



**College &
Career for
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Established by Measure N



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

High School Network Superintendent's Report: Response to High School Principal Feedback on Administrative Challenges with Spending Measures N and H



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Presented to the Measures N and H Commission

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Objectives

- Provide status updates on the implementation of changes to Measures N and H spending and approval procedures
- Share next steps to gather additional stakeholder input on Measures N and H spending and approval procedures to inform additional revisions



Recap of Feedback Provided by OUSD High School Principals

- Measure N/H procedures are multi-step and lengthy, such that they take school site staff extensive amounts of time to comply with all procedures.
- Current budget transfer process after EIPs are approved has many repetitive steps
- Requirements for explanations on budget modifications and justifications feels unclear or shifting
- Measure N/H forms are different from other forms required by OUSD; sometimes Measure N/H expenditures require more documentation than other expenditures in OUSD
- Approval process in Escape is delayed when only one person is approving

Long processes lead to challenges in spending funds, and taxpayer funds are going unspent.



Proposed Solutions from OUSD Principals

1. Align Measure N/H practices and procedures with OUSD's Department of Strategic Resource Planning (SRP), such as:
 - a. Universal budget justification, duty statement form and HRA forms similar to the rest of OUSD across year and fund
 - b. Use the approved Measure N/H EIP to reference justifications for Escape approvals and not require additional forms
 - c. *If the Measures N and H Commission is asking sites to follow processes above and beyond SRP, justification for the additional documentation should be grounded in the language in the parcel tax.*
2. Provide regular and direct support to school sites to enable completion of tasks and spending down of site funds compliantly.
3. Establish a more streamlined approval process for modifications and expenditure approvals
4. Create a Measures N and H Handbook to house all materials and resources related to Measures N and H expenditures.



Timeline for Implementation of Proposed Changes*

| Spring 2025 (Near-Term) | Fall 2025 (Medium-Term) | Spring 2026 (Long-Term) |
|---|--|---|
| <ul style="list-style-type: none">• Broader distribution of current Measures N and H resource library• Individual meetings with site-based clerical staff to support with Measure N/H expenditures prior to fiscal deadlines | <ul style="list-style-type: none">• Alignment with District forms required for documentation• Expansion of Measures N and H resource library• Implementation of an expanded support structure for site-based staff | <ul style="list-style-type: none">• Updates to Measures N and H permissible expenses for increased clarity and applicability to evolved pathway needs |

**To be updated accordingly based on additional stakeholder feedback*



Ongoing Work to Collect Additional Feedback

- Implement a survey to gather input from a larger group of Measures N and H stakeholders:
 - Site-based clerical staff
 - Pathway Coaches
 - Pathway Lead Teachers
 - Charter Leaders
 - Measures N and H Team
- Consult with OUSD Fiscal, OUSD SRP, and OUSD Legal to vett proposed changes for permissibility and alignment



Next Steps

- Analyze stakeholder survey data
- Continue gathering feedback from Fiscal, SRP, and Legal departments to confirm allowability of proposed shifts
- Provide the Commission with confirmed revisions and timeline in May 2025