

MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607-



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measure N - College & Career
Readiness - Commission**

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Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes
High School Network Superintendent

Board Meeting Date January 14,2025

Subject Services For: Oakland High School

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Oakland High School to reduce \$27,691.65 Strategic Carryover for Fiscal Year 2024-2025 by \$1,894.00 to \$25,797.65, and establishing a new strategic action for \$1,894.00 Teacher Substitutes: to hire substitutes for the IDEA Pathway, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background (*Why do we need these services?
Why have you selected this vendor?*)

Oakland High School would like to reduce \$27,691.65 Strategic Carryover for Fiscal Year 2024-2025 by \$1,894.00 to \$25,797.65, and use that money to create a new strategic action \$1,894.00 Teacher Substitutes: to hire substitutes for the IDEA Pathway when pathway teachers attend work-based learning or community-building trips and events. Substitute costs are about \$430/day per class, including benefits.

Competitively Bid Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact Funding resource(s): Measure N

Attachments 25-0055 - Oakland High 304 BMF-3 (IDEA) Teacher Substitutes \$1,894



2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	12/10/2024	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway Name: (required for multiple use of programs)	Innovative Design and Engineering Academy (IDEA)	Requested By:	Tiffany Jordan

Step 1:

a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2023-2024 Measure N Strategic Carryover Plan	13	Was \$29,691.65. The new total amount after approval of prior BMFs is \$27,691.65.	Strategic Carryover for Fiscal Year 2024-2025: Funds will be strategically carried over and used in fiscal year 2024-25, via the budget development and Education Improvement Plan approval process, to support expenditures identified as needs at the beginning of the school year.	\$1,894.00

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. There was no original strategic action as the funds were intended to carry over strategically and determine specific use at a later date.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4391	304	3040	1690	9999	99999

d. Total amount being transferred: \$ 1,894.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N and H Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i> -What is the specific expenditure or service type? Please provide a brief description (no vague language) and quantify it when applicable. -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions? -Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.	New or Amended Amount
2023-2024 Measure N Strategic Carryover Plan	N/A	N/A	Teacher Substitutes: to hire substitutes for the IDEA Pathway. Substitutes are required when pathway teachers attend work-based learning or community-building trips and events; not all of their class sections participate. Substitute costs are about \$430/day per class, including benefits. We will utilize our STIP sub and collapse classes whenever possible to reduce the number of substitute teachers. Budget Calculation: \$1,894 will be enough to hire about 4 full-day substitutes.	\$1,894.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1150	304	3040	3910	0101	99999

Signature of Approvals: *(Please enter the team member's name below the signature line)*

Tiffany Jordan
Name: Tiffany Jordan
Teacher Leader/Pathway Director
Signature

12/10/24
Date

Pamela Moy
Name: Pamela Moy
Principal Signature Required

12/19/24
Date

FOR MEASURES N and H STAFF USE ONLY

Date BMF was accurately completed & received: 12/23/24

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: *Nancy Gomez*

Date: 12/23/2024

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes*
Vanessa Sifuentes (Dec 26, 2024 13:41 PST)

Date: 12/26/2024