

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

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Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

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**Board Office Use: Legislative File Info.**

File ID Number	25-0696
Introduction Date	5/06/2025
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date:** June 4, 2025

**Subject** Services For: East Bay Innovation Academy

**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for East Bay Innovation Academy to reduce \$22,099.98 Pathway Success Academic Mentor by \$1,329.65 to \$20,770.33, and establish a new strategic action to increase \$18,000.00 Benefit Costs for the salaried positions by \$1,329.65 to \$19,329.65, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

East Bay Innovation Academy would like to reduce \$22,099.98 Pathway Success Academic Mentor by \$1,329.65 to \$20,770.33, and establish a new strategic action to increase \$18,000.00 Benefit Costs for the salaried positions by \$1,329.65 to \$19,329.65. These benefits apply to the Director of College and Career Readiness, Linked Learning Pathway Coordinator, and CTE Full Time Teacher.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 2nd -Memo - 25-0696 - EBIA 9124 BMF Benefits \$1,329.65



## 2024-25 Measures N and H Budget Modification Form Charter Schools



Date:	2/20/2025	Principal:	William Kim
School Name:	East Bay	Program #:	9124
Pathway Name: (required for multiple use of programs)	Computer Science and Design Innovation	Requested By:	Christine Mandilag

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-24 Measure N SCO Plan	15	Was \$41,600.00. The new total amount after approval of prior BMFs is \$22,099.98.	<b>Pathway Success Academic Mentor:</b> This position would be an 0.8 FTE classroom support position. This role of the Pathway Success Mentor would be to support a diverse group of learners within our pathway with the main focus on students in the CTE courses. This would enable our focus population, students with IEPs, to receive extra support in their CTE classes which would increase their success in the pathway courses. This position would also allow students to have an extra touchpoint when questions arise and would be able to provide check-in support with students who are currently in internships and other WBL activities such as job shadows and workplace tours.	\$1,329.65

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

The impact on our pathway development and students will be minimal if we do not do this budgeted item because we still have instructional assistants pushing into the Computer Science and Design Innovation courses that are helping our students with IEPs. Additional support is provided to our students through our education specialists, director of student support services, and pathway coordinator about WBL experiences outside of the classroom.

#### c. Enter the Object Code and Expenditure Type for the Original Approved Strategic Action:

2200 Class Support Salary

d. Total amount being transferred: **\$1,329.65**

- ☐ Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N and H Budget.
- ☒ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	<b>New or Revised Measures N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.	New or Amended Amount
2023-24 Measure N SCO Plan	14	\$18,000.00	<b>Benefit Costs for the salaried positions:</b> Director of College and Career Readiness, Linked Learning Pathway Coordinator, and CTE Full Time Teacher	\$19,329.65

**b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:**

3000 Benefits

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

*Christine Mandilag*  
Name: Christine Mandilag  
Teacher Leader/Pathway Director  
Signature

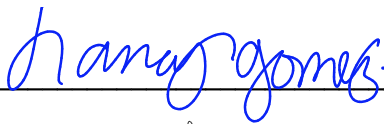
2/21/25  
Date

*William Kim*  
Name: William Kim  
Principal Signature Required

2/21/25  
Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 3/10/2025

Program Manager, Approval Signature: 

Date: 3/10/2025

H.S. Network Superintendent, Approval Signature: 

Date: 03/12/2025