MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION
1016 Union Street, #940
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OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

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Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness

Board Meeting Date

Subject Services For: MetWest High School

Action Requested and Recommendation

Adoption by the Measures N and H Commission of the 2024-2025 Measure H Carryover Plans/Budget for MetWest High School with a base carryover allocation not to exceed $105,900.81.

Background *(Why do we need these services? Why have you selected this vendor?)*	Seventeen OUSD district schools, ten charter schools, and the Measure H Administrative 10% have unspent Measure H funds from the 2024-25 fiscal year. This attached EIP carryover plan articulates the context that contributed to the carryover, the amount and percentage of Measure H funds being carried over, and a clear budget for the carryover funds.

Competitively Bid	Was this contract competitively bid? No If no, exception: N/A
Fiscal Impact	Funding resource(s): Measure H
Attachments	**24-25 Carryover Plan:** MetWest High School

2024-2025 MEASURE H CARRYOVER PLAN

Effective: Approximately December 11, 2025 - June 30, 2026

School Name	**MetWest High School**	**Site Number**	**338**
Why were you unable to expand all your Measure H funds in the 2024-2025 school year?	We had carry over from the previous school year due mid-year TSA separation, teachers took less field trips that required charter buses, allocation for conferences were lower than expected due to the Linked Learning Conference not occuring before June 2025, teachers did not use the amount of extended contract as expected, and we did not use all of the money we designated for AC/Bart because AC transit nor Bart accepted paper tickets and more students had applied and received their Clipper cards.		
Total Measure H Funds Received in Fiscal Year 2024-2025 *(including accumulated carryover from previous years)*	$222,280.25	**Projected Carryover Amount from Fiscal Year 2024-2025**	$105,900.81
Projected Carryover Amount from Fiscal Year 2024-2025	$105,900.81	**Total Budgeted Amount**	$105,900.81
Percentage of 2024-2025 Carryover to Measure H Funds	47.64%	**Remaining Amount**	$0.00

NOTE: Measure H funds are to be expended during the fiscal year for which the Measure H Education Improvement Plan was approved.
Expenses from previous fiscal years cannot be paid for from Carryover funds.

Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and how it supports and aligns with specific parts of your Measure H Education Improvement Plan (EIP) to support students and pathway development.

****Proper justification is required** below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples are available in the Measure H Proper Budget Justification Examples - A Resource for EIP, SCO, C/O, and Budget Modification Development document, linked below.

Resources: 2025-2026 Measures N and H Permissible Expenses

Measure H Proper Budget Justification Examples - A Resource for EIP, SCO, C/O and Budget Modification Development

BUDGET JUSTIFICATION **For All Budget Line Items,** enter 3-5 sentences to create a Proper Justification that answers the following questions. **For Object Codes 1120, 5825, and all FTE,** please also respond to the additional Budget Justification questions outlined in the **Measure H Instructions for a Proper Budget Justification**. **- What is the specific expenditure or service type?** Please provide a brief description (no vague language or hyperlinks) and quantify if applicable. **- How does the specific expenditure impact students in the pathway?** (Consider how the expenditure supports your 3-year goals or 2025-26 strategic actions.) **If you have questions about which object codes to use, we recommend referring to OUSD's list of** object codes. *Please note that this is NOT a comprehensive list of all OUSD's object codes, and not all expenditures are permissible uses of Measure H funds.* *Please refer to the Measures N and H Permissible Expenses document to confirm permissibility.*	**COST**	**OBJECT CODE**	**OBJECT CODE DESCRIPTION**	**POSITION TITLE & NUMBER**	**FTE %**	**WHOLE SCHOOL OR PATHWAY NAME**	**Fully Approved** (Fully approved means your justification is complete; therefore, a Measure H Justification Form is **not** required. However, you still need to submit any other OUSD that is required for approval. *(protected cells below are to be completed by MN/H staff only)*	**Conditionally Approved** (Conditionally approved means that your justification is incomplete; therefore, a Measure H Justification Form **is** required along with any other OUSD form that is required for approval.) *(protected cells below are to be completed by MN/H staff only)*
Salary and Benefits: Correcting Negatives in Measures H accounts: These funds are to offset all of the negatives in Measure H - Resource 9339. The negatives are usually the result of cost differences between what was initially budgeted by the site and the actual salary and benefit costs, as well as Mid-Year Salary Adjustments. This justification is to cover negatives in the 1xxx-3xxx object codes only, throughout the 2025-26 fiscal year.	$33,333.45	1119	Teacher on Special Assignment	Teacher on Special Assignment, 10 Month	1.0 FTE	WHOLE SCHOOL	Approved	
Contract Services: Contract with OneGoal to support MetWest's post-secondary work by increasing students' access to post-secondary educational opportunities, through June 30, 2026. Three OneGoal classes will be supported by a OneGoal teacher and staff who provide ongoing coaching and training. They will intentionally focuses on GPA growth, test preparation, and personal statements to ensure students will be able to compete for a spot in the institution best aligned to their dreams and needs. This supports MetWest's goals to reduce academic outcome disparties for LCAP focal students groups by ensuring all students have access to college and career advising.	$15,000.00	5825	Contract Services			WHOLE SCHOOL	Approved	

Conferences and travel expenses: Contract with Big Picture Learning from January to June 2026 to provide MetWest staff with Guided Learning Experiences that explore to BPL explicit design principles - One Student at a Time, Advisory, Real World Learning, Interest-driven Learning, and Authentic Assessments - which will strengthen practices around BPL pedagogy and real-world learning experiences that is key to MetWest's whole school pathway. This expense supports the expansion of Pathway Development and Linked Learning implementation as well as supports students in the Pathway by ensuring all staff can support students as they explore the pathway, internships, and be college and career ready. These lived experiences will help to strengthen our staff's understanding of how to design and sustain effective pathway structures that align with Linked Learning's four pillars—rigorous academics, career technical education (CTE), work-based learning, and integrated supports. Specifically, BPL will help MetWest: Connect our advisory, internship, and project-based structures to CTE standards and pathway outcomes. Deepen staff capacity to design authentic, industry-aligned learning experiences. Refine systems that link students' interests and internships to college and career readiness. This investment directly supports Pathway Development and Linked Learning implementation by ensuring all staff gain concrete models and tools to support every student's personalized pathway toward college, career, and community success.	$18,485.50	5220	Conference Expenses			WHOLE SCHOOL	Approved	
Transportation Costs: Charter Bus rentals for students to attend college visits, career exploration visits, field trips and integrated learning opportunities. The opportunities enable students to access experiential learning; learn about careers, college programs, financial aid and organizations aligned with our social entrepreneurship pathway theme. This expenditure increases scholar's exposure to pathway-specific post secondary opportunities. (UC Santa Cruz for $2,175, UC Davis and Sac State for $1,875, San Jose State and Santa Clara University for $1,675, and Dominican University and Sonoma State University for $1,775)	$7,500.00	5826	Prof. Services - Charter bus			WHOLE SCHOOL	Approved	
License and Software: Bullseye Software to support teachers with meaningful coaching and consistency of feedback which will address one of the identified challenges of universal high expectations of learning. This in turn impacts students' attitudes towards learning, effort put forth in classes, and overall student outcomes. It also addresses strategic goal #: Advisors will actively track and monitor each advisee's academic progress along with the student.	$4,800.00	5846	Licences			WHOLE SCHOOL	Approved	
Teacher Substitutes: Funds to hire teacher substitutes to provide our pathway teachers with additional prep time for A-G courses to allow for unpacking curriculum, planning, data analysis, student progress tracking and monitoring, etc. Substitutes will cover teachers classes to allow for them to engage structured work time.	$6,000.00	1150	Teacher Substitutes			WHOLE SCHOOL	Approved	
Conference travel expenses to support professional development for MetWest staff to continue their expansion of knowledge around A-G growth and development. It also supports the strategic action to reduce academic disparities based on race or ELL status and support exposure to post-secondary experiences. SWX EDU Conference, High Reliability School Summit, etc.	$10,000.00	5220	Conference Expense			WHOLE SCHOOL		Conditionally Approved
Teacher Salaries Stipends: Extended Contracts to pay teachers who assist with learning through interest work; Extended Contracts to pay teachers who assist with Learning Through Interest (internship) work outside of contractual hours, to support the work of expanding our mentorship network, and college and career preparation. These opportunities enable students to access experiential learning; learn about careers, college programs, financial aid admission, meet and interact with professionals in different organizations aligned with our social entrepreneurship theme. **Compensation: 4 teachers x 36.5 hours @ $47.50 + 25%=$8,668.75**	$8,668.75	1120	Teacher Salary Stipends			WHOLE SCHOOL	Approved	

Meeting Refreshments: Meeting refreshments events for community partners. We are starting to host events to orient new communit partners. We also want to provide refreshments for our evening events that host our community partners as an extension of LTI program with families.	$2,113.11	4311	Meeting Refreshments			WHOLE SCHOOL		Conditionally Approved