

<b>Board Office Use: Legislative File Info.</b>	
File ID Number	24-3168
Introduction Date	01/22/2025
Enactment Number	
Enactment Date	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

### Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Tara Gard, Chief of Talent

**Meeting Date** January 22, 2025

**Subject** **Notice to Categorically - Funded Certificated Employees of Possible Reassignment - School Year 2025-2026**

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**Action Requested** Approval by the board of Education of Resolution No. 2425-0073 authorizing the Superintendent of Schools or designee to send a Notice of Possible Reassignment for the School Year 2025-2026, to any and all Categorically-Funded, Certificated Employees, pursuant to provisions of California Education Code Section 44909.

**Fiscal Impact** None

**Recommendation** Approval by the board of Education of Resolution No. 2425-0073 authorizing the Superintendent of Schools or designee to send a Notice of Possible Reassignment for the School Year 2025-2026, to any and all Categorically-Funded, Certificated Employees.

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 2425-0073**

Notice of Categorically - Funded Certificated Employees of Possible Reassignment  
- Effective School Year 2025-2026

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**WHEREAS**, California Education Code Section 44909 requires that certificated employees serving in categorically funded programs be notified on or before March 15th of their potential release or reassignment due to changes in funding or program needs for the following school year; and

**WHEREAS**, the Board of Education is committed to complying with statutory deadlines to ensure adherence to legal requirements and to provide transparency and fairness to impacted employees; and

**WHEREAS**, the issuance of such notices allows the District to maintain the necessary flexibility to respond to changing funding levels, evolving programmatic needs, and other organizational priorities for the 2025-2026 school year; and

**WHEREAS**, the notification process is procedural and not reflective of individual employee performance, but rather a required step to ensure the District's ability to manage its workforce effectively in alignment with program funding and educational objectives; and

**WHEREAS**, timely notification ensures that certificated employees in categorically funded programs are informed of potential changes, allowing them to plan and prepare accordingly; and

**WHEREAS**, the Superintendent or designee must be authorized to act on behalf of the Board of Education to issue these notices in compliance with California Education Code Section 44909 by the March 15, 2025, deadline;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education authorizes the Superintendent of Schools or their designee to send Notices of Possible Reassignment or Release to Certificated Employees serving in categorically funded programs for the 2025-2026 school year as required by California Education Code Section 44909.

**CERTIFICATION**

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on January 22, 2025.

**OAKLAND UNIFIED SCHOOL DISTRICT**

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Jennifer Brouhard  
President, Board of Education

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Kyla Johnson-Trammell  
Superintendent and Secretary, Board of Education