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By	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

May 14, 2024

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vinh Trinh, Manager, Master Scheduling and Comprehensive Student Supports, High School Linked Learning Counseling

Subject: Grant Award - Oakland Promise Oakland Children's Initiative - High School Linked Learning Office

**ACTION REQUESTED:**

Acceptance by the Board of Education of a Grant Award, under the Oakland Promise Oakland Children's Initiative, from the Oakland Promise, Oakland, CA, in the amount of \$385,000.00, to support OUSD supports students' economic mobility by placing Career Transition Specialists (CTS) at schools to help 12th graders and recent graduates (13th-year students) achieve college and career goals. The CTS program emphasizes postsecondary access, focusing on two year colleges, pre-apprenticeships, and pre-employment training programs, as delineated, via High School Linked Learning Office, for the period of July 1, 2025 through June 30, 2026, pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

Grant Award for OUSD schools for the 2025-2026 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D. #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
25-1118	Yes	Grant	Oakland Unified School District, Castlemont High, Skyline High, and Oakland High School via High School Linked Learning Office	To support OUSD supports students' economic mobility by placing Career Transition Specialists (CTS) at schools to help 12th graders and recent graduates (13th-year students) achieve college and career goals. The CTS program emphasizes postsecondary access, focusing on two year colleges, pre-apprenticeships, and pre-employment training programs.	7/1/2025 - 6/30/2026	Oakland Promise Oakland Children's Initiative Grant	\$385,000.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued \$385,000.00

**RECOMMENDATION:**

Acceptance by the Board of Education of a Grant Agreement for Castlemont High School, Skyline High School, Oakland High School and High School Linked Learning for fiscal year 2025-2026, pursuant to the terms and conditions thereof, for the grant year, if any.

**ATTACHMENTS:**


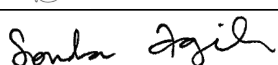
Grant Face Sheet

Grant Award Notification


## OUSD Grants Management Face Sheet

<b>Title of Grant:</b>	<b>Funding Cycle Dates:</b>
Oakland Promise Oakland Children's Initiative	7/1/2025 to 6/30/2026
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address)	<b>Grant Amount for Full Funding Cycle:</b>
Oakland Promise	<b>\$385,000.00</b>
484 9th Street, Oakland, CA 94607	
(510) 213-8294	
tiana@oaklandpromise.org	
<b>Funding Agency:</b>	<b>Grant Focus:</b>
City of Oakland	<p>The Oakland Unified School District (OUSD) supports students' economic mobility by placing Career Transition Specialists (CTS) at schools. These specialists help 12th graders and recent graduates (13th-year students) achieve college and career goals. The CTS program emphasizes postsecondary access, focusing on twoyear colleges, pre-apprenticeships, and pre-employment training programs.</p>
<b>List all School(s) or Department(s) to be Served:</b>	
Castlemont High School, Skyline High School, Oakland High School and High School Linked Learning	
<b>Information Needed</b>	<b>School or Department Response</b>

<p>How will this grant contribute to sustained student achievement or academic standards?</p>	<p>Career Transition Specialists will serve as the primary postsecondary support provider for 300 high school seniors. Program benchmarks include:</p> <ul style="list-style-type: none"> <li>- Postsecondary Enrollment: At least 70% of CTS-supported 12th graders will enroll in a postsecondary program, with an emphasis on community college, pre-apprenticeships, and job training programs.</li> <li>- Financial Aid Completion: At least 70% of eligible seniors will submit a financial aid application (FAFSA/CADAA).</li> </ul> <p>Support for Recent Graduates (13th-Year Students)  CTSs will also support 200 recent graduates as they transition to college and workforce programs. The program tracks engagement with mentorship, persistence, and milestone completion.</p> <p>Community College Benchmarks  At least 70% of CTS-supported students enrolled in community college will:</p> <ul style="list-style-type: none"> <li>- Complete college orientation, including schedule review, CANVAS system overview, and financial aid verification (if eligible)</li> <li>- Meet with a college counselor and complete a student education plan</li> <li>- Enroll in second-semester coursework within their first semester</li> <li>- Renew financial aid for the following school year, including FAFSA/CADAA and scholarship applications.</li> </ul> <p>12th-Grade Metrics  CTSs will monitor and track the number of seniors who:</p> <ul style="list-style-type: none"> <li>- Develop a postsecondary education plan</li> <li>- Complete at least one postsecondary application and/or financial aid application (FAFSA/CADAA)</li> <li>- Matriculate into a two-year college</li> <li>- Enroll in a pre-apprenticeship or pre-employment program</li> </ul>
<p>How will this grant be evaluated for impact upon student achievement?</p> <p><b>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.89% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</b></p>	<p>Continuous Improvement through Data Analysis  Career Transition Specialists (CTSs) will use these findings to adjust strategies through cycles of inquiry, ensuring targeted outreach and enhanced support for both 12th-graders and 13th-year students. Data-driven adjustments will help improve student engagement, persistence, and success in postsecondary pathways.</p>
<p>Does the grant require any resources from the school(s) or district? If so, describe.</p>	<p>No</p>

Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <b>(If yes, include the district's indirect rate of 3.89% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</b>		
Will the proposed program take students out of the classroom for any portion of the school day? <b>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</b>	Yes	
Who is the contact managing and assuring grant compliance? <b>(Include contact's name, address, phone number, email address.)</b>	Name/Title:	Vanessa Sifuentes
	Site:	928
	Address:	1011 Union Street, Oakland, CA 94607
	Phone:	(510) 325-5534
	Email:	vanessa.sifuentes@ousd.org
<b>Applicant Obtained Approval Signatures:</b>		
<b>Name/s</b>	<b>Entity</b>	<b>Signature/s</b> <b>Date</b>
Vanessa Sifuentes	Department Head	
Sondra Aguilera	Chief Academic Officer	 4/11/2025
<b>Grant Office Obtained Approval Signatures:</b>		
<b>Name/s</b>	<b>Entity</b>	<b>Signature/s</b> <b>Date</b>
Lisa Grant-Dawson	Senior Business Officer	
Kyla Johnson-Trammell	Superintendent	

Approve As To Form By OUSD Legal Department

 03/27/25  
Roxanne De La Rocha, Staff Attorney

March 19, 2025

**Vanessa Sifuentes**

Oakland Unified School District  
1011 Union Street, Suite 912  
Oakland, CA 94607

Subject: Grant Award Notification – Oakland Children's Initiative FY 25-26

Dear Vanessa Sifuentes,

We're pleased to share that Oakland Unified School District has been selected as a recipient of the Oakland Promise Oakland Children's Initiative funding for fiscal year 2025-2026 (July 1, 2025 - June 30, 2026) – congratulations!

It is important to note that the awarded amount may differ from the initial request. With over \$20 million in funding requests for the upcoming fiscal year and approximately \$4 million allocated to applicants, strategic budget decisions were necessary to maximize impact. Additionally, priority was given to supporting small and local businesses in Oakland per the City's ordinance requirements.

The proposed amount for the award for fiscal year 2025-2026 (July 1, 2025 - June 30, 2026) is as follows:

<b>Proposed Amount*</b> <i>*This amount is pending the completion of a negotiation meeting to finalize a revised Scope of Work</i>	Up to \$385,000.00
<b>Proposed RFP Strategy(ies)</b>	Strategy 3: College Access
<i>Additional Notes, if any</i>	This award amount does not include the Promise Neighborhood grant.

The proposed amount must be utilized in alignment with the approved budget and scope of work. Compliance with federal and local reporting requirements is mandatory, including timely submission of financial and programmatic reports. All subcontractors are expected to follow the approved budget, and any re-budgeting must be approved by Oakland Promise at the prior to implementation of funds.

To accept this grant, please respond via email to confirm acceptance or decline. If you have any questions, please contact Tiana Corona at [tiana@oaklandpromise.org](mailto:tiana@oaklandpromise.org).

We appreciate your commitment to our collective impact and look forward to working together to achieve meaningful outcomes for our students and families.

Sincerely,

A handwritten signature in black ink that reads "Sandra P. Ernst".

Sandra Ernst  
CEO  
Oakland Promise  
[sandra@oaklandpromise.org](mailto:sandra@oaklandpromise.org)