



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measures N and H Commission
From: Vanessa Sifuentes, High School Network Superintendent
Subject: Measures N and H Recommendations for 2023-2024 Carryover Funds
Date: November 5, 2024

OVERVIEW & OBJECTIVE,

Sixteen OUSD district schools, ten charter schools, and the Measures N and H Administrative 10% have yet to spend Measures N and H funds from the 2023-2024 fiscal year. Of these 27 sites, 9 submitted their 2023-2024 Measures N and H Carryover Plans at the November 5, 2024 Measures N and H Commission meeting. These plans articulate the context that contributed to the carryover amount, the percentage of Measures N and H funds being carried over, and a clear budget for the carryover funds.

Per Measures N and H Commission policy, approval from the Measures N and H Commission is required for all Carryover Plans. Measures N and H staff have reviewed the submitted 2023-2024 Measures N and H Carryover Plans and provided feedback to the school sites, which was addressed before submission to the Measures N and H Commission.

SUMMARY

Staff recommendations are as follows:



LINKED LEARNING HIGH SCHOOL OFFICE

Legislative File ID No.	School/Site Number	Staff Recommendation for 2023- 2024 Measures N and H Carryover Plan	Percentage of Carryover to Total Measures N Funds Received	2023-2024 Measures N Carryover Total Amount	Percentage of Carryover to Total Measures H Funds Received	2023-2024 Measures H Carryover Total Amount	Total 2023- 2024 Measures N and H carryover
24-2632	Ralph J. Bunche Academy/309	Approved	47.91%	\$46,442.69	33.27%	\$8,496.29	\$54,938.98
24-2633	Dewey Academy/310	Approved	56.98%	\$133,058.72	65.98%	\$18,952.88	\$152,011.60
24-2634	OEZ Street Academy/313	Approved	29.21%	\$46,170.04	67.89%	\$20,655.74	\$66,825.78
24-2635	Rudsdale Continuation and Rudsdale Newcomer/352	Approved	32.30%	\$74,825.01	7.41%	\$7,256.46	\$82,081.47
24-2636	Madison Park Academy (Upper)/215	Approved	63.54%	\$197,622.38	40.29%	\$69,860.04	\$267,482.42
24-2637	Coliseum College Preparatory Academy/ 232	Approved	7.41%	\$9,987.71	49.45%	\$169,916.52	\$179,904.23



LINKED LEARNING HIGH SCHOOL OFFICE

24-2638	Oakland High School/304	Approved	18.85%	\$164,193.30	10.12%	\$65,645.34	\$229,838.64
24-2639	Life Academy of Health and BioScience /335	Approved	38.12%	\$172,601.02	5.88%	\$6,147.47	\$178,748.49
24-2640	Leadership Public Schools Oakland R&D/9126	Approved	36.91%	\$196,217.51	100.00%	\$143,225.00	\$339,442.51

Total 2023-24 23 Measures N and H Carryover Funds for November 5, 2024 submission:	\$1,551,274.12
--	-----------------------

MEASURE N 2023-2024 CARRYOVER PLAN									
Effective: Approximately December 15, 2024 - June 30, 2025									
(This is the last year you will receive Measure N funds. All unspent Measure N funds will be swept at end of the fiscal year)									
School Name	Life Academy of Health & Bioscience					Site Number	335		
Why were you unable to expand all your Measure N funds in the 2023-2024 school year?	We had several expenditures that we were not able to make in the 23-24 school year. The most costly of these reasons is being unable to find quality personnel to hire into Measure N funded positions. We'd allocated funds to attend professional conferences, which ultimately staff couldn't afford to front the funds for and OUSD has no travel agent, so we were unable to engage in these conferences. Additionally, the technical barriers to using the funds have occasionally forced us to use other funds (i.e. supplemental) when we'd intended to use Measure N.								
Total Measure N Funds Received in Fiscal Year 2023-2024 (including accumulated carryover from previous years)		\$452,820.39		Projected Carryover Amount from Fiscal Year 2023-2024		\$172,601.02			
Projected Carryover Amount from Fiscal Year 2023-2024		\$172,601.02		Total Budgeted Amount		\$172,601.02			
Percentage of 2023-2024 Carryover to Measure N Funds		38.12%		Remaining Amount		\$0.00			
NOTE: Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.									
Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and how it supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development. **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Measures N and H Justification Examples - A Resource for EIP Development document linked below.									
Resources: 2024-2025 Measures N and H Permissible Expenses Measures N and H Justification Examples - A Resource for EIP Development									
BUDGET JUSTIFICATION For All Budget Line Items, enter 3-5 sentences to create a Proper Justification that answers the below questions. For Object Codes 1120, 5825 and all FTE, please also make sure to respond to the additional Budget Justification questions outlined in the Instructions for a Proper Budget Justification									
- What is the specific expenditure or service type? Please provide a brief description (no vague language or hyperlinks) and quantify if applicable. - How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals/strategic actions? We encourage you to refer to this list of OUSD's Object Codes if you have questions about which object codes to use. <i>Please note that this is a comprehensive list of all OUSD's object codes and expenditure types. Not all of them are permissible uses of Measures N or H funds. Please refer to the Measures N and H Permissible Expenses document to confirm permissibility.</i>		COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Fully Approved (no additional Justification Form required) <i>(protected cells below to be completed by MN/H staff only)</i>	Conditionally Approved (Justification Form is required) <i>(protected cells below to be completed by MN/H staff only)</i>
Teacher Salaries Stipends: Extended Contracts to pay Science Academy Teachers to strengthen the pathway integrated curriculum, through June 30, 2025. The curriculum will be in the following places, Biology/Humanities 9, Chemistry/Humanities 10, Science Reading 9 and Health & Bioscience, Science Reading 10 and Chemistry, Science Reading 10 and Physiology, Physics/Humanities 11. Grades 9-11 directly impacted, a total of 190 students. Planned outcomes: multiple mini-integrated projects complete and ready to launch by the end of 24-25 school year. Budget: \$47.50 per hour x 42 hours + 25% benefit costs = \$2,493.75 x 5 Teachers = \$12,468.75. (Salary & Benefit Costs included)		\$12,468.75	1120	Teacher Salaries Stipends			Life Academy School of Health and Biosciences	Approved	

Teacher Salaries Stipends: Extended Contracts to pay Math Academy Teachers to create integrated and pathway aligned curriculum with science teachers, specifically 1 integrated project per semester, through June 30, 2025. Planned outcomes: 8 mini-integrated projects complete and ready to launch by the end of 24-25 school year. Grades 9-11 directly impacted, a total of 195 students. Budget: \$47.50 per hour x 42 hours + 25% benefit costs = \$2,493.75 x 5 Teachers = \$12,468.75. (Salary & Benefit Costs included)	\$12,468.75	1120	Teacher Salaries Stipends			Life Academy School of Health and Biosciences	Approved	
Teacher Salaries Stipends: Extended Contracts to pay Humanities Academy Teachers to meet and plan, through June 30, 2025. Their pathway aligned objective is in support of Strategic Goal #1 (integration of pathway themed text/unit in all grades 9-12). Grades 9-12 directly impacted, a total of 260 students. Compensation: \$47.50 per hour x 42 hours + 25% benefit costs = \$2,493.75 x 7 Teachers = \$17,456.25 (Salary & Benefit Costs included)	\$17,456.25	1120	Teacher Salaries Stipends			Life Academy School of Health and Biosciences	Approved	
Teacher Salaries Stipends: Extended Contracts for 8 Instructional Leadership Teachers or Certificated staff to attend 2 extra days of professional development work, through June 30, 2025. The 2 extra days will be during the winter break to assess the success of the professional learning plan from semester 1 and using that assessment, design professional learning for the teaching staff to center around pathway and post-secondary success for students into semester 2. Budget: 14 hours at \$47.50 per hour + 25% benefit costs = 831.25 x 8 teachers = \$6,650.00 (Salary & Benefit Costs include)	\$6,650.00	1120	Teacher Salaries Stipends			Life Academy School of Health and Biosciences	Approved	
Teacher Salaries Stipends: Extended Contracts to pay 6 credentialed Pathway Leadership Team members to meet in a winter retreat for a planning retreat, and two times monthly to plan guest speakers. Guest speakers are from Academy affiliated industries, field trips, motivational activities for pathways students, job shadowing and internships, mentorship and to ensure that the student leadership program and student co-chairs of that program are being well supported in alignment to the goals of the Academy. Grades 9-12 directly impacted, a total of 250 students. Budget: 8 hours (for one retreat) + 3 hours x 9 months (twice monthly meetings) = 35 hours total per teacher at \$47.50 + 25% benefit costs = \$2,078.13 per teacher x 6 teachers = total \$12,468.75 (Salary & Benefit Costs included)	\$12,648.75	1120	Teacher Salaries Stipends			Life Academy School of Health and Biosciences	Approved	
Professional Contracted Bus Services: Charter bus rentals for pathway students to attend College and Career Exploration visits or trips. The trips are for students to explore pathways themes outside of our walls, engage in hands-on activities, interact with industry professionals, see the relevance/application of their school work. Also to explore college programs in biotech, public health and healthcare, including college and university programs in pre-medical fields. This allocation will impact 100% of pathway students.	\$18,211.00	5826	Professional Contracted Bus Services			Life Academy School of Health and Biosciences		Conditionally Approved

Clerical Salaries: to increase the FTE for a pathway specific Case Manager (12 months position) from .20 FTE by an additional .20 FTE for a total FTE of .40. The Case Manager will provide student support to students in our pathway including conflict mediation, RJ processes and social and emotional supports to help students fully and properly engage in their learning as much as possible. This position will help to create the positive and productive pathway environment needed to successfully grow the pathway. PCN 104333 (Salary and Benefit cost included)	\$29,385.40	2405	Clerical Salaries	Case Manager 20	.20 FTE	Life Academy School of Health and Biosciences	Approved	
Travel & Conferences: This expenditure will provide funds to pay for the lodging, conference room fees, meals, etc. for staff to attend a Life Academy retreat. The retreat is to continue our work on vertical alignment and pathway integration to increase student engagement in courses and pathways programming. The professional learning and alignment that takes place at this retreat will impact 100% of our academy students. Budget Expenses: Approximately \$450 per room x 2 nights x 3 people = \$2,700.00 + tax rounding up to \$3,200.00 Meeting room rental fee at Marconi = \$1,000.00 Meals for 2.5 days: not to exceed \$40 per person per full day (\$20 for mid days) x 7 people = \$700.00 Mileage and/or Bridge Toll fees will be post-travel via employee reimbursement. *Retreats and Rental agreements will abide by OUSD, Risk Management, and Measures N and H guidelines.	\$4,900.00	5200	Travel & Conferences			Life Academy School of Health and Biosciences		Conditionally Approved
Teacher Salaries Stipends: Extended Contracts to pay the 7 teachers who attend the Life Academy retreat (in line 21). The teachers will continue our work on vertical alignment and pathway integration to increase student engagement in courses and pathways programming. The professional learning and alignment that takes place at this retreat will impact 100% of our academy students. Budget: Partially outside of working hours (additional 3 hours of work per day outside of contract) + a Saturday morning (4 hours) = 10 hours additional at \$47.50/hr + 25% benefit costs x 7 teachers = \$4,156.25 (Salary & Benefits Included)	\$4,165.25	1120	Teacher Salaries Stipends			Life Academy School of Health and Biosciences	Approved	
Conference Expense: For 3 Academy teachers to attend the National Science Teachers Association Conference in Philadelphia, PA on March 26-29, 2025. The teachers will engage in four days of workshops on aligning their pathways courses with Next Generation Science Standards, and deepening their career technical education skills in all pathways science courses. Budget Expenses: Registration: \$525/person x 3 teachers = \$1,575.00 Airfare: \$500/teacher x 3 teachers = \$1,500.00 Hotel: 3 nights at \$250/night \$750 x 3 teachers = \$2,250.00 Meals: If applicable, all 3 meals are not to exceed \$40/day per teacher (4 days X 3 teachers = \$480) Total Cost for 3 teachers = \$5,805.00	\$5,805.00	5220	Conference Expenses			Life Academy School of Health and Biosciences		Conditionally Approved

Clerical Salaries Overtime: ET/OT for Clerical Support Staff to take on additional pathway work streams in order to re-establish the Life Academy pathway internship program. Duties included: organize and facilitate pathway specific field trips, events, public speakers/panels, and support the conferences linked to our three Academy themes (health care, biotech, public health). Organize and facilitate family meetings each marking period for students who are off track to identify additional support services needed to ensure student success. These services will impact all students in grades 10th-12th grades and increase student engagement as they are directly related to providing ample opportunities for students to have hands-on, outside of school experiences related to their areas of interest and passion. (Salary and Benefits costs included)	\$10,126.00	2425	Clerical Salaries Overtime			Life Academy School of Health and Biosciences		Conditionally Approved
Conference Expense: For 6 Academy teachers to attend the High Tech High Graduate School of Education PBL Design Camp. The outcome is to design Academy integrated and project based units for their pathways students. Teachers will emerge from the conference with a new pathways aligned project prototype. Budget Expenses: Registration: \$1,500/person x 6 teachers = \$9,000.00 Airfare: \$137/teacher x 6 teachers = \$822.00 Hotel: 3 nights at \$194/night + \$582 x 6 teachers = \$3,492.00 Meals: If applicable, all 3 meals are not to exceed \$40/day per teacher (4 days X 6 teachers = \$960) Total Cost: \$14,274.00	\$14,274.00	5220	Conference Expenses			Life Academy School of Health and Biosciences		Conditionally Approved
Travel & Conferences: This expenditure will provide funds to pay for the lodging, meals, etc. (i.e. Marconi Center) for staff to attend a Life Academy curriculum building and vertical alignment retreat. In the retreat staff will ensure stronger alignment to our Academy themes and to rebuild our 10th grade Defense project with the new Academy teachers. The professional learning and alignment that takes place at this retreat will impact 100% of our academy students. Budget Expenses: Approximately \$450 per room x 2 nights x 3 people = \$2,700.00 + tax rounding up to \$3,200.00 Meals for 2.5 days: not to exceed \$40 per person per full day (\$20 for mid days) x 7 people = \$700.00 Mileage and/or Bridge Toll fees will be post-travel via employee reimbursement. *Retreats and Rental agreements will abide by OUSD, Risk Management, and Measures N and H guidelines.	\$3,900.00	5200	Travel & Conferences			Life Academy School of Health and Biosciences		Conditionally Approved
Consultant Contract with Bay Area Community Resources (BACR) to facilitate and pay-out the Work-Based Learning (WBL) Student Internship Stipends, through June 30, 2025. BACR will serve as the Fiscal Sponsor to process and pay-out all of the internship stipends. Internship stipends for 30 Life Academy students who participate in the Work Based Learning Career Preparation and Training experiences within our Academy. Students will participate in internships from through June 30, 2025. The offering of paid internship programming will increase engagement and allow students to develop and demonstrate pathway relevant skills and knowledge. Students will receive stipends of between \$300-500 for internships and work based learning that represent between 25-35 hours of their time. BACR can only invoice schools for student stipends with 100% participation and completion and the admin fees for those funds. BACR can not invoice for the full contract amount prior to the program ending. Under no circumstances can BACR hold unspent Measures N or H funds for the schools. (Amount includes administrative fees at 10%)	\$20,141.87	5825	Consultant Contracts			Life Academy School of Health and Biosciences	Approved	

MEASURE H 2023-2024 CARRYOVER PLAN										
Effective: Approximately December 15, 2024 - June 30, 2025										
School Name	Life Academy of Health & Bioscience						Site Number	335		
Why were you unable to expand all your Measure H funds in the 2023-2024 school year?	We had several expenditures that we were not able to make in the 23-24 school year. The most costly of these reasons is being unable to find quality personnel to hire into Measure N funded positions. We'd allocated funds to attend professional conferences, which ultimately staff couldn't afford to front the funds for and OUSD has no travel agent, so we were unable to engage in these conferences. Additionally, the technical barriers to using the funds have occasionally forced us to use other funds (i.e. supplemental) when we'd intended to use Measure N.									
Total Measure H Funds Received in Fiscal Year 2023-2024 (including accumulated carryover from previous years)		\$104,550.00		Projected Carryover Amount from Fiscal Year 2023-2024		\$6,147.47				
Projected Carryover Amount from Fiscal Year 2023-2024		\$6,147.47		Total Budgeted Amount		\$6,147.47				
Percentage of 2023-2024 Carryover to Measure H Funds		5.88%		Remaining Amount		\$0.00				
NOTE: Measure H funds are to be expended during the fiscal year for which the Measure H Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.										
Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and how it supports and aligns to specific parts of your Measure H Education Improvement Plan (EIP) to support students and pathway development. **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Measures N and H Justification Examples - A Resource for EIP Development document linked below.										
Resources: 2024-2025 Measures N and H Permissible Expenses Measures N and H Justification Examples - A Resource for EIP Development										
BUDGET JUSTIFICATION For All Budget Line Items, enter 3-5 sentences to create a Proper Justification that answers the below questions. For Object Codes 1120, 5825 and all FTE, please also make sure to respond to the additional Budget Justification questions outlined in the Instructions for a Proper Budget Justification			COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Fully Approved (no additional Justification Form required) <i>(protected cells below to be completed by MN/H staff only)</i>	Conditionally Approved (Justification Form is required) <i>(protected cells below to be completed by MN/H staff only)</i>
- What is the specific expenditure or service type? Please provide a brief description (no vague language or hyperlinks) and quantify if applicable. - How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals/strategic actions? We encourage you to refer to this list of OUSD's Object Codes if you have questions about which object codes to use. <i>Please note that this is a comprehensive list of all OUSD's object codes and expenditure types. Not all of them are permissible uses of Measures N or H funds. Please refer to the Measures N and H Permissible Expenses document to confirm permissibility.</i>										
Teacher Salaries Stipends: Extended Contracts to pay 5 teachers from Life Academy to attend the Deeper Learning Project Based Learning Conference in San Diego, CA. This conference is during Spring Break, and so we will need to pay teachers for their time. All 65 students in grade 10 would have an enhanced experiences with project based learning via the teacher's engagement with this conference. The objective for sending teachers to this conference will be a unit plan for a strong, interdisciplinary project based unit that is based on a theme from our pathways. Budget: \$47.50 per hour x 21 each +25% benefit costs x 5 teachers = \$6,234.38. <i>We will reduce hours as necessary to stay within the total carryover amount of \$6,147.47. We will make up for the difference in hours or pay using another resource.</i>			\$6,147.47	1120	Teacher Salaries Stipends			Life Academy of Health & Bioscience	Approved	