

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

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**Board Office Use: Legislative File Info.**

File ID Number	25-0698
Introduction Date	5/06/2025
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date:** June 4, 2025

**Subject** Services For: Ralph Bunche Academy

**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Ralph Bunche Academy to reduce \$7,500.00 Consultant Contract with the Oakland Ed Fund to facilitate and pay-out all of the Student Internship Stipends by \$4,000.00 to \$3,500.00, and establish a new strategic action to increase \$2,500.00 Consultant Contract with the Oakland Public Ed Fund (OPEF) for the Exploring College, Career, & Community Options Program (ECCCO) by \$4,000.00 to \$6,500.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Ralph Bunche Academy would like to reduce \$7,500.00 Consultant Contract with the Oakland Ed Fund to facilitate and pay-out all of the Student Internship Stipends by \$4,000.00 to \$3,500.00, and establish a new strategic action to increase \$2,500.00 Consultant Contract with the Oakland Public Ed Fund (OPEF) for the Exploring College, Career, & Community Options Program (ECCCO) by \$4,000.00 to \$6,500.00. The ECCCO summer internship program exposes students to real-world work experience and college courses.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** **2nd -Memo -25-0698 -Bunche 309 BMF Consultant Contracts \$4,000.00.**



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	3/10/2025	Principal:	Ana Vasquez
School Name:	Ralph Bunche	Site #:	309
Pathway Name: (required for multiple use of programs)	HTR Pathway	Requested By:	Ana Vasquez

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-24 Measure N Carryover Plan	19	\$7,500.00	<b>Consultant Contract with the Oakland Ed Fund to facilitate and pay-out all of the Student Internship Stipends, through June 30, 2025.</b> Issue student stipends as part of the HTR Internship program. On average, students will be receiving \$500 stipends, for the remaining 2 trimesters. As such, approximately 14 students, those engaged in internships for the 2024-25 year will benefit from this budget item. OPEF can only invoice schools for student stipends with 100% participation and completion and the admin fees for those funds. OPEF can not invoice for the full contract amount prior to the program ending. Under no circumstances can OPEF hold unspent Measures N or H funds for the schools.	\$4,000.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No Impact.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5825	309	3090	1690	9999	99999

d. Total amount being transferred: \$4,000.00

- ☐ Please check this box if this is a **NEW** expenditure that is not in the approved Measures N/H EIP.
- ☒ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

## Step 2.

### a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):


*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.	New or Amended Amount
2023-24 Measure N Carryover Plan	22	\$2,500.00	<b>Consultant Contract with the Oakland Public Ed Fund (OPEF) for the Exploring College, Career, &amp; Community Options Program (ECCCO) to facilitate and pay out the 2025 Student Internship Stipends, through June 30, 2025.</b> OPEF will process ECCCO Stipends for student participants in Summer 2025. The ECCCO summer internship program exposes students to real-world work experience and college courses. This funding will give stipends to 4 additional high school students participating in various summer internships, approximately \$500 per stipend. Summer Internship and Peralta Institute stipends through June 30, 2025. (Includes 15% admin fees) <i>OPEF can only invoice schools for student stipends with 100% participation and completion and the admin fees for those funds. OPEF can not invoice for the entire contract amount before the program ends. Under no circumstances can OPEF hold unspent Measures N or H funds for the schools.</i>	\$6,500.00

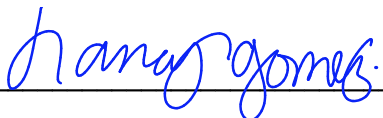

### b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5825	309	3090	1690	9999	99999

Signature of Approvals: (Please enter the team member's name below the signature line)

<div>Name: _____ Teacher Leader/Pathway Director Signature</div>	<div>Date: _____</div>	<div> <u>ANA VASQUEZ (Mar 12, 2025 13:27 PDT)</u></div>	<div>03/12/2025</div>
		<div>Name: Ana Vasquez Principal Signature Required</div>	<div>Date: _____</div>

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: <u>3/11/2025</u>	
Program Manager, Approval Signature: <u></u>	Date: <u>3/11/2025</u>
H.S. Network Superintendent, Approval Signature: <u></u>	Date: <u>03/12/2025</u>