

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students*

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Board Office Use: Legislative File Info.	
File ID Number	25-1184
Introduction Date	5/6/2025
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measures N and H – College and Career Readiness Commission

Board Meeting Date June 4, 2025

Subject Services For: High School Linked Learning

Action Requested and Recommendation

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for the High School Linked Learning Office Administrative 10% to reduce \$48,125.00 Teacher Salaries Stipends: Extended Contracts to pay participating teachers at Measure H Charter Schools who will prepare for the Linked Learning Gold Certification by \$48,125.00 to \$0.00, and establish a new strategic action \$48,125.00 Consultant Contracts: Consultant contracted with the Oakland Public Ed Fund (OPEF) to facilitate and pay the Charter School Teachers additional pay for participating in the Getting to Gold certification, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background *(Why do we need these services?
Why have you selected this vendor?)*

The High School Linked Learning Office would like to reduce \$48,125.00 Teacher Salaries Stipends: Extended Contracts to pay participating teachers at Measure H Charter Schools who will prepare for the Linked Learning Gold Certification by \$48,125.00 to \$0.00, and establish a new strategic action \$48,125.00 Consultant Contracts: Consultant contracted with the Oakland Public Ed Fund (OPEF) to facilitate and pay the Charter School Teachers additional pay for participating in the Getting to Gold certification. Budget Calculation: The hourly rate is \$47.50 x 15 hours x 4 teachers per site x up to 10 Charter sites = \$28,500.00 The OPEF Admin Fees are 10%, or \$2,850.00. The total contract amount is not to exceed \$31,350.00.

Competitively Bid : Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure H

Attachments 25-1184- HSLLO 912 BMF Admin 10% Consultant Contracts \$48,125.00



2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	March 4, 2025	Principal:	Rebecca Lacocque
School Name:	HSLLO	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-2025 Measure H Administrative 10% Budget	Requested By:	Jan Quijada

Step 1:

a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2024-2025 Measure H Administrative 10%	7	\$48,125.00	Teacher Salaries Stipends: Extended Contracts to pay participating teachers at Measure H Charter Schools who will prepare for the Linked Learning Gold Certification. The teachers will engage with the High School Linked Learning and Measures N and H team to review practice and prepare for the Gold Certification review in the 2025-2026 school year. Budget: Five teachers x 10 pathways = 20 hours each at \$38.50 per hour + 25% benefit costs = \$48,125.00.	\$48,125.00

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact. We are contracting with Oakland Public EdFund to manage payment for teacher stipends to Charter school teachers participating in Getting to Gold certification preparation for their sites. OUSD is unable to pay Charter school employees directly.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	1120	912	9120	1690	9999	99999

d. Total amount being transferred: \$48,125.00

☒ Please check this box if this is a **NEW** expenditure that is not in the approved Measures N/H EIP.

- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N and H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks. -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? Please also answer the additional questions using the Object Code linked in this document to adequately justify your new or revised strategic action.	New or Amended Amount
2024-2025 Measure H Administrative 10%	N/A	N/A	Consultant Contracts: Consultant contracted with the Oakland Public Ed Fund (OPEF) to facilitate and pay the Charter School Teachers additional pay for participating in the Getting to Gold certification. Participating teachers will submit their timesheets to the Measure N and H staff, who will notify OPEF of approved payments. Charter Schools that receive Measures N and H funding are eligible: ARISE High School, ASPIRE Lionel Wilson Prep, ASPIRE Golden State Prep, Lodestar, East Bay Innovation Academy, Envision, Leadership Public Schools Oakland R&D, Lighthouse Community, Oakland School for the Arts, and Oakland Unity. The teachers will engage with the High School Linked Learning and Measures N and H team to review practice and prepare for the Gold Certification review in the 2025-2026 school year. All students actively engaged in a pathway for all the Charter schools listed will benefit. Budget Calculation: The hourly rate is \$47.50 x 15 hours x 4 teachers per site x up to 10 Charter sites = \$28,500.00 The OPEF Admin Fees are 10%, or \$2,850.00. The total contract amount is not to exceed \$31,350.00.	\$48,125.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	9999	99999

Signature of Approvals: *(Please enter the team member's name below the signature line)*

Name:
Teacher Leader/Pathway Director
Signature

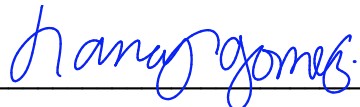
Date

Name: Rebecca Lacocque
Principal Signature Required

Date

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: 4/4/2025

Program Manager, Approval Signature: 

Date: 4/4/2025

H.S. Network Superintendent, Approval Signature: 
Vanessa Sifuentes (Apr 4, 2025 14:18 PDT)

Date: 04/04/2025