

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-1742
Introduction Date	8-14-2024
Enactment Number	24-1380
Enactment Date	8/14/2024 CJH



**OAKLAND UNIFIED SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Preston Thomas, Chief Systems & Services Officer, Division of Facilities Planning and Management- Kenya Chatman, Executive Director, Division of Facilities Planning and Management

**Board Meeting Date** August 14, 2024

**Subject** Amendment No. 3 Agreement for Inspector of Record Services for Construction– King Construction Inspection, Inc. – Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project - Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education of Amendment No. 3, to the Agreement for Inspector of Record Services for Construction by and between the District and King Construction Inspection, Inc., Oakland, CA, for the latter to continue to provide DSA Inspector of Record Services for the Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project, in an additional not-to-exceed amount of \$33,704.40, increasing the Agreement’s total not-to-exceed amount from \$71,107.60 to \$104,812.00, and extending the term of the Agreement from May 26, 2022 through November 30, 2023 to June 30, 2024, (an additional 213 days). All other terms and conditions of the Agreement remain in full force and effect.

**Discussion** This Amendment is for increasing the not-to-exceed amount by \$33,704.40 for on going inspector of record services needed through June 30, 2024.

**LBP (Local Business Participation Percentage)** 50.00%

**Recommendation** Approval by the Board of Education of Amendment No. 3, to the Agreement for Inspector of Record Services for Construction by and between the District and King Construction Inspection, Inc., Oakland, CA, for the latter to continue to provide DSA Inspector of Record Services for the Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project, in an additional not-to-exceed amount of \$33,704.40, increasing the Agreement’s total not-to-exceed amount from \$71,107.60 to \$104,812.00, and extending the term of the Agreement from May 26, 2022 through November 30, 2023 to June 30, 2024, (an additional 213 days). All other terms and conditions of the Agreement remain in full force and effect.

**Fiscal Impact** Fund 25 Facilities Capital Fund

**Attachments**

- Amendment No. 3, including Exhibits
- Routing Form
- File ID’s 23-2206; 23-0023; 22-1180

## AMENDMENT NO. 3

### AGREEMENT FOR INSPECTOR OF RECORD SERVICES FOR CONSTRUCTION

This Amendment is entered into between the Oakland Unified School District (OUSD) and King Construction Inspection, Inc. OUSD entered into an agreement with CONTRACTOR for services effective on **May 26, 2022** ("Agreement"), and the parties agree to amend the Agreement for the Services with **Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project** as follows, and in the attached Exhibit A:

1.	<b>Services:</b>	<input checked="" type="checkbox"/> The scope of work is <u>unchanged</u> .	<input type="checkbox"/> The scope of work has <u>changed</u> .
<p><b>If scope of work changed:</b> Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary.</p> <p>The CONTRACTOR agrees to provide the following amended services: No change to the scope of work. This amendment adds additional compensation to the project with an extended anticipated completion date of June 30, 2024, as described in the proposals dated May 1, 2024, attached to this Amendment as Exhibit A.</p>			
2.	<b>Terms (duration):</b>	<input type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input checked="" type="checkbox"/> The term of the contract has <u>changed</u> .
<p><b>If term is changed:</b> The contract term is extended by an additional <u>Two Hundred Thirteen (213) Calendar days</u>, and the amended expiration <u>June 30, 2024</u>. The Current end date is November 30, 2023.</p>			
3.	<b>Compensation:</b>	<input type="checkbox"/> The contract price is <u>unchanged</u> .	<input checked="" type="checkbox"/> The contract price has <u>changed</u> .
<p><b>If the compensation is changed:</b> The not to exceed contract price is</p> <p><input checked="" type="checkbox"/> Increased by: <u>Thirty-Three Thousand Seven Hundred Four Dollars and Forty Cents (\$33,704.40)</u>.</p> <p><input type="checkbox"/> Decreased by _____ dollars and no/100 (\$_____).</p> <p>Prior to this amendment, the not-to-exceed contract price was <u>Seventy-One Thousand One Hundred Seven Dollars and Sixty Cents (\$71,107.60)</u>, and after this amendment, the not-to-exceed contract price will be: <u>One hundred Four Thousand Eight Hundred Twelve Dollars and No/100 (\$104,812.00)</u>.</p>			

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:**


There are no previous amendments to this Agreement.  This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
01	2-22-2023	Compensation	\$24,958.00
02	11-08-2023	Compensation & Term	\$23,359.60


6. **Approval:** This Amendment is not effective, and no payment shall be made to Contractor based on this Amendment, until it is signed by Contractor and approved by the Board of Education.

**OAKLAND UNIFIED SCHOOL DISTRICT**

**CONTRACTOR**

  
 \_\_\_\_\_  
 Benjamin Davis, President  
 Board of Education

8/15/2024  
 \_\_\_\_\_  
 Date


  
 \_\_\_\_\_  
 Contractor Signature

Edward King  
 2024.07.17 11:37:59 -07'00'  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Kyla Johnson-Trammell, Superintendent  
 and Secretary, Board of Education

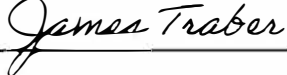
8/15/2024  
 \_\_\_\_\_  
 Date

**Edward King, President**  
 \_\_\_\_\_  
 Print Name, Title

  
 \_\_\_\_\_  
 Preston Thomas, Chief Systems & Services  
 Officer, Facilities Planning and Management

Jul 18, 2024  
 \_\_\_\_\_  
 Date

**Approval as to form:**

  
 \_\_\_\_\_  
 James Traber, Esq.  
 General Counsel, Facilities,

07/17/2024  
 \_\_\_\_\_  
 Date

**EXHIBIT "A"**  
**Scope of Work for Amendment**

**Contractor Name: King Construction Inspection, Inc.**

1. Detailed Description of Services to be provided: No change to the scope of work. This amendment adds additional compensation to the project with an extended anticipated completion date of June 30, 2024, as described in the proposals dated May 1, 2024, attached to this Amendment as Exhibit A.

2. Specific Outcomes:

3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract:

<input type="checkbox"/> Ensure a high quality instructional core	<input type="checkbox"/> Prepare students for success in college and careers
<input type="checkbox"/> Develop social, emotional and physical health	<input checked="" type="checkbox"/> Safe, healthy and supportive schools
<input checked="" type="checkbox"/> Create equitable opportunities for learning	<input checked="" type="checkbox"/> Accountable for quality
<input type="checkbox"/> High quality and effective instruction	<input type="checkbox"/> Full service community district



King Construction Inspection, Inc.

May 01, 2024

Oakland Unified School District  
Attn: William Newby  
955 High Street  
Oakland, CA 94601

RE: Martin Luther King ES – Fire & Intrusion Alarm Project  
Amendment #3 for extension of inspection services (Dec. 2023 – Apr. 2024)

This is an estimate of hours, KCI will only bill for the actual hours expended.

- December 2023 28 hours
- January 2024 16 hours
- February 2024 28 hours
- March 2024 40 hours
- March 2024 28 hours OT rate
- April 2024 28 hours

IOR Hourly Rate (70 hrs):	\$140.00	Total Hours:	84 hours
IOR OT Hourly Rate (14 hrs):	\$184.80	<b>Subtotal:</b>	<b>\$19,600.00</b>
		<b>Subtotal:</b>	<b>\$5,174.40</b>

PM Oversight by Edward King (Dec.-Apr., 2-hrs/month)			10 hours
PM Hourly Rate:	\$165.00	<b>Subtotal:</b>	<b>\$1,650.00</b>
Less remaining fee:			1,680.00
		<b>TOTAL IOR FEE:</b>	<b>\$24,744.40</b>

King Construction Inspection, Inc.

Edward King  
President



King Construction Inspection, Inc.

May 01, 2024

Oakland Unified School District  
Attn: William Newby  
955 High Street  
Oakland, CA 94601

RE: Martin Luther King ES – Fire & Intrusion Alarm Project  
Amendment #4 request for closeout testing

This is an estimate of hours, KCI will only bill for the actual hours expended.

- May 2024 thru completion 64 hours

IOR Hourly Rate (64 hrs): \$140.00

Total Hours: 64 hours  
Subtotal: \$8,960.00

**TOTAL IOR FEE: \$8,960.00**

King Construction Inspection, Inc.

Edward King  
President

**DIVISION OF FACILITIES PLANNING AND MANAGEMENT ROUTING FORM**

**Project Information**

<b>Project Name</b>	<b>Martin Luther King Jr. ES Fire Intrusion Alarm Replacement Project</b>	<b>Site</b>	<b>182</b>
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**Basic Directions**

**Services cannot be provided until the contract is awarded by the Board or is entered by the Superintendent pursuant to authority delegated by the Board.**

Attachment Checklist	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider
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**Contractor Information**

Contractor Name	King Construction Inspection, Inc.	Agency's Contact	Edward King				
OUSD Vendor ID #	007828	Title	Manager				
Street Address	1626 Beverly Place	City	Berkeley	State	CA	Zip	94707
Telephone	510-333-6521	Policy Expires					
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Worked as an OUSD employee?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
OUSD Project #	15111						

**Term of Original/Amended Contract**

Date Work Will Begin (i.e., effective date of contract)	5-26-2022	Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)	
		New Date of Contract End (If Any)	6-30-2024

**Compensation/Revised Compensation**

If New Contract, Total Contract Price (Lump Sum)	\$	If New Contract, Total Contract Price (Not To Exceed)	\$
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Change in Price	\$ 33,704.40
Other Expenses		Requisition Number	

**Budget Information**

*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

Resource #	Funding Source	Org Key	Object Code	Amount
9021 9654	Fund 25	250-9021-0-9654-8500-6235-182-9180-9000-9999-15111	6235	\$24,744.40
		250-9021-0-9654-8500-6265-182-9180-9000-9999-15111	6265	\$8,960.00

**Approval and Routing (in order of approval steps)**

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	<b>Division Head</b>	<b>Phone</b>	510-535-7038	<b>Fax</b>	510-535-7082
<b>1.</b>	<b>Executive Director, Facilities</b>	<b>Signature</b>		<b>Date Approved</b>	Jul 17, 2024
			<small>Kenya Zhatman (Jul 17, 2024 12:01 PDT)</small>		
<b>2.</b>	<b>General Counsel, Facilities</b>	<b>Signature</b>		<b>Date Approved</b>	07/17/2024
<b>3.</b>	<b>Chief Systems and Services Officer, Facilities Planning and Management</b>	<b>Signature</b>		<b>Date Approved</b>	Jul 18, 2024
			<small>Preston Thomas (Jul 18, 2024 06:19 PDT)</small>		
<b>4.</b>	<b>Chief Financial Officer</b>	<b>Signature</b>		<b>Date Approved</b>	
<b>5.</b>	<b>President, Board of Education</b>	<b>Signature</b>		<b>Date Approved</b>	





Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-2206
Introduction Date	11-16-2023
Enactment Number	23-1936
Enactment Date	11/16/2023 CJH



**OAKLAND UNIFIED SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Memo

**To** Board of Education  
**From** Kyla Johnson-Trammell, Superintendent  
Preston Thomas, Chief Systems and Services Officer, Division of Facilities Planning and Management; Kenya Chatman, Executive Director of Facilities Planning

**Board Meeting Date** November 16, 2023

**Subject** Amendment No. 2 Agreement for Inspector of Record Services for Construction – King Construction Inspection, Inc. – Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project - Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education of Amendment No. 2, to the Agreement for Inspector of Record Services for Construction by and between the **District and King Construction Inspection, Inc.**, Oakland, California, for the latter to continue to provide Inspector of Record Services for the **Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project** in an additional not-to-exceed amount of **\$23,359.60** increasing the Agreement’s total not-to-exceed amount from **\$47,748.00 to \$71,107.60**, (extending the expected completion date by an additional 153 days), and authorizing the President and Secretary of the Board to sign the Amendment for same with said Consultant, pursuant to the Amendment.

**Discussion** This Amendment is for continued DSA Inspector of Record Services and one hundred fifty-three (153) calendar days’ extension to the term date.

**LBP (Local Business Participation Percentage)** 50.00%

**Recommendation** Approval by the Board of Education of Amendment No. 2, to the Agreement for Inspector of Record Services for Construction by and between the District and King Construction Inspection, Inc., Oakland, California, for the latter to continue to provide Inspector of Record Services for the Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project in an additional not-to-exceed amount of \$23,359.60 increasing the Agreement’s total not-to-exceed amount from \$47,748.00 to \$71,107.60, (extending the expected completion date by an additional 153 days), and authorizing the President and Secretary of the Board to sign the Amendment for same with said Consultant, pursuant to the Amendment.

**Fiscal Impact** Fund 21 Building Funds, Measure B

**Attachments**

- Amendment No. 2, including Exhibits
- Routing Form
- File ID 23-0023R

## AMENDMENT NO. 2

### AGREEMENT FOR INSPECTOR OF RECORD SERVICES FOR CONSTRUCTION

This Amendment is entered into between the Oakland Unified School District (OUSD) and **King Construction Inspection, Inc.** OUSD entered into an agreement with CONTRACTOR for services effective on **May 26, 2022** ("Agreement"), and the parties agree to amend the Agreement for the Services with **Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project** as follows, and in the attached Exhibit A:

1.	<b>Services:</b>	<input checked="" type="checkbox"/> The scope of work is <u>unchanged</u> .	<input type="checkbox"/> The scope of work has <u>changed</u> .
<p><b>If scope of work changed:</b> Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary.</p> <p>The CONTRACTOR agrees to provide the following amended services: No change to the scope of work.</p>			
2.	<b>Terms (duration):</b>	<input type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input checked="" type="checkbox"/> The term of the contract has <u>changed</u> .
<p><b>If term is changed:</b> The contract term is extended by an additional <b><u>153 days</u></b>, and the amended expiration <b><u>November 30, 2023</u></b>.</p>			
3.		<input type="checkbox"/> The contract price is <u>unchanged</u> .	<input checked="" type="checkbox"/> The contract price has <u>changed</u> .
<p><b>If the compensation is changed:</b> The not to exceed contract price is</p> <p><input checked="" type="checkbox"/> Increased by: <b><u>Twenty-Three Thousand Three Hundred Fifty-Nine Dollars and Sixty Cents (\$23,359.60)</u></b>.</p> <p><input type="checkbox"/> Decreased by _____ dollars and no/100 (\$_____).</p> <p>Prior to this amendment, the not-to-exceed contract price was <b><u>Forty-Seven Thousand Seven Hundred Forty-Eight Dollars NO/100 (\$47,748.00)</u></b>, and after this amendment, the not-to-exceed contract price will be: <b><u>Seventy-One Thousand One Hundred Seven Dollars and Sixty Cents (\$71,107.60)</u></b>.</p>			

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:**

There are no previous amendments to this Agreement.  This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
01	02/22/2023	Compensation	\$24,958.00

6. **Approval:** This Amendment is not effective, and no payment shall be made to Contractor based on this Amendment, until it is signed by Contractor and approved by the Board of Education.


Contract No.

P.O. No.

OAKLAND UNIFIED SCHOOL DISTRICT

  
\_\_\_\_\_  
Mike Hutchinson, President, Board of Education

11/27/2023  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kyla Johnson-Trammell, Superintendent  
and Secretary, Board of Education

11/27/2023  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Preston Thomas, Chief Systems and  
Services Officer, Facilities Planning and Management


\_\_\_\_\_  
Date

**Approval as to form:**

\_\_\_\_\_  
\_\_\_\_\_  
[name]  
General Counsel, Facilities, Planning and Management

\_\_\_\_\_  
Date

**KING CONSTRUCTION INSPECTION, INC.**

  
\_\_\_\_\_  
Contractor Signature Date

Digitally signed by Edward King  
DN: cn=Edward King, o=King Construction Inspection,  
Inc., ou, email=eeking@inspectionsservices.net, c=US  
Date: 2023.10.11 10:52:27 -0700

\_\_\_\_\_  
Edward King, President  
Print Name, Title

**OAKLAND UNIFIED SCHOOL DISTRICT**



\_\_\_\_\_  
Mike Hutchinson, President, Board of Education

11/27/2023

\_\_\_\_\_  
Date



\_\_\_\_\_  
Kyla Johnson-Trammell, Superintendent  
and Secretary, Board of Education

11/27/2023

\_\_\_\_\_  
Date



\_\_\_\_\_  
Preston Thomas, Chief Systems and  
Services Officer, Facilities Planning and Management

10/12/23

\_\_\_\_\_  
Date

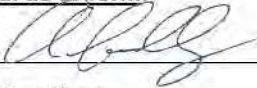
**KING CONSTRUCTION INSPECTION, INC.**

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name, Title

**Approval as to form:**



\_\_\_\_\_  
Arne Sandberg [name]  
General Counsel, Facilities, Planning and Management

10/11/23

\_\_\_\_\_  
Date

**EXHIBIT "A"**  
**Scope of Work for Amendment**

**Contractor Name: King Construction Inspection, Inc.**

- 1. Detailed Description of Services to be provided: No change to scope of work.
- 2. Specific Outcomes:
- 3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract:

<input type="checkbox"/> Ensure a high quality instructional core	<input type="checkbox"/> Prepare students for success in college and careers
<input type="checkbox"/> Develop social, emotional and physical health	<input checked="" type="checkbox"/> Safe, healthy and supportive schools
<input checked="" type="checkbox"/> Create equitable opportunities for learning	<input checked="" type="checkbox"/> Accountable for quality
<input type="checkbox"/> High quality and effective instruction	<input type="checkbox"/> Full service community district



King Construction Inspection, Inc.

September 14, 2023

Oakland Unified School District  
Attn: William Newby  
955 High Street  
Oakland, CA 94601

RE: Martin Luther King ES – Fire & Intrusion Alarm Project  
Amendment #2 for extension of inspection services (May-November 2023)

This is an estimate of hours, KCI will only bill for the actual hours expended.

- May 2023 12 hours
- June 2023 28 hours
- July 2023 24 hours
- August 2023 20 hours
- September 2023 24 hours
- October 2023 24 hours
- November 2023 24 hours

IOR Hourly Rate: \$140.00

Total Hours: 156 hours  
**Subtotal: \$21,840.00**

PM Oversight by Edward King  
(May-Nov., 2-hrs/month)

PM Hourly Rate: \$165.00

14 hours  
**Subtotal: \$2,310.00**

Less remaining fee:

790.40

**TOTAL IOR FEE: \$23,359.60**

King Construction Inspection, Inc.

Edward King  
President



## DIVISION OF FACILITIES PLANNING AND MANAGEMENT ROUTING FORM

### Project Information

<b>Project Name</b>	Martin Luther King Jr. ES Fire Intrusion Alarm Replacement Project	<b>Site</b>	182
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### Basic Directions

**Services cannot be provided until the contract is awarded by the Board or is entered by the Superintendent pursuant to authority delegated by the Board.**

<b>Attachment Checklist</b>	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider
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### Contractor Information

Contractor Name	King Construction Inspection, Inc.	Agency's Contact	Edward King		
OUSD Vendor ID #	007828	Title	Manager		
Street Address	1626 Beverly Place	City	Berkeley	State	CA Zip 94707
Telephone	510-333-6521	Policy Expires			
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	15111				

### Term of Original/Amended Contract

Date Work Will Begin (i.e., effective date of contract)	5-26-2022	Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)	
		New Date of Contract End (If Any)	11-30-2023

### Compensation/Revised Compensation

If New Contract, Total Contract Price (Lump Sum)	\$	If New Contract, Total Contract Price (Not To Exceed)	\$
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Change in Price	\$ 23,359.60
Other Expenses		Requisition Number	

### Budget Information

*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

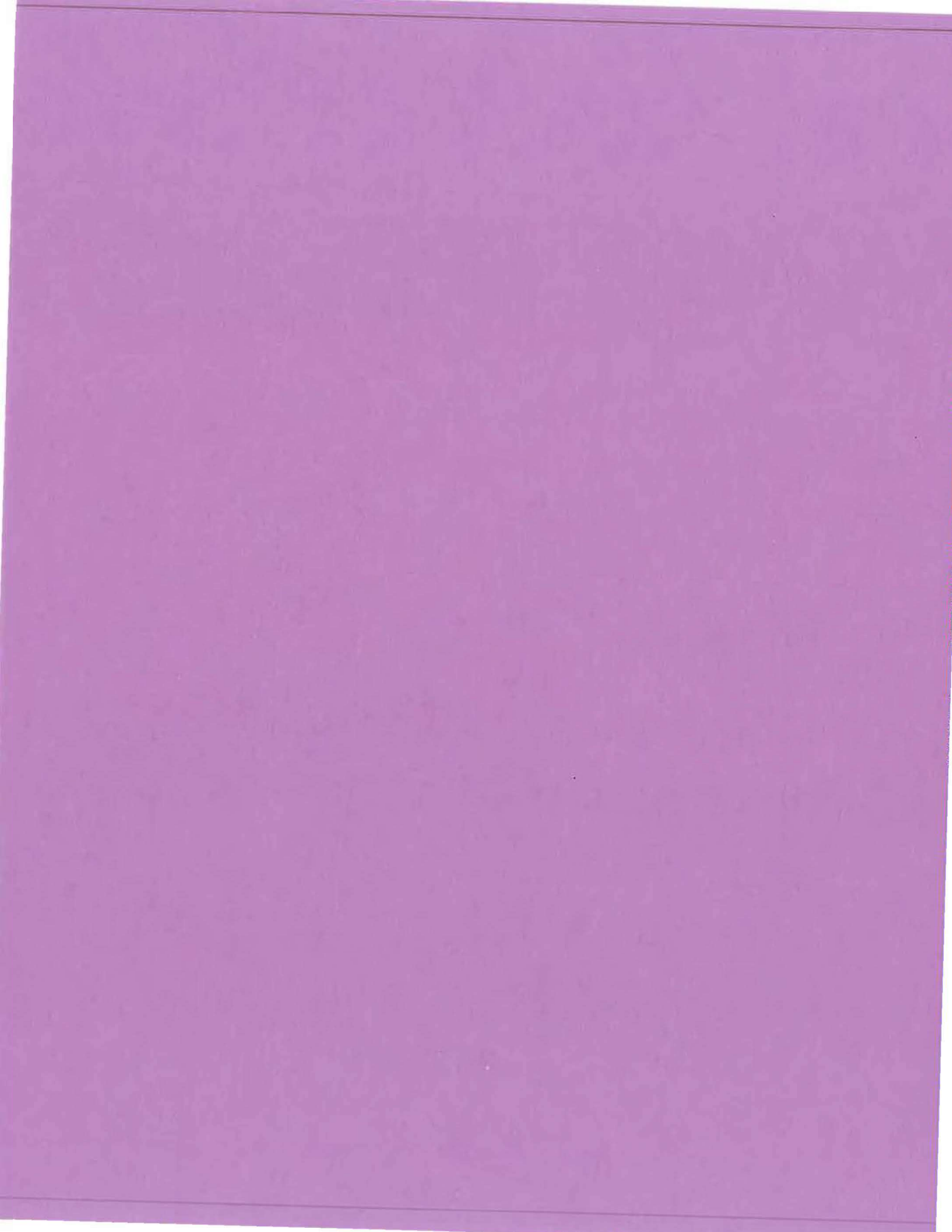
Resource #	Funding Source	Org Key	Object Code	Amount
9399/9654	Fund 21, Measure B	210-9399-0-9654-8500-6235-182-9180-9901-9999-15111	6235	\$ 23,359.60

### Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	<b>Division Head</b>	<b>Phone</b>	510-535-7038	<b>Fax</b>	510-535-7082
1.	<b>Executive Director, Facilities Planning and Management</b>				
	Signature  Preston Thomas	Date Approved	10/12/23		
2.	<b>General Counsel, Department of Facilities Planning and Management</b>				
	Signature  Lozano Smith, approved as to form	Date Approved	10/11/23		
3.	<b>Chief Systems and Services Officer, Facilities Planning and Management</b>				
	Signature  Preston Thomas	Date Approved	10/12/23		
4.	<b>Chief Financial Officer</b>				
	Signature	Date Approved			
5.	<b>President, Board of Education</b>				
	Signature  Mike Hutchinson	Date Approved	11/17/2023		







Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-0023
Introduction Date	2/22/2023
Enactment Number	23-0406
Enactment Date	2/23/2023 er



**OAKLAND UNIFIED SCHOOL DISTRICT**  
Community Schools, Thriving Students

## Memo

**To** Board of Education  
**From** Kyla Johnson-Trammell, Superintendent  
 Tadashi Nakadegawa, Deputy Chief, Division of Facilities Planning and Management

**Board Meeting Date** February 22, 2023

**Subject** Amendment No. 1 Agreement for Inspector of Record Services for Construction–King Construction Inspection, Inc. – Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project - Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education of Amendment No. 1, to the Agreement for Inspector of Record Services for Construction by and between the **District** and **King Construction Inspection, Inc.**, Oakland, California, for the latter to provide additional 120 hours of DSA Inspector of Record Services at a shift differential rate for the **Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project** in an additional not-to-exceed amount of **\$24,958.00**, increasing the Agreement’s amount from **\$22,790.00 to \$47,748.00**, and authorizing the President and Secretary of the Board to sign the Amendment for same with said Consultant, pursuant to the Amendment.

**Discussion** This Amendment is for continued DSA Inspector of Record Services for the Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project

**LBP** (Local Business Participation Percentage) 50.00%

**Recommendation** Approval by the Board of Education of Amendment No. 1, to the Agreement for Inspector of Record Services for Construction by and between the **District** and **King Construction Inspection, Inc.**, Oakland, California, for the latter to provide additional 120 hours of DSA Inspector of Record Services at a shift differential rate for the **Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project** in an additional not-to-exceed amount of **\$24,958.00**, increasing the Agreement’s amount from **\$22,790.00 to \$47,748.00**, and authorizing the President and Secretary of the Board to sign the Amendment for same with said Consultant, pursuant to the Amendment.

**Fiscal Impact** Fund 21 Building Funds, Measure B

**Attachments**

- Amendment No. 1, including Exhibits
- Routing Form
- File ID 22-1180

## AMENDMENT NO. 1

### AGREEMENT FOR INSPECTOR OF RECORD SERVICES FOR CONSTRUCTION

This Amendment is entered into between the Oakland Unified School District (OUSD) and **King Construction Inspection, Inc.** OUSD entered into an agreement with CONTRACTOR for services effective on **May 26, 2022** ("Agreement"), and the parties agree to amend the Agreement for the Services with **Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project** as follows, and in the attached Exhibit A:

1.	<b>Services:</b>	<input type="checkbox"/> The scope of work is <u>unchanged</u> .	<input checked="" type="checkbox"/> The scope of work has <u>changed</u> .
<p><b>If scope of work changed:</b> Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary.</p> <p>The CONTRACTOR agrees to provide the following amended services: To provide additional 120 hours of DSA Inspector of Record Services at a shift differential rate for the Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project.</p>			
2.	<b>Terms (duration):</b>	<input checked="" type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input type="checkbox"/> The term of the contract has <u>changed</u> .
<p><b>If term is changed:</b> The contract term is extended by an additional _____, and the amended expiration _____.</p>			
3.	<b>Compensation:</b>	<input type="checkbox"/> The contract price is <u>unchanged</u> .	<input checked="" type="checkbox"/> The contract price has <u>changed</u> .
<p><b>If the compensation is changed:</b> The not to exceed contract price is</p> <p><input checked="" type="checkbox"/> Increased by: <b><u>Twenty-Four Thousand Nine Hundred Fifty-Eight Dollars NO/100 (\$24,958.00)</u></b>.</p> <p><input type="checkbox"/> Decreased by _____ dollars and no/100 (\$_____).</p> <p>Prior to this amendment, the not-to-exceed contract price was <b><u>Twenty-Two Thousand Seven Hundred Ninety Dollars NO/100 (\$22,790.00)</u></b>, and after this amendment, the not-to-exceed contract price will be: <b><u>Forty-Seven Thousand Seven Hundred Forty-Eight Dollars NO/100 (\$47,748.00)</u></b>.</p>			

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:**


There are no previous amendments to this Agreement.  This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
			\$

6. **Approval:** This Amendment is not effective, and no payment shall be made to Contractor based on this Amendment, until it is signed by Contractor and approved by the Board of Education.

Amendment No. 1 – King Construction Inspection, Inc. – Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project - \$24,958.00

**OAKLAND UNIFIED SCHOOL DISTRICT**

  
\_\_\_\_\_  
Mike Hutchinson, President, Board of Education

2/23/2023  
Date


  
\_\_\_\_\_  
Kyla Johnson-Trammell, Superintendent and Secretary, Board of Education

2/23/2023  
Date

  
\_\_\_\_\_  
Tadashi Nakadegawa, Deputy Chief, Facilities Planning and Management

2/2/2023  
Date

**Approval as to form:**

  
\_\_\_\_\_  
Arne Sandberg [name]  
General Counsel, Facilities, Planning and Management

1/25/23  
Date

**CONTRACTOR**

  
\_\_\_\_\_  
Edward King (Jan 3, 2023 16:25 PST)  
Contractor Signature

1/3/2023  
Date

Edward King, President  
\_\_\_\_\_  
Print Name, Title

**EXHIBIT "A"**  
**Scope of Work for Amendment**

**Contractor Name: King Construction Inspection, Inc.**

1. Detailed Description of Services to be provided: To provide additional 120 hours of DSA Inspector of Record Services at a shift differential rate for the Martin Luther King, Jr. Elementary School Fire Intrusion Alarm Replacement Project.
2. Specific Outcomes:
3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract:

<input type="checkbox"/> Ensure a high quality instructional core	<input type="checkbox"/> Prepare students for success in college and careers
<input type="checkbox"/> Develop social, emotional and physical health	<input checked="" type="checkbox"/> Safe, healthy and supportive schools
<input checked="" type="checkbox"/> Create equitable opportunities for learning	<input checked="" type="checkbox"/> Accountable for quality
<input type="checkbox"/> High quality and effective instruction	<input type="checkbox"/> Full service community district

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**AMENDMENT #1**

December 15, 2022

Attn: William Newby, Project Manager

RE: MARTIN LUTHER KING ES – Fire & Intrusion Alarm Project  
**AMENDMENT # 1** For extension of inspection services. (December 2022 To March 2023)

**DETAIL PROPOSAL:**

**SCOPE OF WORK:**

**Original Hours:**

IOR = 120 hours/ 3 months

PM = 6 hours/ 3 months

**Actual Hours Worked:**

IOR = 80 hours

PM = 4 hours

**Remaining Hours:**

IOR = 40 hours

PM = 2 hours

**Normal Hourly Rate:**

IOR = \$140/hour

PM = \$165/hour

**Shift Working Hourly Rate:**

IOR = \$184.80/hour

PM = \$165/hour

**Shift Differential Hourly Rate:**

IOR = \$184.80/hour

PM = \$165/hour

**Additional Cost due to Shift Differential:**

Swing Shift (Dec/2022 – Mar/2023):

IOR = 160 hours @ \$184.80/hr. = \$29,568

PM = 8 hours @ \$165/hr. = \$1,320

Sub-Total Cost = \$30,888

Less: Remaining Budget = (\$5,930)

**COST (Estimate to Perform Inspection work) = \$24,958**

**Contingency = Included Already**

**Total Cost = \$24,958**

Sincerely,

---

Edward king,  
President  
KCI

Date





## DIVISION OF FACILITIES PLANNING AND MANAGEMENT ROUTING FORM

### Project Information

<b>Project Name</b>	Martin Luther King Jr. ES Fire Intrusion Alarm Replacement Project	<b>Site</b>	182
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### Basic Directions

**Services cannot be provided until the contract is awarded by the Board or is entered by the Superintendent pursuant to authority delegated by the Board.**

Attachment Checklist	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider
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### Contractor Information

Contractor Name	King Construction Inspection, Inc.	Agency's Contact	Edward King
OUSD Vendor ID #	007828	Title	Manager
Street Address	1626 Beverly Place	City	Berkeley State CA Zip 94707
Telephone	510-333-6521	Policy Expires	
Contractor History	Previously been an OUSD contractor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	15111		

### Term of Original/Amended Contract

Date Work Will Begin (i.e., effective date of contract)	5-26-2022	Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)	06-30-2023
		New Date of Contract End (If Any)	

### Compensation/Revised Compensation

If New Contract, Total Contract Price (Lump Sum)	\$	If New Contract, Total Contract Price (Not To Exceed)	\$
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Change in Price	\$ 24,958.00
Other Expenses		Requisition Number	

### Budget Information

*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

Resource #	Funding Source	Org Key	Object Code	Amount
9399/9654	Fund 21, Measure B	210-9399-0-9654-8500-6235-182-9180-9901-9999-15111	6235	\$24,958.00

### Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	Division Head	Phone	510-535-7038	Fax	510-535-7082
1.	Executive Director, Facilities Planning and Management	Signature	Date Approved <span style="font-size: 1.5em; color: blue;">1/26/23</span>		
2.	General Counsel, Department of Facilities Planning and Management	Signature	Date Approved <span style="font-size: 1.5em; color: blue;">1/25/23</span>		
3.	Deputy Chief, Facilities Planning and Management	Signature	Date Approved <span style="font-size: 1.5em; color: blue;">2/2/2023</span>		
4.	Chief Financial Officer	Signature	Date Approved		
5.	President, Board of Education	Signature	Date Approved		

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses, income, and any other financial activity. The document also highlights the need for regular reconciliation of accounts to identify any discrepancies early on.

In the second part, the author provides a detailed breakdown of the accounting cycle. It starts with identifying the accounting period and ends with the preparation of financial statements. Each step is explained in detail, including the necessary journal entries and the impact on the accounting equation. The document also includes a sample journal entry to illustrate the process.

The third part of the document focuses on the classification of accounts. It explains how to distinguish between assets, liabilities, and equity accounts, and how to further categorize them into current and non-current items. This section is crucial for understanding the balance sheet and the statement of financial position.

Finally, the document discusses the importance of internal controls. It outlines various measures that can be implemented to prevent fraud and errors, such as segregation of duties, authorization requirements, and regular audits. The author stresses that strong internal controls are essential for the reliability of the financial information.



Board Office Use: <b>Legislative File Info.</b>	
File ID Number	22-1180
Introduction Date	5-25-2022
Enactment Number	22-1017
Enactment Date	5/25/2022 er



## Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Tadashi Nakadegawa, Division of Facilities Planning and Management

**Board Meeting Date** May 25, 2022

**Subject** Agreement for Inspector of Record Services for Construction – King Construction Inspection, Inc. – Martin Luther King Jr. Elementary School Fire & Intrusion Alarm Replacement Project – Division of Facilities Planning and Management

**Action Requested** Approval by the Board of Education Agreement for Inspector of Record Services for Construction by and between the **District** and **King Construction Inspection, Inc.**, Berkeley, California, for the latter to provide DSA Inspector of Record Services, for the **Martin Luther King Jr. Elementary School Fire & Intrusion Alarm Replacement Project**, in the not-to-exceed amount of **\$22,790.00**, which includes a not-to-exceed amount of **\$5,000.00** for additional services, with work scheduled to commence on **May 26, 2022**, and scheduled to last until **June 30, 2023**, pursuant to the Agreement.

**Discussion** Consultant was selected without competitive bidding because this consultant is providing specially trained Inspector of Record services. (Public Contract Code §20111(d); Government Code § 53060.)

**LBP** (Local Business Participation Percentage) 50.00%

**Recommendation** Approval by the Board of Education Agreement for Inspector of Record Services for Construction by and between the **District** and **King Construction Inspection, Inc.**, Berkeley, California, for the latter to provide DSA Inspector of Record Services, for the **Martin Luther King Jr. Elementary School Fire & Intrusion Alarm Replacement Project**, in the not-to-exceed amount of **\$22,790.00**, which includes a not-to-exceed amount of **\$5,000.00** for additional services, with work scheduled to commence on **May 26, 2022**, and scheduled to last until **June 30, 2023**, pursuant to the Agreement.

**Fiscal Impact** Fund 21 Building Fund, Measure B

**Attachments**

- Agreement
- Scope of Work
- Insurance Certificate





**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office With Every**  
**Agenda Contract.**

**Legislative File ID No.** 22-1180

**Department:** Facilities Planning and Management

**Vendor Name:** King Construction Inspection, Inc.

**Project Name:** Martin Luther King Jr. ES Fire & Intrusion Alarm  
Replacement Project

Project No.: **15111**

Intended End: 6-30-2023

**Contract Term:** Intended Start: 5-26-2022

**Total Cost Over Contract Term:** \$22,790.00

**Approved by:** Tadashi Nakadegawa

**Is Vendor a local Oakland Business or has it met the requirements of the**

**Local Business Policy?**  Yes (No if Unchecked)

**How was this contractor or vendor selected?**

This consultant was selected through RFP, specialized services and experience of Inspector of Record services based on demonstrated competence and professional qualifications the district identified the chosen consultant as the most qualified at the most reasonable price.

**Summarize the services or supplies this contractor or vendor will be providing.**

King Construction Inspection, Inc., will provide DSA Inspector of Record Services, for the East Oakland Pride Elementary School Fire Intrusion Alarm Replacement Project.

**Was this contract competitively bid?**  Check box for "Yes" (If "No," leave box unchecked)

If "No," please answer the following questions:

1) How did you determine the price is competitive?

The district received proposals through an RFP process, which includes review/scoring of proposals. King Construction Inspection Inc. was selected based on the highest interview scores and because their prices were fair and reasonable compared to the prices submitted by the other responding consultants.

2) Please check the competitive bidding exception relied upon:

Construction Contract:

- Price is at or under UPCCAA threshold of \$60,000 (as of 1/1/19)
- CMAS contract [may only include “incidental work or service”] (Public Contract Code §§10101(a) and 10298(a)) – *contact legal counsel to discuss if applicable*
- Emergency contract (Public Contract Code §§22035 and 22050) – *contact legal counsel to discuss if applicable*
- No advantage to bidding (including sole source) – *contact legal counsel to discuss if applicable*
- Completion contract – *contact legal counsel to discuss if applicable*
- Lease-leaseback contract RFP process – *contact legal counsel to discuss if applicable*
- Design-build contract RFQ/RFP process – *contact legal counsel to discuss if applicable*
- Energy service contract – *contact legal counsel to discuss if applicable*
- Other: \_\_\_\_\_ – *contact legal counsel to discuss if applicable*

Consultant Contract:

- Architect, engineer, construction project manager, land surveyor, or environmental services – selected (a) based on demonstrated competence and professional qualifications (Government Code §4526), **and** (b) using a fair, competitive RFP selection process (Government Code §§4529.10 et seq.)
- Architect or engineer *when state funds being used* – selected (a) based on demonstrated competence and professional qualifications (Government Code §4526), (b) using a fair, competitive RFP selection process (Government Code §§4529.10 et seq.), **and** (c) using a competitive process consistent with Government Code §§4526-4528 (Education Code §17070.50)
- Other professional or specially trained services or advice – no bidding or RFP required (Public Contract Code §20111(d) and Government Code §53060) – *contact legal counsel to discuss if applicable*
- For services other than above, the cost of services is \$99,100 or less (as of 1/1/22)
- No advantage to bidding (including sole source) – *contact legal counsel to discuss if applicable*

Purchasing Contract:

- Price is at or under bid threshold of \$99,100 (as of 1/1/22)
- Certain instructional materials (Public Contract Code §20118.3)
- Data processing systems and supporting software – choose one of three lowest bidders (Public Contract Code §20118.1)

- Electronic equipment – competitive negotiation (Public Contract Code §20118.2) – *contact legal counsel to discuss if applicable*
- CMAS contract [may only include “incidental work or service”] (Public Contract Code §§10101(a) and 10298(a)) – *contact legal counsel to discuss if applicable*
- Piggyback contract for purchase of personal property (Public Contract Code §20118) – *contact legal counsel to discuss if applicable*
- Supplies for emergency construction contract (Public Contract Code §§22035 and 22050) – *contact legal counsel to discuss if applicable*
- No advantage to bidding (including sole source) – *contact legal counsel to discuss if applicable*
- Other: \_\_\_\_\_

Maintenance Contract:

- Price is at or under bid threshold of \$99,100 (as of 1/1/22)
- No advantage to bidding (including sole source) – *contact legal counsel to discuss*
- Other: \_\_\_\_\_

3) Explain in detail the facts that support the applicability of the exception marked above:

- Contractor is providing Inspector of Record services, which are specially trained services.

## AGREEMENT FOR INSPECTOR OF RECORD SERVICES FOR CONSTRUCTION

This Agreement for Construction Contract Inspection Services (“Agreement”) is made and entered effective May 26, 2022, by and between the **Oakland Unified School District (“District”)** and **KING CONSTRUCTION INSPECTION, INC. (“Inspector”)**, with respect to the following recitals:

A. District is a public school district organized and existing under the laws of the State of California. District is engaged in the construction of a Construction Service project at Martin Luther King Jr. Elementary School Fire and Intrusion Alarm Replacement (“the Project”), which requires ongoing inspection.

B. Inspector is an independent contractor competent to perform the construction contract inspection services contemplated by this Agreement. Inspector represents and covenants that Inspector is familiar with all requirements of law to serve as an Inspector of Record (Project Inspector) and has or can obtain the approval of the California Division of the State Architect (“DSA”) to perform the construction contract inspection services contemplated by this Agreement prior to commencing services under this Agreement.

C. District desires to retain Inspector and Inspector desires to perform work for District on the terms and conditions set forth in this Agreement.

The Parties therefore agree as follows:

1. **Inspection Services.** Inspector agrees to provide the services described in this Agreement (“Basic Services”) in a professional and competent manner and in accordance with the terms of this Agreement. Inspector may only provide other services related to the Project (“Additional Services”) after authorized in writing by District. “Services” shall mean Basic and Additional Services.

2. **Term of Agreement and Payment.** The term for performance of the Services shall be the duration of the Project (“Term”), and Inspector shall complete the Services within the Term. Time is of the essence for performance of the Services under this Agreement. The Project is expected to be complete as of June 30, 2023, but may not be completed until later if delays in design or construction arise. Payment of Inspector shall be as set forth in *Exhibit A* for Services satisfactorily performed after District receipt of properly documented and submitted invoices. Inspector shall record all hours worked in a daily log which shall be submitted to the District on a weekly basis. Inspector shall submit invoices in triplicate on the last working day of each month to the District. The invoices must show the number of hours worked, the contract number, the project name and location and must contain the Inspector’s original signature on all copies. Inspector’s failure to maintain required records or to properly submit invoices may result in non-payment to Inspector. Inspector shall comply with any applicable prevailing wage laws. Inspector shall not be reimbursed for any of its expenses; the parties agree that Inspector shall pay all of its expenses from its fees for Services.

3. **DSA Approval.** Inspector acknowledges that District is required to obtain the approval of DSA prior to using Inspector's services on the Project. Inspector agrees to do all acts necessary to timely obtain DSA approval.

4. **Duties and Conduct of the Inspector.** The Inspector shall provide competent, adequate, and continuous inspection of the Project during all stages of construction to ensure that the contractors, all agents, employees, subcontractors, materialmen and suppliers of the contractors and all persons performing work on the Project ("Contractor") are performing the work in accordance with the plans, specifications and other contract documents pertinent to the Project ("the Contract Documents"). The Inspector shall keep the Contractor informed during the work of the results of Inspector's inspections and shall safeguard the interest of the District in the construction of the Project. The Inspector shall perform the following duties.

a. Be familiar with the Contract Documents and the Contractor's operations during all phases of the Project.

b. Observe, check and measure items used in the Project for compliance with the Contract Documents and technical instructions from the Architect.

c. Maintain a daily report/log describing the general work performed by the Contractor, noting problems, rejections of materials or work and unusual events. The report/log shall be filled daily, tersely and factually. The report/log shall reflect the Contractor's activities each day.

d. Supervise on-site testing and ensure that all required tests are performed by a competent testing laboratory, Contractor or engineer as specified in the Contract Documents. Inspector shall check and report to the District and the Architect laboratory tests indicating defective materials or other problems. Inspector shall check billings from testing laboratories to see that billings reflect only tests actually requested and performed. Inspector shall maintain a daily log of inspection by testing lab.

e. Make sure that the required record drawings are accurately marked up as required.

f. Report to the District and the Architect verbally and in writing: (1) poor performance by the Contractor; (2) acts prejudicial to the District's interest; and, (3) work performed or materials used which are not in conformance with the Contract Documents.

g. Assist the District and the Architect in the final inspection and project acceptance phase.

h. Perform all duties within Inspector's expertise requested to be performed by District and as defined in the California Education Code, California Building Code, Title 24, and the California Code of Regulations, Title 21.

i. Upon request, provide the District with a written report regarding Contractor's performance on the Project.

- j. Maintain an effective working relationship with the Contractor, District personnel and Architect.
- k. Be tactful, firm and fair in Inspector's insistence that Contractor adhere to the Contract Documents.
- l. Attempt to foresee methods or materials which will not be acceptable and immediately bring these facts to the Contractor's attention in order to avoid removal of work already in place.
- m. Attempt to anticipate the Contractor's problems and review with the District anticipated schedules and work involved prior to the commencement of a new trade on the job.
- n. Attempt to foresee the need for all required tests and inspections.
- o. When notified by Contractor, arrange for all tests and inspections which are required by the Contract Documents, arrange for prompt notification of the Architect of the results of the tests and inspections, and record Architect's approval or rejection.
- p. Refuse to allow any related work to be installed until shop drawings have received final approval from the Architect.
- q. Ensure that Architect's verbal instructions to the Inspector during field inspections are written in the Inspector's Daily Report/Log for that day or in the Field Instruction Sheet.
- r. Be responsible for slump tests and for taking concrete test cylinders for each concrete pour and marking them for identification. Inspector shall make arrangements for transportation and storage of test materials.
- s. Receive samples which are required to be furnished at the job site; record date received and from whom; notify Architect of their readiness for examination, record Architect's approval or rejection; and maintain custody of approved samples.
- t. Inspect all materials immediately upon their delivery to the site to ensure that they comply with the Contract Documents and are in a good and acceptable condition.
- u. Exert extreme care to ensure that none of Inspector's communications to the Contractor or Contractor's agents are misinterpreted as changes in the scope of the work.
- v. Upon District's request, comply with any fingerprinting or related requirement.
- w. The Inspector must comply with the applicable requirements of the DSA Construction Oversight Process ("DSA Oversight Process"), including but not limited to (a) having the correct number of inspection cards before commencing inspection, (b) confirming that all required documentation is received and all work conforms to the DSA-approved construction documents before signing off any block or section of a DSA inspection card, (c) notifying DSA when work

proceeds without proper documentation or deviates from the approved documents (DSA 154), and (d) coordinating with the Owner, Owner's Architect, any Construction Manager, any laboratories, and the Contractor to meet the DSA Oversight Process requirements without delay or added costs to the Project.

x. Inspector shall be responsible for any additional DSA fees related to review of proposed changes to the DSA-approved construction documents, to the extent the proposed changes were caused by Inspector's performance of or failure to perform its duties under this Agreement.

**5. Restrictions on the Inspector's Authority.** In the performance of the duties required by this Agreement, the Inspector exercises limited authority as defined in this Agreement. The Inspector shall not:

- a. Authorize deviations from the Contract Documents;
- b. Avoid conducting any required tests;
- c. Enter the area of responsibility of the Contractor's field superintendent;
- d. Expedite the job for the Contractor;
- e. Advise on, or issue directions relative to, any aspect of the building technique or sequence unless a specific technique or sequence is called for in the specifications;
- f. Approve shop drawings or samples;
- g. Authorize or advise the District to occupy the Project, in the whole or in part, prior to final acceptance of the Project;
- h. Interfere in Contractor/Subcontractor relationships.

**6. Independent Contractor Status.** Inspector and any and all agents and employees of Inspector shall perform the services required pursuant to this Agreement as an independent contractor, not as officers, employees, or agents of the District. In providing the services contemplated by this Agreement, the Inspector shall maintain a professional and working relationship with the District, all contractors, and the Architect. Nothing contained in this Agreement shall be deemed to create any contractual relationship between the Inspector and the Architect or the Contractor for the Project, nor shall anything contained in this Agreement be deemed to give any third party any claim or right of action against the District, the Architect or the Inspector which does not otherwise exist.

**7. Indemnity.** Inspector shall indemnify, defend and save the District, its Board of Trustees, officers, agents, and employees harmless from any and all claims, damages, losses, causes of action and demands, including reasonable attorney's fees and costs, incurred in connection with or in any manner arising out of Inspector's performance of or failure to perform any of the duties

contemplated by this Agreement or for any tax liability arising out of this Agreement.

8. **Taxes.** Inspector shall be liable and solely responsible for paying all required taxes including, but not limited to, federal and state income taxes and social security taxes. Inspector agrees to indemnify, defend and hold the District harmless from any liability which Inspector may incur to the Federal or State governments as a consequence of this Agreement. All payments to the Inspector shall be reported to the appropriate State and Federal tax authorities as required.

9. **Insurance.** The Inspector shall purchase and maintain insurance that will protect the Inspector from the claims set forth below that may arise out of or result from the Inspector's performance of services or failure to perform services required by this Agreement:

a. Claims under Workers' Compensation, disability benefits and other similar employee benefits acts that are applicable to the work performed;

b. Claims for damages because of bodily injury, occupational sickness or disease or death of Inspector's employees, agents or invitees;

c. Claims for damages because of bodily injury or death of any person;

d. Claims for damages insured by usual personal injury liability coverage that are sustained (1) by any person as a result of an offense directly related to the employment of such person by the Inspector or (2) by any other person;

e. Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use therefrom; or

f. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The Inspector's comprehensive general and automobile liability insurance shall be written for not less than the following limits of liability:

**Comprehensive General Liability**

Personal Injury:

\$2,000,000 Each Occurrence

\$4,000,000 Aggregate

Property Damage:

\$1,000,000 Each Occurrence

\$2,000,000 Aggregate



**Comprehensive Automobile Liability**

Bodily Injury:  
\$2,000,000 Each Person  
\$1,000,000 Each Occurrence

Property Damage:  
\$2,000,000 Each Occurrence

Inspector shall also maintain errors and omissions insurance on an occurrence basis with limits of at least TWO MILLION DOLLARS (\$2,000,000) with a deductible in an amount not to exceed the sum of TEN THOUSAND Dollars (\$10,000.00).

**10. Termination of Agreement.**

a. District may unilaterally terminate this Agreement for any reason, in its absolute discretion, by giving Inspector seven (7) days written notice of termination.

b. This Agreement may also be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform its duties or for any material breach under this Agreement.

c. In the event of termination, the Inspector shall be compensated for all services satisfactorily performed to the termination date and, if terminated under subparagraph (a) above, any costs incurred by reason of such termination; but less any amounts the District is entitled to withhold under law or this Agreement.

**11. Successors and Assigns.** The District and the Inspector, respectively, bind themselves, their successors, assigns, and representatives to the other party to this Agreement, and to the partners, successors, assigns, and legal representatives of such other party with respect to all terms of this Agreement. Neither District nor the Inspector shall assign or transfer any interest in this Agreement without the written consent of the other.

**12. Notices.** All payments and any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the party to whom it is directed or shall be deemed served when deposited in the United States Mail, certified or registered mail, return receipt requested, postage prepaid, and addressed in the case of:

Inspector: King Construction Inspection, Inc.  
1626 Beverly Place  
Berkeley, California, 94707

District: Oakland Unified School District  
Attn: Tadashi Nakadegawa, Deputy Chief,  
Oakland, California, 94601

**13. Governing Law and Venue.** This Agreement shall be governed by the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or

with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Alameda, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

14. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

15. **Amendment.** This Agreement cannot be changed or supplemented orally and may be modified or superseded only by written instrument executed by all parties.

16. **Compliance with Law.** While performing the services contemplated by this Agreement, Inspector agrees to comply with all applicable laws and regulations.

17. **Requests.** Inspector agrees to timely and properly complete all reports requested by the District or the Architect or as required by law. In addition, Inspector agrees that all reports and other records created or maintained by Inspector shall be the District's sole property.

18. **Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

19. **Interpretation.** The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

20. **Work Records.** All documents, daily logs, and any other written work product generated by Inspector shall be deemed to be the sole and exclusive property of District.

21. **Entire Agreement.** This Agreement constitutes the entire Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

22. **Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon the Inspector and the District and their respective successors and assigns.

23. **Attorneys' Fees.** If a party to this Agreement commences a legal action against the other party to enforce a provision of this Agreement or seek damages related to the services provided under this Agreement, the prevailing party in the legal action will be entitled to recover from the other party all of its reasonable litigation expense, costs, and fees actually incurred, including reasonable attorneys' and experts' fees.

24. **Mediation.** A party to this Agreement shall, as a condition precedent to initiating any litigation against the other party, demand mediation of any dispute. The parties shall endeavor to include any third party claimant in the mediation. The parties shall select a mediator and schedule the mediation within thirty (30) days of the initial demand for mediation. If the parties

include any third party claimant in the mediation. The parties shall select a mediator and schedule the mediation within thirty (30) days of the initial demand for mediation. If the parties cannot agree on a mediator, the mediator shall be appointed by JAMS. The parties to the mediation, including the parties to this Agreement, shall pay equal shares of the mediator's fees. Each party shall bear its own attorney's fees related to the mediation.


25. Inspector shall comply with the requirements of the District's Local, Small Local, and Small Local Resident Business Enterprise Program, which may require a 50% minimum local participation requirement in the performance of this Agreement. A copy of this program may be obtained at [www.ousd.k12.ca.us](http://www.ousd.k12.ca.us), under the Facilities Planning & Management Department drop down menu, at "Bids and Requests for Proposals."

26. The following forms, attached to the proposal, are incorporated into the contract:

- Fingerprinting Notice and Acknowledgement.
- ~~Iran Contracting Act Certification.~~
- Workers' Compensation Certification.
- Drug-Free Workplace Certification.
- ~~Buy American Certification.~~
- Local Business Participation Form.


Within ten (10) days after award and before commencement of the services, the signed agreement and insurance documentation shall be submitted to the District.

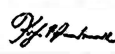
INSPECTOR:

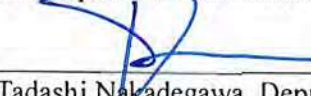
 4/22/2022  
Signature Date

President Edward King  
Title & Name

OAKLAND UNIFIED SCHOOL DISTRICT:

 5/26/2022  
Gary Yee, President, Board of Education Date

 5/26/2022  
Kyla Johnson-Trammell, Secretary,  
and Superintendent Board of Education Date

 5/2/2022  
Tadashi Nakadegawa, Deputy Chief,  
Facilities Planning & Management Date

**Approved As To Form:**

  
\_\_\_\_\_  
OUSD Facilities Legal Counsel

4/29/22

\_\_\_\_\_  
Date

**EXHIBIT A**

**Payments**

For Basic and Additional Services satisfactorily performed, and based on invoices properly documented and submitted, Inspector shall be compensated \$165.00 per hour for Edward King and \$140.00 per hour for all other employees.

For Basic Services, Inspector's total compensation shall not exceed **SEVENTEEN THOUSAND SEVEN HUNDRED NINETY DOLLARS AND NO/100 (\$17,790.00)**, which is Inspector's estimate of the maximum total cost of its Basic Services on the Project, based on its **February 15, 2022**, fee estimate. Inspector acknowledges that the not-to-exceed amount for Basic Services, above, includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services. If delays in completion of the Project occur that are not caused by wrongful conduct by Inspector, including but not limited to Inspector's breaches of contract or deficient performance of Basic or Additional Services, then Inspector shall be entitled to an amendment to the Agreement that increases the not-to-exceed amounts for Basic Services during the additional time of the Project.

For Additional Services, Inspector's total contingency compensation shall not exceed **FIVE THOUSAND DOLLARS AND NO/100 (\$5,000.00)**.

The total price under this Agreement for Basic and Additional Services shall be in the amount of **TWENTY-TWO THOUSAND SEVEN HUNDRED NINETY DOLLARS AND NO/100 (\$22,790.00)**.

Inspector shall perform all services required by this Agreement even if no more compensation is possible due to total compensation having reached the not-to-exceed amount.



KCIINC0-01

MAUJEN

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER License # 0E67768</b> <b>IOA Insurance Services</b> 3875 Hopyard Road Suite 200 Pleasanton, CA 94588	<b>CONTACT NAME: Margarite Leon</b> <b>PHONE (A/C, No, Ext): (925) 918-4524</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS: Margarite.Leon@ioausa.com</b>														
<b>INSURED</b>  <b>KCI, Inc.</b> 1626 Beverly Place Berkeley, CA 94707	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td><b>INSURER A : Sentinel Insurance Company, Ltd</b></td> <td style="text-align: center;"><b>11000</b></td> </tr> <tr> <td><b>INSURER B : U.S. Specialty Insurance Company</b></td> <td style="text-align: center;"><b>29599</b></td> </tr> <tr> <td><b>INSURER C :</b></td> <td></td> </tr> <tr> <td><b>INSURER D :</b></td> <td></td> </tr> <tr> <td><b>INSURER E :</b></td> <td></td> </tr> <tr> <td><b>INSURER F :</b></td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	<b>INSURER A : Sentinel Insurance Company, Ltd</b>	<b>11000</b>	<b>INSURER B : U.S. Specialty Insurance Company</b>	<b>29599</b>	<b>INSURER C :</b>		<b>INSURER D :</b>		<b>INSURER E :</b>		<b>INSURER F :</b>	
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<b>INSURER D :</b>															
<b>INSURER E :</b>															
<b>INSURER F :</b>															

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<b>X</b>	<b>X</b>	<b>57SBALK4647</b>	<b>1/25/2022</b>	<b>1/25/2023</b>	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>4,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>4,000,000</b>
<b>A</b>	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			<b>57SBALK4647</b>	<b>1/25/2022</b>	<b>1/25/2023</b>	COMBINED SINGLE LIMIT (Ea accident) \$ <b>2,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<b>B</b>	<b>Professional Liab.</b>			<b>USS2132155</b>	<b>9/1/2021</b>	<b>9/1/2022</b>	<b>Per Claim</b> <b>1,000,000</b>
<b>B</b>	<b>Professional Liab.</b>			<b>USS2132155</b>	<b>9/1/2021</b>	<b>9/1/2022</b>	<b>Aggregate</b> <b>2,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**RE: Castlemont High School Field and Bleachers**  
 All operations of the Named Insured, including the aforementioned project, if any.  
 General Liability: Oakland Unified School District is included as Additional Insured on Primary & Non-Contributory basis with Waiver of Subrogation included, as required by written contract.

<b>CERTIFICATE HOLDER</b>  <b>Oakland Unified School District</b> Facilities Planning & Management 955 High Street Oakland, CA 94601	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## DESIGN PROFESSIONAL BLANKET ADDITIONAL INSURED NOTICE - BUSINESS LIABILITY COVERAGE FORM

Thank you for being a customer of The Hartford.

This Notice is being provided to highlight the following important provisions included in your Business Liability Coverage Form, SS 00 08 04 05.

### I. ADDITIONAL INSUREDS WHEN REQUIRED BY WRITTEN CONTRACT, WRITTEN AGREEMENT OR PERMIT

Please be advised that your Business Liability Coverage Form, SS 00 08 04 05 contains the following provisions in Section C. **WHO IS AN INSURED:**

#### 6. Additional Insureds When Required By Written Contract, Written Agreement Or Permit

The person(s) or organization(s) identified in Paragraphs a. through f. below are additional insureds when you have agreed, in a written contract, written agreement or because of a permit issued by a state or political subdivision, that such person or organization be added as an additional insured on your policy, provided the injury or damage occurs subsequent to the execution of the contract or agreement, or the issuance of the permit.

A person or organization is an additional insured under this provision only for that period of time required by the contract, agreement or permit.

However, no such person or organization is an additional insured under this provision if such person or organization is included as an additional insured by an endorsement issued by us and made a part of this Coverage Part, including all persons or organizations added as additional insureds under the specific additional insured coverage grants in Section F. - Optional Additional Insured Coverages.

#### d. Architects, Engineers Or Surveyors

(1) Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(a) In connection with your premises; or

(b) In the performance of your ongoing operations performed by you or on your behalf.

(2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

(a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or

(b) Supervisory, inspection, architectural or engineering activities.

#### f. Any Other Party

(1) Any other person or organization who is not an insured under Paragraphs a. through e. above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

(a) In the performance of your ongoing operations;

- (b) In connection with your premises owned by or rented to you; or
- (c) In connection with "your work" and included within the "products-completed operations hazard", but only if:
  - (i) The written contract or written agreement requires you to provide such coverage to such additional insured; and
  - (ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to: "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
  - (a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
  - (b) Supervisory, inspection, architectural or engineering activities.

Please be advised that if SS 51 13 Exclusion - Engineers, Architects Or Surveyors Professional Liability - California and SS 51 14 Additional Insured Provisions - California are on the Policy, the above-referenced Subparagraph (2) of Paragraph d. **Architects, Engineers Or Surveyors** and Subparagraph (2) of Paragraph f. **Any Other Party** which contains professional liability exclusionary language has been amended. Please see SS 51 13 and SS 51 14 for details.

## II. OTHER INSURANCE - PRIMARY AND NON-CONTRIBUTORY TO OTHER INSURANCE WHEN REQUIRED BY CONTRACT

Please be advised that your Business Liability Coverage Form, SS 00 08 04 05 contains the following condition in Section E. **LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS**:

### 7. Other Insurance

If other valid and collectible insurance is available for a loss we cover under this Coverage Part, our obligations are limited as follows:

#### a. Primary Insurance

This insurance is primary except when b. below applies. If other insurance is also primary, we will share with all that other insurance by the method described in c. below.

#### b. Excess Insurance

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

#### (6) When You Are Added As An Additional Insured To Other Insurance

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

#### (7) When You Add Others As An Additional Insured To This Insurance

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

##### (a) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in c. below.

##### (b) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (a) and (b) do not apply to other insurance to which the additional insured has been added as an additional insured.



### **III. TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US**

Please be advised that your Business Liability Coverage Form, SS 00 08 04 05 contains the following condition in Section **E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS:**

#### **8. Transfer Of Rights Of Recovery Against Others To Us**

##### **a. Transfer Of Rights Of Recovery**

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

##### **b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)**

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.

Please be advised that this Notice is not a Policy form and does not grant or alter coverage, or change any terms or conditions of the Policy. Please be sure to read your Policy carefully including all endorsements attached to your Policy. If there is any conflict between this Notice and the Policy, the provisions of the Policy will apply.

Should you have any questions, please contact your insurance agent, broker or you may contact us directly.

We appreciate your business and look forward to being of continued service to you.



## DIVISION OF FACILITIES PLANNING AND MANAGEMENT ROUTING FORM

### Project Information

<b>Project Name</b>	Martin Luther King Jr. ES Fire & Intrusion Alarm Replacement	<b>Site</b>	182
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### Basic Directions

**Services cannot be provided until the contract is awarded by the Board or is entered by the Superintendent pursuant to authority delegated by the Board.**

<b>Attachment Checklist</b>	<input checked="" type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input checked="" type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider
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### Contractor Information

Contractor Name	King Construction Inspection, Inc.	Agency's Contact	Edward King		
OUSD Vendor ID #	007828	Title	Manager		
Street Address	1626 Beverly Place	City	Berkeley	State	CA Zip 94707
Telephone	510-333-6521	Policy Expires			
Contractor History	Previously been an OUSD contractor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	15111				

### Term of Original/Amended Contract

Date Work Will Begin (i.e., effective date of contract)	5-26-2022	Date Work Will End By (not more than 5 years from start date; for construction contracts, enter planned completion date)	06-30-2023
		New Date of Contract End (If Any)	

### Compensation/Revised Compensation

If New Contract, Total Contract Price (Lump Sum)	\$22,790.00	If New Contract, Total Contract Price (Not To Exceed)	\$
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Change in Price	\$
Other Expenses		Requisition Number	

### Budget Information

*If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.*

Resource #	Funding Source	Org Key	Object Code	Amount
9399/9654	Fund 21, Measure B	210-9399-0-9654-8500-6235-182-9180-9901-9999-15111	6235	\$22,790.00

### Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	<b>Division Head</b>	Phone	510-535-7038	Fax	510-535-7082
1.	<b>Executive Director, Facilities Planning and Management</b>				
	Signature	Date Approved	5/2/22		
2.	<b>General Counsel, Department of Facilities Planning and Management</b>				
	Signature  Lozano Smith, as to form only	Date Approved	4/29/22		
3.	<b>Deputy Chief, Facilities Planning and Management</b>				
	Signature	Date Approved	5/2/2022		
4.	<b>Chief Financial Officer</b>				
	Signature	Date Approved			
5.	<b>President, Board of Education</b>				
	Signature	Date Approved			