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| Enactment Date                           |            |



# Board Cover Memorandum

**To** Facilities Committee

**From** Denise Gail Saddler, Ed.D., Interim Superintendent  
Preston Thomas, Chief Systems & Services Officer  
Pranita Ranbhise, Executive Director, Facilities Planning & Management

**Meeting Date** November 20, 2025

**Subject** 2025 Facilities Internship Program Review

**Ask of the Committee** This item provides an update for discussion. No action is needed at this time.

**Background** After a three-year hiatus caused by the COVID-19 pandemic, the Facilities Planning and Management Department (Facilities) relaunched its Facilities Internship Program in 2022. Beginning in the fall of 2021, Facilities worked closely with the OUSD Coordinator of CTE Trade and Apprenticeships, OUSD Linked Learning Office, to pilot a paid (\$15/hr) summer internship program that exposes rising and graduating OUSD high school seniors to a broad range of opportunities within architecture, engineering, program management, construction management, and general contracting fields. In 2022, the program served three students, and in 2023, the program served four students.

In 2024, the program partnered with Exploring College, Career and Community Options (ECCCO) to extend its student outreach efforts and improve its mentoring curriculum. Additionally, the internship opportunities expanded to OUSD's Building & Grounds (B&G), Nutritional Services, and Custodial Services departments. As a result of extending outreach and expanding available intern opportunities, the 2024 program served 13 students from six OUSD high schools. The 2025 program facilitated two internships with external firms.

The presentation will be led by Kristin Eaves, the Communications Manager from the Facilities Planning and Management Department, to provide an overview of the 2025 program, student learnings, and areas of opportunity to continue to expand and build the program.

**Discussion** This item is presented as an update for information purposes. Questions, observations, and specific feedback are welcome.

**Fiscal Impact** Funds from 3rd Party, in conjunction with OUSD's Education Foundation.

**Attachment(s)** Presentation on OUSD Facilities Internship Program Summer 2025.



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

*Community Schools, Thriving Students*

# Facilities Department Summer Internship Program 2025

**FACILITIES PLANNING & MANAGEMENT**

**THURSDAY, NOVEMBER 20, 2025**



## PRESENTERS AND PRESENTATION OUTLINE



**Pranita Ranbhise**  
Executive Director,  
Facilities Planning



**Kristin Eaves**  
Communications Manager,  
Facilities Planning

- Summer Internship Program Overview
- Summer Internship Evolution
- Summer 2025 Interns
- Goals & Next Steps

## SUMMER 2025 OVERVIEW

Facilities Planning & Management remains committed to providing impactful summer internship opportunities that foster skill development for students pursuing interests in planning, design, and construction.

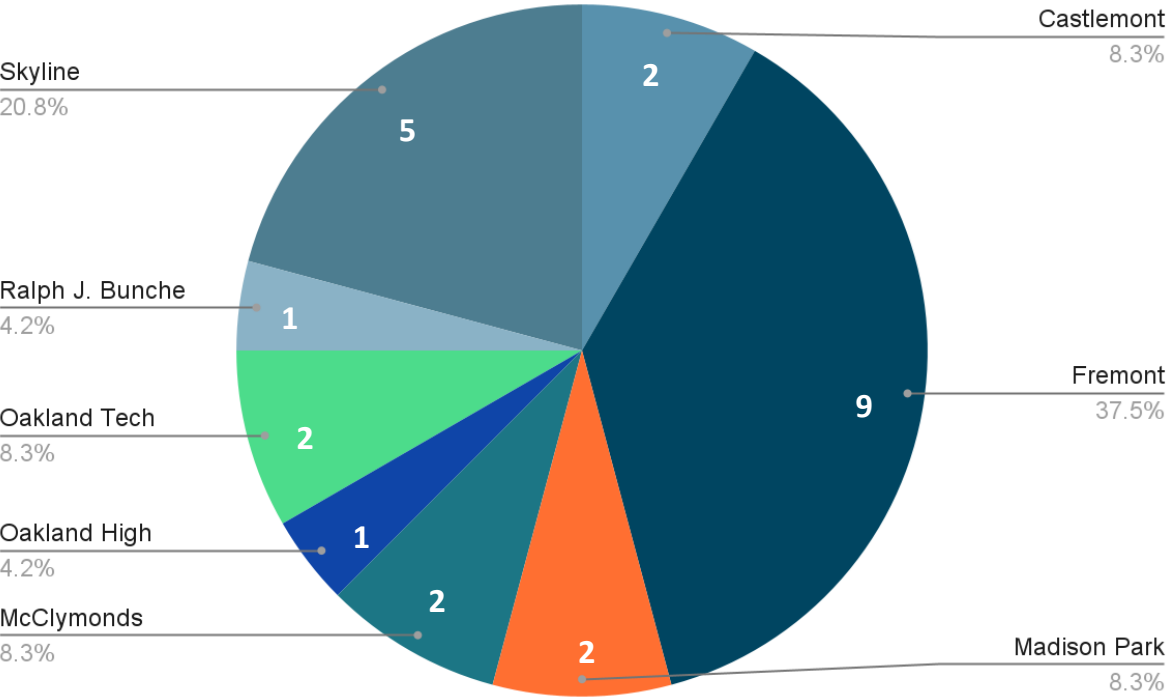


*2024 Facilities Internship Presentation*

# Participating Firms and Organizations



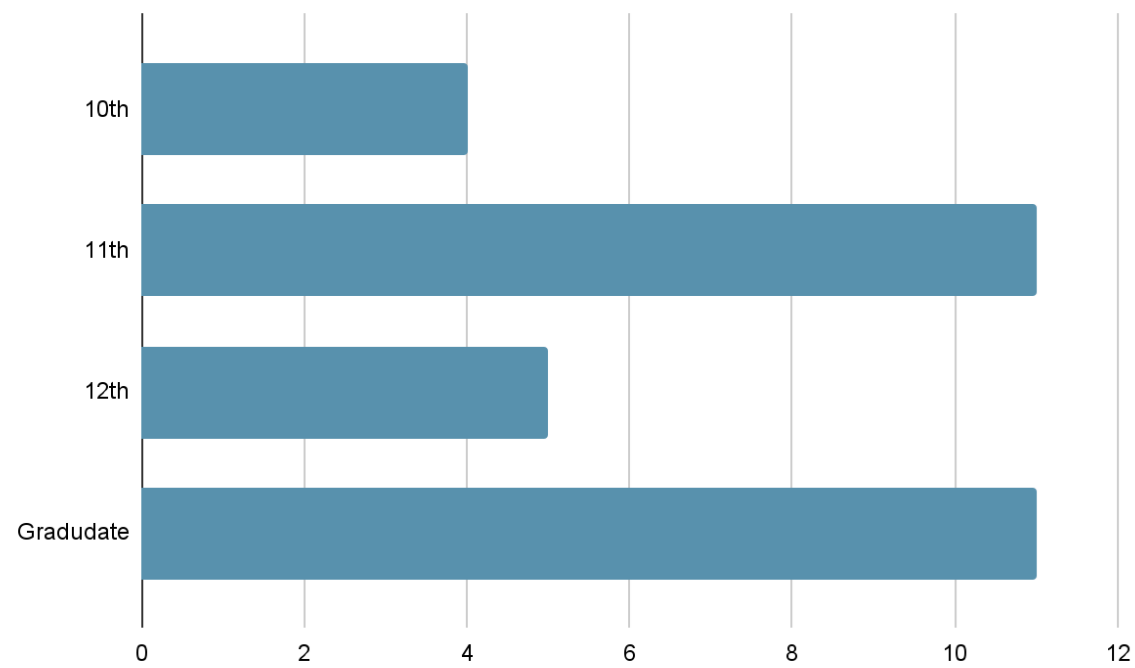
# Participating High Schools



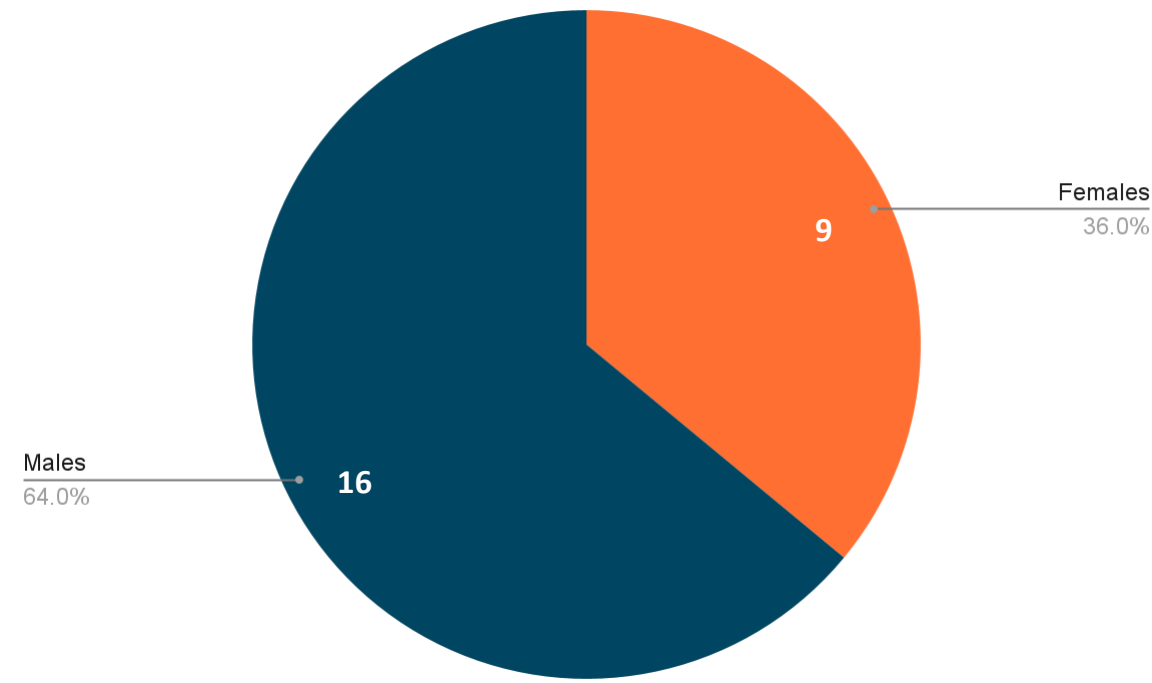
# CTE Pathways

- Architecture
- Community Health Equity
- Computer Science
- Construction
- Engineering/ Physics
- Entrepreneurship
- Green Architecture
- Hospitality, Tourism, and Recreation
- Law and Social Justice
- Media Academy
- Race, Policy, and Law
- Sustainable Urban Design Academy
- Visual and Performing Arts

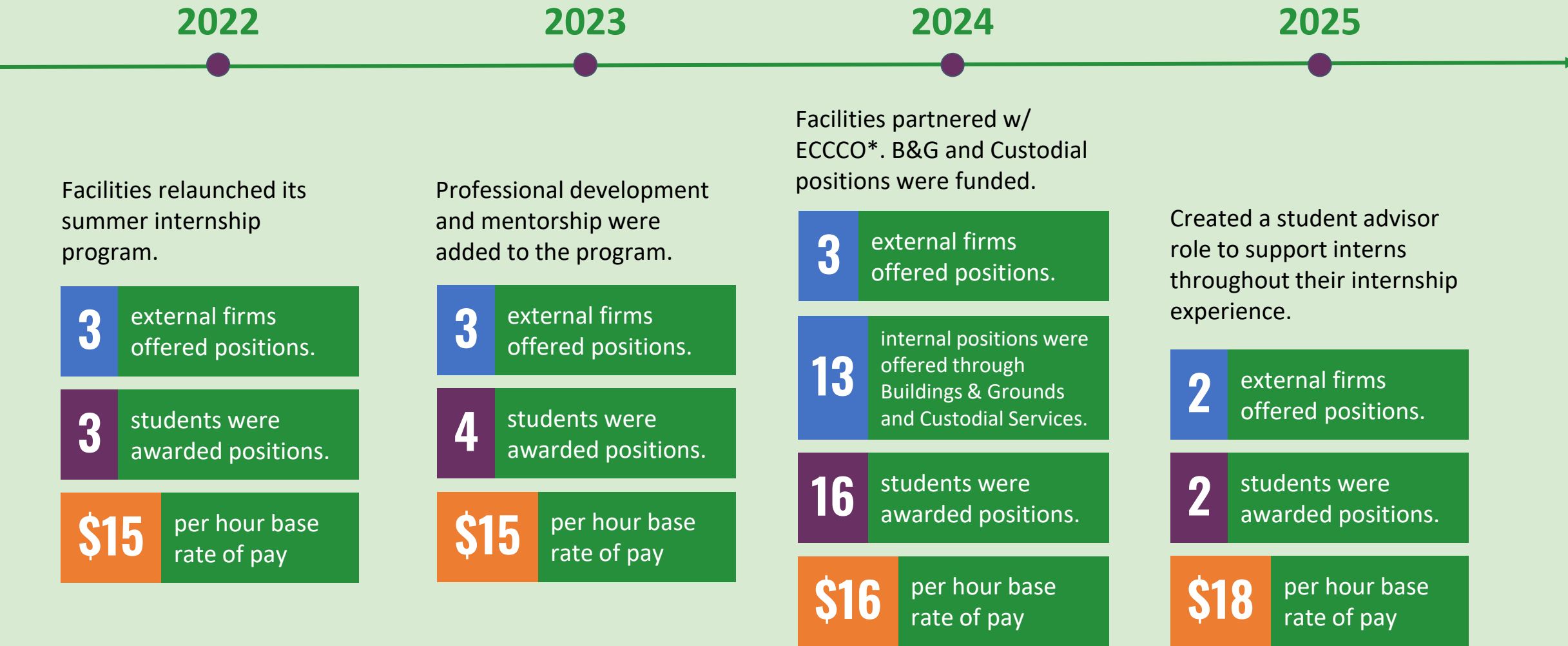
# Grade Levels



# Gender



# SUMMER INTERNSHIP PROGRAM EVOLUTION



\*ECCCO = Exploring College, Career, and Community Options

## SUMMER 2025 OVERVIEW: MEET THE INTERNS



During Summer 2025, Facilities Planning & Management partnered with Brailsford & Dunlavey and Quattrocchi Kwok Architects (QKA) to coordinate two student internship opportunities for the *Exploring College, Career, and Community Options* (ECCCO) program.



# America J.

## GRAPHIC DESIGN INTERN

**Employer:** Brailsford & Dunlavey

**Position:** Facilities Graphic Design Intern

**Rate of Pay:** \$18/ hr

**Work Format:** Virtual

**School:** Fremont Academy

**Pathway:** Media Academy

**Current Grade:** 11

**Training:** Professional development and graphic design skill building.

America was instrumental in developing collateral material templates using graphic design skills acquired during the internship in support of Bond Measure-related activities.



"Overall my internship experience was pretty good. I was able to learn even more things and build a relationship with others."

- America



BRAILSFORD  
& DUNLAVEY

# Taj'Nea J.

## ARCHITECTURE & ENGINEERING INTERN

**Employer:** Quattrocchi Kwok Architects

**Position:** Architecture & Engineering Intern

**Rate of Pay:** \$18/ hour

**Work Format:** In-person, part time

**School:** McClymonds High School

**Pathway:** Entrepreneurship Pathway

**Grade:** 12

**Training:** Exposure to design meetings and opportunities to develop her own designs for her focus project.

Taj'Nea assisted in the development of design, production, and project documentation under the supervision of a Studio Lead for OUSD's Garfield Elementary School project.



QUATTROCCHI KWOK  
ARCHITECTS



# Aireanna M.

## FACILITIES INTERNSHIP COORDINATOR

**Employer:** Brailsford & Dunlavey

**Position:** Facilities Internship Coordinator

**Funding:** OUSD Facilities

**Work Format:** Full Time, Contractor

**Education:** Graduated from Oakland High School and attends University of California, Riverside

**Training:** Data entry, survey development, and presentation design.

Aireanna assisted with intern professional development opportunities, coordination of intern information, and providing ongoing support to interns navigating the ECCCO\* program.

*\*ECCCO = Exploring College, Career, and Community Options*



  
BRAILSFORD  
& DUNLAVEY



### GOAL

Develop a sustainable, partnership-driven internship framework that aligns with institutional goals, supports program growth, and ensures meaningful outcomes for student participants.

### NEXT STEP

Conduct outreach to external firms and identify internship opportunities.

# THANK YOU!

FOR MORE INFORMATION:

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**Kristin Eaves** | Manager | Facilities Communications | [kristin.eaves@ousd.org](mailto:kristin.eaves@ousd.org)



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