

Board Office Use: <b>Legislative File Info.</b>	
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Enactment Number	
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### Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Tara Gard, Chief of Talent

**Meeting Date** April 9, 2025

**Subject** **Declaration of Need for Fully Qualified Educators - School Year 2025-2026**

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**Action Requested** Approval by Board of Education of Resolution No. 2425-0086 – Declaration of Need for Fully Qualified Educators, School Year 2025-2026.

**Discussion** Division VIII of Title 5, California Code of Regulations, Section 80026, requires the governing Board of the school district to adopt a declaration certifying that there are an insufficient number of certified persons who meet the District’s employment criteria for needed positions.

The Board of Education has—among its powers to declare—that there is an insufficient number of certificated persons who meet the District’s specified employment criteria for positions. On June 20, 2001, the Office of Administrative Law for the Commission on Teacher Credentialing amended the California Code of Regulation Section 80026 and 88027. These changes require that the District now include in the Annual Declaration of Need for Fully Qualified Educators Limited Assignment Permits. As referenced in Coded Correspondence 01-0009, the newly titled Limited Assignment Permits allow fully experienced educators to apply for a permit while completing course work or test to add an authorization to their existing credential.

Additionally, the *Williams v. State of California* settlement brings a renewed focus to the requirement that all teachers with EL students in K-12 public school settings must hold an appropriate English Learner authorization. This is regardless of the number of English Learners in the class. The Settlement per EC Section 44258.9(c)(4)(A), requires county offices of education to complete additional assignment monitoring including annual review of assignments and review and collection of data on English Learner

authorizations for teachers of classes with twenty percent or more English Learners in schools with decile 1, 2, and 3. Any teacher assigned to teach one or more English Learners and providing EL services must hold an EL authorization. Teachers enrolled in a CLAD program or registered for the CTEL exam are considered mis assigned and will need to obtain the appropriate certification such as an Emergency CLAD or BCLAD permit.

**Fiscal Impact** None

**Recommendation** Approval by Board of Education of Resolution No. 2425-0086 – Declaration of Need for Fully Qualified Educators, School Year 2025-2026.

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 2425-0086**

- Declaration of Need for Fully Qualified Educators, 2025-2026 -

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**WHEREAS**, on May 20, 1994, the State Office of Administrative Law approved the Commission on Teacher Credentialing’s proposed regulations to govern emergency teaching permits under amended Division VIII of Title V, California Code of Regulations, Section 80026; and

**WHEREAS**, amended Division VIII of Title V, California Code of Regulations, Section 80026 require the Governing Board of the school district to adopt a – Declaration of Need for Fully Qualified Educators, including Limited Assignment Permits (Form CL-500) certifying that there is an insufficient number of certified persons who meet the District’s specified employment criteria for needed positions; and

**WHEREAS**, class size reduction created an additional need; and

**WHEREAS**, Oakland Unified School District is experiencing a shortage of certified persons who meet the District’s specified employment criteria in areas such as bilingual education, special education, mathematics, and science but may require emergency teaching permits, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Oakland Unified School District, pursuant to law, hereby declares that there is an insufficient number of certificated persons who meet the District’s specified employment criteria for positions, for the period July 1, 2025 – June 30, 2026, as stated in the attached Declaration of Need for Fully Qualified Educators including Limited Assignment, CLAD and BCLAD Permits; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to submit such Declaration to the Commission on Teacher Credentialing for the purposes, among others, of obtaining sufficient emergency teaching permits to meet such shortages stated in the attached Declaration.

Passed by the following vote:

PREFERENTIAL AYE:

PREFERENTIAL NOE:

PREFERENTIAL ABSTENTION:

PREFERENTIAL RECUSE:

AYES:

NOES:

ABSTAINED:

RECUSE:

ABSENT:

**CERTIFICATION**

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on April 9, 2025.

**OAKLAND UNIFIED SCHOOL DISTRICT**

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By:	

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Jennifer Brouhard  
President, Board of Education

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Kyla Johnson-Trammell  
Superintendent and Secretary, Board of Education



State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 651 Bannon Street, Suite 601  
 Sacramento, CA 95811

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025  
 Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Oakland Unified School District District CDS Code: 01-61259  
 Name of County: Alameda County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 4/9/2025 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

<b>Miguel Navarro Jr</b>		Employee Support Specialist- Credentials
<i>Name</i>	<i>Signature</i>	<i>Title</i>
	<b>5108790202</b>	03/04/2025
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

**Oakland Unified School District, 1011 Union Street, Oakland, CA 94607**

*Mailing Address*

**credentials@ousd.org**

*EMail Address*

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_  
 Name of State Agency \_\_\_\_\_  
 Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_/\_\_\_/\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<b>Type of Emergency Permit</b>	<b>Estimated Number Needed</b>
CLAD/English Learner Authorization (applicant already holds teaching credential)	200 _____
Bilingual Authorization (applicant already holds teaching credential)	100 _____
List target language(s) for bilingual authorization: Spanish, Vietnamese, Cantonese, French, Arabic	75 _____
Resource Specialist	20 _____
Teacher Librarian Services	20 _____
Emergency Transitional Kindergarten (ETK)	20 _____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year’s actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	150
Single Subject	300
Special Education	75
<b>TOTAL</b>	<b>525</b>

**Authorizations for Single Subject Limited Assignment Permits**

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture	15	Mathematics	15
Art	15	Music	15
Business	15	Physical Education	15
Dance	15	Science: Biological Sciences	15
English	15	Science: Chemistry	15
Foundational-Level Math	15	Science: Geoscience	15
Foundational-Level Science	15	Science: Physics	15
Health	15	Social Science	15
Home Economics	15	Theater	15
Industrial & Technology Education	15	World Languages (specify)	15 World Languages: Spanish

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?

Yes  No

If no, explain. Last class graduated in 2012.

Does your agency participate in a Commission-approved college or university internship program?

Yes  No

If yes, how many interns do you expect to have this year? 100

If yes, list each college or university with which you participate in an internship program.

REACH, Alliant, CSUEB, CSUSF, CalState Teach, Humboldt State,  
Sonoma State, USF, USC, Dominican University, National U, St. Mary's,  
U of Phoenix, SFSU-Batti, Stanford, Touro

If no, explain why you do not participate in an internship program.

\_\_\_\_\_  
\_\_\_\_\_