

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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**Measures N and H –  
College & Career Readiness  
Commission**

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# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness

**Board Meeting Date**

**Subject** Services For: Skyline High School

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**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of the 2024-2025 Measure H Carryover Plans/Budget for Skyline High School with a base carryover allocation not to exceed \$192,206.86

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Seventeen OUSD district schools, ten charter schools, and the Measure H Administrative 10% have unspent Measure H funds from the 2024-25 fiscal year. This attached EIP carryover plan articulates the context that contributed to the carryover, the amount and percentage of Measure H funds being carried over, and a clear budget for the carryover funds.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure H

**Attachments**

**24-25 Carryover Plan:** Skyline High School

2024-2025 MEASURE H CARRYOVER PLAN								
Effective: Approximately December 11, 2025 - June 30, 2026								
School Name		Skyline High School			Site Number		306	
<b>Why were you unable to expand all your Measure H funds in the 2024-2025 school year?</b>	Occasionally we run into issues where money set aside for extended contract does not result in the money being used as intended. For example, we had over \$15,000 set aside for teachers in the two merged pathways to collaborate together on the new pathway after a conference in June. Due to the amount of time it took for approvals wof budget modifications and transfers, we ran out of time to use the funds. Although we do our best to utilize all of our funds appropriately, there are sometimes when delays in the process make it difficult to use all of our funds by the fiscal deadlines.							
<b>Total Measure H Funds Received in Fiscal Year 2024-2025</b> <i>(including accumulated carryover from previous years)</i>		\$1,311,004.64	<b>Projected Carryover Amount from Fiscal Year 2024-2025</b>		\$192,206.86			
<b>Projected Carryover Amount from Fiscal Year 2024-2025</b>		\$192,206.86	<b>Total Budgeted Amount</b>		\$192,206.86			
<b>Percentage of 2024-2025 Carryover to Measure H Funds</b>		14.66%	<b>Remaining Amount</b>		\$0.00			
<b>NOTE:</b>	Measure H funds are to be expended during the fiscal year for which the Measure H Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.							
<b>Directions:</b>	Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and how it supports and aligns with specific parts of your Measure H Education Improvement Plan (EIP) to support students and pathway development.  **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples are available in the Measure H Proper Budget Justification Examples - A Resource for EIP, SCO, C/O, and Budget Modification Development document, linked below.							
<b>Resources:</b>	<a href="#">2025-2026 Measures N and H Permissible Expenses</a> <a href="#">Measure H Proper Budget Justification Examples - A Resource for EIP, SCO, C/O and Budget Modification Development</a>							
<b>BUDGET JUSTIFICATION</b>								
For All Budget Line Items, enter 3-5 sentences to create a Proper Justification that answers the following questions.  For Object Codes 1120, 5825, and all FTE, please also respond to the additional Budget Justification questions outlined in the <a href="#">Measure H Instructions for a Proper Budget Justification</a> .  - What is the specific expenditure or service type? Please provide a brief description (no vague language or hyperlinks) and quantify if applicable.  - How does the specific expenditure impact students in the pathway? (Consider how the expenditure supports your 3-year goals or 2025-26 strategic actions.)  If you have questions about which object codes to use, we recommend referring to OUSD's list of <a href="#">object codes</a> . Please note that this is NOT a comprehensive list of all OUSD's object codes, and not all expenditures are permissible uses of Measure H funds. Please refer to the Measures N and H Permissible Expenses document to confirm permissibility.								
	<b>COST</b>	<b>OBJECT CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>POSITION TITLE &amp; NUMBER</b>	<b>FTE %</b>	<b>WHOLE SCHOOL OR PATHWAY NAME</b>	<b>Fully Approved</b>  (Fully approved means your justification is complete; therefore, a Measure H Justification Form is <b>not</b> required. However, you still need to submit any other OUSD form that is required for approval.  <i>(protected cells below are to be completed by MN/H staff only)</i>	<b>Conditionally Approved</b>  (Conditionally approved means that your justification is incomplete; therefore, a Measure H Justification Form is required along with any other OUSD form that is required for approval.)  <i>(protected cells below are to be completed by MN/H staff only)</i>
<b>2024-25 Reserve Budget Development Funds for SEIU raises</b> (Required hold per BOE: To be uploaded in Year 9, PRG 1690, Object Code 4394)	\$27,253.26	4394	Reserve Budget Dev			Whole School	Approved	
<b>Supplies for 10th grade Design class:</b> Including wood, acrylic, plywood sheets, hinges, 3D printer filament, and tools such as disc sanders, belt sanders. In addition, safety equipment such as aprons, gloves, glasses, other basic safety items. These supplies will allow students that are interested in exploring design-related careers such as Architecture to help them to develop 21st-century work skills. This will impact approximately 100 students	\$4,395.00	4310	materials & supplies			Whole School		Conditionally Approved

<p><b>Teacher Salaries Stipends: Extended Contracts for Teachers who participate in the Summer Bridge debriefing and planning meetings.</b>                  Summer Bridge is a summer program to welcome in all new 9th grade students to our campus. This program will give students a chance to get to know the campus, learn high school expectations, bond with other new 9th grade students and some 9th grade teachers. Students and teachers will be team building and familiarizing themselves with some of the practices used with the 9th grade team, such as academic expectations, seminars, as well learning more about the required course of algebra, ethnic studies, ELA and science. We invite all new 9th grade students which can be up to 300 students, but target students who struggled with attendance and academics in the 8th grade. Typically, around 100 students participate in Summer Bridge. Budget: \$47.50 x 45 hours + 25% benefit costs x 4 teachers = \$ 10,687.50</p>	\$10,687.50	1120	Teacher Salaries Stipends			9th Grade	Approved	
<p><b>Teacher Salaries Stipends: Extended Contract teachers who participate in the Capstone Planning meetings.</b>                  Time for Capstone teachers to meet and plan support for 12 grade students. The objective is to incorporating affinity group teachers, SpEd teachers, and Newcomer teachers into the Capstone planning meeting so they can provide better support for the senior students who are having trouble with Capstone projects. We ensure a meaningful capstone presentation to the community, including parents, community members, and community partners to give students the opportunity to present their findings to an authentic audience. Capstone projects are a graduation requirement for all 12th students. This would support all 12 grade students (approx 340 students). Budget: 47.50 x 4 hours +25% benefit costs x 8 teachers = \$1,900.00</p>	\$1,900.00	1120	Teacher Salaries Stipends			Whole School	Approved	
<p><b>Professional Contracted Bus Services: Charter Bus rentals to provide transportation for about 300 9th Grade students attending College and Career Exploration Field Trips.</b>                  College Visits, Career Exploration Visits, field trips and integrated learning opportunities that enable students to access experiential learning; learn about careers, college programs, financial aid and admission, meet and interact with Skyline alumni and professionals in different industries and organizations.</p>	\$9,000.00	5826	Professional Contracted Bus Services			9th grade	Approved	
<p><b>Teacher Salaries Stipends: Extended Contracts for the Green Energy Academy Teachers/Certificated Staff to attend Collaboration &amp; Professional Development Time.</b>                  Funding for staff to attend retreats to collaborate with colleagues to more deeply integrate core curriculum with the Green Energy Academy CTE standards and theme, facilitate pathway communities of practice, develop integrated pathway projects. This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into the pathway curriculum, which will build their capacity to engage students more deeply and effectively. Through this work we will support all students in the Green Energy Academy (approximately 350 students). Extra Duty pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop pathway. Budget Calculation: \$47.50 x 66 hours + 25% benefits x 8 teachers = \$31350 (Salary &amp; Benefit Costs Included)</p>	\$31,350.00	1120	Teacher Salaries Stipends			Green Pathway	Approved	
<p><b>Teacher Salaries Stipends: Extended Contracts for the Arts, Entertainment, &amp; Design Pathway Teachers to attend Collaboration &amp; Professional Development to plan for first year of the newly integrated pathway.</b>                  Funding for staff to attend retreats to collaborate with colleagues to more deeply integrate core curriculum with the AED CTE standards and theme, facilitate pathway communities of practice, develop integrated pathway projects. This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into the pathway curriculum, which will build their capacity to engage students more deeply and effectively. Through this work we will support all students in the AED Pathway (approximately 350 students). Pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop pathway. Budget Calculation: \$47.50 x 40 hours + 25% benefits x 8 teachers = \$19,000 (pathway project development work) (Salary &amp; Benefit Costs Included) (Collaboration between teacher leaders merging pathways)</p>	\$19,000.00	1120	Teacher Salaries Stipends			AED Pathway	Approved	

<p><b>Equipment for Community Health Strand of ChEd Pathway:</b> Equipment for the Education &amp; Comm Health to support the design and implementation of student projects and project-based learning aligned with Education &amp; Comm Health Pathway and introduce students to pathway-aligned careers and interests. Equipment will include CTE-aligned supplies specifically required for pathway integration.</p>	\$10,000.00	4410	Equipment <\$5,000			ChEd Pathway		Conditionally Approved
<p><b>Teacher Salaries Stipends:</b> Extended Contracts for the ChEd Pathway Teachers/Certificated Staff to attend Collaboration &amp; Professional Development Time.</p> <p>Funding for staff to attend retreats to collaborate with colleagues to more deeply integrate core curriculum with the Education &amp; Comm Health CTE standards and theme, facilitate pathway communities of practice, develop integrated pathway projects. This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into the pathway curriculum, which will build their capacity to engage students more deeply and effectively. Through this work we will support all students in the ChEd Pathway (approximately 350 students). Extra Duty pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop pathway.</p> <p>Budget Calculation: \$47.50 x 40 hours + 25% benefits x 8 teachers = \$19,000 (Salary &amp; Benefit Costs Included)</p>	\$19,000.00	1120	Teacher Salaries Stipends			ChEd Pathway	Approved	
<p><b>Consultant Contract with Youth Together to Fund Student Internships during the school year:</b> We will stipend three students as to serve as Student Internship Coordinators to support ECCCO Summer Internship recruitment, sign up, registration, application, and follow up. We will stipend one student per pathway for 20 hours at \$30 per hour. (20 hours x \$30/hour = \$600 x 3 students = \$1800 + 10% YT admin fee for total of \$1,980)</p>	\$1,980.00	5825	Consultant Contracts			Whole School	Approved	
<p><b>ET/OT for Case Managers to participate in Summer School Credit Recovery:</b> this will take place in June and will focus efforts on 9th and 10th grade on-track and A-G completion. Case Managers will monitor student academic and attendance progress to get back on track for graduation. 20 hours per week for 4 weeks. This is salary + benefits. Total \$4000.</p>	\$4,000.00	2225	Classified Support salaries			Whole School	Approved	
<p><b>Professional Contracted Bus Services: Charter Bus rentals to provide transportation for about 200 students in 11th and 12th grade attending College and Career Exploration Field Trips.</b></p> <p>Transportation for field trips to do exploration visits community colleges and trades programs. This will impact approximately 200 students with a focus on 11th and 12th graders who do not yet have a clear 4-year plan. These trips will be organized by College and Career Center staff.</p>	\$3,766.10	5826	Professional Contracted Bus Services			Whole School	Approved	
<p><b>Teacher Salaries Stipends:</b> Extended Contracts for the Arts, Entertainment, &amp; Design Pathway <b>Teacher Leaders</b> to attend Collaboration &amp; Professional Development Time to plan for this first year of the newly integrated pathway. Teacher leaders will attend retreats to collaborate with colleagues to more deeply integrate core curriculum with the AED CTE standards and theme, facilitate pathway communities of practice, develop integrated pathway projects. This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into the pathway curriculum, which will build their capacity to engage students more deeply and effectively. Through this work we will support all students in the AED Pathway (approximately 350 students). Pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop pathway.</p> <p>Budget Calculation: \$47.50 x 180 hours +25% benefit costs x 4 teachers =\$42,750 (Salary &amp; Benefit Costs Included) (Collaboration between teacher leaders merging pathways)</p>	\$42,750.00	1120	Teacher Salaries Stipends			AED Pathway	Approved	

<p><b>Teacher Salaries Stipends:</b> Extended Contracts for the ChEd Pathway Director to attend Collaboration &amp; Professional Development Time and plan for pathway integration.                  Funding for staff to attend retreats to collaborate with colleagues to more deeply integrate core curriculum with the Education &amp; Comm Health CTE standards and theme, facilitate pathway communities of practice, develop integrated pathway projects. This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into the pathway curriculum, which will build their capacity to engage students more deeply and effectively. Through this work we will support all students in the ChEd Pathway (approximately 350 students). Extra Duty pay will be for extra hours of service for pathway specific projects and/or outreach to more deeply align or develop pathway.                  Budget Calculation:  <math>\\$47.50 \times 100 \text{ hours} + 25\% \text{ benefits cost} \times 1 \text{ teacher} = \\$5,937.50</math>                  (Salary &amp; Benefit Costs Included)</p>	\$5,937.50	1120	Teacher Salaries Stipends			ChEd Pathway	Approved	
<p><b>Teacher Salaries Stipends:</b> Extended contracts for CTE teachers to meet to share problems of practice related to teaching CTE standards. The purpose of this community of practice is for CTE teachers to collaborate on how to integrate CTE content into non-CTE pathway classes and create coherence across pathways. <math>\\$47.50 \times 4 \text{ hours} + 25\% \text{ benefits} \times 5 \text{ teachers} = \\$1,187.50</math></p>	\$1,187.50	1120	Teacher Salaries Stipends			Whole School	Approved	