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| File ID Number | 24-2251 |
| Introduction Date | 9/25/24 |
| Enactment Number | 24-1691 |
| Enactment Date | 9/25/2024 os |



Board Cover Memorandum

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Alicia Arenas, Director of Elementary Instruction, Academics & Instruction Department

Meeting Date September 25, 2024

Subject Public Hearing, Report and Adoption by Board of Education
Resolution No. 2425-0027 - Sufficiency of Textbooks and Instructional Materials --
School Year 2024-2025

Ask of the Board Conduct Public Hearing and, following close of hearing, adopt Resolution No. 2425-0027 – Sufficiency of Textbooks and Instructional Materials – for all schools sites as required by Education Code Section 60119 (Williams Case).

Background In May 2000, the ACLU and other public interest advocates representing students across the state filed a lawsuit against the State of California, the Superintendent of Public Instruction, the State Board of Education and the California Department of Education. The basis of the lawsuit is safe and decent school facilities, instructional materials, and qualified teachers.

Alameda County Office of Education (ACOE) conducts an annual audit to assess for sufficiency of instructional materials and mandated postings of Universal Complaint Procedures (UCPs). This year ACOE conducted on-site audits of 50 schools between August 17 and August 31, 2024. The results of the ACOE survey to date show that all schools have a sufficiency of textbooks and/or instructional materials required by SB 550.

The Instructional Materials Process for the 2024-25 school year is as follows:

- 1. Ordering of Instructional Materials:** OUSD has purchased print and digital materials for core curriculum and for many supplemental programs as well. Chromebook computers and internet hotspots have been provided by the District to support students in accessing core curriculum remotely. All instructional materials were ordered based upon 2024-25 enrollment projections, designated schools’ responses to instructional material inquiries, and in alignment with the one-on-one meetings with Instructional Materials Staff.

| Materials ordered by | Program/Materials | Shipped to Sites |
|-----------------------------|--|-------------------------|
| July 2024 | Creative Curriculum Kits | August 2024 |
| July 2024 | Eureka Math teacher materials, consumable books | August 2024 |
| July 2024 | Systematic Instruction in Phonics, Phonemic Awareness, and Sight Words (SIPPS) | August 2024 |
| July 2024 | Learning Without Tears consumables | August 2024 |
| April 2024 | EL Education consumable books, trade books, etc. | August 2024 |
| July 2024 | Benchmark Adelante Advance | August 2024 |
| March 2024 | Illustrative Mathematics consumables (HS) | August 2024 |
| March 2024 | Pearson History Books and Digital Materials (MS) | August 2024 |
| July 2024 | Next Generation FOSS lab kits, books, digital materials (MS) | August 2024 |
| July 2024 | Next Generation FOSS lab kits, books, digital materials (ES) | August 2024 |
| July 2024 | Newsela Digital CA Custom Collections | August 2024 |
| July 2024 | Collaborative Classroom | August 2024 |
| July 2024 | ELD 6-8 for LTELs English 3D HMH | August 2024 |
| July 2024 | Vista World Language books and digital materials | August 2024 |
| July 2024 | National Geographic Newcomer Books | August 2024 |
| March 2024 | Illustrative Mathematics | August 2024 |

| | | |
|------------|---|-----------------------|
| | consumables (MS) | |
| July 2024 | AP Statistics texts and digital materials | August 2024 |
| March 2024 | Follett 9th and 10th Grade ELA | August 2024 |
| July 2024 | Special Education: Spire Reading TK-8 | August 2024 |
| July 2024 | Special Education: Unique K-YA | August 2024 |
| July 2024 | Special Education: TouchMath TK-2 | August 2024 |
| July 2024 | Special Education: TeachTown K-YA | August 2024 |
| July 2024 | Special Education: V Math 3-8 | August 2024 |
| July 2024 | Special Education: IXL 9-12 | August 2024 |
| July 2024 | Replacement purchases for all other Core Curriculum materials | August-September 2024 |

Record Keeping: A spreadsheet is maintained for each order that indicates materials and quantities ordered. Each file is updated after orders are placed. Order files are available upon request. In addition, for the purpose of accountability and maintaining an accurate and current warehouse inventory, individual school instructional material requests are on file. This includes information each time sites pick up materials from the warehouse.

3. Site Leader Meetings: District staff corresponded with school staff via email from April - September. The purpose of these meetings was to review the following:

- Review of projected and actual enrollment data
- Review of language of instruction in bilingual and Dual Language Immersion programs
- Review of new course sections created
- Review of site-specific data about what has been ordered to date

4. Instructional Materials Request Forms: Beginning in July, principals informed Academics and Instruction staff of additional material needs based upon additional enrollment or lost/damaged materials. Principals submitted an instructional materials request form which indicated the number of additional materials needed.

5. Williams Training for OUSD Principals and Staff: OUSD staff participated in an OUSD Williams training on 7/25/24 via zoom and an Alameda County Office of Education (ACOE) asynchronous canvas course. The canvas course outlined the audit processes and expectations for school sites.

7. **On-Call Support:** Staff in Academics and Instruction and the Network Offices worked to ensure that Principals had on-call, one-to-one support throughout the Williams Process.

8. **Email Reminders:** Principals were sent email reminders regularly about Williams' deadlines and updates.

Fiscal Impact

9. **Mock Audit:** Staff from Academics and Instruction and other central office departments were trained to conduct mock audits in preparation for the ACOE audit. OUSD Mock Auditors scheduled site visits in advance of the ACOE audit and visited schools and classrooms to observe mandatory postings of universal complaint procedures and count instructional materials. Mock auditors work with school district staff to resolve any issues that may arise, including requests for additional materials.

Recommendation

For Fiscal Year 2024-25, the working budget for textbooks/instructional materials is as follows:

| Budget | Working Budget | Encumbered as of September 1, 2024 |
|---|-----------------------|---|
| Lottery | \$2,960,402.00 | \$2,900,895.00 |
| Supplemental and Concentration Carryover | \$4,526,849.00 | \$4,526,849.00 |

Conduct Public Hearing and, following close of hearing, adopt Resolution No. 2425-0027 – Sufficiency of Textbooks and Instructional Materials – for all school sites as required by Education Code Section 60119 (Williams Case).

Attachment(s)

- Resolution No. 2425-0027
- Presentation – State of Sufficiency of Textbooks and Instructional Materials



**RESOLUTION
OF THE
GOVERNING BOARD
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

Resolution No. 2425-0027

**Sufficiency of Textbooks or Instructional Materials
School Year 2024-25
(Education Code Section 60119)**

WHEREAS, the Governing Board of the Oakland Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on September 25, 2024, at 7:00 p.m., or as soon thereafter as the matter was heard, which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours; and

WHEREAS, the Board provided at least ten (10) days' Notice of the Public Hearing by posting the Notice in at least three public places, in a newspaper of general circulation and on the District's website within the District that stated the time, place and purpose of the hearing; and

WHEREAS, the Board encouraged participation in the public hearing by interested parties, in particular, but not exclusively, parents, guardians, teachers, bargaining unit leaders, and members of the community interested in the affairs of the District; and

WHEREAS, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Oakland Unified School District; and

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home; and

WHEREAS between the 2008-09 through the 2024-25 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Oakland Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

Mathematics:

(In 2021-22, the Oakland Unified School District Math Adoption was conducted for elementary, grades TK and K-5th. Instructional materials were purchased for the 2022-23 school year.

In 2017-18, the Oakland Unified School District Math Adoption was conducted for middle school, grades 6-8. Textbooks were purchased for the 2018-19 school year.

In 2019-20, the Oakland Unified School District Math Adoption was conducted for high school: Algebra 1, Geometry, Algebra 2, and AP Statistics. Textbooks were purchased for the 2020-21 school year.)

| Grade | Course | Publisher |
|------------------------------------|--|------------------------|
| TK/K | Creative Curriculum Mathematics | Teaching Strategies |
| 1 st | Eureka Math Squared | Great Minds |
| 2 nd | Eureka Math Squared | Great Minds |
| 3 rd | Eureka Math Squared | Great Minds |
| 4 th | Eureka Math Squared | Great Minds |
| 5 th | Eureka Math Squared | Great Minds |
| 6 th | Illustrative Mathematics | Kendall Hunt |
| 7 th | Illustrative Mathematics | Kendall Hunt |
| 8 th | Illustrative Mathematics | Kendall Hunt |
| 9 th – 12 th | Illustrative Mathematics Algebra 1 | Kendall Hunt |
| 9 th – 12 th | Illustrative Mathematics Geometry | Kendall Hunt |
| 9 th – 12 th | Illustrative Mathematics Algebra 2 | Kendall Hunt |
| 9 th – 12 th | Probability & Statistics: The Basic Practice of Statistics | Freeman |
| 9 th – 12 th | AP Statistics: The Practice of Statistics | Freeman |
| 9 th – 12 th | Precalculus with Trigonometry | Key Curriculum Press |
| 9 th – 12 th | Calculus-Graphical, Numerical, Algebraic | Pearson-Addison Wesley |

Science:

(In 2006-2007, the Oakland Unified School District Science Adoption was conducted for grades K-12. Textbooks were purchased for the 2007-2008 school year. FOSS Next Generation was adopted and materials were purchased for elementary in 2018-19 and Middle School in 2019-20).

| Grade | Course | Publisher |
|------------------------------------|--|----------------------|
| TK | Foss Next Generation: Observing Nature | Foss/Delta Education |
| K | FOSS Next Generation: Materials and Motion, Trees and Weather, Animals Two by Two | Foss/Delta Education |
| 1 st | FOSS Next Generation: Sound and Light; Air and Weather; Plants and Animals | Foss/Delta Education |
| 2 nd | FOSS Next Generation: Solids and Liquids; Pebbles, Sand, and Silt; Insects and Plants | Foss/Delta Education |
| 3 rd | FOSS Next Generation: Motion and Matter; Water and Climate; Structures of Life | Foss/Delta Education |
| 4 th | FOSS Next Generation: Energy; Soils, Rocks and Landforms; Environments | Foss/Delta Education |
| 5 th | FOSS Next Generation: Mixtures and Solutions; Earth and Sun; Living Systems | Foss/Delta Education |
| 6 th | FOSS Next Generation: Weather & Water; Diversity of Life; Human Systems Interactions | Foss/Delta Education |
| 7 th | FOSS Next Generation: Chemical Interactions; Earth History; Populations and Ecosystems | Foss/Delta Education |
| 8 th | FOSS Next Generation: Heredity and Adaptation, Electromagnetic Force; Gravity and Kinetic Energy; Waves; Planetary Science | Foss/Delta Education |
| 9 th – 12 th | Biology: Science and Global Issues | Lab-Aids/SEPUP |
| 9 th – 12 th | Biology AP: Biology by Campbell (lab class) | Pearson |
| 9 th – 12 th | Chemistry (lab class) | Pearson |
| 9 th – 12 th | Chemistry AP: Chemistry the Central Science (lab class) | Pearson |
| 9 th – 12 th | Physics: Conceptual Physics by Hewitt (lab class) | Pearson |
| 9 th – 12 th | Physics AP: Physics by Cutnell & Johnson (lab class) | People Press |
| 9 th – 12 th | Physiology: Essentials of Anatomy & Physiology (lab class) | Pearson |
| 9 th – 12 th | Environmental Science: A Study of Interrelationships | McGraw Hill |
| 9 th – 12 th | Environmental Science AP: Living in the Environment (lab) | Thompson |
| 9 th – 12 th | Geology: Earth Science, 11th Edition | Pearson |

Science Laboratory Equipment
Grades 9-12

| Grade | Course | Publisher |
|------------------------------------|---|------------------|
| 9 th – 12 th | Science Lab: Bunson Burner | N/A |
| 9 th – 12 th | Science Lab: Dissecting Kit | N/A |
| 9 th – 12 th | Science Lab: Goggles | N/A |
| 9 th – 12 th | Science Lab: Hot Plate | N/A |
| 9 th – 12 th | Science Lab: Microscope | N/A |
| 9 th – 12 th | Science Lab: Slides & Cover Slips | N/A |
| 9 th – 12 th | Science Lab: Scale Triple Beam or Digital | N/A |
| 9 th – 12 th | Science Lab: Graduated Cylinder 1 Liter | N/A |
| 9 th – 12 th | Science Lab: Graduated Cylinder 5 ml | N/A |
| 9 th – 12 th | Science Lab: Graduated Cylinder 10 ml | N/A |
| 9 th – 12 th | Science Lab: Graduated Cylinder 100 ml | N/A |
| 9 th – 12 th | Science Lab: Flasks | N/A |
| 9 th – 12 th | Science Lab: Beakers 10ml | N/A |
| 9 th – 12 th | Science Lab: Beakers 100 ml | N/A |
| 9 th – 12 th | Science Lab: Beakers 250 ml | N/A |
| 9 th – 12 th | Science Lab: Beakers 500 ml | N/A |
| 9 th – 12 th | Science Lab: Test Tubes Small | N/A |
| 9 th – 12 th | Science Lab: Test Tubes Large | N/A |
| 9 th – 12 th | Science Lab: Pipettes | N/A |

History-Social Science:

(In 2005-2006, the Oakland Unified School District Social Studies Adoption was conducted for grades 4-12. Textbooks were purchased for the 2006-2007 school year.

In 2006-2007, the Oakland Unified School District Social Studies Adoption was conducted for grades K-3. Textbooks were purchased for the 2007-2008 school year. Grade 6-8 curriculum was adopted and purchased in 2018-19. New curriculum for grades 4-5 was adopted for the 2021-22 school year.)

| Grade | Course | Publisher |
|------------------------------------|--|------------------------------|
| TK | Creative Curriculum | Teaching Strategies |
| K | Our World, Now & Long Ago Big Book | Harcourt |
| K | Our World, Now & Long Ago Big Book, Spanish | Harcourt |
| 1 st | A Child's View Big Book, Units 1-6 | Harcourt |
| 1 st | A Child's View Big Book, Units 1-6 Spanish | Harcourt |
| 2 nd | People We Know | Harcourt |
| 2 nd | People We Know, Spanish | Harcourt |
| 3 rd | Our Communities | Harcourt |
| 3 rd | Our Communities, Spanish | Harcourt |
| 4 th | Oakland 4th Grade Social Studies Curriculum | Newsela |
| 5 th | Oakland 5th Grade Social Studies Curriculum | Newsela |
| 6 th | Ancient Civilizations: myWorld Interactive | Pearson |
| 7 th | Medieval and Early Modern Times: myWorld Interactive | Pearson |
| 8 th | Growth and Conflict: myWorld Interactive | Pearson |
| 9 th – 12 th | World History: History Alive! World Connections | Teacher Curriculum Institute |
| 9 th – 12 th | World History AP: Traditions & Encounters c.2006 | McGraw Hill |
| 9 th – 12 th | US History: History Alive! Pursuing American Ideals | Teacher Curriculum Institute |
| 9 th – 12 th | US History AP: American Past & Present 7th Edition | Holt, Reinhart, Wilson |
| 9 th – 12 th | Government Alive! Power, Politics, and You! | Teacher Curriculum Institute |
| 9 th – 12 th | American Government AP: Continuity & Change | Pearson |
| 9 th – 12 th | Econ Alive: The Power to Choose | Teacher Curriculum Institute |

English Language Arts/Spanish Language Arts:

(In 2022-23, Oakland Unified School District conducted an ELA Adoption for grade 9. Instructional materials were purchased for the 2024-25 school year. In 2020-2021, Oakland Unified School District conducted an ELA and SLA Adoption for grades K-5. Instructional materials were purchased for the 2021-22 school year. In 2015-2016, Oakland Unified School District conducted an ELA Adoption for grades 6-8. Instructional Materials were purchased for the 2016-2017 school year. In 2003-2004, Oakland Unified School District conducted an ELA Adoption for grades 9-12. Textbooks were purchased for the 2004-2005 school year.)

| Grade | Course | Publisher |
|-----------------|---|-------------------------|
| TK | Creative Curriculum | Teaching Strategies |
| Kinder | EL Education Student Books and text sets for 4 modules: Toys and Play, Weather Wonders, Trees are Alive, Enjoying and Appreciating Trees | EL Education Booksource |
| Kinder | Dual Language Immersion: Adelante (Spanish) and Advance (English) student books and text sets for 10 units | Benchmark |
| 1st | EL Education Student Books and text sets for 4 modules: Tools and Work; Sun, Moon and Stars; Birds’ Amazing Bodies; Caring for Birds | EL Education Booksource |
| 1st | Dual Language Immersion: Adelante (Spanish) and Advance (English) student books and text sets for 10 units | Benchmark |
| 2nd | EL Education Student Books and text sets for 4 modules: Schools and Community; Fossils tell of Earth’s Changes; The Secret World of Pollinations; Providing for Pollinators | EL Education Booksource |
| 2nd | Dual Language Immersion: Adelante (Spanish) and Advance (English) student books and text sets for 10 units | Benchmark |
| 3rd | EL Education Student Books and text sets for 4 modules: Overcoming Learning Challenges Near and Far; Adaptations and the Wide World of Frogs; Exploring Literary Classics; Water Around the World | EL Education Booksource |
| 3rd | Dual Language Immersion: Adelante (Spanish) and Advance (English) student books and text sets for 10 units (Dual Language Immersion) | Benchmark |
| 4th | EL Education Student Books and text sets for 4 modules: Poetry, Poets and Becoming Writers; Animal Defense Mechanisms, The American Revolution; Responding the Inequality; Ratifying the 19th Amendment | EL Education Booksource |
| 4th | Dual Language Immersion: Adelante (Spanish) and Advance (English) student books and text sets for 10 units | Benchmark |
| 5th | EL Education Student Books and text sets for 4 modules: Stories of Human Rights; Biodiversity in the Rain Forest; Athlete Leaders of Social Change; The Impact of Natural Disasters | EL Education Booksource |
| 5th | Dual Language Immersion: Adelante (Spanish) and Advance (English) student books and text sets for 10 units | Benchmark |
| 6 th | EL Education Student texts for 3 modules: Greek Mythology; Remarkable Accomplishments in Space Science; and American Indian Boarding Schools or Critical Problems and Design Solutions | EL Education Booksource |

| | | |
|----------------------------------|---|-------------------------|
| 7 th | EL Education Student texts for 3 modules: The Lost Children of Sudan; Epidemics; and Harlem Renaissance or Plastic Pollution | EL Education Booksource |
| 8 th | EL Education Student texts for 3 modules: Folklore of Latin America, Lessons from Japanese-American Internment; and Food Choices or Voices of the Holocaust | EL Education Booksource |
| 6 th -8 th | English 3D | HMH |
| 6 th -8 th | National Geographic Inside the USA | Cengage |
| 6 th -8 th | National Geographic Fundamentals | Cengage |
| 9 th | Fishtank Texts 9th grade English 1, 5 units of study | Fishtank |
| 10 th | Fishtank Texts 10th grade English 2, 5 units of study | Fishtank |
| 11 th | Literature & Language Arts: 5th Course | Holt |
| 11 th | <i>Huckleberry Finn, Fences, Their Eye's are Watching God</i> | Novels |
| 11 th | Springboard Level 6 | CollegeBoard |
| 12 th | Literature & Language Arts: 6th Course | Holt |
| 12 th | Springboard Senior English | CollegeBoard |
| 9 – 12 th | English 3 AP: Norton Reader | Peoples Press |
| 9– 12 th | English 4 AP: Bedford's Anthology | VHPS |
| 9– 12 th | English 4 AP: Perrine's Sound & Sense | Thompson |

English Language Development/Long-Term English Learner/Newcomer Courses

| Grade | Course | Publisher |
|------------------------------------|--|-----------|
| 6 th – 8 th | ELD 5/LTEL: English 3D | HMH |
| 6 th – 8 th | ELD 1: National Geographic Inside the USA | Cengage |
| 6 th – 8 th | ELD 1-5: National Geographic Edge | Cengage |
| 6 th – 8 th | ELD 1-5: Holt Literature and Language Arts | Holt |
| 9 th – 12 th | ELD 5/LTEL: English 3D | HMH |
| 9 th – 12 th | ELD 1: National Geographic Inside the USA | Cengage |
| 9 th – 12 th | ELD 1-5: National Geographic Edge | Cengage |
| 9 th – 12 th | ELD 1-5: Holt Literature and Language Arts | Holt |

World Language:

(In 2015-2016, Oakland Unified School District conducted a World Languages Adoption for grades 6-12. Textbooks were purchased for the 2016-2017 school year.)

| Grade | Course | Publisher |
|------------------------------------|--------------------------------------|-----------------------|
| 6 th – 8 th | Spanish A/B: Adelante A/B | Holt |
| 6 th – 8 th | Spanish I: En Espanol | McDougal Littell |
| 6 th – 8 th | French A/B: Bon Voyage | Glencoe |
| 6 th – 8 th | French I: Discovering French Bleu | McDougal Littell |
| 9 th – 12 th | Spanish I: Que Chevere | EMC |
| 9 th – 12 th | Spanish II: Que Chevere | EMC |
| 9 th – 12 th | Spanish III: Que Chevere | EMC |
| 9 th – 12 th | Spanish IV: Que Chevere | EMC |
| 9 th -12 th | EPH II: Imagina | Vista Higher Learning |
| 9 th -12 th | EPH III: Imagina | Vista Higher Learning |
| 9 th – 12 th | EPH IV: Abriendo Paso Lecture | Prentice Hall |
| 9 th – 12 th | EPH IV: Abriendo Paso Grammatica | Prentice Hall |
| 9 th – 12 th | EPH V: Abriendo Puertas Vol.1 | McDougal Littell |
| 9 th – 12 th | EPH V: Abriendo Puertas Vol.2 | McDougal Littell |
| 9 th – 12 th | French I: T'es Branche | EMC |
| 9 th -12 th | French II: T'es Branche | EMC |
| 9 th -12 th | French III: T'es Brance | EMC |
| 9 th -12 th | French IV: Tresors du Temps | Glencoe |
| 9 th -12 th | AP French: Themes | Vista Higher Learning |
| 9 th -12 th | AP French: Themes | Vista Higher Learning |
| 9 th -12 th | AP Spanish Literature: Reflexiones | Pearson |
| 9 th -12 th | AP Spanish Language: Temas | Vista Higher Learning |
| 9 th -12 th | Mandarin I-III: Zhen Bang Levels 1-3 | EMC |

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the District hereby declares, finds and adopts the Report herein, stating that for the 2024-25 School Year, the District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED THIS 25th day of September 2024, at a Regular Meeting of the Governing Board by the following vote:

Passed by the following vote:

- PREFERENTIAL AYE: Michele Vasquez (Student Director)
- PREFERENTIAL NOE: None
- PREFERENTIAL ABSTENTION: None
- PREFERENTIAL RECUSE: None
- AYES: Jennifer Brouhard, VanCedric Williams, Valerie Bachelor, Jorge Lerma, Clifford Thompson, President Benjamin Davis
- NOES: None
- ABSTAINED: None
- RECUSED: None
- ABSENT: Maximus Simmons (Student Director), Vice President Mike Hutchinson

CERTIFICATION


We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on September 25, 2024.

| Legislative File | |
|--------------------|------------|
| File ID Number: | 24-2251 |
| Introduction Date: | 09/25/2024 |
| Enactment Number: | 24-1691 |

OAKLAND UNIFIED SCHOOL DISTRICT



 Benjamin Davis
 President, Board of Education



 Kyla Johnson-Trammell
 Superintendent and Secretary, Board of Education

| | |
|--------------------|-----------|
| Enactment Date: | 9/25/2024 |
| By: | os |