

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

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kakishiba@gmail.com

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Readiness - Commission**

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**Board Office Use: Legislative File Info.**

File ID Number	25-0702
Introduction Date	5/6/2025
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date:** June 4, 2025

**Subject** Services For: Life Academy

**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Life Academy to the following three line items: (1)reduce \$4,900.00 Travel & Conferences by \$4,900.00 to \$0.00 (2) reduce\$5,805.00 Conference Expense: For 3 Academy teachers to attend the National Science Teachers Association Conference by\$5,805.00 to \$0.00, and establish a new strategic action to increase \$12,648.75 Teacher Salaries Stipends: Extended Contracts to pay 6 credentialed Pathway Leadership Team members to meet in a winter retreat by \$10,705.00 to \$23,353.75, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Life Academy would like to modify the following three line items: (1)reduce \$4,900.00 Travel & Conferences by \$4,900.00 to \$0.00 (2) reduce\$5,805.00 Conference Expense: For 3 Academy teachers to attend the National Science Teachers Association Conference by\$5,805.00 to \$0.00, and establish a new strategic action to increase \$12,648.75 Teacher Salaries Stipends: Extended Contracts to pay 6 credentialed Pathway Leadership Team members to meet in a winter retreat by \$10,705.00 to \$23,353.75. Budget Calculations: Hours will vary by teacher. The hourly rate is \$47.50. Can't exceed the total amount of \$23,353.75.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** **2nd -Memo - 25-0702 - Life Academy 335 BMF Teacher Salaries Stipends \$10,705.00**



OAKLAND UNIFIED  
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## 2024-25 Measures N and H Budget Modification Form OUSD Schools



College &  
Career for  
All Fund  
Established by Measure N

Date:	2/26/25	Principal:	Aryn Bowman
School Name:	Life Academy	Site #:	335
Pathway Name: (required for multiple use of programs)	Health & Bioscience	Requested By:	Aryn Bowman

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measures N/H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-24 Measure N Carryover Plan	Line 21	\$4,900.00	<b>Travel &amp; Conferences: This expenditure will provide funds to pay for the lodging, conference room fees, meals, etc. for staff to attend a Life Academy retreat.</b> The retreat is to continue our work on vertical alignment and pathway integration to increase student engagement in courses and pathways programming. The professional learning and alignment that takes place at this retreat will impact 100% of our academy students. Budget Expenses: Approximately \$450 per room x 2 nights x 3 people = \$2,700.00 + tax rounding up to \$3,200.00 Meeting room rental fee at Marconi = \$1,000.00 Meals for 2.5 days: not to exceed \$40 per person per full day (\$20 for mid days) x 7 people = \$700.00 Mileage and/or Bridge Toll fees will be post-travel via employee reimbursement. *Retreats and Rental agreements will abide by OUSD, Risk Management, and Measures N and H guidelines.	\$4,900.00
2023-24 Measure N Carryover Plan	Line 23	\$5,805.00	<b>Conference Expense: For 3 Academy teachers to attend the National Science Teachers Association Conference in Philadelphia, PA on March 26-29, 2025.</b> The teachers will engage in four days of workshops on aligning their pathways courses with Next Generation Science Standards, and deepening their career technical education skills in all pathways science courses. Budget Expenses: Registration: \$525/person x 3 teachers = \$1,575.00 Airfare: \$500/teacher x 3 teachers = \$1,500.00 Hotel: 3 nights at \$250/night \$750 x 3 teachers = \$2,250.00 Meals: If applicable, all 3 meals are not to exceed \$40/day per teacher (4 days X 3 teachers = \$480)	\$5,805.00

			Total Cost for 3 teachers = \$5,805.00	
The total amount being transferred from the 2 different actions above is \$10,705.00.				

**b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action?** (*\*Do not insert links or use Acronyms. \*If taking from multiple actions, respond to each of the overall impacts*)

No impact.  
Line 21's action took place with a different funding source.  
Line 23 was not able to happen.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5200	335	3350	1690	0202	99999
010	9333	9	3800	1000	5220	335	3350	1690	0202	99999

**d. Total amount being transferred: \$10,705.00**

- ☒ Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

## Step 2.

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measures N and H Strategic Action</b> Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks. <p>-What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to justify your new or revised strategic action adequately.</p>	New or Amended Amount
2023-24 Measure N	18	\$12,648.75	<b>Teacher Salaries Stipends:</b> <b>Extended Contracts to pay 6 credentialed Pathway</b>	\$23,353.75

Carryover Plan			<p><b>Leadership Team members to meet in a winter retreat for a planning retreat, and two times monthly to plan guest speakers.</b></p> <p>Guest speakers are from Academy-affiliated industries, field trips, motivational activities for pathways students, job shadowing and internships, mentorship, and to ensure that the student leadership program and student co-chairs of that program are being well supported in alignment with the goals of the Academy.</p> <p>Accomplishment Standards:</p> <ul style="list-style-type: none"> <li>• Grades 9-12 directly impacted a total of 250 students.</li> <li>• 100% of students in grades 9-12 will have multiple opportunities to engage in at least one of the opportunities outlined.</li> <li>• 90% of students in grades 9-12 will engage in at least one of the opportunities outlined.</li> <li>• 75% of students will engage in multiple of the opportunities outlined.</li> <li>• Of the 90% of students who participate, 100% will report that the activity was a valuable and positive experience.</li> </ul> <p><b>Budget Calculations:</b></p> <p>Hours will vary by teacher. The hourly rate is \$47.50. Can't exceed the total amount of \$23,353.75. (Salary &amp; Benefit Costs included)</p>	
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**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	1120	335	3350	1690	0202	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

Becky Fulop  
Name:  
Teacher Leader/Pathway Director  
Signature

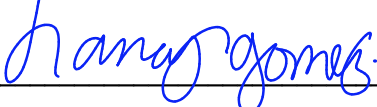
2/26/25  
Date

Aryn Bowman  
Name:  
Principal Signature Required

2/26/25  
Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 3/17/2025

Program Manager, Approval Signature: 

Date: 3/17/2025

H.S. Network Superintendent, Approval Signature:   
Vanessa Sifuentes (Mar 17, 2025 17:14 PDT)

Date: 03/17/2025