

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students***Measure N - College & Career
Readiness - Commission**

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File ID Number	25-1200
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Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measure N and H – College and Career Readiness Commission

Board Meeting Date: June 11, 2025

Subject Services For: Leadership Public School

Action Requested and Recommendation

"Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Leadership Public School to the following two line items: (1) reduce \$3,000.00 Refreshments at Pathway Advisory Council (PAC) meetings by \$2,000.00 to \$1,000.00 (2) reduce \$3,992.00 Lab Safety Equipment for Design Labs by \$3,000.00 to \$992.00, and establish a new strategic action \$5,000.00 Non-Capitalized Equipment, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

Background *(Why do we need these services?
Why have you selected this vendor?)*

Leadership Public School would like to modify the following two line items: (1) reduce \$3,000.00 Refreshments at Pathway Advisory Council (PAC) meetings by \$2,000.00 to \$1,000.00 (2) reduce \$3,992.00 Lab Safety Equipment for Design Labs by \$3,000.00 to \$992.00, and establish a new strategic action \$5,000.00 Non-Capitalized Equipment to purchase 10 Meta Quest 3 headsets to support the Virtual Reality and Digital Spaces course within the Design and Multimedia Arts pathway.

Competitively Bid Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure N

Attachments 2nd - Memo -25-1200-LPS 9126 BMF Non-Capitalized Equipment \$5,000.00



2024-25 Measures N and H Budget Modification Form Charter Schools



Date:	3/21/25	Principal:	Pengpeng Jiang
School Name:	LPS Oakland R&D	Program #:	9126
Pathway Name: (required for multiple use of programs)	Design and MultiMedia Arts	Requested By:	Maafi Cook

Step 1:

a. Enter the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

**You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-24 Measure N Carryover Plan	17	\$3,000.00	Refreshments at Pathway Advisory Council (PAC) meetings: The specific expenditure for refreshments at Pathway Advisory Council (PAC) meetings covers the cost of providing food and beverages for industry professionals, school staff, and other participants during meetings focused on pathways. These meetings address Expected Pathway Learning Outcomes and the Pathway Graduate Profile, ensuring alignment between the school's curriculum and industry expectations. The expenditure typically includes light snacks, drinks, or meals to create a professional and welcoming atmosphere conducive to productive discussions. Plan for this budget: December: Host a kickoff meeting with \$750 allocated for full meals, soft drinks, and coffee. February: Hold a second meeting with \$750 for the same setup. April: Organize a mid-year meeting, allocating \$750 for full meals and drinks. June: Use the remaining \$750 for the final meeting of the year, maintaining the full meal and beverage service. This \$3000 expenditure impacts students in the pathway by fostering stronger partnerships with industry professionals. These partnerships help ensure that the curriculum is relevant to current industry standards, enhancing students' preparedness for future careers. When professionals are more engaged in the pathway through events like PAC meetings, they are more likely to contribute valuable	\$2,000.00

			insights, mentorship opportunities, and real-world connections that directly benefit students' career readiness.	
2023-24 Measure N Carryover Plan	22	Was \$4,200.00. New total amount after approval of prior BMFs is \$3,992.00.	Lab Safety Equipment for Design Labs: Protective eyewear; Lab Coats; Gloves: The specific expenditure for lab safety equipment includes purchasing protective eyewear, lab coats, and gloves for use in design labs. These items are essential for ensuring the safety of students while they engage in hands-on, potentially hazardous activities such as 3D printing, model building, and working with various tools and materials. The cost is quantified based on the number of students, types of equipment needed, and the frequency of lab activities. This expenditure impacts students in the pathway by providing a safe and professional learning environment that mimics real-world industry settings. By using appropriate safety gear, students not only stay protected during lab activities but also gain familiarity with industry-standard safety practices. This experience is critical in preparing students for future careers in design, manufacturing, and other technical fields where safety compliance is a key component of workplace readiness.	\$3,000.00
The total amount being transferred from the 2 different actions above is \$5,000.00.				

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (**Do not insert links or use Acronyms. *If taking from multiple actions - respond to each action or the overall impact*)

No impact.

The Pathway Advisory Council (PAC) meetings are now mostly virtual to reduce logistical challenges and increase accessibility for our partners—especially given the size and capacity of our school.

Additionally, we've reduced the budget for lab safety equipment because our design lab can only accommodate five students at a time, which lowers the amount of protective gear needed while still maintaining full safety compliance.

c. Enter the Object Codes and Expenditure Types for the Original Approved Strategic Actions:

4311 - Meeting Refreshments

4300 - Books and Supplies

d. Total amount being transferred: \$5,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N and H Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	New or Revised Measures N and H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks. -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? -Please also answer the additional questions using the Object Code linked in this document to adequately justify your new or revised strategic action.	New or Amended Amount
2023-24 Measure N Carryover Plan	N/A	N/A	Non-Capitalized Equipment: We are allocating funds to purchase 10 Meta Quest 3 headsets to support the Virtual Reality and Digital Spaces course within the Design and Multimedia Arts pathway. These headsets will give students direct access to cutting-edge tools used in the virtual and augmented reality industry. With this equipment, students will be able to design immersive environments, explore interactive storytelling, and collaborate in 3D digital spaces. This investment directly supports our 2024–25 pathway goals by expanding access to emerging technologies and aligning student learning with real-world industry practices. The headsets will be used regularly in class to build students' technical and creative skills, increasing their readiness for careers in multimedia arts, virtual production, and digital design. Integrating this equipment into our pathway ensures our students are not just consumers of VR technology—but creators, innovators, and future leaders in the field.	\$5,000.00

b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:

4400 - Non-Capitalized Equipment

Signature of Approvals: *(Please enter the team member's name below the signature line)*

Maafi Cook

Name: Maafi Cook
Teacher Leader/Pathway Director
Signature

3/21/25
Date

Pengpeng Jiang

Name: Pengpeng Jiang
Principal Signature Required

4/22/25
Date

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: 4/23/2025

Program Manager, Approval Signature: *Nancy Gomez*

Date: 4/23/2025

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes*
Vanessa Sifuentes (Apr 23, 2025 20:03 PDT)

Date: 04/23/2025