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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date December 10, 2024

Subject Lighthouse Community Charter 2023-24 G1 Carryover Application

Ask of the Commission Approve the Lighthouse Community Charter 2023-24 G1 Carryover Application

Discussion Middle School Network is open to questions from the commission regarding the Lighthouse Community Charter 2023-24 G1 Carryover Application.

Fiscal Impact The recommended amount is **\$7,016.28**. It's coming from resource 9332 - Measure G1.

Attachment(s) Carryover Application Attached.





2023-24 Measure G1 Carryover Justification Long Form
(Complete if carryover is more than \$5000)

Due Date: September 25, 2024

School:	Lighthouse Community Charter	Contact/Principal	Alicia Blacknell
School Address:	444 Hegenberger Road Oakland, CA 94621	Principal Email	alicia.blacknell@lighthousecharter.org
		School Phone:	510-562-8801

Please fill out the information below for school-wide carryover.

2023-24 Measure G1 Allocation (previous carryover included)	\$151,515.83
2023-24 Measure G1 Dollars Spent	\$144,499.55
Carryover Amount	\$7,016.28

Approved 2024-25 Measure G1 Application [Link](#)

Summary of Proposed Use of Carryover for 2023-24 (listed in order of priority)

2023-24 Proposed Carryover Expenditures		Budget
1	<p>End-of-year Student and Attendance Retention Encouragement: Every year we have added an end-of-year field trip to each grade level. 6th grade end-of-the-year field trip to celebrate moving into 7th grade. Currently, the 8th grade has a promotional trip to Great America. 7th grade has a promotion trip to Six Flags. 6th graders will go on a promotional bowling trip where they will enjoy friendly competitions and food with their peers. This assists us in student retention and a celebration of the student's academic focus.</p> <p>Program Desired Goals:</p> <ul style="list-style-type: none"> ● Building Positive Memories: Students experience joy and camaraderie outside the classroom, contributing to a positive association with the school. ● Celebrating Milestones: These trips serve as a celebration of student achievements and transitions between grade levels, reinforcing motivation and a sense of accomplishment. ● Strengthening Relationships: Shared experiences like bowling or amusement parks foster deeper peer and teacher relationships, encouraging teamwork and a sense of belonging. ● Promoting Inclusivity: Ensuring each grade level has an equitable opportunity for celebration supports a culture of recognition for all students, regardless of grade. ● These experiences contribute to a strong, cohesive school culture and boost students' emotional investment in the community. ● Expenses: <ul style="list-style-type: none"> ○ Great America (8th) <ul style="list-style-type: none"> ■ tickets ○ Six Flags (7) <ul style="list-style-type: none"> ■ tickets 	\$4,565

	<ul style="list-style-type: none"> ○ Bowling (6) <ul style="list-style-type: none"> ■ tickets 	
2	<p>Via Verde: A core trip to build camaraderie between the 6th grade and their crew leader at the same time, they are exploring nature and trust-building activities.</p> <p>Program Desired Goals:</p> <ul style="list-style-type: none"> ● The Vida Verde trip is an exciting, educational experience that promotes personal and social growth. Students will engage in four formal programs, including goat milking, a redwood hike, tidepool exploration, and an organic farm tour, along with activities like team-building games, campfire songs, and group meal preparation ● Transportation 	\$2,451.28
Budget Total (must add up to Anticipated Amount)		\$7,016.28

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

The Assistant Principal of Culture position was vacant twice this past school year. Who had the final say on approving certain spending requests for events, enrichments, and other G1-related costs. We had to reduce the events because there wasn't enough staff to support and facilitate such events and enrichments to their full potential.

REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
Lighthouse Students and Families Meeting	9/23-24/24
Sign-in sheet: above with a hyperlink	

Notes Hyperlink: [☰ G-1 Agenda/ Meeting Notes Y24-25](#)

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
Middle School Staff Meeting	9/18/24
Sign-in sheet: Above with a hyperlink	

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2023-24 school year.

1. Please explain how you plan to use the Measure G1 carryover funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carryover amount.

1. Music Program

Programmatic Narrative Based on Rubric

We do have an art program offering for this carry-over budget and rated ourselves “emerging” here. While this is something we are interested in strategically addressing in the future, the cost of staffing a quality art program is not within the range of this grant, nor do we have space in our facility to accommodate this shift without dismantling existing programs that are also designed to serve the whole child. Given the range of our students’ language proficiency levels, we would need to significantly adjust our block schedules to allow for multiple course offerings, and an undertaking of this magnitude is not feasible at this time. Consequently, this is not the area we are targeting for this proposal.

2. Art Program

Programmatic Narrative Based on Rubric

We do have an art program offering for this carry-over budget and rated ourselves “emerging” here. While this is something we are interested in strategically addressing in the future, the cost of staffing a quality art program is not within the range of this grant, nor do we have space in our facility to accommodate this shift without dismantling existing programs that are also designed to serve the whole child. Given the range of our students’ language proficiency levels, we would need to significantly adjust our block schedules to allow for multiple course offerings, and an undertaking of this magnitude is not feasible at this time. Consequently, this is not the area we are targeting for this proposal.

3. World Language Program

Programmatic Narrative Based on Rubric

Lighthouse doesn’t currently have a world language course offering and consequently, we rated ourselves “emerging” here. While this is something we are interested in strategically addressing in the future, the cost of staffing a quality language program is not within the range of this grant, nor do we have space in our facility to accommodate this shift without dismantling existing programs that are also designed to serve the whole child. Given the range of our students’ language proficiency levels, we would need to significantly adjust our block schedules to allow for multiple course offerings, and an undertaking of this magnitude is not feasible at this time. Consequently, this is not the area we are targeting for this proposal.

4. 5th to 6th Grade Enrollment Retention

Programmatic Narrative Based on Data Analysis

Lighthouse is a K-12 school in which we practice looping with our students. Students have the same teachers for two sequential years to develop strong relationships between students, families, and teachers. Our fifth graders are guaranteed placement in our 6th grade under our K-8 charter. This year, 91% of students returned from 5th to 6th grade. We are monitoring the individual instances of dis-enrollment and addressing them on an individual basis since they represent so few students.

In addition, 6th-grade students attend a 2-night 3-day camping event which every 5th grader looks forward to as a rite of passage into middle school. Lighthouse Middle School would also like to focus on increasing ADA. We have always had a 90% or above ADA, but using the incentives could help increase the ADA that last 2-3%

Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
	Vida Verde - Is used for retention and community building	<p>Program Desired Goals:</p> <ul style="list-style-type: none"> ● Building Positive Memories: Students experience joy and camaraderie outside the classroom, contributing to a positive association with the school. ● Promoting Inclusivity: Ensuring each grade level has an equitable opportunity for celebration supports a culture of recognition for all students ● These experiences contribute to a strong, cohesive school culture and boost students' emotional investment in the community. ● 55% of students will feel excited and hopeful about 6th grade as a result of this community builder

5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
<p>For this year, we are emerging. Currently, Lighthouse Middle School runs several field trips to our school every year. Last year, some of our field trips did not happen even though we had created the events. With the cost of certain trips rising I'd like to make sure those funds are reflected as accurately as possible. The fact of price increases from some vendors this year (rope course, rock climbing, Six Flags, Great America, and bowling)</p>		
Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
	End of year grade level community builder - name trips and ticket costs	<ul style="list-style-type: none"> ● Celebrating Milestones: These trips serve as a celebration of student achievements and transitions between grade levels,

	<ul style="list-style-type: none"> - rope course, - rock climbing, - College Tours - Six Flags, - Great America, - and bowling 	<p>reinforcing motivation and a sense of accomplishment.</p> <ul style="list-style-type: none"> ● Strengthening Relationships: Shared experiences like bowling or amusement parks foster deeper peer and teacher relationships, encouraging teamwork and a sense of belonging.
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Please submit your 2023-24 Measure G1 Carryover Justification Form to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).

Back up hyperlinks for staff & family meetings.

- **Staff Engagement G-1 Meeting**
Led by: Gio Hernandez
Sign-in Sheet: [here](#)
- **Families/Community Engagement G-1 Meeting**
Led by: Gio Hernandez
Sign-in sheet: [here](#)


First and Last Name (Nombre y apellidos)	Phone Number (Numero de Telefono)	Student(s) grade Level (Nombre de su estudiante y grado)

24-25 G-1 Meeting Carryover Notes (Staff)

9/18/2024

6-7 pm

Staff Engagement with G-1 Carry Over Meeting

Time	Agenda Item	Notes	
	Role Assignments	Scribe: Gio Timekeeper: Gio Facilitator: Gio Parent Attendance: G-1 Meeting Attendance	
3 Min	Ice Breaker	What's your favorite holiday candy?	
20 min	What is G-1? What is carryover? How will we use the G-1 budget this year?	 G1 Carry Over Budget 24-25	
10 min	Carryover Use	Vida Verde - Travel Expenses End-of-year Student and Attendance Retention Encouragement - Great America (8th)	

		<ul style="list-style-type: none"> - Six Flags (7th) - Bowling (6th) 	
10 min	Questions/Feedback	None	

24-25 G-1 Meeting Carryover Notes (Families)

9/23 - 24/2024

5-6 pm

Parent Engagement with G-1 Meeting

Time	Agenda Item	Notes
	Role Assignments	Scribe: Gio Timekeeper: Gio Facilitator: Gio Parent Attendance: G-1 Meeting Families Attendance
3 Min	Introductions	What is G1 and how we use it at Lighthouse <ul style="list-style-type: none"> - Gios Intro and role
20 min	What is G-1? What is carryover? How will we use the G-1 budget this year?	<div style="background-color: #e0e0e0; padding: 2px; border: 1px solid #ccc; display: inline-block;"> <input type="checkbox"/> G1 Carry Over Budget 24-25 </div> Vida Verde <ul style="list-style-type: none"> - Travel Expenses

		<p>End-of-year Student and Attendance Retention Encouragement</p> <ul style="list-style-type: none"> - Great America (8th) - Six Flags (7th) - Bowling (6th)
10 min	Questions & Suggestions	<p>Elena mentioned: "I would like to have alternative or students who can't attend for other reasons"</p> <p>Gio: "Thank you I worked with the Assistant principal of culture to make a plan that we felt was equitable and accessible for all students. We also got feedback from the students prior to some ideas on how to approach that."</p>
2 min	Closing	