

File ID Number	25-1747
Introduction Date	08/13/25
Enactment Number	
Enactment Date	
By	



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

August 13, 2025

To: Board of Education

From: Denise Saddler, Interim Superintendent
Sondra Aguilera, Chief Academic Officer

Subject: Grant Agreement - Altamont Education Advisory Board – Special Staffing Support: Compost Systems Sustainability Service Corps Fellow - Community Schools and Student Services Department

ACTION REQUESTED:

Approval and acceptance by the Board of Education of the Grant Award from Altamont Education Advisory Board (Grant# 25-33), Banta, CA, in the amount of \$31,000.00, to be used for Special Staffing Support: Compost Systems Sustainability Service Corps Fellow at the OUSD Center, for the period of July 1, 2025 through June 30, 2026, pursuant to the terms and conditions thereof.

BACKGROUND:

Grant agreement for OUSD schools for the period July 1, 2025 through June 30, 2026 was awarded for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
25-1747	Yes	Grant	Oakland Unified School District Community Schools and Student Services Department	To be used for Special Staffing Support: Compost Systems Sustainability Service Corps Fellow.	July 1, 2025 - June 30, 2026	Altamont Education Advisory Board	\$31,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the office.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$31,000.00

RECOMMENDATION:

Acceptance by the Board of Education of a Grant Award for OUSD Health and Wellness Unit via the Community Schools and Student Services Department for the fiscal year 2025-2026, pursuant to the terms and conditions thereof.

ATTACHMENTS:

Grant Management Face Sheet

Grant Award Letter

Program Description

Program Budget

Title of Grant: Altamont Grant to The Center EFG Team	Funding Cycle Dates: 7/1/2025- 6/30/2026
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Altamont Education Advisory Board altamontteab@gmail.com	Grant Amount for Full Funding Cycle: \$31,000
Funding Agency: Altamont Education Advisory Board	Grant Focus: Funding for Sustainability Service Corps Fellow
List all School(s) or Department(s) to be Served: All Schools	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	This funding would be used for running compost systems and educating students and teachers around them in order to use them at The Center and at school sites.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.25% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	Waste diversion OUSD Grants Management Face Sheet Student surveys
Does the grant require any resources from the school(s) or district? If so, describe.	In Kind staffing and supplies
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 3.10% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Michelle Oppen Director of Programs, The Center 2850 West Street 415-823-4315 michelle.oppen@ousd.org

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal/Administrator	Andrea Bustamante	<small>DocuSigned by:</small> <i>Andrea Bustamante</i> <small>908EC2B0F1FE4AB...</small>	7/16/2025
Chief Academic Officer	Sondra Aguilera	<small>Signed by:</small> <i>Sondra Aguilera</i> <small>B072CB8033AD406...</small>	7/16/2025

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Lisa Grant-Dawson		
Interim Superintendent	Denise Saddler		



EDUCATION ADVISORY BOARD
Altamont Landfill Settlement Agreement
c/o Lauren Jenkins

NCRA
Chair
Ruth Abbe

May 1, 2025

City of Livermore
Fenna Gatty

The Center at Oakland Unified School District
Michelle Oppen
2850 West Street
Oakland, CA 94608

City of Pleasanton
Vacant

Dear Michelle,

Alameda County
Recycling Board
Eric Havel

I am pleased to notify you that the Altamont Education Advisory Board has awarded a grant to The Center at Oakland Unified School District for \$31,000.00. This grant is for funding of *Special Staffing Support: Compost Systems Sustainability Service Corps Fellow*.

NCRA
Devin Jackson

The enclosed Grant Agreement forms the contract between The Center at Oakland Unified School District and the Altamont Education Advisory Board. Please read it carefully as it outlines the conditions of the grant as well as the payment and reporting schedules. Please sign and return both pages of the two-page Grant Agreement as soon as possible. We will forward a copy of the signed agreement back to you with your payment. Also enclosed are the Follow-Up Report Guidelines. *Please keep these guidelines in your files to assist you with preparing progress and/or final reports as indicated.* The grant number for this grant is **#25-33**. Please refer to it in all your correspondence with us.

Board Assistant
Lauren Jenkins

Sincerely,

Ruth C. Abbe
Chair

Enclosure: Grant Agreement, Follow-up Report Guidelines



EDUCATION ADVISORY BOARD

Altamont Landfill Settlement Agreement

GRANT AGREEMENT

Between the Altamont Education Advisory Board and:

Grantee: The Center at Oakland Unified School District

Address: 2850 West Street
Oakland, CA 94608

Contact Person: Michelle Oppen

Board Contact: Ruth C. Abbe, Chair

Grant Number: #25-33

Purpose and Conditions of the Grant

This grant from the Altamont Education Advisory Board is made to The Center at Oakland Unified School District for the purpose and with the conditions outlined below.

Grant Purpose: Special Staffing Support: Compost Systems Sustainability Service Corps Fellow

Grant Objectives: Funds from this grant will be used to contribute to The Center's work on key issues related to composting and waste prevention, TK-12 youth education and career exposure on these subjects. They will also increase The Center's organizational capacity by taking on critical project-based responsibilities that help build out the staffing infrastructure.

Grant Period: July 1, 2025 – June 30, 2026

Grant Amount: \$31,000.00

Reporting Schedule:

- Progress report should be provided by: December 31, 2025.
- Final report should be provided at the end of the grant period, but no later than by: June 30, 2026.

Special Conditions:

I. Unconditional <input checked="" type="checkbox"/>	II. Unrestricted <input type="checkbox"/>
Conditional <input type="checkbox"/>	Restricted <input checked="" type="checkbox"/>

Restricted grants can be used only to fund the stated purpose of the grant. Conditional grants are paid only after a condition has been met.

Altamont Education Advisory Board Grant Agreement
Grant #25-33

By signing this agreement, your organization certifies to the Altamont Education Advisory Board that (i) no tangible benefit, goods, or services are received by any individuals or entities connected with the Altamont Education Advisory Board, and (ii) this grant will not be used by you to satisfy the payment of any pledge or other personal financial obligation on behalf of the donors of the Altamont Education Advisory Board.

Dated as of: _____

By signing this agreement the Grantee signatory acknowledges that he/she has read and understood the Agreement and that the Grantee accepts its terms and conditions.

Grantee:

By:

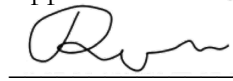
Name: _____ Signature: _____

Altamont Education Advisory Board:



By: _____
Ruth C. Abbe, Chair

Approved As To Form by OUSD Legal Department:

 07/10/25

Roxanne De La Rocha, Staff Attorney



EDUCATION ADVISORY BOARD
Altamont Landfill Settlement Agreement

PROGRESS REPORT GUIDELINES

Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.

Grant #: #25-33

Amount: \$31,000.00

Agency Name: The Center at Oakland Unified School District

Grant Contact: Michelle Oppen

Purpose of Grant: Special Staffing Support: Compost Systems Sustainability Service Corps Fellow

Grant Objectives: Funds from this grant will be used to contribute to The Center's work on key issues related to composting and waste prevention, TK-12 youth education and career exposure on these subjects. They will also increase The Center's organizational capacity by taking on critical project-based responsibilities that help build out the staffing infrastructure.

Grant Period: July 1, 2025 – June 30, 2026

Report(s) Due By: December 31, 2025

Board Contact: Ruth C. Abbe, Chair

Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep both the Altamont Education Advisory Board informed about your activities and the impact of our support. If you have any questions concerning these guidelines, please contact the Board Contact person indicated above.

1. Please report the outcomes of the funded project. In doing so, please refer to the grant objectives included above.
2. Describe what you did to accomplish your objectives and any significant course changes you made along the way.
3. What methods were used for evaluating and documenting progress towards these outcomes?
4. What were the most important things you learned?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.



EDUCATION ADVISORY BOARD
Altamont Landfill Settlement Agreement

Final Report Guidelines for grants \$4,000 or more

Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.

Grant #: #25-33

Amount: \$31,000.00

Agency Name: The Center at Oakland Unified School District

Grant Contact: Michelle Oppen

Purpose of Grant: Special Staffing Support: Compost Systems Sustainability Service Corps Fellow

Grant Objectives: Funds from this grant will be used to contribute to The Center's work on key issues related to composting and waste prevention, TK-12 youth education and career exposure on these subjects. They will also increase The Center's organizational capacity by taking on critical project-based responsibilities that help build out the staffing infrastructure.

Grant Period: July 1, 2025 – June 30, 2026

Report(s) Due By: June 30, 2026

Board Contact: Ruth C. Abbe, Chair

Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep the Altamont Education Advisory Board informed about your activities and the impact of our support. If you have any questions concerning these guidelines, please contact the Board Contact person indicated above.

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4. What were the most important things you learned?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.
7. Include an updated copy of your grant budget with actual expenditures and all sources of revenue.
8. Include any press releases, news clippings, magazine articles or other media associated with this project, as well as any related examples of flyers, brochures, publications, etc.