

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students*

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Board Office Use: Legislative File Info.

File ID Number	25-0695
Introduction Date	5/6/2025
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measure N and H – College and Career Readiness Commission

Board Meeting Date: June 4, 2025

Subject Services For: Oakland High School

Action Requested and Recommendation

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Oakland High School to reduce \$3,128.26 Professional Contracted Bus Services by \$3,128.26 to \$0.00, and establish a new strategic action to increase \$2,828.41 Teacher Substitutes: Hire substitutes for the ESA Pathway by \$3,128.26 to \$5,956.67, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background *(Why do we need these services?
Why have you selected this vendor?)*

Oakland High School would like to reduce \$3,128.26 Professional Contracted Bus Services by \$3,128.26 to \$0.00, and establish a new strategic action to increase \$2,828.41 Teacher Substitutes: Hire substitutes for the ESA Pathway by \$3,128.26 to \$5,956.67. Budget Calculation: \$2,828 will be enough to hire about 6 full-day substitutes at 430/day.

Competitively Bid Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure N

Attachments 2nd - Memo - 25-0695 - Oakland High 304 BMF Teacher Substitutes \$3,128.26



2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	2/27/25	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway Name: (required for multiple use of programs)	Environmental Science Academy (ESA)	Requested By:	Tiffany Jordan

Step 1:

a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2023-2024 Measure N Carryover Plan	25	\$3,128.26	Professional Contracted Bus Services: Charter Bus Rentals to transport students to the Environmental Studies Academy project exhibition and career/college exploration visits. All grades in the pathway will participate in an Earth Day event at Chabot college, building off the pathway's own Earth Day event they host on campus. Students will attend college student and instructor panel presentations, campus tour, and participate in the Earth Day stations of activities at the college. These funds will pay for charter bus rentals to the event, 2 buses at about \$1,500.00 each.	\$3,128.26

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. There was enough money in another funding source to cover the cost of the bus from the original action. The events are still happening.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5826	304	3040	3867	9999	99999

d. Total amount being transferred: \$ 3,128.26

☐ Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.

- ☒ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N and H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks. -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? -Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.	New or Amended Amount
2023-2024 Measure N Strategic Carryover Plan	Was approved on BMF #10	\$2,828.41	Teacher Substitutes: Hire substitutes for the ESA Pathway. Substitutes are required when pathway teachers are attending work-based learning or community-building trips and events and not all of their class sections are participating. Substitute costs are about \$430/day per class, including benefits. We will utilize our STIP sub and collapse classes whenever possible to reduce the number of substitute teachers. Budget Calculation: \$2,828 will be enough to hire about 6 full-day substitutes.	\$5,956.67

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1150	304	3040	3867	0101	99999

Signature of Approvals: (Please enter the team member's name below the signature line)

Tiffany Jordan
Name: Tiffany Jordan
Teacher Leader/Pathway Director

2/27/25
Date

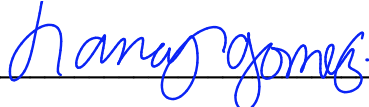
Pamela S. Moy
Name: Pamela Moy
Principal Signature Required

2/27/25
Date

Signature

FOR MEASURES N and H STAFF USE ONLY

Date BMF was accurately completed & received: 3/10/2025

Program Manager, Approval Signature: 

Date: 3/10/2025

H.S. Network Superintendent, Approval Signature: 

Date: 03/12/2025