

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT***Community Schools, Thriving Students*

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File ID Number	25-1187
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Enactment Number	
Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes
High School Network Superintendent

Board Meeting Date

Subject Services For: High School Linked Learning

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for the High School Linked Learning Office to reduce \$85,200.00 Consultant Contract:
Hire a full-time Pathway Coach to work across the ten Charter Schools by \$10,609.00 to \$74,591.00, and establish a new strategic action to increase \$61,455.25 Correcting Negatives in Measure H accounts by \$10,609.00 to \$72,064.25, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background *(Why do we need these services?
Why have you selected this vendor?)*

The High School Linked Learning Office would like to reduce the \$85,200.00 Consultant Contract:
Hire a full-time Pathway Coach to work across the ten Charter Schools by \$10,609.00 to \$74,591.00, and establish a new strategic action to increase \$61,455.25 correcting Negatives in Measure H accounts by \$10,609.00 to \$72,064.25. These funds are to offset all of the negatives in Measure H - Resource 9339. The negatives are usually the result of cost differences between what the site initially budgeted and the actual Salary and benefit Costs, as well as Mid-Year Salary Adjustments.

Competitively Bid : Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure H

Attachments 25-1187- HSLLO 912 BMF Admin 10% Audit Expenses \$10,609.00



2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	3/21/2025	Principal:	Rebecca Lacocque
School Name:	HSLLO	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-2025 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

Step 1:

a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2024-2025 Measure H Administrative 10%	4	Was \$87,700.00. New total amount after approval of prior BMFs and contracts \$85,200.00.	Consultant Contract: Hire a full-time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding. The Pathway Coach will support the alignment of the Charter High School pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on site and across the network of Measures N and H charters to support continued pathway development.	\$10,609.00

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact: the consultant was over budgeted for this contract.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

d. Total amount being transferred: \$ \$10,609.00

- ☐ Please check this box if this is a **NEW** expenditure that is not in the approved Measures N/H EIP.
- ☒ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N and H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks. -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? Please also answer the additional questions using the Object Code linked in this document to adequately justify your new or revised strategic action.	New or Amended Amount
2024-2025 Measure H Administrative 10%	25	\$61,455.25	Correcting Negatives in Measure H accounts: These funds are to offset all of the negatives in Measure H - Resource 9339. The negatives are usually the result of cost differences between what the site initially budgeted and the actual Salary and benefit Costs, as well as Mid-Year Salary Adjustments. This justification is to cover negatives in the 1xxx-3xxx object codes only throughout the 2024-25 fiscal year.	\$72,064.25

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	1XXX-3XXX	912	9120	1690	0101	99999

Signature of Approvals: *(Please enter the team member's name below the signature line)*

Name:
Teacher Leader/Pathway Director
Signature

Date

Name:
Principal Signature Required

Date

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: 4/4/2025

Program Manager, Approval Signature: *Nancy Gomez*

Date: 4/4/2025

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes*
Vanessa Sifuentes (Apr 4, 2025 14:18 PDT)

Date: 04/04/2025