

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students*

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File ID Number	25-0700
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Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measure N and H – College and Career Readiness Commission

Board Meeting Date: June 4, 2025

Subject Services For: Leadership Public School

Action Requested and Recommendation

"Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Leadership Public School to the following three line items: (1)reduce \$1,650.00 Linked Learning Lead Facilitator to participate in the California Dual Enrollment Equity Conference by \$1,650.00 to \$0.00 (2) reduce \$4,200.00 Lab Safety Equipment for Design Labs by \$208.00 to \$3,992.00 (3) reduce \$7,500.00 Software for Dual Enrollment Classes by \$6,863.27 to \$636.73, and establish a new strategic action \$8,721.27 Travel and Conference expenses to attend the Educating for Careers Conference, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

Background *(Why do we need these services?
Why have you selected this vendor?)*

Leadership Public School would like to modify the following three line items: (1)reduce \$1,650.00 BLinked Learning Lead Facilitator to participate in the California Dual Enrollment Equity Conference by \$1,650.00 to \$0.00 (2) reduce \$4,200.00 Lab Safety Equipment for Design Labs by \$208.00 to \$3,992.00 (3) reduce \$7,500.00 Software for Dual Enrollment Classes by \$6,863.27 to \$636.73, and establish a new strategic action for is \$8,721.27 Travel and Conference expenses to attend the Educating for Careers Conference in Sacramento, March 2 - 4, 2025. The conference will enhance advisory-based career readiness, dual enrollment success, and industry engagement, ensuring all students graduate prepared for college, career, and beyond.

Competitively Bid Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure N

Attachments 2nd -Memo -25-0700 - LPS 9126 BMF Conference and Travel \$8,721.27



2024-25 Measures N and H Budget Modification Form Charter Schools



Date:	Feb 20, 2025	Principal:	Pengpeng Jiang
School Name:	LPS Oakland R&D	Program #:	9126
Pathway Name: (required for multiple use of programs)	Design and Multimedia Arts	Requested By:	Maafi Cook - Linked Learning Lead Facilitator

Step 1:

a. Enter the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

**You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-24 Measure N Carryover Plan	20	\$1,650.00	Linked Learning Lead Facilitator to participate in the California Dual Enrollment Equity Conference Feb 23 - 26 registration fees: \$850; Accommodations: 3 nights @ \$250/night = \$750.00; Transportation fees: Mileage or Train = \$58; Total cost \$1650. The specific expenditure for the Linked Learning Lead Facilitator to participate in the California Dual Enrollment Equity Conference includes the cost of conference registration, travel, accommodations, and meals. The conference focuses on promoting equitable access to dual enrollment opportunities, with sessions on best practices, policy updates, and strategies to enhance student participation and success in dual enrollment programs. This expenditure impacts students in the pathway by equipping the Linked Learning Lead Facilitator with the latest knowledge and strategies to improve dual enrollment offerings. By attending the conference, the facilitator can bring back valuable insights to refine existing dual enrollment programs, ensuring they are accessible and equitable for all students. This directly benefits students by increasing access to college-level courses, preparing them for higher education, and improving their academic and career outcomes.	\$1,650.00
2023-24 Measure N Carryover Plan	22	\$4,200.00	Lab Safety Equipment for Design Labs: Protective eyewear; Lab Coats; Gloves: The specific expenditure for lab safety equipment includes purchasing protective eyewear, lab coats, and gloves for use in design labs. These items are essential for ensuring the	\$208.00

			safety of students while they engage in hands-on, potentially hazardous activities such as 3D printing, model building, and working with various tools and materials. The cost is quantified based on the number of students, types of equipment needed, and the frequency of lab activities. This expenditure impacts students in the pathway by providing a safe and professional learning environment that mimics real-world industry settings. By using appropriate safety gear, students not only stay protected during lab activities but also gain familiarity with industry-standard safety practices. This experience is critical in preparing students for future careers in design, manufacturing, and other technical fields where safety compliance is a key component of workplace readiness.	
2023-24 Measure N Carryover Plan	35	\$7,500.00	Software for Dual Enrollment Classes: The specific expenditure for software for dual enrollment classes includes the purchase of digital resources and design software (such as Adobe Creative Suite), and other necessary digital supplies that support students in completing their coursework. These materials are essential for ensuring that students have access to the same level of resources as they would in a college setting, including software licenses, hardware, and learning platforms. This expenditure impacts students in the pathway by providing them with the tools and resources needed to successfully engage in college-level coursework while still in high school. Access to professional-grade materials and software prepares students for higher education and industry standards, giving them a competitive edge in their academic and career pursuits. It ensures that all students, regardless of financial background, can fully participate in dual enrollment classes and gain the skills and certifications that enhance their career readiness.	\$6,863.27
The total amount transferred from the 3 actions above is \$8,721.27.				

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? *(*Do not insert links or use Acronyms. *If taking from multiple actions - respond to each action or the overall impact)*

No impact-
Line 20 funds are being completely reallocated due to our group's more impactful and collective participation.
Line 22 budget is being reduced due to over-budgeting for the items.
Line 35 budget is being reduced due to over-budgeting as the services are now in the cloud.

c. Enter the Object Codes and Expenditure Types for the Original Approved Strategic Actions:

1. (Line 20) Object Code 5200: Expenditure type: Travel and Conference
2. (Line 22) Object Code 4300: Expenditure type: Books and Supplies
3. (Line 35) Object Code 5846: Expenditure type: Licensing Agreements

d. Total amount being transferred: \$8,721.27

➤ **Please check this box if this is a *NEW* expenditure and it's not in the approved Measures N and H Budget.**

- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	New or Revised Measures N and H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks. <ul style="list-style-type: none"> -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? -Please also answer the additional questions using the Object Code linked in this document to adequately justify your new or revised strategic action. 	New or Amended Amount
2023-24 Measure N Carryover Plan	N/A	N/A	Travel and Conference expenses to attend the Educating for Careers Conference in Sacramento, March 2 - 4, 2025. The Educating for Careers Conference provides a key opportunity for our Linked Learning team and student representatives to present and engage in high-impact professional learning. Our sessions, "Scaling Social Capital Curriculum: Embedding Career Readiness within Advisory" (with Career Launch Academy) and "Breaking Barriers, Building Futures: How One Urban High School Boosted College and Career Readiness by 42% in Just One Year!" align with our 2024-25 pathway goals to expand career readiness, dual enrollment, and work-based learning. This investment benefits students by building their leadership skills, expanding career and college opportunities, and strengthening their pathway experience. The conference will enhance advisory-based career readiness, dual enrollment success, and industry engagement, ensuring all students graduate prepared for college, career, and beyond.	\$8,721.27

b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:

5200 Conference and Travel

Signature of Approvals: *(Please enter the team member's name below the signature line)*

e/Maafi Cook
Teacher Leader/Pathway Director
Signature

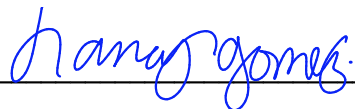
2/21/25
Date

e/Pengpeng Jiang
Principal Signature Required

2/21/25
Date

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: 3/7/2025

Program Manager, Approval Signature: 

Date: 3/7/2025

H.S. Network Superintendent, Approval Signature: 

Date: 03/12/2025