

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	25-0041
Introduction Date	1/22/25
Enactment Number	
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# Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Jessica Cannon, Executive Director, Early Learning

**Meeting Date** January 22, 2025

**Subject** Grant Award, California Department of Education, CCTR-4011. General Child Care & Development Program.

**Ask of the Board** Adoption by the Board of Education of Resolution No 2425-0033, Approving Contract No CCTR-4011, General Child Care & Development Program, accepting grant award for the CCTR Program, operated by the early Childhood Education Department, in the amount of \$4,561,238.00 effective July 1, 2024 to June 30, 2025, pursuant to term and condition thereof, if any.

**Background** Grant agreement for OUSD schools for the 2024-2025 fiscal year that benefit the Early Childhood Education Department are submitted for Board acceptance and approval as indicated in the chart below. Grant agreement packets are available for review through the Board Secretary's Office and will be electronically available within one week of the Board meeting through Board of Education Legislative information Center under the file ID number stated at the top of this page.

**Discussion**

- \*Review scopes of work outlined by grant agreement and assess their contribution to sustained student achievement.
- \*Identify OUSD resources required for program success.
- \*OUSD receives a completed grant agreement for each program listed in the chart by department.

**Fiscal Impact** The total amount of the grant amendment will be provided to OUSD ECE program based on earnings from student enrollment and attendance to fulfill the states obligation under the contract.

**Attachment(s)**

- Board Cover Memo
- Grant Face Sheet CCTR-4011
- Resolution No 2425-0033
- Grant Agreement, CDSS, CCTR-4011 FY 24-25

**RESOLUTION**  
**OAKLAND UNIFIED SCHOOL DISTRICT**  
**No. 2425-0033**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing childcare and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2024/2025.

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**RESOLUTION**

BE IT RESOLVED that the Governing Board of Oakland Unified School District

authorizes entering into local agreement number/s CCTR-4011 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Mike Hutchinson</u>	<u>President, Board of Education</u>	_____
<u>Dr. Kyla Johnson-Trammell</u>	<u>Secretary, Board of Education</u>	_____
_____	_____	_____

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the

Governing Board of Oakland Unified School District

of Alameda County, California.

I, Dr. Kyla Johnson-Trammell, Clerk of the Governing Board of Oakland Unified School District of

Alameda County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)

## OUSD Grants Management Face Sheet


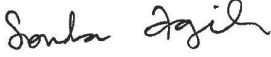
<b>Title of Grant:</b> CCTR-4011 General Child Care & Child Development Programs	<b>Funding Cycle Dates:</b> July 1, 2024 through June 30, 2025
<b>Grant's Fiscal Agent:</b> <b>(contact's name, address, phone number, email address)</b> Oakland Unified School District Early Childhood Education 1025 4 <sup>th</sup> Ave Oakland, CA 94606 510.273.8277	<b>Grant Amount for Full Funding Cycle:</b>  \$4,561,238.00
<b>Funding Agency:</b> California Department of Social Services	<b>Grant Focus:</b> California State Preschool Programs – General Child Care & Development Programs
<b>List all School(s) or Department(s) to be Served:</b> All Child care and Development programs	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The grant will support the California State Preschool Program half and full day
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.59% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	The Annual Agency plan will determine the effectiveness of the Program
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.59% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Indirect cost is a part of the budget for this grant.
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No

<b>Who is the contact managing and assuring grant compliance?</b> (Include contact's name, address, phone number, email address.)	Jessica Cannon Executive Director of Early Learning Oakland Unified School District 1025 4 <sup>th</sup> Ave, Oakland CA 94606 510-273-8277 <a href="mailto:Jessica.cannon@ousd.org">Jessica.cannon@ousd.org</a>
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**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Executive Director of Early Learning	Jessica Cannon	 <small>Jessica Cannon (Dec 2, 2024 15:38 PST)</small>	Dec 2, 2024
Department Head (e.g. for school day programs or for extended day and student support activities)	Sondra Aguilera		12/23/2024

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Lisa Grant Dawson		
Superintendent	Dr. Kyla Johnson-Trammell		

Approved As To Form by OUSD Legal Department

 11/22/24  
Roxanne De La Rocha, Staff Attorney



LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2024

CONTRACT NUMBER: CCTR-4011

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 01-6125-00-4

STATE AGENCY: CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

CONTRACTOR'S NAME: OAKLAND UNIFIED SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; GENERAL TERMS AND CONDITIONS (GTC 04/2017)\*; the GENERAL CHILD CARE AND DEVELOPMENT PROGRAM REQUIREMENTS (Program Requirements)\*; the FUNDING TERMS AND CONDITIONS (FT&C)\*, as approved by the State Agency referenced at: https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2024 through June 30, 2025. For satisfactory performance of the required services, Effective November 9, 2022, the service county reimbursement rate as provided in CCB NO. 22-32: https://cdss.ca.gov/Portals/9/Additional-Resources/Letters-and-Notices/CCBs/2022/CCB\_22-32.pdf?ver=2022-11-10-135821-410 is applicable to the sites, as located in the service counties, approved by the Child Care Development Division and indicated in the Child Development Management Information System (CDMIS), the Minimum Days of Operations (MDO), which is based on the approved program calendar, and the Maximum Reimbursable Amount (MRA) of \$4,561,238.00

During the term of this Agreement, the Agreement Rate, the MDO and the MRA may be adjusted through an Allocation Letter issued to the Contractor by State Agency.

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO): 239

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (\*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. Amendments to any of these asterisked documents during the term of this Agreement shall be incorporated by reference as of the date issued by State Agency without need for formal amendment.

https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources .

IMPORTANT: Signature is not required.

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 4,561,238	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE	
	Child Development Programs			
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE)			
	See Attached			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 4,561,238	ITEM	CHAPTER	STATUTE	FISCAL YEAR
	See Attached			
OBJECT OF EXPENDITURE (CODE AND TITLE)				
702				

**CONTRACTOR'S NAME:** OAKLAND UNIFIED SCHOOL DISTRICT

**CONTRACT NUMBER:** CCTR-4011

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,185,152	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)9990 25136-6125	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,185,152	ITEM 30.10.020.001 5180-101-0890	CHAPTER B/A	STATUTE 2024	FISCAL YEAR 2024-2025
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 318,350	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)9990 13257-6125			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 318,350	ITEM 30.10.020 5180-101-0001	CHAPTER B/A	STATUTE 2024	FISCAL YEAR 2024-2025
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6160 Rev-8590			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 2,108,784	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)9990 13254-6125			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,108,784	ITEM 30.10.020.001 5180-101-0001	CHAPTER B/A	STATUTE 2024	FISCAL YEAR 2024-2025
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 119,461	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)9990 24568-6125	FC# 93.596	PC# 000000	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 119,461	ITEM 30.10.020 5180-101-0890	CHAPTER B/A	STATUTE 2024	FISCAL YEAR 2024-2025
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5160 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 829,491	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)9990 15540-6125			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 829,491	ITEM 30.10.020.001 5180-101-3350	CHAPTER B/A	STATUTE 2024	FISCAL YEAR 2024-2025
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6040 Rev-8590			




# Board Memo -CCTR-4011-FY 24 -25- Basic

Final Audit Report

2024-12-02

Created:	2024-12-02
By:	Julie Manis (julie.manis@ousd.org)
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-  Document created by Julie Manis (julie.manis@ousd.org)  
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-  Document emailed to jessica.cannon@ousd.org for signature  
2024-12-02 - 6:49:21 PM GMT
-  Email viewed by jessica.cannon@ousd.org  
2024-12-02 - 11:38:33 PM GMT
-  Signer jessica.cannon@ousd.org entered name at signing as Jessica Cannon  
2024-12-02 - 11:39:37 PM GMT
-  Document e-signed by Jessica Cannon (jessica.cannon@ousd.org)  
Signature Date: 2024-12-02 - 11:39:39 PM GMT - Time Source: server
-  Agreement completed.  
2024-12-02 - 11:39:39 PM GMT