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# Board Cover Memorandum

**To** Board of Education

**From** Denise G. Saddler, Interim Superintendent  
Sondra Aguilera, Chief Academic Officer  
Andrea Bustamante, Executive Director, Community Schools & Student Services Department  
Martha Pena, Coordinator, Expanded Learning Programs

**Meeting Date** February 11, 2026

**Subject** Grant Application – Department of Education – The Nita M. Lowey’s 21<sup>st</sup> CCLC Program – Community Schools and Student Services Department

**Ask of the Board** Approval by the Board of Education, pursuant to Board Policy 3290, of the District’s Community Schools and Student Services Department’s application to the California Department of Education seeking funding in the amount of \$5,353,000.00 in the Nita M. Lowey’s 21<sup>st</sup> CCLC Program funding to enhance the existing ASES, 21<sup>st</sup> CCLC, and ASSETS Expanded Learning Programs, providing opportunities for evidence-based enrichment, academic, and physical activity for elementary, middle and high schools in the Oakland Unified School District.

**Background** The No Child Left Behind Act of 2011 was signed into law in January 2002, authorizing the California Department of Education to administer California’s 21<sup>st</sup> Century Community Learning Centers (CCLC) Program. *Education Code* sections 8484.7-8484.9 further define California’s 21<sup>st</sup> CCLC Program. This state-administered, federally funded program provides five-year grant funding to kindergarten through twelfth-grade students (particularly students who attend schools in need of improvement) with academic enrichment opportunities and supportive services to help the students meet state and local standards in core content area. In California, this funding is broken in two: 21<sup>st</sup> CCLC serves students in transitional kindergarten through ninth grade. After School Safety Enrichment for Teens (ASSETs) serves students in high school.

The purpose of the 21<sup>st</sup> CCLC Program is to support the creation of community learning centers the provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools. The 21<sup>st</sup> CCLC Program helps students meet state and local academic standards in core subject, such as reading and math; offers students a

broad array of enrichment activities that can complement the regular academic program; and offers education services to the families of participating children.

These additional funds will support the creation of comprehensive after-school programs for elementary, middle and high schools to provide academic and enrichment opportunities during non-school hours. Specifically working with students from high-poverty communities.

In support of these goals, District staff has completed an application to the California Department of Education (Grand ID: 25-04-01-001-21<sup>ST</sup>-Supp-94) for \$5,350,000.00 to support after school programming at District elementary, middle and high schools.

BP 3290 provides: “In order to facilitate timely receipt of funds, the Board may approve the application for a gift, grant, or bequest, rather than the gift, grant, or bequest itself, so long as the application sets forth all substantive terms of the grant. To spend down all grant funds by the end of the grant cycle, it is urgent that the District approve acceptance of the funding and begin implementation. Authorizing the Superintendent to formally accept this funding without further need of Board action will help ensure we are able to efficiently receive and spend this funding for its intended purpose within prescribed deadlines.

**Discussion**

Approval by the Board of Education, pursuant to Board Policy 3290, of the District’s Community Schools and Student Services Department’s application to the California Department of Education seeking funding in the amount of \$5,350,000.00 in The Nita M. Lowey’s 21<sup>st</sup> CCLC Program funding to enhance the existing ASES, 21<sup>st</sup> CCLC, and ASSETS Expanded Learning Programs, providing opportunities for evidence-based enrichment, academic, and physical activity for elementary, middle and high schools in the Oakland Unified School District.

**Fiscal Impact**

Grants for OUSD students in an amount not to exceed \$5,350,000.00.

**Attachment(s)**

- Grants Management Face Sheet
- Grant Application
- CDE Request for Applications

### OUSD Grants Management Face Sheet

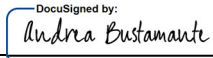
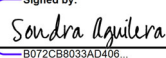
<b>Title of Grant:</b> The Nita M. Lowey's 21st CCLC Program	<b>Funding Cycle Dates:</b> 07/01/2025 to 09/28/2026
<b>Grant's Fiscal Agent:</b> <small>(contact's name, address, phone number, email address)</small>  <b>California Department of Education</b>  <b>1430 N Street, Suite 3400, Sacramento, CA 95814</b>  <b>916-319-0923</b>  <b>21stCCLCandALSSETsRFA@cde.ca.gov</b>	<b>Grant Amount for Full Funding Cycle:</b>          <b>\$5,350,000.00</b>
<b>Funding Agency:</b>       California Department of Education	<b>Grant Focus:</b> <b>This one time supplemental grant will be utilized to enhance existing ASES, 21st CCLC, and ASSETS Expanded Learning Programs, providing opportunities for evidence-based enrichment, academic and physical activity.</b>
<b>List all School(s) or Department(s) to be Served:</b> <b>ACORN Woodland, Allendale, Bella Vista, Bret Harte, Bridges Academy, Brookfield, Burckhalter, Carl M unck, Claremont, Cleveland, East Oakland PRIDE Elementary, Edna Brewer Middle School, Elmhurst United Middle School, Emerson, EnCompass Academy, Esperanza, Franklin , Fred T. Korematsu, Frick United Academy of Language, Fruitvale Elementary, Garfield , Glenview, Global Family School, Grass Valley, Greenleaf K-8, Hoover, Horace M ann, International Community School, La Escuelita, Laurel, Lincoln, Lockwood STEAM , Madison Park Academy 6-8, M adison Park Academy TK-5, Manzanita Community, Manzanita SEED, Markham, Martin Luther King Jr, Melrose Leadership Academy 6-8, NEW HIGHLAND ACADEMY, Oakland Academy of Knowledge (OAK), Peralta, Piedmont Avenue, Prescott, REACH Academy, Roosevelt, Sankofa United, Sequoia, Think College Now, United For Success, Urban Promise Academy, West Oakland Middle School, Westlake, Castlemont High , Coliseum College Prep Academy, Dewey Academy, Fremont High , Life Academy of Health &amp; Bioscience, McClymonds High , MetWest High School, Oakland High School, Oakland International High School, Oakland Technical High , Ralph J. Bunche High,</b>	

**Rudsdale Continuation, Skyline High School, Street Academy**

<b>Information Needed</b>	<b>School or Department Response</b>
How will this grant contribute to sustained student achievement or academic standards?	These additional funds will support the creation of comprehensive after school programs for elementary, middle, and high schools to provide academic and enrichment opportunities during on-school hours. Specifically working with students from high-poverty communities.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.22% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	OUSD's Expanded Learning Office conducts annual survey to measure student outcomes and program quality. These evaluation reports are conducted through Public Profit to ensure accurate reporting.
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 4.22% for all	Services are supported by an OUSD Funded Grant.

OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Name/Title: Martha Pena, Coordinator of After-School Programs  Site: 922 Address: 1011 Union Street, Oakland, CA 94601 Phone: 510-326-9089 Email: Martha.Pena@ousd.org

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal/Administrator	Andrea Bustamante	 <small>DocuSigned by: 806EC2B9F1FE4AB...</small>	1/9/2026
Chief Academic Officer	Sondra Aguilera	 <small>Signed by: B072CB8033AD406...</small>	1/16/2026

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Interim Superintendent	Denise G. Saddler		

Approved As To Form by OUSD Legal Department



01/06/26

Roxanne De La Rocha, Staff Attorney

**21st Century Community Learning Centers (CCLC) Supplemental Funding  
Grant Program Application**

Application ID: 25-04-01-001-21 stSupp-94

**Cover Page**

**Email completed applications to:  
21stcclcandassetsrfa@cde.ca.gov**

Agency Name	Oakland Unified
County-District Code/Federal Employer Identification Number	01612590000000
County Name	Alameda
Agency Type	LEA
Authorized Agent Name	Denise Saddler
Authorized Agent Professional Title	Interim Superintendent
Authorized Agent Address	1011 Union St
Authorized Agent City, State, Zip Code	Oakland, CA, 94607-4099
Authorized Agent Telephone Number	(510) 879-8000 Ext.
Authorized Agent Email Address	denise.saddler@ousd.org
Program Contact Name	Martha Pena
Program Contact Professional Title	Coordinator of After-School Programs
Program Contact Address	1011 Union St.
Program Contact City, State, Zip Code	Oakland, CA, 94607-4099
Program Contact Telephone Number	510-879-2457
Program Contact Email Address	martha.pena@ousd.org
<b>Supplemental Amount Requested</b>	<b>\$5,350,000</b>

I hereby certify that I have read, acknowledge, and agree to the terms as stated on the Certified Assurances, as well as on all forms contained herein not requiring individual signature and approve all school sites listed in the application. **Original "wet" signatures must be made using blue ink.**

Authorized Agent Signature



Date:

10-'30-20

**21st Century Community Learning Centers (CCLC) Supplemental Funding  
Grant Program Application**

Application ID: 25-04-01-001-21stSupp-94

**Award Calculator**

<b>County-District-School Code</b>	<b>School Name</b>	<b>School Type (E/M)</b>	<b>Program Type</b>	<b>Days of Operation</b>	<b>Students Served</b>	<b>Amount Requested</b>
01612590100792	Think College Now Elementary	E	Core	N/A	N/A	\$50,000.00
01612590102988	EnCompass Academy Elementary	E	Core	N/A	N/A	\$50,000.00
01612590110189	McClymonds High	H	Core	N/A	N/A	\$150,000.00
01612590110239	Reach Academy Elementary	E	Core	N/A	N/A	\$50,000.00
01612590110247	Manzanita SEED Elementary	E	Core	N/A	N/A	\$50,000.00
01612590110254	Sankofa United Elementary	E	Core	N/A	N/A	\$50,000.00
01612590112763	United for Success Academy Middle	M	Core	N/A	N/A	\$100,000.00
01612590112789	Elmhurst United Middle	M	Core	N/A	N/A	\$50,000.00
01612590112797	Coliseum College Prep Academy	M	Core	N/A	N/A	\$150,000.00
01612590112813	Fred T. Korematsu Discovery Academy Elementary	E	Core	N/A	N/A	\$50,000.00
01612590115204	Lockwood STEAM Academy Elementary	E	Core	N/A	N/A	\$50,000.00
01612590115584	Global Family Elementary	E	Core	N/A	N/A	\$50,000.00
01612590115600	East Oakland Pride Elementary	E	Core	N/A	N/A	\$50,000.00
01612590115618	Greenleaf	M	Core	N/A	N/A	\$100,000.00
01612590115626	West Oakland Middle	M	Core	N/A	N/A	\$50,000.00

**21st Century Community Learning Centers (CCLC) Supplemental Funding  
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**Award Calculator**

01612590115667	Oakland International High	H	Core	N/A	N/A	\$150,000.00
01612590118653	Ralph J. Bunche Continuation High	H	Core	N/A	N/A	\$150,000.00
01612590125161	Castlemont High	H	Core	N/A	N/A	\$150,000.00
01612590125716	Fremont High	H	Core	N/A	N/A	\$150,000.00
01612590130146	Rudsdale Continuation High	H	Core	N/A	N/A	\$150,000.00
01612590130179	Street Academy Alternative High	H	Core	N/A	N/A	\$150,000.00
01612590130575	LIFE Academy	M	Core	N/A	N/A	\$150,000.00
01612590132688	Dewey Academy High	H	Core	N/A	N/A	\$150,000.00
01612590135905	Oakland High	H	Core	N/A	N/A	\$150,000.00
01612590136051	Oakland Technical High	H	Core	N/A	N/A	\$150,000.00
01612590137943	Skyline High	H	Core	N/A	N/A	\$150,000.00
01612590149187	MetWest High	H	Core	N/A	N/A	\$150,000.00
01612596001630	Allendale Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001655	Bella Vista Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001663	Brookfield Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001689	Burckhalter Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001697	Carl B. Munck Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001713	Oakland Academy of Knowledge Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001739	Cleveland Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001812	Emerson Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001820	Franklin Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001838	Fruitvale Elementary	E	Core	N/A	N/A	\$50,000.00



**21st Century Community Learning Centers (CCLC) Supplemental Funding  
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**Award Calculator**

01612596001846	Garfield Elementary	E	Core	N/A	N/A	\$100,000.00
01612596001853	Glenview Elementary	E	Core	N/A	N/A	\$100,000.00
01612596001879	Grass Valley Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001903	Highland Community	E	Core	N/A	N/A	\$50,000.00
01612596001929	Horace Mann Elementary	E	Core	N/A	N/A	\$50,000.00
01612596001994	Laurel Elementary	E	Core	N/A	N/A	\$100,000.00
01612596002018	Lincoln Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002042	Manzanita Community Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002059	Markham Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002075	Bridges @ Melrose Academy Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002109	Peralta Elementary	E	Core	N/A	N/A	\$100,000.00
01612596002117	Piedmont Avenue Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002125	Prescott Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002174	Sequoia Elementary	E	Core	N/A	N/A	\$100,000.00
01612596002182	Madison Park Academy Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002190	Esperanza Elementary	E	Core	N/A	N/A	\$50,000.00
01612596002273	ACORN Woodland Elementary	E	Core	N/A	N/A	\$50,000.00
01612596056998	Bret Harte Middle	M	Core	N/A	N/A	\$50,000.00
01612596057004	Claremont Middle	M	Core	N/A	N/A	\$50,000.00
01612596057020	Frick United Academy of Language Middle	M	Core	N/A	N/A	\$50,000.00

**21st Century Community Learning Centers (CCLC) Supplemental Funding  
Grant Program Application**

Application ID: 25-04-01-001-21 stSupp-94

**Award Calculator**

01612596057046	Hoover Elementary	E	Core	N/A	N/A	\$100,000.00
01612596057061	Edna Brewer Middle	M	Core	N/A	N/A	\$50,000.00
01612596057087	Roosevelt Middle	M	Core	N/A	N/A	\$100,000.00
01612596057095	Westlake Middle	M	Core	N/A	N/A	\$50,000.00
01612596066450	Madison Park Academy 6-12	M	Core	N/A	N/A	\$150,000.00
01612596072235	Martin Luther King, Jr. Elementary	E	Core	N/A	N/A	\$50,000.00
01612596096523	La Escuelita	E	Core	N/A	N/A	\$50,000.00
01612596118616	International Community Elementary	E	Core	N/A	N/A	\$50,000.00
01612596118640	Melrose Leadership Academy	M	Core	N/A	N/A	\$50,000.00
01612596118657	Urban Promise Academy Middle	M	Core	N/A	N/A	\$100,000.00
<b>Total</b>						<b>\$5,350,000.00</b>

# **21st Century Community Learning Centers (CCLC) Supplemental Funding Grant Application**

Application ID: 25-04-01-001-21stSupp-94

If funded, describe how the school site(s) will utilize the one time only supplemental grant funds to enhance current programs based on their existing 21st CCLC elementary/middle, ASSETs and ASES grantees' program plans or application narrative.

Oakland Unified School District (OUSD) is a full-service community school district that provides comprehensive after-school, summer, and intersession programs across all 78 of its schools. With these one-time supplemental grant funds, OUSD will enhance its existing after-school, intersession, and summer programs by increasing access for students with disabilities, strengthening academic and enrichment offerings for high school students, and developing high-quality summer learning opportunities. These additional resources will expand our existing ASES, 21st CCLC Elementary/Middle, and ASSETs programs, directly advancing the goals outlined in our current ASES and ELOP program plans.

Our sites will prioritize **program enhancement through three main areas:**

## **1. Supports for Students with Disabilities:**

Approximately 25% of the one-time supplemental grant funds will be allocated to provide targeted support for sites serving students with disabilities. Currently, OUSD's expanded learning programs serve 2,795 students with special needs. This investment will include additional staffing at schools with a high percentage of students with IEPs and 504 plans, ensuring individualized attention and equitable access to programming.

To build long-term capacity, OUSD will provide specialized professional development on key topics, including de-escalation strategies, fostering supportive and inclusive environments, and minimizing classroom distractions. All training modules will be converted into on-demand webinars, and a digital resource library will be developed to sustain these practices beyond the grant period.

As a result of these enhancements, more than 2,700 OUSD students with disabilities will gain access to the academic, social, and emotional supports necessary for success. These efforts reinforce OUSD's commitment to delivering high-quality, inclusive expanded learning programs that meet the diverse needs of all students.

## **2. Targeted Academic Support for High Schools:**

Oakland Unified School District (OUSD) will utilize the one-time supplemental grant funds to enhance and expand high school programming for over 6,000 students during the academic year. These additional resources will enable schools to provide stronger academic, enrichment, and social-emotional support, keeping students engaged, connected, and on track for graduation. In 2023-24, the OUSD graduation rate was 79.5%, representing an 8.8% increase since 2017.

During the school year, students will benefit from expanded academic support, including tutoring, homework assistance, and credit recovery sessions aligned with their core educational needs. Certified teachers and trained program staff will provide small-group instruction and individualized learning opportunities in English language arts. Reading with Relevance, a literacy program with a focus on culturally relevant books, will give high school students training and resources to become tutors and

## **21st Century Community Learning Centers (CCLC) Supplemental Funding Grant Application**

Application ID: 25-04-01-001-21stSupp-94

support younger youth. Students will receive a stipend and be placed at feeder schools. This will strengthen the connection between school sites and foster a stronger sense of community among students, while providing opportunities for mentorship.

The supplemental funds will also enhance enrichment and leadership opportunities that foster 21st-century skills and empower students to explore their interests, offering programs such as robotics, digital media, the arts, physical activities, and service-learning projects. For example, at Castlemont and MetWest High School, both schools host community gardens where students work to maintain and support gardens that provide locally grown produce to the community. Through this program, students gain hands-on learning experience, reinforcing biology, environmental science, and chemistry concepts learned during the school day, while earning a sense of pride and accomplishment that boosts their self-esteem.

### **3. Summer Programming:**

Oakland Unified School District's (OUSD) summer programs will serve as an intentional bridge for more than 7,500 youth, bridging the gap between school years and reinforcing essential literacy and math skills. Students will participate in hands-on, project-based learning experiences that integrate real-world applications and align with the California Expanded Learning Quality Standards. Each site will design programming that reflects its community's unique assets and student interests, such as robotics, visual and performing arts, environmental exploration, and health and fitness clubs.

To promote academic readiness, credentialed teachers and trained support staff will provide small-group instruction and individualized tutoring focused on foundational skills and grade-level acceleration. Staff will also integrate social-emotional learning (SEL) practices, helping students build confidence, collaboration, and a sense of belonging as they transition into the new school year.

All expenditures will directly align with the outcomes and goals identified in the OUSD ASES and ELOP Program Plans, ensuring that the supplemental funds enhance, rather than duplicate, existing services. The enhancements made possible by this one-time funding will allow each site to provide richer, more engaging, and more equitable learning opportunities for all students.

## 21st Century Community Learning Centers (CCLC) Supplemental Funding Grant Application

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### Authorized Designee Form

An **Authorized Signature** refers to a signature from a person who is eligible to authorize and sign on behalf of an agency or organization in recognition that a grant application has been submitted. In the absence of the authorized signature, a designee is able to sign the Supplemental Funding Grant Program Application. Signatures from designees will only be accepted with a copy of a recent governing board resolution or minutes specifically authorizing the designee to accept and sign as a proxy for financial statements and legally binding documents.

Signature authority is the permission to execute transactions up to limits established by relevant applicant agency's policies and permission to approve transactions for execution. This approval attests to the appropriateness of the transaction within the applicant's program objectives and budgetary authorizations.

Individuals who receive delegated authority shall have active involvement with the activity being conducted; and have sufficient knowledge of the applicant agency's policies, rules, laws, regulations, and procedures to ensure compliance.

**Will an authorized designee sign this application?** *If yes, a copy of a recent governing board resolution or minutes specifically authorizing the designee to accept and sign as a proxy for financial statements and legally binding documents must be included with the application materials.*

Yes                      No ☒

Agency Name:	
Designee Name:	
Designee Title:	
Designee Signature:	
Date:	

# 21st Century Community Learning Centers (CCLC) Supplemental Funding Grant Application

Application ID: 25-04-01-001-21stSupp-94

## California *Education Code* Certified Assurances Page 1

These Certified Assurances, per California *Education Code* (EC), are required as part of the 21st Century Community Learning Centers Summer Grant Program.

Note: All grantees are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the latest General Assurances on the California Department of Education (CDE) Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>. Grantees should not submit General Assurances to the CDE.

The Authorized Signature or Designee and all Co-Applicants (if applicable) hereby agree to, and certify the following:

1. The program will include an educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science (EC Section 8482.3[c][1][A]).
2. The program will have an educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities (EC Section 8482.3[c][1][B]).
3. The program will provide snacks made available through a program and shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2. The program shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (EC Sections 8482.3[d][1] and 8482.3[d][2]).
4. Each partner in the application agrees to share responsibility for the quality of the program (EC Section 8482.3[f][3]).
5. Programs will follow all fiscal reporting and auditing standards required by the California Department of Education (CDE) (EC Section 8482.3[f][5]).

**21st Century Community Learning Centers (CCLC) Supplemental Funding  
Grant Application**

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**California *Education Code* Certified Assurances  
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6. The program shall review their after school program plans every three years. This review is to include, but will not be limited to program goals, program content, outcome measures that the grantee will use for the next three years, and any other information requested by the CDE. If the program goals or outcome measures change as a result of this review, the program shall notify the department in a manner prescribed by the CDE (*EC* Sections 8482.3[g][1][A] through 8482.3[g][1][E]).
7. The program shall commence immediately upon the conclusion of the regular school day, and operate a minimum of 15 hours per week, and at least until 6 p.m. on every regular school day. Every afterschool component of the program shall establish a policy regarding reasonable early daily release of students from the program (*EC* Section 8483[a][1]).
8. Priority for enrollment of students in middle school or junior high school shall be given to students who attend daily (*EC* Section 8483[c][1][B]).
9. The program will provide a safe physical and emotional environment, opportunities for relationship building, and promote active student engagement (*EC* Section 8483.3[c][3]).
10. The program will provide staff training and development (*EC* Section 8483.3[c][4]).
11. The program will integrate with the regular school day and other expanded learning opportunities (*EC* Section 8483.3[c][5]).
12. The program will engage in community collaboration, including, but not limited to, demonstrated support of the school site principal and staff (*EC* Section 8483.3[c][6]).
13. The program will provide opportunities for physical activity (*EC* Section 8483.3[c][7]).
14. The program will assume fiscal accountability (*EC* Section 8483.3[c][9]).
15. The program will meet all of the evaluation requirements (*EC* Section 8483.3[c][11]).

**21st Century Community Learning Centers (CCLC) Supplemental Funding  
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**California *Education Code* Certified Assurances  
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16. The program will engage in the collection and use of student social, behavioral, or skill development data collection to support quality program improvement processes (*EC* Section 8483.3[c][12]).
17. The program shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise students meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal. The program shall also ensure that the program maintains a student-to-staff member ratio of no more than 20-to-1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district (*EC* Section 8483.4).
18. The program shall submit annual outcome-based data for evaluation (*EC* Section 8484[a]).
19. The program will provide school day attendance on an annual basis (*EC* Section 8484[a][1][A]).
20. The program will provide program attendance on a semiannual basis (*EC* Section 8484[a][1][B]).
21. The program shall submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards (*EC* Section 8484[a][2]).
22. Off-site programs will be aligned with the educational and literacy component of the program with participating students' regular school programs. No program located off school grounds shall be approved unless safe transportation is provided to the students enrolled in the program (*EC* Section 8484.6[a]).
23. Off-site programs will comply with all statutory and regulatory requirements that are applicable to similar programs conducted on the school site (*EC* Section 8484.6[b]).

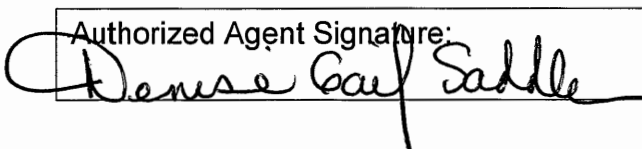


**21st Century Community Learning Centers (CCLC) Supplemental Funding  
Grant Application**

Application ID: 25-04-01-001-21stSupp-94

**California *Education Code* Certified Assurances  
Page 4**

24. The designated public agency representative for the Applicant(s) certifies that an annual fiscal audit will be conducted and that adequate, accurate records will be kept. In addition, each Applicant certifies that funds received under this subdivision are expended only for those services and supports for which they are granted. The CDE shall require grant recipients to submit annual budget reports, and the department may withhold funds in subsequent years if after school grant funds are expended for purposes other than as awarded (*EC Section 8484.8[b][3]*).
25. Grant recipients shall submit quarterly expenditure reports, and the CDE may withhold funds in subsequent years if access or literacy grant funds are expended for purposes other than as granted (*EC Section 8484.8[b][4]*).
26. Grant awards shall be restricted to those applications that propose primarily to serve students that attend schoolwide programs, as described in Title I of the federal No Child Left Behind Act of 2001 (Public Law 107–110). Competitive priority shall be given to applications that propose to serve students in schools designated as being in need of improvement under subsection (b) of Section 6316 of Title 20 of the U.S.C., and that are jointly submitted by school districts and community-based organizations (*EC Section 8484.8[d]*).
27. A grantee shall identify the federal, state, and local programs that will be combined or coordinated with the proposed program for the most effective use of public resources, and shall prepare a plan for continuing the program beyond federal grant funding (*EC Section 8484.8[e][5]*).
28. A grantee shall submit semiannual attendance data and results to facilitate evaluation and compliance in accordance with provisions established by the department (*EC Section 8484.8[e][6]*).
29. If 15 percent or more of the students enrolled in a public school that provides instruction in kindergarten or any of grades one to twelve, inclusive, speak a single primary language other than English, as determined from the census data submitted to the department pursuant to Section 52164 in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such student by the school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language (*EC Section 48985 [a]*).

Authorized Agent Signature: 	Date: 10-30-25
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21st Century Community Learning Centers **Supplemental Funding**  
July 1, 2025 - September 30, 2026

# **Nita M. Lowey's 21st Century Community Learning Centers and After School Safety and Enrichment for Teens**

**One Time Supplemental Funding**  
**To be used from July 1, 2025 - September 30, 2026**  
**Request for Applications**  
**For Existing 21st CCLC elementary/middle, ASSETs and ASES Programs**  
**Proposing to Serve Elementary and**  
**Middle/Junior High School Students and High School Students**

Governed by  
Title 20 *United States Code* sections 7171–7176 and  
California *Education Code* sections 8420–8428, and 8484.7–8484.9

Updated September 30, 2025



Expanded Learning Division  
California Department of Education  
1430 N Street, Suite 3400  
Sacramento, CA 95814-5901  
916-319-0923

21st Century Community Learning Centers **Supplemental Funding**  
**July 1, 2025 - September 30, 2026**

**Contact Information for Questions about the RFA**

Prior to submitting questions to the California Department of Education (CDE) 21st Century Community Learning Centers (CCLC) Helpdesk, please ensure you have:

- Read the Request for Applications (RFA) in its entirety

All RFA questions and correspondence should be submitted by email through the 21st CCLC RFA Helpdesk at [21stCCLCandASSETsRFA@cde.ca.gov](mailto:21stCCLCandASSETsRFA@cde.ca.gov).

All questions relating to RFA forms required through the After School Support and Information System (ASSIST) should be submitted by email through the ASSIST Helpdesk at [ASSIST@cde.ca.gov](mailto:ASSIST@cde.ca.gov).

Grantees must submit an electronic copy of the application to the Expanded Learning Division (EXLD) by email at [21stCCLCandASSETsRFA@cde.ca.gov](mailto:21stCCLCandASSETsRFA@cde.ca.gov) no later than **October 31, 2025**. When emailing, please include your agency name, ASSIST-generated identification number, and “**21st CCLC and After School Safety and Enrichment for Teens (ASSETs) Supplemental Funding Application**” in the subject line. The application forms should be attached to the email. Application forms are available in ASSIST.

Mailed or in-person delivery of applications to the CDE is not permitted; all applications must be submitted electronically.

21st Century Community Learning Centers **Supplemental Funding**  
**July 1, 2025 - September 30, 2026**

**One Time Supplemental Funding Summary:**

The one time only supplemental funding must be used to enhance existing After School Education and Safety (ASES), 21st CCLC elementary/ middle or ASSETs before school, after school, or summer/ supplemental program, providing opportunities for evidence-based enrichment, academic or physical activities (Title IV, Part B of ESEA [20 U.S.C. 7171-7176]).

There is approximately \$141 million available with three grant amounts available for applicants to select from: \$50,000, \$100,000 or \$150,000. The Grant Award Notification will include the Performance Period of July 1, 2025-September 30, 2026, with all awarded funds required to be expended by September 30, 2026.

21st Century Community Learning Centers **Supplemental Funding**  
**July 1, 2025 - September 30, 2026**

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## **I. Background, Purpose and Funding**

### **A. Background**

The Nita M. Lowey’s 21st CCLC Program, authorized under the federal Elementary and Secondary Education Act (ESEA), received its first appropriation in 1994 and was reauthorized as the Every Student Succeeds Act (ESSA) in 2015 (Title IV, Part B of ESEA [20 U.S.C. 7171-7176]). The 21st CCLC Program funding supports the development of community learning centers established by eligible entities with the assistance of community partners. More information about ESSA can be found at <https://www.ed.gov/laws-and-policy/laws-preschool-grade-12-education/every-student-succeeds-act-essa>. This legislation expands state and local accountability for student academic achievement as well as overall student success and emphasizes the importance of adopting research or evidence-based practices.

### **B. Purpose**

This one-time supplemental grant can be utilized to enhance existing ASES, 21st CCLC **elementary/ middle** or ASSETs before school, after school, or summer/supplemental program, providing opportunities for evidence-based enrichment, academic or physical activities (Title IV, Part B of ESEA [20 U.S.C. 7171-7176]). The focus should be on student populations described in Section 6311(b)(2)(B)(xi) of the Elementary and Secondary Education Act of 1965 ([20 United States Code \[U.S.C.\] 6311\[b\]\[2\]\[B\]\[xi\]](#)), students experiencing homelessness, and children and youth in foster care.

#### **1. 21st Century Community Learning Centers**

The purpose of the 21st CCLC **elementary/ middle** Program is to support the creation of community learning centers for elementary and middle school students that provide academic enrichment opportunities during non-school hours, particularly students who attend high-poverty and low-performing schools. The 21st CCLC helps students meet state and local academic standards in core subjects such as reading and math; offers students a broad array of enrichment activities that can complement the regular academic program; and offers educational services to the families of participating children (Title IV, Part B of ESEA [U.S.C. 7171-7176]).

#### **2. 21st Century After School Safety and Enrichment for Teens (ASSETs)**

The purpose of the 21st Century ASSETs Program is to provide local flexibility in the establishment or expansion of community learning centers that provide students in grades nine through twelve with academic

21st Century Community Learning Centers **Supplemental Funding**  
**July 1, 2025–September 30, 2026**

enrichment opportunities and activities designed to complement students' regular academic program and that support college and career readiness; assist with literacy and related educational development services for families of these students; and provide a safe environment for students participating in their programs (Title IV, Part B of ESEA [U.S.C. 7171-7176]).

3. After School Education and Safety (ASES)

The purpose of the ASES Program is to create incentives for establishing locally driven Expanded Learning Programs, including after school programs (ASP) that partner with public schools and communities to provide academic and literacy support and safe, constructive alternatives for youth. The ASES Program involves collaboration among parents, youth, and representatives from schools, governmental agencies, individuals from community-based organizations, and the private sector. These funds are subject to the requirements found in the California Education Code sections 8482 - 8484.65.

**C. Funding**

There will be approximately \$141 million available with three grant amounts available to select from based on the need for each site.

\$50,000

\$100,000

\$150,000

Existing grantees may select which grant amount they are applying for in ASSIST and submit a brief narrative describing how the school site(s) will utilize the one-time supplemental grant funds to enhance current programs based on and in accordance with state and federal requirements. The Grant Award Notification will include the Performance Period of July 1, 2025-September 30, 2026, with all awarded funds required to be expended by September 30, 2026.

**D. Eligibility Criteria—*Who May Apply***

Only existing Cohorts 13, 14, and 15 21st CCLC elementary/middle, ASSETs and ASES grantees are eligible to apply.

Currently funded 21st CCLC elementary/middle, ASSETs and ASES program sites must meet the following administrative reporting requirements for all existing 21st CCLC elementary/middle, ASSETs, and ASES grants as of October 31, 2025:

- All attendance reports for grantees have been submitted prior to the reporting deadline and have been found by the EXLD to be complete;

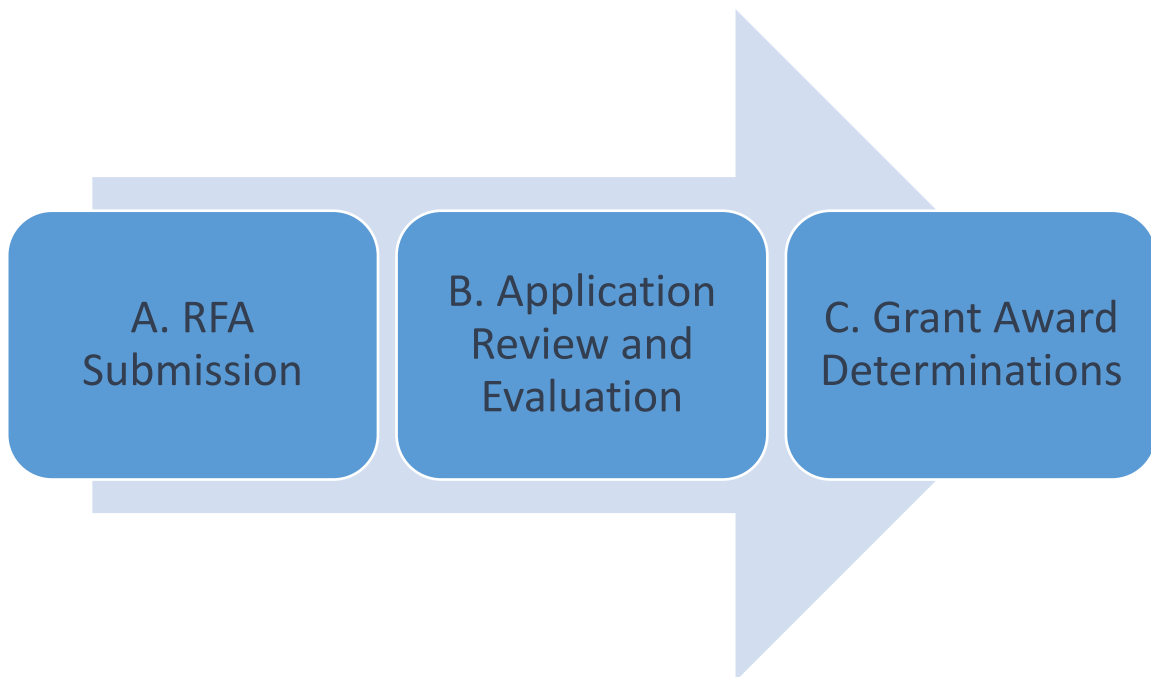
21st Century Community Learning Centers **Supplemental Funding**  
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- All expenditure reports for grantees have been submitted prior to the reporting deadline and have been found by the EXLD to be complete;
- All annual outcome-based data and Annual Performance Report (APR) data for grantees have been submitted prior to the reporting deadline and have been found by the EXLD to be complete;
- All annual audit findings for grantees have been found by the EXLD to be resolved or are in the process of being resolved to the satisfaction of the CDE;
- All Federal Program Monitoring findings for grantees have been found by the EXLD to be resolved or are in the process of being resolved to the satisfaction of the CDE; and
- All outstanding invoices have been paid back to California Department of Education.

Failure to meet these administrative reporting requirements will result in the application being ineligible for this one-time supplemental funding. (*EC* sections 8426[i], 8483.7[a][1][G], and 8484.8[b][3]).

## **II. Application Process**

The graphic below provides a general overview of the application process.





21st Century Community Learning Centers **Supplemental Funding**  
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**A. Request for Applications Submission**

The application forms are generated, downloaded, and printed through the ASSIST portal by the Applicant. **The ASSIST application must be submitted via email by October 31, 2025.** The ASSIST portal is located at <https://www3.cde.ca.gov/ASSIST/index.aspx>. See section V for more information.

**B. Application Review and Evaluation**

Once the application packet is received, applications will be screened by CDE staff to ensure completeness and submission of all required signatures on forms as identified on the Application Checklist (see section V for more information).

The California Department of Education will review and evaluate each application. Narratives will be reviewed internally by CDE staff to ensure they are aligned with the grantees existing 21st CCLC elementary/middle, ASSETs and ASES program plans or application narratives. Each application narrative must be tailored to each individual school or program. Duplications or identical narratives will not be considered. Disqualification letters will be disseminated based on the application requirements and eligibility. See section V.2 for more information.

**C. Grant Award Determination & Priorities**

In determining grant awards, the CDE will consider each school site included in an application as if it were an independent application for that site alone. School sites will be prioritized based on Free & Reduced Price Meal (FRPM) data. The school sites will be rank-ordered according to the highest percentage of students eligible for FRPM. Schools with the highest percentage of FRPM eligible students will be awarded grants and funded down the list until all funds are exhausted. An Applicant agency may therefore receive funding for all, some, or none of the school sites contained in the application.

The FRPM school site data will be retrieved from the CALPADS fiscal year (FY) 2024–25 file. Please visit the CDE Student Poverty FRPM Data web page located at <https://www.cde.ca.gov/ds/sd/sd/filesdp.asp>. The data used represents the count of the FRPM eligible students ages five through seventeen who were enrolled on Census Day, October 2023 and certified through the FY 2024–25 CALPADS Fall 1 submission. Alternative data sources will not be considered for this RFA, only FRPM data as reported through CALPADS.

A Final Intent to Award list will be posted on the CDE Funding Results web page at <https://www.cde.ca.gov/ls/ex/exldfundingresults.asp>. An E-blast will be sent to all Applicants announcing the posting of proposed awards.

### **III. Administrative Program Requirements**

#### **A. Expenditure Reporting Requirements**

Expenditure reports will be due October 31, 2026, for each site funded. The CDE will **withhold** payments in a manner consistent with their qualifying 21st CCLC and/or ASSES Program funding if reports are not submitted. Grants may be **terminated** when a site or program does not comply with reporting requirements (*Education Code (EC)* sections 8426[i], 8483.7[a][1][G], and 8484.8[b][3]).

Expenditures for the 21st CCLC Supplemental Funding Grant Program must be tracked and submitted separately from existing ASSES, 21st CCLC elementary/middle, and ASSETs grants.

#### **B. Allowable and Non-Allowable Expenditures**

Funds must supplement, not supplant, existing services and may not be used to supplant federal, state, local, or nonfederal funds (*EC* sections 8426[g][1] and 8483.7[b]), 20 U.S.C.7174(b)(2)(G). Programs may not use 21st CCLC Supplemental Funding Grant Program funds to pay for existing levels of service funded from any other source. An agency must ensure that each of those schools receives all of the federal, state, and local funds it would have received in the absence of the 21st CCLC Supplemental Funding Grant Program funds. The 21st CCLC Supplemental Funding Grant Program funds may not be used for new construction, entertainment, or purchases not directly related to requirements of the grant. All purchases must be reasonable and necessary.

##### **1. Direct Services to Students**

A 21st CCLC elementary/ middle and ASSES grantee receiving funding pursuant to this program shall ensure that no less than 85 percent of that funding is allocated to school sites for direct services to students. The cost of a program site supervisor may be included as direct services, provided that at least 85 percent of the site supervisor's time is spent at the program site (*EC* Section 8483.9[c])

An ASSETs grantee receiving funding pursuant to this program shall ensure that the remaining funds, after subtracting administrative costs, startup costs and outcome data costs shall be allocated to the program site for direct services to pupils (*EC* Section 8426(g)(3)).

##### **2. Administrative Costs**

A grantee may expend no more than 15 percent of funding on administrative costs. Administrative costs shall include indirect costs (*EC* Section 8483.9[b], 8426(c)(1)). Costs related to administration may include both **direct** and **indirect** administrative charges. Any cost, direct or indirect, that supports management of the program is considered administrative in nature. For further

21st Century Community Learning Centers **Supplemental Funding**  
**July 1, 2025–September 30, 2026**

guidance, visit the CDE Direct Services and Administrative Costs Guidance web page located at <https://www.cde.ca.gov/ls/ex/directservguidance.asp>.

**Direct** administrative costs may include the following:

- Salary costs related to preparing the ASES Program Plan
- Monitoring activities
- Rental or purchase of program-specific office equipment or supplies
- Rental and maintenance of program office space
- Ongoing general operating expense for the program

For additional allowable costs, please visit the CDE Direct Services and Administrative Cost Guidance web page about direct services and administrative costs located at <https://www.cde.ca.gov/ls/ex/directservguidance.asp>, as well as the CDE Field Trip and Recognition Guidance web page located at <https://www.cde.ca.gov/ls/ex/fieldtripguide.asp>.

**NOTE: Capital Outlay Expenditures are not allowed with this one-time supplemental funding.**

### **C. Determining Maximum Indirect Expenditures**

A grantee may expend on indirect costs no more than the lesser of the following:

- The school district's indirect cost rate, as approved by the CDE for the appropriate fiscal year.
- Five percent of the state program funding received for ASES, 21st CCLC **elementary/ middle** or ASSETs. (*EC* sections 8426[c][1] and 8483.9[a]).

Current CDE-approved indirect cost rates for LEAs are available on the CDE Indirect Cost Rates web page at <https://www.cde.ca.gov/fq/ac/ic>.

**Indirect** administrative costs may include general administration services to the program such as:

- Personnel
- Payroll
- Accounting
- Procurement
- Data processing

### **D. Payments**

Payments will follow the schedule below:

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**July 1, 2025–September 30, 2026**

<b>Percent of Total Funded Grant Amount</b>	<b>Date Issued and Reporting Requirements</b>
<b>80%</b>	Issued upon receipt of the signed original grant award notification (GAN) (AO-400).
<b>20%</b>	Withheld until the final attendance and expenditure reports are received.

Payments will be made only up to the amount actually expended under the 21st CCLC Supplemental Funding Grant Program. The CDE will invoice grantees for all unexpended funds.

Payments will be withheld if reporting requirements are not met or if the grantee has invoices outstanding of more than 90 days (*EC* sections 8426[h], 8426[i], 8483.7[a][1][G], and 8483.8[a]).

#### **E. ESSA Authorized Activities**

Existing 21st CCLC elementary/ middle, ASSETs and ASES grantees' program plans or application narratives and the 21st CCLC Supplemental Funding application narrative shall align and include a description of a broad array of that advance student academic achievement and support student success (20 *U.S.C.* Section 7175[a]), including:

1. Academic enrichment learning programs, mentoring programs, remedial education activities, and tutoring services that are aligned with:
  - a. The state academic standards and any local academic standards; and
  - b. Local curricula that are designed to improve student academic achievement.
2. Well-rounded education activities, including such activities that enable students to be eligible for credit recovery or attainment;
3. Literacy education programs, including financial literacy programs and environmental literacy programs;
4. Programs that support a healthy and active lifestyle, including nutritional education and regular, structured physical activity programs;
5. Programs that provide After School activities for students who are English Learners (EL) and that emphasize language skills and academic achievement;
6. Services for individuals with disabilities;

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7. Cultural programs;
8. Telecommunications and technology education programs;
9. Expanded library service hours;
10. Parenting skills programs that promote parental involvement and family literacy;
11. Programs that provide assistance to students who have been truant, suspended, or expelled to allow them to improve their academic achievement;
12. Drug—and violence—prevention programs and counseling programs;
13. Programs that build skills in science, technology, engineering, arts, and mathematics (STEAM), including computer science; and that foster innovation in learning by supporting nontraditional STEAM education teaching methods;
14. Programs that partner with in-demand fields of the local workforce or build career competencies and career readiness; and ensure that local workforce and career readiness skills are aligned with the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. Section 2301 *et seq.*) and the Workforce Innovation and Opportunity Act (29 U.S.C. Section 3101 *et seq.*);
15. Summer/Supplemental learning loss; and
16. Social emotional skills that help students set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, make responsible decisions, and understand and manage emotions.

**IV. Program Monitoring and Annual Audit**

**A. Program Monitoring**

State law requires the CDE to monitor the implementation of funded programs, including the 21st CCLC Supplemental Funding Program. If selected, grantees operating a 21st CCLC Supplemental Funding Program must participate in the CDE's program monitoring process. This state oversight is accomplished in part by conducting on-site and online monitoring reviews. The purpose of the review is to verify compliance with the statutory requirements of each program and to ensure that program funds are spent according to program requirements (2 C.F.R. § 200.332(d)).

**B. Annual Fiscal Audit**

All entities that receive 21st CCLC Supplemental Funding Program funds must undergo an annual financial and compliance audit as well as maintain adequate

21st Century Community Learning Centers **Supplemental Funding**  
**July 1, 2025–September 30, 2026**

and accurate records for the 21ST CCLC Supplemental Funding Program. The funded program shall abide by generally accepted accounting principles and recordkeeping requirements. The LEAs are required to maintain auditable records, which must be made available upon request to auditors and other governmental agencies for monitoring, reviews, and audits. In the event an audit results in findings, all records must be maintained until the audit is resolved by the state EC8484.8 (B)(3), 8421 (f)(8)(B), 41020).

**V. Supplemental Funding Grant Program Application Checklist**

**Please submit these forms and documents in the following order:**

1. Cover Page. An original authorized signature or signature of the designee is required. Each signature on the Cover Page represents a certification that all of the forms listed below have been reviewed, acknowledged, and submitted.
  - All original authorized signatures from the Applicant are due at the time the application packet is submitted to the CDE, or the application **will be disqualified**.
  - All grantees are required to retain copies of signed documents for their records and for audit purposes. Please visit the CDE General Assurances and Certifications web page at <https://www.cde.ca.gov/fq/fo/fm/ff.asp>.
  - A designee may provide the authorized signature as long as a copy of a recent governing board resolution or minutes, specifically authorizing the designee to accept and sign as a proxy for financial statements and legally binding documents, is included in the application materials.
  - The application packet must be downloaded, printed for hardcopy with original signatures, and then scanned to be sent via email as an attachment

**All signatures must be original Applications that are submitted with signature stamps, electronic stamps, or any form of reproduced stamps will be disqualified.**

2. Supplemental Funding Question – “If funded how will the school site(s) utilize the one time only supplemental grant funds to enhance current programs based on their existing 21st CCLC elementary/ middle, ASSETs and ASES grantees’ program plans or application narrative”
3. Authorized Designee Form. This form must be signed by the designee [if applicable] and include a copy of a recent governing board resolution or minutes specifically authorizing the designee to accept and sign as a proxy for financial statements and legally binding documents.

21st Century Community Learning Centers **Supplemental Funding**  
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4. Grant Requests Form. List each 21st CCLC Supplemental Funding Program site that the Applicant wishes to include for potential funding. Include the County-District-School Code and the total amount requested for each site.
5. Certified Assurances must be signed and submitted with the application.

**Note: All signatures must be original. Applications that are submitted with signature stamps, electronic stamps, or any form of reproduced stamps will be disqualified.**

## **VI. Completion and Submission of the Application**

Applications must be submitted electronically. Applications submitted to the CDE via U.S. Mail or by in-person delivery will not be accepted and will be disqualified; all applications must be submitted electronically. Application forms are available in ASSIST.

A complete application should include the 21st CCLC Supplemental Funding forms as outlined in Section V. of this RFA. The 21st CCLC Supplemental Funding application packet can be downloaded from ASSIST, printed for hardcopy with original signatures, and then scanned to be sent via email as an attachment. Grantees must submit an electronic copy of the application to the Expanded Learning Division (EXLD) by email at [21stCCLCandASSETsRFA@cde.ca.gov](mailto:21stCCLCandASSETsRFA@cde.ca.gov) no later than **October 31, 2025**. When emailing, please include your agency name, ASSIST-generated application number, and **“21st CCLC and ASSETs Supplemental Funding Application”** in the subject line. Application forms should be attached to the email. **All signatures must be. Applications that are submitted with signature stamps, electronic stamps, or any form of reproduced stamps will be disqualified.**

## **VII. Disqualifications and Appeals Process**

Applications will be disqualified for any of the following reasons:

### **1. Application Disqualifications**

- Application due date: Any application submitted past the due date of **October 31, 2025 will be disqualified.**
- In-person delivery and mailed hard copy applications to the CDE is not currently allowed, all applications must be sent using e-mail.
- **If the applications do not meet the criteria outlined in the screening checklist (refer to IV. Supplemental Funding Grant Program Application Checklist, page 6 of this RFA).**

21st Century Community Learning Centers **Supplemental Funding**  
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- Federal debarment: Any Applicant agency on the federal debarment list **will be disqualified**. Applicants can check if they are on the federal debarment list by accessing the U.S. Department of Labor web page, located at <https://sam.gov/>.

## **2. Letter of Appeal**

Applicants may appeal the email disqualification notification or the Intent to Award (ITA) decision. Appeals are limited to the grounds that the CDE failed to correctly apply the standards for reviewing the applications as specified in this RFA. Dissatisfaction with the professional judgment of the application reviewers and evaluators is not a basis for appeal absent a showing that the CDE failed to correctly apply the standards for reviewing and evaluating the application as specified in this RFA. The appellant must file a full and complete written appeal, including the issue(s) in dispute, the basis for the appeal position, and the remedy sought. The appeal letter must have an original Authorized Signature(s) as defined in the RFA.

The applicant must submit an electronic copy of the letter of appeal to the Expanded Learning Division (EXLD) by email at [21stCCLCandASSETsRFA@cde.ca.gov](mailto:21stCCLCandASSETsRFA@cde.ca.gov) and include **“21st CCLC and ASSETs Supplemental Funding Appeal”** in the subject line.

**All signatures must be original. Appeals that are submitted with signature stamps, electronic stamps, or any form of reproduced stamps will not be considered. Appeals must be received by the CDE within 10 calendar days of the CDE’s email disqualification notification or the ITA decision.**

The Director of the Expanded Learning Division will make the final decision in writing within two weeks from the date that appeals are due to the CDE. That decision will be emailed to the appellant and shall be the final administrative action afforded to the appeal.

## **VIII. Key Terms**

**Applicant**—refers to an agency or organization requesting funding from a grant program administered by the California Department of Education.

**Authorized Signature**—refers to the signing executive of the organization. Authorized signatures from the following individuals are also acceptable:

- Local educational agency: Superintendent of a local educational agency, county offices of education or school district, or charter school governing board authorized signature.
- School: Principal or executive director of a school.



21st Century Community Learning Centers **Supplemental Funding**  
**July 1, 2025–September 30, 2026**

**Note:** Designees will be accepted with a copy of a recent governing board’s resolution or minutes authorizing them to sign as a proxy for financial statements and legally binding documents.

**Capital Outlay**—representing expenditures of funds to acquire land, plan and construct new buildings, expand or modify existing buildings, and/or purchase equipment related to such construction (e.g., re-wiring the school for high-speed internet).

**CDE**—refers to the California Department of Education.

**County-District-School Code**—refers to a 14-digit county, district, school code (the two-digit county number, five-digit district number, and the seven-digit school number).

**EC**—refers to California *Education Code*.

**EXLD**—refers to Expanded Learning Division.

**Eligible Entity** refers to a local educational agency, CBO, Indian tribe or tribal organization, another public or private entity, or a consortium of two or more such agencies, organizations, or entities.

**Good Standing**—refers to the grantee being in compliance with all terms and conditions of the grant requirements.

**Grantee**—refers to an Applicant who has a **current** approved grant award (AO-400) for ASES and/or 21st CCLC **elementary/ middle or ASSETs** funds.

**LEA**—refers to local educational agencies, such as school districts, county offices of education, the California Schools for the Blind or for the Deaf, or direct-funded charter schools. (For this Request for Applications, a direct-funded charter school refers to a charter school that receives funds directly from the state).

**Original Authorized Signature**—refers to the requirement that all signatures must be original. Applications that are submitted with signature stamps, electronic stamps, or any form of reproduced stamps will be disqualified.

**RFA**—refers to this 21st CCLC Supplemental Funding Grant Program Request for Applications.