

<b>Board Office Use: Legislative File Info.</b>	
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Enactment Number	24-1696
Enactment Date	9/25/2024 os



### Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Tara Gard, Chief of Talent

**Meeting Date** September 25, 2024

**Subject** Application for Provisional Internship Permit – California Commission on Teacher Credentialing – Named Employees for School Year 2024-2025

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**Action Requested** Approval by the Board of Education of Resolution No. 2425-0058 - Application for Provisional Internship Permit – California Commission on Teacher Credentialing – Named Employees for School Year 2024-2025:

1. Stephanie Runner, 4<sup>th</sup> Grade Multiple Subject Teacher, Acorn Woodland Elementary School;
2. Eliana Lee, 4<sup>th</sup> Grade Multiple Subject Teacher, Emerson Elementary School;
3. Adam Brager, 9<sup>th</sup> – 12<sup>th</sup> Grade Social Science Teacher, Life Academy High School;
4. Phylcia Stroud, K – 5<sup>th</sup> Grade Dance Teacher, Carl B Munck Elementary School;
5. Amber Meridy, K – 5<sup>th</sup> Grade Social Science Teacher, Acorn Woodland Elementary School; and
6. Allegra Mitchell, 6<sup>th</sup> – 8<sup>th</sup> Grade Social Science Teacher, Frick United Academy of Language Middle School.

**Background** According to Title 5 Sections 80021-80021.1, the Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found.

The PIP is only available at the request of an employing agency. Individuals may not apply directly to the Commission for this document. Holders of the PIP are restricted to service with the employing agency requesting the permit. An

employing agency is defined as a California public school district, county office of education, non-public school, charter school, or statewide agency.

The PIP is available in the areas of Multiple Subject, Single Subject, and Education Specialist. Individuals who were issued four or fewer emergency permits may be issued one PIP as long as the employer requirements have been met. Individuals who were issued five emergency permits do not qualify for the PIP.

## **Discussion**

The Board of Education, exercising the power of the Governing Board, may approve an application seeking a Provisional Internship Permit from the Commission on Teacher Credentialing, as may be necessary for certain certificated employees of the District so they may work in the District for the 2024-2025 school year, as follows:

The current request for the 2024-2025 school year, a Provisional Internship Permit is being sought for the following employees:

1. Stephanie Runner graduated from University of Mary Washington with a Bachelor's in English. This Provisional Internship Permit will allow candidate time to complete the CSET exam and enroll in a University Intern Multiple Subject program.
2. Eliana Lee graduated from Purchase College, State University of New York with a Bachelor's in Dance. This Provisional Internship Permit will allow candidate time to complete the CSET exam and enroll in a University Intern Multiple Subject program.
3. Adam Brager graduated from University of California, Santa Cruz with a Bachelor's in Psychology. This Provisional Internship Permit will allow candidate time to complete the CSET exams and the requirements for a University Intern Single Subject program.
4. Phylcia Stroud graduated from California State University East Bay with a Bachelor's in Liberal Studies. This Provisional Internship Permit will allow candidate time to complete the CSET exams and the requirements for a University Intern Single Subject program.
5. Amber Meridy graduated from Florida A&M University with a Bachelor's in Business Administration. This Provisional Internship Permit will allow candidate time to complete the CSET exams and the requirements for a University Intern Single Subject program.

6. Allegra Mitchell graduated from San Francisco State University with a Bachelor's in Music. This Provisional Internship Permit will allow candidate time to complete the CSET exams and the requirements for a University Intern Single Subject teaching program.

**Fiscal Impact**            None

**Recommendation**    Approval by the Board of Education of Resolution No. 2425-0058 - Application for Provisional Internship Permit – California Commission on Teacher Credentialing – Named Employees for School Year 2024-2025:

1. Stephanie Runner, 4<sup>th</sup> Grade Multiple Subject Teacher, Acorn Woodland Elementary School;
2. Eliana Lee, 4<sup>th</sup> Grade Multiple Subject Teacher, Emerson Elementary School;
3. Adam Brager, 9<sup>th</sup> – 12<sup>th</sup> Grade Social Science Teacher, Life Academy High School;
4. Phylcia Stroud, K – 5<sup>th</sup> Grade Dance Teacher, Carl B Munck Elementary School;
5. Amber Meridy, K – 5<sup>th</sup> Grade Social Science Teacher, Acorn Woodland Elementary School; and
6. Allegra Mitchell, 6<sup>th</sup> – 8<sup>th</sup> Grade Social Science Teacher, Frick United Academy of Language Middle School.



**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 2425-0058**

- Application for Provisional Internship Permit – California Commission on Teacher Credentialing –  
Named Employees for School Year 2024-2025 -

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**WHEREAS**, the Board of Education, may approve an application to the California Commission on Teacher Credentialing seeking a Provisional Internship Permit as may be necessary for a certificated employee of the District for a specific period of time, and,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education approve applications to the California Commission on Teacher Credentialing for One (1) each Provisional Internship Permit to be issued to the following individuals so they may work in the District for the 2024-2025 school year:

1. Stephanie Runner, 4<sup>th</sup> Grade Multiple Subject Teacher, Acorn Woodland Elementary School;
2. Eliana Lee, 4<sup>th</sup> Grade Multiple Subject Teacher, Emerson Elementary School;
3. Adam Brager, 9<sup>th</sup> – 12<sup>th</sup> Grade Social Science Teacher, Life Academy High School;
4. Phylicia Stroud, K – 5<sup>th</sup> Grade Dance Teacher, Carl B Munck Elementary School;
5. Amber Meridy, K – 5<sup>th</sup> Grade Social Science Teacher, Acorn Woodland Elementary School; and
6. Allegra Mitchell, 6<sup>th</sup> – 8<sup>th</sup> Grade Social Science Teacher, Frick United Academy of Language Middle School.

Passed by the following vote:

PREFERENTIAL AYE: None

PREFERENTIAL NOE: None

PREFERENTIAL ABSTENTION: None

PREFERENTIAL RECUSE: None

AYES: Jennifer Brouhard, VanCedric Williams, Valerie Bachelor, Jorge Lerma, Clifford Thompson, President Benjamin Davis

NOES: None

ABSTAINED: None

RECUSE: None

ABSENT: Maximus Simmons (Student Director), Michele Vasquez (Student Director)  
 Vice President Mike Hutchinson

**CERTIFICATION**

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on September 25, 2024.

<b>Legislative File</b>	
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By:	OS

**OAKLAND UNIFIED SCHOOL DISTRICT**




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Benjamin Davis  
 President, Board of Education




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Kyla Johnson-Trammell  
 Superintendent and Secretary, Board of Education