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By	



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

August 27, 2025

To: Board of Education

From: Denise G. Saddler, Interim Superintendent
Sondra Aguilera, Chief Academic Officer
Vanessa Sifuentes, High School Network Superintendent
Rebecca Lacocque, Director, Linked Learning

Subject: Grant Award - California Department of Education - California Partnership Academies (CPA) Program Grant - Sustainable Urban Design Academy - Castlemont High School (C003)

ACTION REQUESTED:

Acceptance by the Board of Education of a Grant Award from the California Department of Education, for the California Partnership Academies (CPA) Program: Green Technology Partnership Academies Supplemental, for the Castlemont High School Sustainable Urban Design Academy (C003), in the amount of \$13,268.00, to support students in the Renewable Sustained Urban Design Academy, for the period of January 1, 2025 through December 31, 2025, pursuant to the terms and conditions thereof, if any.

BACKGROUND:

Grant award for OUSD Castlemont High School for the 2025-2026 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
25-1917	Yes	Grant	Oakland Unified School District, Castlemont High School	To support students in the Renewable Sustained Urban Design Academy ("Urban Academy") at Castlemont High School to become college and career ready through integrated projects, Career Technical Education (CTE), CTE-integrated academics, and work-based learning	January 1, 2025 - December 31, 2025	California Department of Education, College and Career Transition Division	\$13,268.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$13,268.00

RECOMMENDATION:

Approval by the Board of Education of a Grant Award for Castlemont High School, for fiscal years 2025-2026, pursuant to the terms and conditions thereof, if any.

ATTACHMENTS:

Grant Award Notifications

Grant Face Sheet

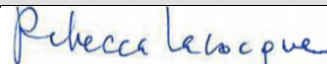

OUSD Grants Management Face Sheet

Title of Grant: College and Career Access Pathways Grants	Funding Cycle Dates: January 1, 2025- December 31, 2025
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Rebecca Lacocque, Director of Linked Learning Oakland Unified School District 1011 Union St Oakland, CA 94607-2236	Grant Amount for Full Funding Cycle: \$13,268.00
Funding Agency: Cindy Rose, Associate Governmental Program Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901	Grant Focus: To support College and Career Access Pathways at Castlemont High School.
List all School(s) or Department(s) to be Served: Castlemont High School	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This grant will provide funding for the students in the College and Career Access Pathways at Castlemont High School to become college and career ready through integrated supports, Career Technical Education (CTE), CTE-integrated academics, and work-based learning experiences.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.98% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	The High School Linked Learning Office reviews program data annually and supports with reporting to CDE through the Perkins Grant Management System.
Does the grant require any resources from the school(s) or district? If so, describe.	One-to-one matching funds are required and will be provided by the High Network Office and the funded school site.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 3.98% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	Outside learning experiences (work-based learning) are a component of California Partnership Academies.

Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Rebecca Lacocque Director of Linked Learning 1011 Union St. Oakland, CA 94607 (510) 879-4616 rebecca.lacocque@ousd.org
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Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal/Administrator	Rebecca Lacocque		06/30/2025
Chief Academic Officer	Sondra Aguilera		8/1/2025

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Lisa Grant Dawson		
Interim Superintendent	Denise G. Saddler		

Grant Award Notification

GRANTEE NAME AND ADDRESS Dr. Kyla Johnson-Trammell, Superintendent Oakland Unified School District 1011 Union Street Oakland, CA 94607-4099	CDE GRANT NUMBER					
	FY	PCA	Service Location	Suffix		
	2024	25168	61259	S1		
Attention Dr. Kyla Johnson-Trammell, Superintendent				INDEX	County Code	
Email kyla.johnson@ousd.org				0615	01	
Telephone 510-879-8000				STANDARDIZED ACCOUNT CODE STRUCTURE		
Grantee Unique Entity ID (UEI)				Resource Code		Revenue Object Code
Program Office Accounting Office, Categorical Funds				6386		8590
Name of Grant Program CPA: Green Technology Partnership Academies Supplemental						
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$13,268		\$13,268		01/01/2025	12/31/2025
ALN	Federal Award ID Number	Federal Grant Name			Federal Agency	

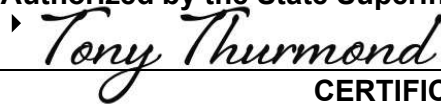

I am pleased to inform you that you have been funded for the Sustainable Urban Design Academy (C003) at Castlemont High School.

This award is made contingent upon the availability of funds. If the Legislature takes an action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please immediately contact the assistant listed below to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to:

Cindy Rose at CRose@cde.ca.gov

California Department of Education Contact Ceinwen Bushey		Job Title Education Programs Assistant			
E-mail Address CBushey@cde.ca.gov		Telephone 916-319-0460			
Authorized by the State Superintendent of Public Instruction or Designee 		Date February 5, 2025			
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS					
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.</i>					
Printed Name of Authorized Agent Dr. Kyla Johnson-Trammell		Title Superintendent			
E-mail Address kyla.johnson@ousd.org		Telephone 510-879-8000			
Signature 		Date February 20, 2025			

Grant Award Notification (Continued)

The following grant conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690–97. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. Refer to CPA Expenditure Guidelines for reference.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
 - The total supplemental grant award amount will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
 - The EOP Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP should include a narrative of expenditures. Failure to submit a final EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and a possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the **Educating for Careers Conference** to be held **March 2–4, 2025**, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.
7. If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA requirements of the grant, please contact Ceinwen Bushey, Education Programs Assistant in the Academy, Apprenticeship, and Internship Office (AAIO), at CPAcademies@cde.ca.gov. If you have questions regarding the fiscal requirements of the grant, please contact Cindy Rose, Associate Governmental Program Analyst, AAIO, at CPAFiscal@cde.ca.gov.