

Board Office Use: <b>Legislative File Info.</b>	
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Enactment Date	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** December 9, 2025

**Subject** Downtown Charter Academy 2024-2025 G1 Carryover Application

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**Ask of the Commission** Approve the Downtown Charter Academy 2024-2025 G1 Carryover Application

**Discussion** Middle School Network is open to questions from the commission regarding the Downtown Charter Academy 2024-2025 G1 Carryover Application.

**Fiscal Impact** The recommended amount is **\$34,860.71**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Carryover Application Attached.





**2024-25 Measure G1 Carryover Justification Long Form**  
(Complete if carryover is more than \$5000)

**Due Date: October 3, 2025**

School:	<b>Downtown Charter Academy</b>	Principal/Contact	Jillianne Whitfield
School Address:	2000 Dennison Street Oakland, CA 94606	Principal/ Contact Email	jwhitfield@amethodschools.org
		School Phone:	510-535-1580

<b>Carryover Amount</b>	<b>\$34,860.71</b>
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**Approved 2025-26 Measure G1 Application [Link](#)**

**Summary of Proposed Use of Carryover for 2024-25** (listed in order of priority)

2024-25 Proposed Carryover Expenditures		Budget
<b>1</b>	Dance & Arts Outdoor Classroom - replace aging turf to promote safety and outdoor arts & music education	\$30,000
<b>2</b>	Field Trips	\$4,660.71
<b>3</b>	Supplies for Student Event Club events at lunch for the whole school	\$200
<b>Budget Total (must add up to Anticipated Amount)</b>		<b>\$34,860.71</b>

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.**

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
Family Staff Team Committee (FST) 5:00 PM in person meeting	11/03/25

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
Staff Meeting on Fridays at 1:00 PM	11/07/25

**Budget Justification and Narrative**

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

**The Goals of the Measure**

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2025-26 school year.

1. Please explain how you plan to use the Measure G1 carryover funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carryover amount.

### **1. Music Program**

#### **Programmatic Narrative Based on Rubric**

Reflecting on our previous use of G1 funds, students and families have enjoyed an increase in a variety of music programs. This year Guitar club has increased in number and drumming has been added. There is an interest in Piano being offered, however we have yet to find staffing for this at this time. We are hoping to be able to offer that next semester or next year as we already have equipment for piano from a previous year's G1 grant.

### **2. Art Program**

#### **Programmatic Narrative Based on Rubric**

From the previous year's use of G1 funds, we gained insight that students and families are pleased with the increased offerings of visual and performing arts options available to students in our after school programming. We added an Art course into the schedule which has expanded access to visual art education for all students at DCA. This upcoming year we will continue to budget for a wide variety of art programs so that students gain experiences working in different mediums.

### **3. World Language Program**

#### **Programmatic Narrative Based on Rubric**

We have used the previous carryover to add to our world language club offerings in the after school club. We continue to have students participating in Mandarin and Japanese clubs. The current year's G1 budget is on track to cover the expenses for these programs in accordance with the 25.26 application.

### **4. 5th to 6th Grade Enrollment Retention**

#### **Programmatic Narrative Based on Data Analysis**

We are on track to increase our summer offerings for next school year and intend to offer a summer bridge program based on the current budget. We do not need to allocate any of the carryover to this item at this time.

### **5. Safe and Positive School Culture**

#### **Programmatic Narrative Based on Data Analysis**

Using the G-1 Carryover grant we would like to boost our safe and positive school culture. We have used previous funds to offer relaxing and safe spaces throughout the school like our mindfulness space, the library, and the garden that our gardening club cares for. We would like to expand and repair our turf to

promote safety and increase the space available for students to play and participate in dance, martial arts and other sports clubs that contribute to students' physical and mental health.		
<b>Budget</b>	<b>Description of 2024-25 Proposed Expenditures of Carryover Funds</b>	<b>Anticipated Student Outcome</b> <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$30,000.00	Dance & Arts outdoor classroom - replace aging turf to promote safety and outdoor arts education.	317 students/ all students and staff use this space throughout the day and during the after school program for dance and martial arts clubs.
\$4,660.71	Field Trips - students will have the opportunity to grow and bond with their community. This gives them the chance to gain real world experience in a community environment. It would also bring up the school morale by providing a community building opportunity for all. This would be spent on admission and transportation for students and chaperones.	Providing an additional field trip opportunity for at least one grade level to expand their learning and provide real world experiences to augment their classroom education. Potential field trips include, 6th graders visiting the Black Panther Museum in Downtown Oakland and an Alcatraz or Angel Island trip for 8th graders.
\$200.00	Supplies for Student Event Club events at lunch for the whole school	Students will be able to lead, create, and participate in two additional events during the school day. This will allow all students to participate and build school culture.

**Please submit your 2024-25 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**



## DCA - FST Meeting Agenda 11.03.25

**Recorder:** Jillianne Whitfield

**Parking Lot** (questions or support needed from admin):

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**Participants:** [Sign-in sheet](#)

**Resources:**

- [Presentation Slides](#)

Date | 11.03.25



Time	Item	Facilitator	DESCRIPTION	Follow up	
5:10 PM	Introductions	Whitfield	Parents introduced themselves: Eudora Xu Miaona Tan Sanmei Huang Ermei Xu ShanShan (Ivy) Li Biyang Yi Hoa Ly		
	Purpose of the FST and elections	Whitfield	The Family Staff Team, consisting of the families and staff representation meets quarterly, at minimum, to provide suggestions and recommendations on issues including, but not limited to, budgeting, LCFF, LCAP eight state priorities, curriculum, school policies, community participation, and the general direction of the specific school and/or region. The FST will make recommendations for topics to address for the general stakeholders of the school including families and AMPS Board Members.  This year we are hoping to expand our FST to include more families. All parents present elected to join.		
	Updates on events that have been happening at school		1. Parent Teacher Conferences wrapped up 2. Picture Day		

			<ol style="list-style-type: none"> <li>3. Veteran's Day Holiday coming up - No School 11/10 + 11/11</li> <li>4. Fall Break 11/24-11/28 - No School</li> <li>5. Expanded Learning available 11/24-11/26</li> </ol>		
	Update on Past Business		<ol style="list-style-type: none"> <li>1. Material Revision next steps</li> <li>2. - present the material revision to the AMPS Board</li> <li>3. - mobilize families to support the revision at the OUSD Board meeting TBD</li> </ol>		
	New Business		<p><b>1. G1 grant rollover 24.25 suggestions</b></p> <p>Parents expressed a desire to include more students in the after school program. They had questions if this is something that G1 rollover money could be used for.</p> <p>Can we bring in outside organizations to do their services on campus?</p> <p>Academic advisor to help students make choices for high school</p> <p>Interest in a Piano club</p> <p>2. Community Service ideas</p> <p>We discussed ways that we do this at DCA already, like the annual canned food drive. In the past we have done a clean up of Union Point Park.</p> <p>Ways families could be involved outside of school:</p> <ul style="list-style-type: none"> <li>- Lake Merritt Clean up opportunities on Saturdays</li> <li>- Food Bank volunteering</li> </ul>	<p>Ms. Whitfield to get additional staff input as well about the G1 carryover funds.</p> <p>Ms. Whitfield to complete and submit the application for use of the G1 carryover funds before the final deadline.</p>	
	ELAC Committee	Whitfield	<p>We shared ways that DCA is supporting English Language Learners academically at school and the role of our ELD teacher Mr. Swinger.</p> <p>Mr. Swinger, our English Language Development Teacher, has shared strategies with DCA teachers to</p>		

			<p>support our English Learners.</p> <p>Strategies that DCA teachers are implementing:</p> <ul style="list-style-type: none"> <li>• Making vocabulary visible using a variety of strategies including incorporating a visual word wall with regular student interaction with selected words from the word wall and previewing words in upcoming texts.</li> <li>• Focus on Tier 2 vocabulary instruction</li> <li>• During our Professional Development with all AMPS staff, Mr. Swinger shared some specific models of vocabulary instruction.</li> </ul>		
	Closing		<p>Parents expressed a need for more parent involvement in the meetings, and possible ways in which we could message about the meetings to make sure families know about the importance of them.</p>		
Additional Notes, Questions, Etc.					

HONOR HARD WORK



Location: Cafeteria

[illegible]



# AMPS

HONOR HARD WORK



DOWNTOWN  
CHARTER  
ACADEMY

## DCA Weekly Staff Meeting Agenda

Location: Ms. Kapadia's classroom (Room 216)

### PD and Staff Meeting Agenda 11/07/25

Recorder:

Parking Lot (questions or support needed from admin):

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Participants: [SIGN IN HERE!](#)

Resources:

- [Assignment Tracker](#) (ASES Support)
- [25-26 DCA - Supplies Requests Tracker](#)
- [25-26 DCA Facilities Requests](#)
- [24-25 DCA Tech Requests](#) (non chromebook requests)

Time	Item	Facilitator	DESCRIPTION	Follow up / Action Item
1:00 - 1:05	Welcome		Sign in + Sign Attendance	
	Announcements:	Whitfield	<a href="#">DCA Event Calendar 25.26</a> upcoming dates Cybersecurity Training due by Nov 21st Staffsgiving - Annual DCA Potluck Thursday 11/20 4-6pm <a href="#">DCA Fall Potluck Sign-up Sheet</a>	
	Yearbook	Gonzalez	Photo dump time	
	<a href="#">Staff</a> Griffins of the Month	Lyons	<a href="#">Griffins of the Month</a>	
	PTC Feedback	Whitfield	<a href="#">Parent Teacher Conference (PTC) Master Schedule - Fall 2025-26</a>	

			Staff Feedback (or suggestions for next year)	
	G1 Carryover Funding	Whitfield	<p><b>Purpose of the G1 Grant:</b></p> <ul style="list-style-type: none"> <li>- Increase access to courses in arts, music, and world languages in grades 6-8</li> <li>- Improve student retention during the transition from elementary to middle school</li> <li>- Create a more positive and safe middle-school learning environment</li> </ul> <p>Suggestions/Ideas for use of G1 Carryover funds (~\$34k)</p> <p>Spanish</p> <p>Positive and Safe school environment:  Scurlock - events that event committee puts on at lunch  School Olympics - sign up for specific events  Performing arts assemblies? (Dance troupe coming to the school)  Park Ranger assembly naturalism lessons (<a href="#">grasshopper kids</a>)  Museum - OMCA  Black Panther museum in Downtown Oakland (6th)  Rock Climbing field trip at Touchstone gym  Budget per grade for PBIS rewards - age appropriate incentives  8th Trip to Alcatraz  Camp arroyo? - Science camp  Recycling bins</p>	
1:30 - 2:30	ELD Tip of the Month	Swingler	🟡 25.26 DCA English Language Development	
2:30 - 4:00	Gradebook update	In your own room	Gradebook update due today	

Column 1	Column 2	Column 3
11/7/2025 12:58:59	stung@amethodschools.	stephen tung
11/7/2025 13:00:26	chatton@amethodschoo	Cole Hatton
11/7/2025 13:00:31	ymai@amethodschools.	Mr. Mai
11/7/2025 13:01:05	kgreco@amethodschoo	Katrina Greco
11/7/2025 13:01:37	kchang@amethodschoc	Chang
11/7/2025 13:01:47	jyang@amethodschools	yang
11/7/2025 13:01:47	sramirez@amethodschc	Sairena Ramirez
11/7/2025 13:02:24	ymai@amethodschools.	Mr. Mai
11/7/2025 13:02:32	mthiam@amethodschoo	Mouhamd Thiam
11/7/2025 13:02:47	sgonzalez@amethodsch	Stephanie Gonzalez
11/7/2025 13:02:53	sjohannessen@ametho	S Johannessen
11/7/2025 13:02:54	bhopkins@amethodsch	Ben Hopkins
11/7/2025 13:03:05	dswingler@amethodsch	David Swingler
11/7/2025 13:03:56	sub1dca@amethodschc	John-Rolf Oakley
11/7/2025 13:04:07	jjudd@amethodschools.	Jacob Judd
11/7/2025 13:04:41	jsun@amethodschools.	Jia Xin Sun