

MEASURE N COMMISSION

1016 Union Street, #940
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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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File ID Number	24-2959
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Enactment Number	
Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes
High School Network Superintendent

Board Meeting Date December 10, 2024

Subject Services For: High School Linked Learning Office

Action Requested and Recommendation

Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for High School Linked Learning Office reducing \$171,900.00 Consultant Contract: Hire a Fulltime Pathway Coach by \$14,400.00 to \$157,500.00 and establishing a new strategic action for \$14,400.00 Consultant Contracts: Contract with to revise the OUSD Linked Learning Standards for 2024-2025, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

High School Linked Learning Office would like to reduce \$171,900.00 Consultant Contract: Hire a Fulltime Pathway Coach by \$14,400.00 to \$157,500.00, and create a new strategic action of \$14,400.00 Consultant Contracts: Contract with Robert Curtis to revise the OUSD Linked Learning Standards for 2024-2025. Deliverables include: reviewing current standards, addressing adaptations for non-diploma-bound students and comprehensive high schools, gathering feedback from stakeholders and refining the draft, finalizing the standards and presenting recommendations. These services ensure standards are inclusive, high-quality, and aligned with 2024-25 pathway goals.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

24-2959 HSLLO 912 - Admin 10% BMF Consultant Contracts- Robert Curtis \$14,400.00



2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	11/14/2024	Principal:	Rebecca Lacocque
School Name:	High School Linked Learning	Site #:	912
Pathway Name: (required for multiple use of programs)	2024-25 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

Step 1:

a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2024-2025 Measure H Administrative 10% Budget	4	Was \$172,500.00. New total amount after approval of prior BMFs \$171,900.00.	Consultant Contract: to hire a full-time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding. The Pathway Coach will support the alignment of the Charter High School pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on site and across the network of Measures N and H charters to support continued pathway development.	\$14,400.00

b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact. The budgeted pathway coach contract has been reduced for 2024-25 due to delayed contracting and a revised scope of work.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

d. Total amount being transferred: \$ 14,400.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):


*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<p>New or Revised Measure N and H Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2024-2025 Measure H Administrative 10% Budget	N/A	N/A	<p>Consultant Contracts: Contract with Robert Curtis to revise the OUSD Linked Learning Standards for 2024-2025. The \$14,400 investment includes the following scope of work: Initial Revision (\$4,800): Reviewing current standards, addressing adaptations for non-diploma-bound students and comprehensive high schools, and proposing revisions. Stakeholder Input (\$4,800): Gathering feedback from stakeholders and refining the draft. Finalization (\$4,800): Finalizing the standards and presenting recommendations.</p> <p>Impact on Students and Pathway Goals: These services ensure standards are inclusive, high-quality, and aligned with 2024-25 pathway goals by:</p> <ul style="list-style-type: none"> • Addressing barriers to equity and access. • Enhancing readiness for college and career. • Supporting Measure N and H-funded initiatives. <p>This investment directly improves outcomes for students in OUSD pathways.</p>	\$14,400.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

Signature of Approvals: *(Please enter the team member's name below the signature line)*


			11/19/2024
	REBECCA LACOCQUE (Nov 19, 2024 14:53 PST)		
_____ Name: Teacher Leader/Pathway Director Signature	_____ Date	_____ Name: Rebecca Lacocque Principal Signature Required	_____ Date

FOR MEASURES N and H STAFF USE ONLY

Date BMF Received: 11/19/24

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature:  Date: 11/19/24

H.S. Network Superintendent, Approval Signature:  Date: 11/20/2024