chief Academic Officer	Sondra Aguilera		1/29/2026

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Senior Business Officer			
Interim Superintendent	Denise G. Saddler		

Approved As To Form by OUSD Legal Department:

 01/06/26  
Roxanne De La Rocha, Staff Attorney

## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Dr. Denise Saddler, Interim Superintendent Oakland Unified School District 1011 Union Street Oakland, CA 94607-4099			<b>CDE GRANT NUMBER</b>			
			<b>FY</b>	<b>PCA</b>	<b>Service Location</b>	<b>Suffix</b>
			2025–26	25220	61259	H2
<b>Attention</b> Dr. Denise Saddler, Interim Superintendent			<b>INDEX</b>		<b>County Code</b>	
<b>Email</b> denise.saddler@ousd.org			0615		01	
<b>Telephone</b> 510-879-8000			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			
<b>Grantee Unique Entity ID (UEI)</b>			<b>Resource Code</b>		<b>Revenue Object Code</b>	
<b>Program Office</b> Accounting Office, Categorical Programs			6385		8590	
<b>Name of Grant Program</b> California Partnership Academies: Youth Apprenticeship Pilot Program (CPA YAPP)						
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$25,000		\$25,000		07/01/2025	12/31/2026
<b>ALN</b>	<b>Federal Award ID Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	

I am pleased to inform you that you have been funded for the Art and Production Academy (8033) at Skyline High School.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the consultant listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Cindy Rose at [ameprograms@cde.ca.gov](mailto:ameprograms@cde.ca.gov).

<b>California Department of Education Contact</b> Allison Frenzel		<b>Job Title</b> Education Programs Consultant	
<b>E-mail Address</b> <a href="mailto:afrenzel@cde.ca.gov">afrenzel@cde.ca.gov</a>		<b>Telephone</b> 916-324-5634	
<b>Authorized by the State Superintendent of Public Instruction or Designee</b> 		<b>Date</b> December 12, 2025	
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>			
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.</i>			
<b>Printed Name of Authorized Agent</b> Dr. Denise Saddler		<b>Title</b> Interim Superintendent	
<b>E-mail Address</b> denise.saddler@ousd.org		<b>Telephone</b> 510-879-8000	
<b>Signature</b> 		<b>Date</b> December 12, 2025	
<small>Digitally signed by Denise G. Saddler Date: 2025.12.12 17:34:17 -08'00'</small>			

 01/06/26

Roxanne De La Rocha, Staff Attorney

## Grant Award Notification (Continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed AO-400. This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days.**
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400.
3. CPA YAPP grant activities and funding may include participation and costs associated with professional development activities appropriate to this program, cost of Academy staff travel, services and other costs associated with pre-apprenticeship-aligned work-based learning for CPA students, purchase of necessary materials related to the development of program, substitute costs and/or release time for instructors and counselors for the purpose of planning and developing apprenticeship-aligned course outlines, stipends or extra assignment pay for CPA staff for activities related to the CPA YAPP undertaken during non-contract hours.
4. Grantee will serve as a pilot program and register as a youth apprenticeship and/or pre-apprenticeship program with the Division of Apprenticeship Standards.
5. Grantee will create an apprenticeship-aligned model course outline.
6. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds.
7. The grantee must limit administrative indirect costs to the rate approved by the CDE for the applicable fiscal year in which the funds are spent.
8. Upon receipt of the required certifications and an approved budget, scheduled payments of grant funds will be as follows:
  - The first payment of 90 percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
  - The final payment of 10 percent will be processed after receipt of the End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 30 days after the end of the grant period. The EOP Report should include a narrative of expenditures. Failure to submit a final EOP Report with a detailed narrative within 45 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
9. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE.

If you have any questions regarding the CPA YAPP requirements of the grant, please contact Allison Frenzel, Education Programs Consultant in the Academy, Apprenticeship, and Internship Office (AAIO), at [ameprograms@cde.ca.gov](mailto:ameprograms@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Cindy Rose, Associate Governmental Program Analyst, AAIO, at [ameprograms@cde.ca.gov](mailto:ameprograms@cde.ca.gov).