

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607-

**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students***Measure N - College & Career
Readiness - Commission**

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Board Office Use: Legislative File Info.

File ID Number	25-0693
Introduction Date	04/24/2025
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measure N and H – College and Career Readiness Commission

Board Meeting Date: June 11, 2025

Subject Services For: Oakland High School

Action Requested and Recommendation

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Oakland High School to reduce the following three line items: (1)\$2,000.00 Professional Contracted Bus Services: Charter bus rentals for IDEA pathway students by \$2,000.00 to \$0 (2) \$1,894.00 Teacher Substitutes: Funds to hire substitutes for the IDEA Pathway by \$1,894.00 to \$0 (3) \$600.50 Meeting Refreshments: Funds to provide refreshments for the IDEA Team/Industry Partner Collaboration meeting by \$106.00 to \$494.50, and establish a new strategic action for \$4,000.00 Admission Fees: Funds to pay admission fees for the IDEA Pathway students to attend the Workshop and Demonstration for Welding at The Crucible, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

Background *(Why do we need these services?
Why have you selected this vendor?)*

Oakland High School would like to reduce the following three line items: (1)\$2,000.00 Professional Contracted Bus Services: Charter bus rentals for IDEA pathway students by \$2,000.00 to \$0 (2) \$1,894.00 Teacher Substitutes: Funds to hire substitutes for the IDEA Pathway by \$1,894.00 to \$0 (3)\$600.50 Meeting Refreshments: Funds to provide refreshments for the IDEA Team/Industry Partner Collaboration meeting by \$106.00 to \$494.50, and establish a new strategic action for \$4,000.00 Admission Fees: Funds to pay admission fees for the IDEA Pathway Students to attend the Workshop and Demonstration for Welding at The Crucible. Thirty-six 11th graders will participate in a workshop and demonstration on how to weld at The Crucible.

Competitively Bid Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure N

Attachments 2ND - 25-0693A - Oakland High 304 BMF Admission Fees \$4,000.00.



2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	2/27/2025	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway Name: (required for multiple use of programs)	Innovative Design & Engineering Academy (IDEA)	Requested By:	Tiffany Jordan

Step 1:

a. Enter the Original Approved Strategic Action from the Measures N/H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

**You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-2024 Measure N Strategic Carryover	New action linked to BMF #2	\$2,000.00	Professional Contracted Bus Services: Charter bus rentals for IDEA pathway students to attend the Work Based Learning and Community Building events. This expenditure covers the cost of transportation for career and college exploration, community-building trips, and public exhibition events for project-based learning culminating experiences for all IDEA students. This expenditure is aligned with our goals to continue to develop the work-based learning scope and sequence and identify the hallmark events and experiences for each grade level. Budget Calculation: this could include charter bus rental (usually about \$2,000/day for about 50 students and 5 chaperons).	\$2,000.00
2023-2024 Measure N Strategic Carryover	New action linked to BMF #3	\$1,894.00	Teacher Substitutes: Funds to hire substitutes for the IDEA Pathway. Substitutes are required when pathway teachers attend work-based learning or community-building trips and events; not all of their class sections participate. Substitute costs are about \$430/day per class, including benefits. We will utilize our STIP sub and collapse classes whenever possible to reduce the number of substitute teachers. Budget Calculation: \$1,894 will be enough to hire about 4 full-day substitutes.	\$1,894.00
2023-2024	New action	\$600.50	Meeting Refreshments: Funds to provide refreshments for the IDEA	\$106.00

Measure N Strategic Carryover	linked to BMF #4		Team/Industry Partner Collaboration meeting. Meeting refreshments for meetings between teachers and industry partners to work on a curriculum that integrates CTE standards and industry themes. This expenditure supports pathway development by increasing the rigor of the curriculum that students are exposed to. This type of collaboration will improve student engagement because, as a result of this, students will experience more real-world learning aligned to pathway themes and content. All IDEA students will benefit. Budget Calculation: Meals should not exceed \$20 per person per meeting. This is enough for at least 1 collaboration meeting for 15 people.	
The total amount being transferred from the 3 different actions above is \$4,000.00 .				

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (**Do not insert links or use Acronyms. *If taking from multiple actions - respond to each of the overall impacts*)

No impact. The original strategic actions are still happening, so there is no impact. We either have a different funding source or don't need the original amount as we estimated.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5826	304	3040	3910	0101	99999
010	9333	0	3800	1000	1150	304	3040	3910	0101	99999
010	9333	0	3800	1000	4311	304	3040	3910	0101	99999

d. Total amount being transferred: \$ 4,000.00

- ☒ Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab	Budget Action - Line Item #	Original Amount Approved	New or Revised Measures N and H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.	New or Amended Amount
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Name			-What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? -Please also answer the additional questions using the Object Code linked in this document to adequately justify your new or revised strategic action.	
2023-2024 Measure N Strategic Carryover	N/A	N/A	Admission Fees: Funds to pay admission fees for the IDEA Pathway students to attend the Workshop and Demonstration for Welding at The Crucible for 36 11th-grade students. IDEA 11th graders will participate in a workshop and demonstration for how to weld at The Crucible. The workshops are aligned with their final CTE project in universal design, where they redesigned furniture to be more accessible and used welding to build products. The workshops support developing a “hallmark project” at each grade level.	\$4,000.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5829	304	3040	3910	0101	99999

Signature of Approvals: *(Please enter the team member's name below the signature line)*

Tiffany Jordan
 Name:
 Teacher Leader/Pathway Director
 Signature

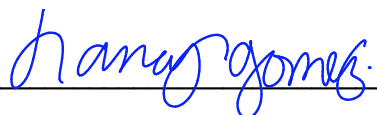
2/27/2025
 Date

Pamela S Moy
 Name:
 Principal Signature Required

2/27/2025
 Date

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: 3/7/2025

Program Manager, Approval Signature: 

Date: 3/7/2025

H.S. Network Superintendent, Approval Signature: 

Date: 03/12/2025