

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

---

**Measure N - College & Career  
Readiness - Commission**

**David Kakishiba**, Chairperson,  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

---

**Board Office Use: Legislative File Info.**

File ID Number	25-1205
Introduction Date	6/3/2025
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date**

**Subject** Services For: High School Linked Learning Office

---

**Action Requested and Recommendation**

"Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for High School Linked Learning Office to reduce \$96,500.00 Consultant Contract: to hire a full-time Pathway Coach to work across the ten Charter Schools by \$8,800.00 to 87,700, and establish a new strategic action to increase \$14,400.00 Consultant Contracts: Contract with Robert Curtis by \$8,800.00 to \$23,200.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

The High School Linked Learning Office would like to reduce \$96,500.00 Consultant Contract: to hire a full-time Pathway Coach to work across the ten Charter Schools by \$8,800.00 to 87,700, and establish a new strategic action to increase \$14,400.00 Consultant Contracts: Contract with Robert Curtis by \$8,800.00 to \$23,200.00. The new additional Scope of Work includes providing coaching to support the development of Linked Learning pathways for the Young Adult Program and consulting for the OUSD Linked Learning Spring Showcase in spring 2025.

**Competitively Bid** : Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure H

**Attachments** 25-1205-HSLLO 912 BMF Admin 10% Consultant Contracts \$8,800.00



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	3/18/2025	Principal:	Rebecca Lacoque
School Name:	High School Linked Learning	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-2025 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2024-2025 Measure H Administrative 10% Budget	4	Was \$119,000.00. New total amount after approval of prior BMFs and contracts \$96,500.00.	<b>Consultant Contract: to hire a full-time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding.</b> The Pathway Coach will support the alignment of the Charter High School pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on site and across the network of Measures N and H charters to support continued pathway development.	\$8,800.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No Impact. The budgeted pathway coach contract has been reduced for 2024-25 due to delayed contracting and a revised scope of work.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9333	0	3800	1000	5825	912	9120	1690	0101	999999

d. Total amount being transferred: \$ 8,800.00

- ☐ Please check this box if this is a **NEW** expenditure that is not in the approved Measures N/H EIP.
- ☒ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to justify your new or revised strategic action adequately.	New or Amended Amount
2024-2025 Measure H Administrative 10% Budget	Approved via BMF on 11/20/24.	\$14,400.00	<b>Consultant Contracts:</b> <b>Contract with Robert Curtis to revise the OUSD Linked Learning Standards for 2024-2025.</b>  <b>The original contract was for \$14,400.</b> <b>The Scope of Work includes:</b> <ul style="list-style-type: none"> <li>Initial Revision: Reviewing current standards, addressing adaptations for non-diploma-bound students and comprehensive high schools, and proposing revisions.</li> <li>Stakeholder Input: Gathering feedback from stakeholders and refining the draft.</li> <li>Finalization: Finalizing the standards and presenting recommendations.</li> </ul> <b>The contract amendment is for \$8,800.</b> <b>The new Scope of Work includes the following additional services:</b> <ul style="list-style-type: none"> <li>Provide coaching to support the development of Linked Learning pathways for the Young Adult Program.</li> <li>Provide coaching and consulting for the OUSD Linked Learning Spring Showcase in spring 2025.</li> </ul> <b>Impact on Students and Pathway Goals:</b>	\$23,200.00

			These services ensure standards are inclusive, high-quality, and aligned with 2024-25 pathway goals by: <ul style="list-style-type: none"> <li>• Addressing barriers to equity and access.</li> <li>• Enhancing readiness for college and career.</li> <li>• Supporting Measure N and H-funded initiatives.</li> </ul> This investment directly improves outcomes for students in OUSD pathways.	
--	--	--	--	--

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9333	0	3800	1000	5825	912	9120	1690	0101	99999

**Signature of Approvals:** *(Please enter the team member’s name below the signature line)*

\_\_\_\_\_  
 Name:  
 Teacher Leader/Pathway Director  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name:  
 Principal Signature Required

\_\_\_\_\_  
 Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 4/4/2025

Program Manager, Approval Signature: *Nancy Gomez*

Date: 4/4/2025

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes*  
Vanessa Sifuentes (Apr 4, 2025 14:17 PDT)

Date: 04/04/2025