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By	



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

October 22, 2025

To: Board of Education

From: Denise Saddler, Interim Superintendent
Sondra Aguilera, Chief Academic Officer
Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness
Rebecca Lacocque, Director, Linked Learning

Subject: Grant Award - California Department of Education - California Partnership Academies (CPA)
Program Grant - Race, Policy, and Law Legal Practices Academy (3004) - Oakland Technical
High School

ACTION REQUESTED:

Acceptance by the Board of Education of a California Partnership Academies (CPA) Program: Career Technical Education Initiative Grant Award from the California Department of Education, for the Race, Policy, and Law Legal Practices Academy (3004), for Oakland Technical High School, CDE Grant Number: 2024-23181-61259-MN11, in the amount of \$10,000.00, for the period of April 1, 2025 through December 31, 2025, pursuant to the terms and conditions thereof, if any.

BACKGROUND:

Grant award for OUSD schools for the 2025-2026 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
25-2403	Yes	Grant	Oakland Unified School District, Oakland Technical High School	To support students in the Race, Policy, and Law Legal Practices Academy, 3004 at Oakland Technical High School to become college and career ready through integrated projects, Career Technical Education (CTE), CTE-integrated academics, and work-based learning experiences.	April ,1 2025-December 31, 2025	California Department of Education, College and Career Transition Division	\$10,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$10,000.00

RECOMMENDATION:

Approval by the Board of Education of a Grant Award for Oakland Technical High School, for fiscal year 2025-2026, pursuant to the terms and conditions thereof, if any.

ATTACHMENTS:

Grant Face Sheet

Grant Award Notification

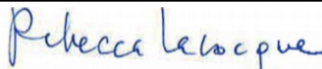
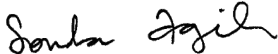
OUSD Grants Management Face Sheet

Title of Grant: California Partnership Academies (CPA) Program: Moving the Needle	Funding Cycle Dates: September April 1, 2025-December 31, 2025
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Rebecca Lacocque, Director of Linked Learning Oakland Unified School District 1011 Union St Oakland, CA 94607-2236	Grant Amount for Full Funding Cycle: \$10,000.00
Funding Agency: Michelle Upton, Staff Service Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901	Grant Focus: To support Computer Communication and Law Legal Practices Academy, 3004, Oakland Technical High School.
List all School(s) or Department(s) to be Served: Oakland Technical High School	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant will provide funding for the students in the Law Legal Practices Academy at Oakland Technical High School to become college and career ready through integrated supports, Career Technical Education (CTE), CTE-integrated academics, and work-based learning experiences.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.98% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	The High School Linked Learning Office reviews program data annually and supports with reporting to CDE through the Perkins Grant Management System.
Does the grant require any resources from the school(s) or district? If so, describe.	One-to-one matching funds are required and will be provided by the High Network Office and the funded school site.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 3.98% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	Outside learning experiences (work-based learning) are a component of California Partnership Academies.

Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Rebecca Lacocque Director of Linked Learning 1011 Union St. Oakland, CA 94607 (510) 879-4616 rebecca.lacocque@ousd.org
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Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal/Administrator	Rebecca Lacocque		09/08/2025
Chief Academic Officer	Sondra Aguilera		9/25/2025

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Lisa Grant Dawson		
Interim Superintendent	Denise G. Saddler		

Grant Award Notification

GRANTEE NAME AND ADDRESS Oakland Unified School District 1011 Union Street Oakland, CA 94607-4099				CDE GRANT NUMBER					
				FY	PCA	Service Location	Suffix		
				2024	23181	61259	MN11		
Attention: Dr. Kyla Johnson-Trammell, Superintendent				INDEX		County Code			
Email: kyla.johnson@ousd.org				0615		01			
Telephone: 510-879-8000				STANDARDIZED ACCOUNT CODE STRUCTURE					
Grantee Unique Entity ID (UEI)				Resource Code		Revenue Object Code			
Program Office: Accounting Office, Categorical Programs				7220		8590			
Name of Grant Program – California Partnership Academies — Moving the Needle — Supplemental GAN									
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date			
			\$10,000		4/01/2025	12/31/2025			
ALN	Federal Award ID Number	Federal Grant Name			Federal Agency				

I am pleased to inform you that you have been funded for the Race, Policy, and Law Legal Practices Academy, 3004, at Oakland Technical High School.

This award is made contingent upon the availability of funds. If the Legislature takes an action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please immediately contact the Analyst listed below to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to:

Michelle Upton — email: CPAFISCAL@cde.ca.gov

California Department of Education Contact Ceinwen Bushey			Job Title Education Programs Assistant		
E-mail Address CPAcademies@cde.ca.gov			Telephone 916-319-0460		
Authorized by the State Superintendent of Public Instruction or Designee <i>Tony Thurmond</i>			Date May 1, 2025		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS <i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.</i>					
Printed Name of Authorized Agent Dr. Kyla Johnson-Trammell			Title Superintendent		
E-mail Address superintendent@ousd.org			Telephone 510-879-8000		
Signature Kyla Johnson-Trammell			Date June 26, 2025		
Digitally signed by Kyla Johnson-Trammell Date: 2025.06.26 07:03:28 -07'00'					

Grant Award Notification (Continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. California Partnership Academies (CPA) 2025 Moving the Needle (MTN) Professional Development (PD) is a 4-day initiative designed to enhance the effectiveness of CPA programs, with a focus on supporting new academies or existing academies facing challenges with enrollment and/or meeting California *Education Code (EC)* requirements. The MTN PD will provide intensive training on key areas of focus within the CPA EC section 54690-54697 requirements, including the school-within-a-school model, Career Technical Education (CTE) course sequencing, integration of academic and CTE curricula, building industry partnerships, academy culture including student recruitment and retention, and best practices for meeting CPA funding, budgeting, and reporting requirements with Human-Centered Design Thinking (HCDDT) as the guiding strategy. Moving the Needle activities may include:
 - Commit to attending professional development with their CPA team for four days, from June 23 to June 26, 2025.
 - Participate in "Human-Centered Design Thinking" workshop(s).
5. The grantee must limit administrative indirect costs to the rate approved by the CDE for the applicable fiscal year in which the funds are spent.
6. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
 - a. The total grant award amount will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
 - b. The EOP Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP should include a narrative of expenditures. Failure to submit a final EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and a possible reduction of any subsequent years' grants.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE.
8. If you have any questions regarding the CPA requirements of the grant, please contact Ceinwen Bushey, Education Programs Assistant, Academy, Apprenticeship, and Internship Office (AAIO), by phone at 916-319-0457 or by e-mail at CPAAcademies@cde.ca.gov. If you have questions regarding the fiscal requirements of the grant, please contact Michelle Upton, Associate Governmental Program Analyst, AAIO, by phone at 916-445-7755 or by e-mail at CPAFISCAL@cde.ca.gov.

Approved As To Form by OUSD Legal Department:



09/23/25

Roxanne De La Rocha, Staff Attorney