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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date December 9, 2025

Subject United for Success Academy 2024-2025 Measure G1 Carryover Application

Ask of the Commission United for Success Academy 2024-2025 Measure G1 Carryover Application

Discussion Middle School Network is open to questions from the commission regarding the United for Success Academy 2024-2025 Measure G1 Carryover Application.

Fiscal Impact The recommended amount is **\$59,366.76**. Resource 9332 - Measure G1.

Attachment(s) Carryover Application attached.



2024-25 Measure G1 Carryover Justification Long Form
(Complete if carryover is more than \$5000)

Due Date: October 3, 2025

School:	United for Success Academy	Principal/Contact	Sara Allen
School Address:	2101 35th Avenue Oakland, CA 94601	Principal/ Contact Email	sara.allen@ousd.org
		School Phone:	510-535-3880

Carryover Amount	\$59,366.76
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Approved 2025-26 Measure G1 Application [Link](#)

Summary of Proposed Use of Carryover for 2024-25 (listed in order of priority)

2024-25 Proposed Carryover Expenditures		Budget
1	Salary Increases Obj 4394	\$9,507.31
2	Supplies for Art, Music, Computer Science	\$24,000
3	Extended Contracts Certified Staff	\$8,000
4	Extended Contracts Classified Staff	\$8,000
5	Field Trips	\$5,000
6	School wide and parent events	\$4,859.45
Budget Total (must add up to Anticipated Amount)		\$59,366.76

REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
SSC Meeting SSC Meeting Minutes 9/23	9/23/25

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
G1 Committee G1 Committee Meeting Minutes	9/16/25

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2025-26 school year.

1. Please explain how you plan to use the Measure G1 carryover funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carryover amount.

1. Music Program

Programmatic Narrative Based on Rubric		
Previously to receiving the G1 Grant we did not have a music program. A quality Music program takes time, money and supplies to build. As we continue with our program, we continue to grow it with new furniture that is conducive to a music room, instruments, new partnerships and the supplies needed for musical performances. In order to maintain and grow student interest, students have expressed the need for more choice around instruments and exposure to vocal training. Students in music class can have experts at particular instruments if we have money for contracts, and would like to be able to take field trips that pertain to music.		
Budget	Description of 2024-25 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome (Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)
\$8,000	Supplies for Music - Furniture/Supplies	360 total students that are enrolled in our music, art and computer/maker space classes will have furniture and fixtures in the classroom that create an environment that is what each space should have and should look like to be the most productive learning environment for ART, music, and CS/Maker space.

2. Art Program

Programmatic Narrative Based on Rubric		
UFSA has a fairly robust Art program. This year and coming years we would like to continue to grow our program by using the skills of our ART students to beautify the school, and create partnerships and ties to their community. Two years ago we were able to purchase and upgrade our building for a Kiln, and last year were able to install a kiln within our school. We would like to continue our upgrades to the Art space with furniture and fixtures that are more conducive to an ART studio. Students in art class need materials to do various different kinds of art and would like to be able to take field trips pertaining to art as well.		
Budget	Description of 2024-25 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome (Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)
\$8,000	Supplies for Art - Furniture and Supplies	360 total students that are enrolled in our music, art and computer/maker space classes will have furniture and fixtures in the classroom that create an environment that is what each space should have and should look like to be the most productive learning environment for ART, music, and CS/Maker

5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis

UFSA is a historically hard to staff school, we have added case managers/RJ that are assigned to each grade level. These case managers are able to get to know the students well, and therefore are more successful in assisting them with their social emotional needs and academic needs. UFSA currently has a high needs student population in terms of academics and behaviors.

Budget	Description of 2024-25 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome (Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)
\$5,000	Field Trips	360 total students that are enrolled in our music, art, computer science/maker space. Field Trips contribute to positive school culture as it provides experiential learning. Admissions is a different line item in the budget so must be separated out
\$8,000	Extended contracts Certified Staff	360 students that are enrolled in the school will benefit from having teachers available to them at times that are outside of contract hours to participate in school wide events, meet with parents, during student led conferences, and field trips outside of contract hours
\$8,000	Extended Contracts Classified Staff	360 students and their parents that are enrolled in the school will benefit from having classified staff available to assist them in school events outside of contract time. This will include registration, field trips outside of contract time, school events outside of contract time, and parent educational events. Also they will benefit from this staff communicating with families outside of contract time, as many of our families are working during the day.
8,000	Furniture/Supplies for Computer science	360 total students that are enrolled in our music, art and computer/maker space classes will have furniture and fixtures in the classroom that create an environment that is what each space should have and should look like to be the most productive learning environment for ART, music, and CS/Maker space.
\$5,000	Student and Staff incentives	360 students enrolled in the school will benefit from having school wide incentives to encourage getting good grades, behaving well at school, and attendance. Incentives include but are not limited to prizes, school clothing items, snacks/food. Students will also benefit from having teachers/staff incentivised to continue the hard work they do with our students. Incentives include put are not limited to prizes, holiday and end of year gifts, snacks/food.
\$4,859.45	School Events that promote school culture and community	360 students will be able to participate in our school wide events that promote school

		culture and community.
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***Please submit your 2024-25 Measure G1 Carryover Justification Form to Cliff Hong
(clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).***

G1 Meeting Agenda and Minutes 9/16/25

Ms. Allen's Office 3:30 PM

AGENDA

3:30-3:35 Check in

3:35-4:00 Review of G1 Carryover funds and discussion around allocation of funds

4:00-4:05 Closing and date of Next meeting

Attendance:

Sara Allen, Alfredo Aguayo, Maura McMichael, Amy Castillo

Absent:

time	topic	notes
3:30	Welcome and Check in	Welcome: What is one word to describe how you are coming into our meeting today?
3:35-4:00	Review of Carry over funds and discussion of allocation of funds	Discussion: Carry Over funding Carry over amount \$59,366.76 \$9,507.31 of the carryover funding has been set aside by the district to cover salary increases. <ul style="list-style-type: none">• Music teacher has asked for<ul style="list-style-type: none">◦ Supplies• Art Teacher has asked for<ul style="list-style-type: none">◦ Supplies• Maker Space CS Teacher has asked for<ul style="list-style-type: none">◦ Supplies• All G1 Committee members agreed that students would enjoy, benefit from, and be more engaged if performances at the school and field trips around the Arts were offered• G1 committee would like for some funding to be allocated for school wide events and and parent engagement events<ul style="list-style-type: none">. \$24,000 (8,000 each) to supplies for ART, Music, and Computer Science.. 5,000 to go toward field trips. 5,000 to go to student and staff

		<div>incentives</div> <div><div><div><div></div></div><div>10,000 to extended contracts classified Staff</div></div><div><div></div><div>8,000 extended contracts certified staff</div></div><div><div></div><div>7,366 to go to school events</div></div><div><div></div><div></div></div></div> <div>Allocation of funds can be found on the G1 carryover worksheet</div>		
4:00-4:05	Closing and Next meeting	1. 2/6/2023		
	Next steps:			
	next steps	who	by when	done? <input checked="" type="checkbox"/>
	Spend down Supply money	all	February 2026	
			-	

UFSA

SSC ESTABLISHMENT MEETING 2025-26

Format (Check all that apply)

- ☐ Zoom
- ☒ ~~In-Person Main office~~
- ☐ **Date: 9/23/25**

Meeting Time Start: 3:45

SSC Members Present *(Complete after election results; make sure that all members have signed in):*

List members who were present here: Sara Allen, Ronald McSwain, Shartresa Nixon, Noam Margalit, Edwin Solis, Dayani Ramirez, Sulamita Pascual, Allen Saetern, Silbilia, Jeronimo, Sophia Stevens(10)

1. SSC Training Overview Presentation	Facilitated by: Sara Allen Notes: English Video was presented Spanish video was not needed this year
2. Peer Elections of Members	<p>The Following Members returned to complete the 2nd year of their two-year term:</p> <ul style="list-style-type: none"> • Parents/Community members: [Insert the name of returning parent members present, if any] - 2nd year • Teachers: None • Other staff: None <hr/> <p>Peer elections took place, and the following members were elected by their respective peers.- Call for nominations for each member group at a time.</p> <p><i>NOTE: Candidates must be elected; use of ballots preferred (Election required even if there is only a single candidate). Individuals can self-nominate or be nominated by others. Please include information that reflects an election process for auditors (i.e., number of votes, how the process occurred, etc.). Submit samples of election materials (ballots, tallies) to SRP specialist.</i></p> <p><i>Example of how to record a Peer Election:</i></p> <ul style="list-style-type: none"> • <i>Parent/community member</i> <ul style="list-style-type: none"> ○ <i>Sarah Johnson - 3 votes received by ballot</i>

- *Thomas Teel - Unanimously elected by raise of hand (4)*

- Parents/Community member peer election:
 - Dayani Ramirez, Sulamita Pascual, Silbilia, Jeronimo, Sophia Stevens were elected by peers using an electronic ballot to capture a show of raised hands during back to school night in September.

- Teachers member peer election:
 - Noam Margalit, received - votes by peers via a google form/ballot (start of new term)
 - Ronald McSwain received -votes by peers via a google form/ballot (start of new term)
 - Shartresa - received -votes by peers via google form/ballot (start of new term)
- Other staff member peer election:
 - Edwin Solis lopez - received -votes by peers via google form (start of new term)
- Student peer election
 - Allen Saetern, was nominated and voted in by peers in the after-school program Leadership class. Students raised their hands and the votes were captured by an electronic ballot.

3. Election of Officers

Call for Nominations for each officer position at a time.

*Can be elected by ballot vote if multiple SSC candidates **OR** simply make a motion (single candidate) - Individuals can self-nominate or be nominated by others.*

SSC Chair Election:

1. Ronald McSwain **Motion:** I move that Noam Margalit be elected as Chair of the School Site Council for UFSA
2. Sulamita Pascual: I **Second** the motion
3. *The motion has been moved and seconded; take the vote by asking through a show of hands "All in favor, All opposed, any abstentions"*
4. **Vote** Outcome: _____ 10/10 in favor _____

SSC Vice Chair Election:

1. Sara Allen **Motion:** I move that Silbilia Jeronimo be elected as Vice Chair of

	<p>the School Site Council for UFSA</p> <ol style="list-style-type: none"> 2. Shartresa Nixon: I Second the motion 3. <i>The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions"</i> 4. Vote Outcome: _____ 10/10 in favor _____ <p><u>SSC Secretary Election:</u></p> <ol style="list-style-type: none"> 1. Sara Allen Motion: I move that Sara Allen be elected as Secretary of the School Site Council for UFSA 2. Ronald McSwain : I Second the motion 3. <i>The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions"</i> 4. Vote Outcome: _____ 10/10 in favor _____
4. Approval of Bylaws	<p>Bylaws are shared with attendees, and the floor is open for any suggested changes to Bylaws: Bylaws 2025-26</p> <ol style="list-style-type: none"> 1. NO changes made to the bylaws this year <ol style="list-style-type: none"> a. Discussion around posting the meeting in the front of the school in the window, and trying to get the monitor in the office back up and running so that it can also reflect the dates/times of the meetings <p><u>Vote to Approve Bylaws</u></p> <ol style="list-style-type: none"> 1. Ronald MicSwain Motion: I move the USFSA bylaws with no additions or changes. <i>(If no changes to the bylaws were made - SAY, " I move to Approve bylaws with no additions or changes")</i> 2. Silbilia Jeronimo: I Second the motion 3. <i>The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions"</i> 4. Vote Outcome: _____ 10/10 in favor _____
5. Public input	<p>Notes: Discussion around changing from Tuesday to Monday or Wednesday ended in keeping the SSC Meetings on Tuesdays so that holidays do not interfere. Third Tuesdays were less likely to interfere with schedules.</p>
6. Add Agenda Item Discuss G1 Carryover	<p><u>Vote to Add Agenda Item: G1 Carryover 2024-25 and no vote necessary</u></p> <p>Discussion/Proposal to add agenda Item after the agenda had been released:</p> <p>Sara Allen proposed that an agenda item be added to the agenda to discuss a G1 Carryover of 59,366</p> <p>Reasoning: Recently received information around carry over funding for G1. UFSA received \$59,366 in carry over funding</p>

	<p>for G1. SSC does not actually vote on G1 funding but I would like to get feedback from this committee around how this money will be spent.</p> <p>.</p> <ol style="list-style-type: none"> 1. Sara Allen Motion: I move the UFSA agenda be changed today 9/17/14 discuss G1 carryover 2. Ronald McSwain: I Second the motion 3. <i>The motion has been moved and seconded; take the vote by asking through a show of hands, "All in favor, All opposed, any abstentions"</i> 4. Vote Outcome: ____ 10/10 in favor _____
7. Discussion of G1 Carryover 2024-25	<p>Proposal made by Sara Allen: Based on meeting with G1 committee we would like to</p> <ol style="list-style-type: none"> 1. \$59,366.76 2. Most of our G1 funding was spent on positions as well as out Proposition 8 money, I would like to allocate 3. \$24,000 (8,000 each) to supplies for ART, Music, and Computer Science. 4. 10,000 to go toward field trips 5. 8,000 to go to student and staff incentives 6. 10,683 to go to school wide events and 7. 6,683 to go to parent engagement events <p>No vote necessary feedback on moving more money into school wide events.</p>
8. Establish the Date of the Next Meeting & Adjourn	<p>Next Meeting Date: 10/21/25</p> <p>Time of Adjournment: 4:45</p>
Amendment	<p>After the SSC meeting on 9/23/2025(Sara Allen, Principal) was informed that Shartresa Nixon can not serve on the SSC as a teacher because she is a TSA and works as a coach and does not currently teach any classes. The principal (Sara Allen) informed our OEA rep and the rep held another vote at the staff meeting on 10/1/2025. Christsna Sot was voted in by his peers by a show of hands on 10/1/25. 18/18 teachers present voted him in as their SSC representative for this year. After</p>

	the staff meeting, Christsna received SSC training.
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