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| File ID Number    | 25-3074 |
| Introduction Date | 1/14/26 |
| Enactment Number  |         |
| Enactment Date    |         |
| By                |         |



**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

January 14, 2026

To: Board of Education

From: Denise Saddler, Interim Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vanessa Sifuentes, Deputy Chief Post Secondary Readiness  
Rebecca Lacocque, Director, High School Linked Learning

Subject: Grant Award - California Department of Education - California Partnership Academies (CPA) Program  
Grant - Innovative Design & Engineering Academy (IDEA) (3003) at Oakland High School

**ACTION REQUESTED:**

Acceptance by the Board of Education of a California Partnership Academies (CPA) Program: Career Technical Education Initiative Grant Award from the California Department of Education, for the Innovative Design & Engineering Academy (IDEA)(3003) at Oakland High School, CDE Grant Number 2024-23181-61259-S09, in the amount of \$11,596.00, for the period of January 1, 2025 to December 31, 2025, pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

Grant Award for OUSD schools for the 2025-2026 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

| File ID # | Backup Document Included | Type  | Recipient  | Grant's Purpose   | Time Period                       | Funding Source   | Grant Amount |
|-----------|--------------------------|-------|--|---|-----------------------------------|--|--------------|
| 25-3074   | Yes                      | Grant | Oakland Unified School District, Oakland High School | To support students in the Renewable Sustained for the Innovative Design & Engineering Academy (IDEA), 3003, at Oakland High School. to become college and career ready through integrated projects, Career Technical Education (CTE), CTE-integrated academics, and work-based learning experiences. | January 1, 2025-December 31, 2025 | California Department of Education, College and Career Transition Division | \$11,596.00  |

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$11,596.00

**RECOMMENDATION:**

Acceptance by the Board of Education of a Grant Agreement for Oakland High School for fiscal year 2025-2026, pursuant to the terms and conditions thereof, if any.

**ATTACHMENTS:**

Grant Face Sheet  
Grant Award Notification

## OUSD Grants Management Face Sheet

|   |   |
|---|---|
| <b>Title of Grant:</b><br>California Partnership Academies ( CPA) Program- Prop 98  | <b>Funding Cycle Dates:</b><br>January 1, 2025 - December 31, 2025  |
| <b>Grant's Fiscal Agent:</b><br>(contact's name, address, phone number, email address)<br>Rebecca Lacocque, Director of Linked Learning<br>Oakland Unified School District<br>1011 Union St<br>Oakland, CA 94607-2236   | <b>Grant Amount for Full Funding Cycle:</b><br>\$11,596.00  |
| <b>Funding Agency:</b><br>Michelle Upton, Associate Governmental Program Analyst<br>Career and College Transition Division<br>California Department of Education 1430 N Street, Suite 4202<br>Sacramento, CA 95814-5901 | <b>Grant Focus:</b><br>To support College and Career Access Pathways<br>The Innovative Design & Engineering Academy (IDEA)<br>3003, at Oakland High School. |
| <b>List all School(s) or Department(s) to be Served:</b><br>Oakland High School   |   |

| Information Needed   | School or Department Response   |
|--|---|
| How will this grant contribute to sustained student achievement or academic standards?   | This grant will provide funding for the students in the College and Career Access Pathways at the Innovative Design & Engineering Academy (IDEA), 3003, at Oakland High . School to become college and career-ready through integrated supports, Career Technical Education (CTE), CTE-integrated academics, and work-based learning experiences. |
| How will this grant be evaluated for impact upon student achievement?<br><br><b>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.89% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</b> | The High School Linked Learning Office reviews program data annually and supports with reporting to CDE through the Perkins Grant Management System.  |
| Does the grant require any resources from the school(s) or district? If so, describe.  | One-to-one matching funds are required and will be provided by the High Network Office and the funded school site.  |
| Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?<br><br><b>(If yes, include the district's indirect rate of 3.89% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</b>  | Yes   |

|   |   |
|---|---|
| Will the proposed program take students out of the classroom for any portion of the school day?<br><b>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</b> | Outside learning experiences (work-based learning) are a component of California Partnership Academies.   |
| Who is the contact managing and assuring grant compliance?<br><b>(Include contact's name, address, phone number, email address.)</b>  | Name/Title: Rebecca Lacocque<br>Site: Director of Linked Learning<br>Address: 1011 Union St., Oakland, CA 94607<br>Phone: 510879-4616<br>Email: rebecca.lacocque@ousd.org |

**Applicant Obtained Approval Signatures:**

| Entity                  | Name/s           | Signature/s  | Date       |
|-------------------------|------------------|--|------------|
| Principal/Administrator | Rebecca Lacocque |   | 10/15/2025 |
| Chief Academic Officer  | Sondra Aguilera  |  | 12/12/2025 |

**Grant Office Obtained Approval Signatures:**

| Entity                  | Name/s            | Signature/s | Date |
|-------------------------|-------------------|-------------|------|
| Senior Business Officer | Lisa Grant-Dawson |             |      |
| Interim Superintendent  | Denise Saddler    |             |      |

## Grant Award Notification

| GRANTEE NAME AND ADDRESS  |                           | CDE GRANT NUMBER                    |          |                     |                     |
|---|---------------------------|-------------------------------------|----------|---------------------|---------------------|
|   |                           | FY                                  | PCA      | Service Location    | Suffix              |
| Oakland Unified School District<br>1011 Union Street<br>Oakland, CA 94607-4099                |                           | 2024                                | 23181    | 61259               | S09                 |
| <b>Attention:</b> Dr. Kyla Johnson-Trammell, Superintendent                                   |                           | INDEX                               |          | County Code         |                     |
| Email: <a href="mailto:kyla.johnson@ousd.org">kyla.johnson@ousd.org</a>                       |                           | 0615                                |          | 01                  |                     |
| Telephone: 510-879-8000   |                           | STANDARDIZED ACCOUNT CODE STRUCTURE |          |                     |                     |
| Grantee Unique Entity ID (UEI)  |                           | Resource Code                       |          | Revenue Object Code |                     |
| Program Office: Accounting Office, Categorical Programs                                       |                           | 7220                                |          | 8590                |                     |
| Name of Grant Program—California Partnership Academies (CPA) Program – Prop 98 – SUPPLEMENTAL |                           |                                     |          |                     |                     |
| GRANT DETAILS   | Original/Prior Amendments | Amendment Amount                    | Total    | Amend. No.          | Award Starting Date |
|   |                           |                                     | \$11,596 |                     | 01/01/2025          |
| ALN   | Federal Award ID Number   | Federal Grant Name                  |          |                     | Federal Agency      |
|   |                           |                                     |          |                     |                     |

I am pleased to inform you that you have been funded for the Innovative Design & Engineering Academy (IDEA), 3003, at Oakland High School.

This award is made contingent upon the availability of funds. If the Legislature takes an action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please immediately contact the consultant listed below to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to:

Michelle Upton—email: [CPAFISCAL@cde.ca.gov](mailto:CPAFISCAL@cde.ca.gov).

|  |  |
|--|--|
| California Department of Education Contact<br>Eliese Rulifson  | Job Title<br>Education Programs Consultant |
| E-mail Address<br><a href="mailto:CPAcademies@cde.ca.gov">CPAcademies@cde.ca.gov</a>   | Telephone<br>916-319-0457                  |
| Authorized by the State Superintendent of Public Instruction or Designee<br>►  | Date<br>February 20, 2025                  |

### CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding. **On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.**

|   |                           |
|---|---------------------------|
| Printed Name of Authorized Agent<br>Dr. Kyla Johnson-Trammell                                     | Title<br>Superintendent   |
| E-mail Address<br><a href="mailto:superintendent@ousd.org">superintendent@ousd.org</a>            | Telephone<br>510-879-8000 |
| Signature<br>►  | Date<br>June 25, 2025     |

Digitally signed by Kyla Johnson-Trammell  
Date: 2025.06.25 16:45:06 -07'00'



10/28/25

Roxanne De La Rocha, Staff Attorney

## Grant Award Notification (Continued)

The following grant conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690–97. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. Refer to CPA Expenditure Guidelines for reference.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
  - The total supplemental grant award amount will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
  - The EOP Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP should include a narrative of expenditures. Failure to submit a final EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and a possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the **Educating for Careers Conference** to be held **March 2–4, 2025**, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.

If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA program requirements of the grant, please contact Eliese Rulifson, Education Programs Consultant, in the Academy, Apprenticeship, and Internship Office (AAIO), at [CPAcademies@cde.ca.gov](mailto:CPAcademies@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Michelle Upton, Associate Governmental Program Analyst in the AAIO, at [CPAFISCAL@cde.ca.gov](mailto:CPAFISCAL@cde.ca.gov).