

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measures N and H – College & Career Readiness Commission

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Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness

Board Meeting Date

Subject Services For: Ralph J. Bunche Academy

Action Requested and Recommendation

Adoption by the Measures N and H Commission of the 2024-2025 Measure H Carryover Plans/Budget for Ralph J. Bunche Academy with a base carryover allocation not to exceed \$15,767.23.

Background

(Why do we need these services? Why have you selected this vendor?)

Seventeen OUSD district schools, ten charter schools, and the Measure H Administrative 10% have unspent Measure H funds from the 2024-25 fiscal year. This attached EIP carryover plan articulates the context that contributed to the carryover, the amount and percentage of Measure H funds being carried over, and a clear budget for the carryover funds.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

24-25 Carryover Plan: Ralph J. Bunche Academy

2024-2025 MEASURE H CARRYOVER PLAN							
Effective: Approximately December 11, 2025 - June 30, 2026							
School Name		Ralph J. Bunche Academy			Site Number		309
Why were you unable to expand all your Measure H funds in the 2024-2025 school year?	New staff and a learning curve for use of funds made spending challenging. Loss of admin assistant in February compounded the challenges for spending given the restrictions.						
Total Measure H Funds Received in Fiscal Year 2024-2025 (including accumulated carryover from previous years)	\$65,426.52	Projected Carryover Amount from Fiscal Year 2024-2025	\$15,767.23				
Projected Carryover Amount from Fiscal Year 2024-2025	\$15,767.23	Total Budgeted Amount	\$15,767.23				
Percentage of 2024-2025 Carryover to Measure H Funds	24.10%	Remaining Amount	\$0.00				
NOTE: Measure H funds are to be expended during the fiscal year for which the Measure H Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.							
Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and how it supports and aligns with specific parts of your Measure H Education Improvement Plan (EIP) to support students and pathway development. **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples are available in the Measure H Proper Budget Justification Examples - A Resource for EIP, SCO, C/O, and Budget Modification Development document, linked below.							
Resources: 2025-2026 Measures N and H Permissible Expenses Measure H Proper Budget Justification Examples - A Resource for EIP, SCO, C/O and Budget Modification Development							
BUDGET JUSTIFICATION For All Budget Line Items , enter 3-5 sentences to create a Proper Justification that answers the following questions. For Object Codes 1120, 5825, and all FTE , please also respond to the additional Budget Justification questions outlined in the Measure H Instructions for a Proper Budget Justification . - What is the specific expenditure or service type? Please provide a brief description (no vague language or hyperlinks) and quantify if applicable. - How does the specific expenditure impact students in the pathway? (Consider how the expenditure supports your 3-year goals or 2025-26 strategic actions.) If you have questions about which object codes to use, we recommend referring to OUSD's list of object codes. <i>Please note that this is NOT a comprehensive list of all OUSD's object codes, and not all expenditures are permissible uses of Measure H funds.</i> <i>Please refer to the Measures N and H Permissible Expenses document to confirm permissibility.</i>							
COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Fully Approved (Fully approved means your justification is complete; therefore, a Measure H Justification Form is not required. However, you still need to submit any other OUSD that is required for approval. <i>(protected cells below are to be completed by MN/H staff only)</i>	Conditionally Approved (Conditionally approved means that your justification is incomplete; therefore, a Measure H Justification Form is required along with any other OUSD form that is required for approval.) <i>(protected cells below are to be completed by MN/H staff only)</i>

Teacher Salaries Stipends: Extended Contracts for planning time for Pathway Co-leads The HTR pathway co-leads will support Ralph J. Bunche Academy with school-wide pathway integration over the course of the next year. This planning time will focus on Pathway integration into core classes and in-depth planning of the HTR elective course. HTR elective course planning time will include coordinating career exploration visits in alignment with curriculum, culinary lab preparation, and guest speaker coordination. Pathway integration into core classes will consist of working with peer teachers to align projects and lessons and coordinating shared curriculum themes across subjects. 60 students will be impacted by the continued Pathway integration, teacher development, academic rigor, and Work Based Learning opportunities. Budget Calculation: (2 hours per week) 25 hours each x 2 teachers = 50 total hours x \$47.50 = \$2,375 + 25% Benefit Costs = \$2,968.75.	\$2,968.75	1120				HTR	Approved	
Teacher Salaries Stipends: Extended Contracts for 7 Teachers to attend the Hospitality, Tourism & Recreation Pathway retreat for extra planning time to collaborate and integrate the HTR pathway theme in core classes. 100% of students will benefit from the time taken to develop HTR centered projects using a project based learning (PBL) framework. This action supports the HTR pathway since we are requiring that each teacher have an HTR integrated project in their course (ie; garden projects, food science projects). Students benefit by utilizing the PBL tools across curriculum to develop a deep understanding of the HTR career sector. There will be seven teachers that will participate to serve the average of 60 students enrolled. Budget Calculation: \$47.50 hourly rate x 10 hours + 25% benefit costs x 7 teachers = \$4,156.25 (Salary & Benefits included)	\$4,156.25	1120				Whole School	Approved	
Supplies and Materials: to purchase supplies & materials for Pathway aligned projects. The supplies and materials will support projects for HTR pathway specifically focusing on tourism and marketing related to tourism. The supplies will include purchasing three cameras, film, zines, and purchasing photo prints. These supplies will allow students to fully engage in a project based learning curriculum. The supplies will benefit 60 students enrolled in our pathway.	\$3,767.23	4310				HTR	Approved	
Consultant Contract with the Oakland Ed Fund to facilitate and pay-out all of the Student Internship Stipends, through June 30, 2025. Issue student stipends as part of the HTR Internship program. On average, students will be receiving \$500 stipends, for the remaining 2 trimesters. As such, approximately 5 students, those engaged in internships for the 2025-26 year will benefit from this budget item. 10% Administrative Fee, \$300, for Oakland Ed Fund processing fee. OPEF can only invoice schools for student stipends with 100% participation and completion and the admin fees for those funds. OPEF can not invoice for the full contract amount prior to the program ending. Under no circumstances can OPEF hold unspent Measures N or H funds for the schools.	\$2,800.00	5825					Approved	

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