

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

---

**Measure N - College & Career  
Readiness - Commission**

**David Kakishiba**, Chairperson  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

---

Board Office Use: Legislative File Info.	
File ID Number	25-0217
Introduction Date	2/4/2025
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date** February 4,2025

**Subject** Services For: Metwest High School

---

**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for MetWest High School to reduce \$39,100.00 Consultant Contracts: Contract with the Oakland Public Ed Fund by \$39,100.00 to \$0.00, and establishing a new strategic action for \$39,100.00 Consultant Contracts: Contract with Safe Passages, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

MetWest High School would like to reduce \$39,100.00 Consultant Contracts: Contract with the Oakland Public Ed Fund from \$39,100.00 to \$0.00, and use that money to create a new strategic action \$39,100.00 Consultant Contracts: Contract with Safe Passages to pay out the student internship stipends for participating in the Exploring College, Career, and Community Options (ECCCO) for Summer 2025, through June 30, 2025. 34 full-time internships at \$1,000/per student. \$34,000 + \$5,100 (15% Admin Fees) = \$39,100.00.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure H

**Attachments** 25-0217 - MetWest 338 BMF Consultant Contracts \$39,100.00



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	1/9/2025	Principal:	Dr. Shalonda Gregory
School Name:	MetWest HS	Site #:	338
Pathway Name: (required for multiple use of programs)	Social Entrepreneurship	Requested By:	Sandra Backer

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Ta b Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
Measure H Whole School Tab	128	\$39,100.00	<b>Consultant Contracts:</b> <b>Contract with the Oakland Public Ed Fund to pay-out the student internship stipends for participating in the Exploring College, Career and Community Options (ECCCO) for Summer (July) 2025, through June 30, 2025.</b> 34 students in internships at sites around the Bay Area that align with their pathways and interests, yielding real-life application of pathway curriculum and increasing engagement from students in their respective pathway. These real-world internships provide students with increased exposure to various fields related to their pathways so students can actively envision themselves in their chosen career path. This addresses the need for students to have relevant, real-world experience, to which they can apply what they've learned in the classroom. These experiences make learning come alive for students, and they are able to make connections outside of the classroom. Budget: 34 full-time internships at \$1000/per student. \$34,000 + \$5,100 (15%) = \$39,100. (Admin Fees Included)"	\$39,100.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

There will be no impact on students. We are going to change vendors only.
---

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	5825	338	3380	1690	0101	99999

d. Total amount being transferred: \$ 39,100.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

## Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.  -What is the specific expenditure or service type? Please provide a brief description (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.	New or Amended Amount
Measure H Whole School Tab	N/A	N/A	<b>Consultant Contracts:</b> <b>Contract with Safe Passages to pay out the student internship stipends for participating in the Exploring College, Career, and Community Options (ECCCO) for Summer 2025, through June 30, 2025.</b> 34 students in internships at sites around the Bay Area that align with their pathways and interests yielding real-life application of pathway curriculum and increasing student engagement in their respective pathways. These real-world internships provide students with increased exposure to various fields related to their pathways so students can actively envision themselves in their chosen career path. This addresses the need for students to have relevant, real-world experience to which they can apply what they've learned in the classroom. These experiences make learning come alive for students, and they are able to make connections outside of the classroom. Budget: 34 full-time internships at \$1,000/per student. \$34,000 + \$5,100 (15% Admin Fees) = \$39,100.00.	\$39,100.00

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	3800	1000	5825	338	3380	1690	0101	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

\_\_\_\_\_  
Name:  
Teacher Leader/Pathway Director  
Signature

\_\_\_\_\_  
Date

Shalonda Gregory  
Name: Shalonda Gregory  
Principal Signature Required

1/14/25  
Date

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF was accurately completed & received: 1/14/2025

Program Manager, Approval Signature: 

Date: 1/15/2025

H.S. Network Superintendent, Approval Signature:   
Vanessa Sifuentes (Jan 21, 2025 09:54 PST)

Date: 01/21/2025