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Enactment Date	6/12/2024 os



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

# Board Cover Memorandum

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
Sondra Aguilera, Chief Academic Officer  
Vanessa Sifuentes, High School Network Superintendent  
Rebecca Huang, Principal, Skyline High School  
Leslie Hsu Freeman, Manager, Dual Enrollment

**Meeting Date** June 12, 2024

**Subject** Grant Agreement - California Regional K-16 Education Collaboratives Grant Program - 3 year grant (May 2024-June 2026)

**Ask of the Board** Approval by the Board of Education for the Oakland Unified School District (OUSD) to receive a grant provided by the California Regional K-16 Education Collaboratives Grant Program for a grant period between May 2024 through June 2026 in an amount not to exceed \$110,000.

**Background** The Oakland Unified School District is participating in the California Regional K-16 Education Collaboratives Grant Program funded by the CA Department of General Services (DGS) and administered by the Foundation for California Community Colleges (FCCC). The fiscal agent for the Bay region is CSU East Bay Foundation, Inc.

**Discussion** The Oakland Unified School District's participation in the California Regional K-16 Education Collaboratives Grant Program through the Bay Area K-16 Collaborative will enable Skyline High School to increase Dual Enrollment programming, with a focus on college and career pathway alignment to high growth and high wage industries, and supporting LCAP focal groups with accessing and succeeding in Dual Enrollment, with the ultimately goal of postsecondary matriculation. The funding provided by the grant will pay for essential costs associated with increased growth and improvements to the Dual Enrollment program at Skyline HS.

The California Bay Area K-16 Collaborative aims to strengthen linkages in the region among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors to the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: *Education*,

*Engineering/Computing, and Healthcare/Biotechnology.* This grant program will support activities related to supporting the overarching goals of the Partnership:

1. Increase the number of graduates with postsecondary degrees and certifications in high growth, high wage disciplines that will meet the region's economic and labor market needs.
2. Address race equity, diversity and inclusion of our most vulnerable populations by reducing economic disparities through improved socioeconomic mobility in degree and certification attainment and the labor market.
3. Increase educational attainment levels by improving graduation rates and shortening time to completion for certifications, associate degrees and bachelor's degrees in pathways to employment.

The Oakland Unified School District will engage in the collaborative through activities, specifically at Skyline High School, including:

1. Increasing Dual Enrollment (DE) programming at Skyline HS with Dual Enrollment courses aligned to the school's college and career pathways
2. Including DE courses to the Master Schedule, leading to more equitable access to DE for focal students during the school day
3. Adding DE courses to the HS course selection process to ensure maximum access and participation, especially of target groups
4. Improving and implementing systems around student recruitment and scheduling by supporting staffing capacity to support this work
5. Improving and implementing systems around Peralta enrollment and DE enrollment process
6. Providing Dual Enrollment Student Orientations to build student awareness of key college success skills
7. Other programming to ensure equitable and increased access and success in Dual Enrollment courses, and postsecondary matriculation of DE participants.

**Fiscal Impact**                      No fiscal impact

**Attachment(s)**

- Implementation Logic Model
- K-16 Collaborative Subcontract

## OUSD Grants Management Face Sheet

<b>Title of Grant:</b> K12 Collaborative Grant	<b>Funding Cycle Dates:</b> 1/4/24-6/30/26
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address)  <b>CSU East Bay Foundation, Inc.</b> <b>Robert Williams</b> <b>25800 Carlos Bee Boulevard</b> <b>Hayward, CA 94542-3000</b> <b>510-885-3942</b> <b>Robert.Williams@csueastbay.edu</b>	<b>Grant Amount for Full Funding Cycle:</b>  \$110,000.00
<b>Funding Agency:</b>  <b>CSU East Bay Foundation, Inc.</b> <b>25800 Carlos Bee Boulevard</b> <b>Hayward, CA 94542-3000</b>	<b>Grant Focus:</b>  <b>Overarching Goals of the Partnership:</b> The Bay Area K-16 Collaborative aims to strengthen linkages in the region among school districts, community colleges, universities, and employers to streamline educational pathways and address inequities in education and employment in three vital sectors to the Bay Area economy. Collectively, partners will transform the student experience in three priority pathway sectors: <i>Education, Engineering/Computing, and Healthcare/Biotechnology</i> . This grant program will support activities related to supporting the overarching goals of the Partnership: <ol style="list-style-type: none"> <li>1. Increase the number of graduates with postsecondary degrees and certifications in high growth, high wage disciplines that will meet the region's economic and labor market needs.</li> <li>2. Address race equity, diversity and inclusion of our most vulnerable populations by reducing economic disparities through improved socioeconomic mobility in degree and certification attainment and the labor market.</li> <li>3. Increase educational attainment levels by improving graduation rates and shortening time to completion for certifications, associate degrees and bachelor's degrees in pathways to employment.</li> </ol>
<b>List all School(s) or Department(s) to be Served:</b> High School Linked Learning Office (Comprehensive Student Supports), primarily to serve Skyline High School and HSLLO	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant will be used to increase students' enrollment in Dual Enrollment courses that are aligned to the school's academies and pathways: Education, STEM and Computer Science. The school will work with HSLLO team develop strategies that will: <ul style="list-style-type: none"> <li>● Cultivate inclusive, engaging and equity-oriented learning environments</li> <li>● Retain students through inclusive support</li> <li>● Support college preparation and early credit</li> <li>● Improve college affordability</li> </ul>

How will this grant be evaluated for impact upon student achievement?  <b>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.22% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</b>	To ensure we are engaged in this work in partnership and learning together, the foundation's learning and evaluation approach is anchored around a comprehensive written report at the end of each quarter which will include information on student participation, successes and challenges and an update on the status of the work happening in HSLLO.
Does the grant require any resources from the school(s) or district? If so, describe.	No.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <b>(If yes, include the district's indirect rate of 4.22% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</b>	No
Will the proposed program take students out of the classroom for any portion of the school day? <b>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</b>	No
Who is the contact managing and assuring grant compliance? <b>(Include contact's name, address, phone number, email address.)</b>	Name/Title: Leslie Freeman Site: HSLLO, 928 Address: 1011 Union St. Suite 912 Phone: 310-990-1668 Email: <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a>

#### Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
High School Network Superintendent	Vanessa Sifuentes	<i>Vanessa Sifuentes</i>	
Chief Academic Officer	Sondra Aguilera	<i>Sondra Aguilera</i>	5/17/2024

#### Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell	<i>Kyla Johnson-Trammell</i>	6/6/2024

Benjamin Davis, President, BOE

*Benjamin Davis*

6/6/2024 2

## Cost Reimbursement Subaward

**Awarding Agency:**

**Pass-Through Entity (PTE):**

**Subrecipient:**

PTE PI:

Sub PI:

PTE Award No:

Subaward No:

Project Title:

Subaward Budget Period:

Start: End:

Amount Funded This Action (USD): \$

Estimated Period of Performance:

Start: End:

Incrementally Estimated Total (USD): \$

### Terms and Conditions

1. PTE hereby awards a cost reimbursable subaward, (as determined by 2 CFR 200.331), to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
2. Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), breakdown by major cost category, Subaward number, and certification, as required in 2 CFR 200.415(a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Contact, shown in Attachment 3A.
3. A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Contact, as shown in Attachment 3A, not later than 60 days after The final statement of costs shall constitute Subrecipient's final financial report.
4. All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
5. Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
6. Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to the PTE's Contact and the Subrecipient's Contact shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official as shown in Attachments 3A and 3B.
7. The PTE may issue non-substantive changes to the Budget Period(s) and Budget Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Contact, as shown in Attachment 3B.
8. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
9. Either party may terminate this Subaward with 30 days written notice. Notwithstanding, if the Awarding Agency terminates the Federal Award, PTE will terminate in accordance with Awarding Agency requirements. PTE notice shall be directed to the Contact, and Subrecipient notice shall be directed to the Contact as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable
10. By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this subaward to comply with all applicable laws, regulations, and requirements.

By an Authorized Official of the PTE:

By an Authorized Official of the Subrecipient:

Name:

Date

Name:

Date

Title:

Title:

## **Attachment 1**

### **Certifications and Assurances**

Subaward Number:

#### **Certification Regarding Lobbying (2 CFR 200.450)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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#### **Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

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#### **Audit and Access to Records**

Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.337 and 200.338 as applicable.

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#### **Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)**

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

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The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

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#### **Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

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#### **Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

Subaward Number:

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**PTE Information**

Entity Name:

Legal Address:

Website:

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**PTE Contacts**

Central Email:

Principal Investigator Name:

Email:

Telephone Number:

Administrative Contact Name:

Email:

Telephone Number:

COI Contact email (if different to above):

Financial Contact Name:

Email:

Telephone Number:

Email invoices?      Yes      No      Invoice email (if different):

Authorized Official Name:

Email:

Telephone Number:

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**PI Address:**

**Administrative Address:**

**Invoice Address:**

**Attachment 3B****Research Subaward Agreement  
Subrecipient Contacts**

Subaward Number:

W2156-470

**Subrecipient Information for [FFATA](#)**reporting Entity's UEI/DUNS Name EIN No.: Institution Type: UEI / DUNS: Currently registered in SAM.gov: ☐ Yes ☐ NoExempt from reporting executive compensation: ☐ Yes ☐ No (if no, complete 3Bpg2)Parent UEI / DUNS: 

This section for U.S. Entities:

Zip Code [Look-up](#)Congressional District: Zip Code+4: **Place of Performance Address**  
**Subrecipient Contacts**

Central Email:

Website:

Principal Investigator Name:

Email:

Telephone Number:

Administrative Contact Name:

Email:

Telephone Number:

Financial Contact Name:

Email:

Telephone Number:

Invoice Email:

Authorized Official Name:

Email:

Telephone Number:

**Legal Address:**  
**Administrative Address:**  
**Payment Address:**

**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:

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**Subrecipient:**

Institution Name:

PI Name:

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**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

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Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

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**Attachment 4**  
**Reporting and Prior Approval Terms**

Subaward Number:

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

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**Technical Reports:**

Monthly technical/progress reports will be submitted to the PTE's \_\_\_\_\_ within \_\_\_\_\_ days of the end of the month.

Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's \_\_\_\_\_.

Annual technical / progress reports will be submitted within \_\_\_\_\_ days prior to the end of each budget period to the PTE's \_\_\_\_\_. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.

A Final technical/progress report will be submitted to the PTE's \_\_\_\_\_ within \_\_\_\_\_ days of the end of the Project Period or after termination of this award, whichever comes first.

Technical/progress reports on the project as may be required by PTE's \_\_\_\_\_ in order for the PTE to satisfy its reporting obligations to the Prime Awarding Agency.

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**Prior Approvals:**

Carryover:

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**Other Reports:**

In accordance with 37 CFR 401.14, Subrecipient agrees to notify both the Federal Awarding Agency via iEdison and PTE's \_\_\_\_\_ within 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's \_\_\_\_\_ within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.

A negative report is required:

Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

**Additional Terms**

**Attachment 5**  
**Statement of Work, Cost Sharing, Indirects & Budget**

Subaward Number:

**Statement of Work**

Below Attached, pages  
If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

**Budget Information**

<b>Indirect Information</b> Indirect Cost Rate (IDC) Applied %	<b>Cost Sharing</b>
Rate Type:	If Yes, include Amount: \$

**Budget Details** Below Attached, pages

**Budget Totals**

Direct Costs \$  
Indirect Costs \$  
Total Costs \$

*All amounts are in United States Dollars*



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES



Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Subrecipient: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
[add as many rows as needed to provide sufficient detail]	Sample: 0.15 FTE Project Director over a 2 year						\$0
Personnel and Wages	<b>.25 FTE Allocation for School Counselor:</b> School Counselor will be the lead to work with site admin and HSLLO team to build DE courses and recruit students for courses						\$0
Personnel and Wages	Stipends/extended contracts for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports			\$20,000	\$35,000	\$35,000	\$90,000
Personnel and Benefits Subtotal		\$0	\$0	\$20,000	\$35,000	\$35,000	\$90,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses			\$10,000	\$5,000	\$5,000	\$20,000

	Office/Facilities							\$0
	Travel							\$0
	Training & Professional							\$0
	Meeting & Events							\$0
	Consulting & Professional Services							\$0
								\$0
								\$0
	<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
	<b>Total Direct Costs</b>		\$0	\$0	\$30,000	\$40,000	\$40,000	\$110,000

The only unallowable item that is a common request is food. Otherwise, we can pay for staffing and supplies (the typical items) as well as student/teacher stipends,



Friday, September 29, 2023

## Focus Area: Building Quality DE Course Offering

([Link to Implementation Budget](#))

**Action** - *What is the pathway, RWE, and equity focus of this activity?*

- Education & Community Health Academy, Skyline High School
- Computer Science & Digital Media Academy, Skyline High School
- Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations
- (Context: Skyline's DE program is currently after school creating barriers to access and success.)

**Leaders** - *Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.*

- Rebecca Huang (Principal, Skyline HS) [rebecca.huang@ousd.org](mailto:rebecca.huang@ousd.org)
- Leslie Hsu Freeman (Manager, Dual Enrollment) [leslie.hsu@ousd.org](mailto:leslie.hsu@ousd.org)
- Support Role: Vinh Trinh (Manager, Comprehensive Student Supports) [vinh.trinh@ousd.org](mailto:vinh.trinh@ousd.org)
- Shanti Elliott (Pathway Coach, Skyline HS) [shanti.elliott@ousd.org](mailto:shanti.elliott@ousd.org)
- Sarah Glasband (Director, OUSD Talent) [sarah.glasband@ousd.org](mailto:sarah.glasband@ousd.org)

Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?</i>
Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways  Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day  Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups	Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways  ~25-30 students enrolled in 2 course sequence per pathway in 2024-25  Increased overall participation rates  Increased participation of underrepresented	Increased overall participation rates  Increased participation of underrepresented populations esp black and latinx students  Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program	Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s  *increase from 2023-24 SY



## HIGH SCHOOL LINKED LEARNING OFFICE

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<p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>	<p>populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	
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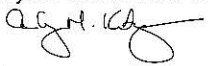
## Cost Reimbursement Subaward

<b>Awarding Agency:</b> Other [Type in Agency]		Foundation for California Community Colleges
<b>Pass-Through Entity (PTE):</b> California State University, East Bay Foundation, Inc.		<b>Subrecipient:</b> Oakland Unified School District
PTE PI: Robert Williams		Sub PI: Leslie Hsu
PTE Award No:		Subaward No: W2156_470
Project Title: Bay Area K-16 Collaborative		
Subaward Budget Period: Start: 01/01/2024 End: 06/30/2024		Amount Funded This Action (USD): \$ 30,000.00
Estimated Period of Performance: Start: 01/01/2024 End: 06/30/2026		Incrementally Estimated Total (USD): \$ 110,000.00

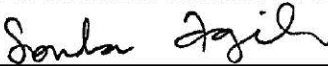
### Terms and Conditions

- PTE hereby awards a cost reimbursable subaward, (as determined by 2 CFR 200.331), to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
- Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), breakdown by major cost category, Subaward number, and certification, as required in 2 CFR 200.415(a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Financial Contact, shown in Attachment 3A.
- A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachment 3A, not later than 60 days after the final Budget Period end date. The final statement of costs shall constitute Subrecipient's final financial report.
- All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
- Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
- Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to the PTE's Administrative Contact and the Subrecipient's Authorized Official Contact shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official as shown in Attachments 3A and 3B.
- The PTE may issue non-substantive changes to the Budget Period(s) and Budget Unilaterally. Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.
- Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
- Either party may terminate this Subaward with 30 days written notice. Notwithstanding, if the Awarding Agency terminates the Federal Award, PTE will terminate in accordance with Awarding Agency requirements. PTE notice shall be directed to the Authorized Official Contact, and Subrecipient notice shall be directed to the Administrative Contact as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable.
- By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this subaward to comply with all applicable laws, regulations, and requirements.

By an Authorized Official of the PTE:

  
Name: Audrey Katzman Date: May 3, 2024  
Title: Interim Associate Vice President, Finance

By an Authorized Official of the Subrecipient:

  
Name: Sondra Aguilera Date: 05/01/2024  
Title: Chief Academic Officer

## Attachment 1

### Certifications and Assurances

Subaward Number:

W2156\_470

#### **Certification Regarding Lobbying (2 CFR 200.450)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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#### **Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

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#### **Audit and Access to Records**

Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.337 and 200.338 as applicable.

---

#### **Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)**

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

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The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

---

#### **Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

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#### **Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

Subaward Number:

W2156\_470

**PTE Information**

Entity Name: California State University, East Bay Foundation, Inc.

Legal Address: 25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

Website: <https://www.csueastbay.edu/foundation/>

**PTE Contacts**

Central Email: orsp@csueastbay.edu

Principal Investigator Name: Robert Williams

Email: Robert.Williams@csueastbay.edu

Telephone Number: 510-885-3942

Administrative Contact Name: Ryan Hoy

Email: Ryan.Hoy@csueastbay.edu

Telephone Number: (510) 885-7644

COI Contact email (if different to above): orsp@csueastbay.edu

Financial Contact Name: Sabryna Holloway

Email: Sabryna.Holloway@csueastbay.edu

Telephone Number: (510) - 885 - 3000

Email invoices? ☒ Yes ☐ No Invoice email (if different): ORSP@csueastbay.edu

Authorized Official Name: Audrey Katzman

Email: Audrey.Katzman@csueastbay.edu

Telephone Number: 510-885-2749

**PI Address:**

California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

**Administrative Address:**

Office of Research and Sponsored Programs, SF302  
California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

**Invoice Address:**

orsp@csueastbay.edu  
Office of Research and Sponsored Programs, SF302  
California State University, East Bay  
25800 Carlos Bee Boulevard  
Hayward, CA 94542-3000

**Attachment 3B****Research Subaward Agreement**  
Subrecipient Contacts

Subaward Number:

W2156-470

**Subrecipient Information for FFATA****reporting** Entity's UEI/DUNS Name **Oakland Unified School District**EIN No.: **94-6000385**Institution Type: **Other**UEI / DUNS: **076554500**Currently registered in SAM.gov: ☐ Yes ☐ NoExempt from reporting executive compensation: ☐ Yes ☐ No (if no, complete 3Bpg2)Parent UEI / DUNS: 

This section for U.S. Entities:

Zip Code [Look-up](#)Congressional District: Zip Code+4: **Place of Performance Address**1011 Union St. Suite 912  
Oakland CA 94607**Subrecipient Contacts**

Central Email:

**OUSD**

Website:

**www.ousd.org**

Principal Investigator Name:

**Leslie Hsu**

Email:

**leslie.hsu@ousd.org**

Telephone Number:

**310-990-1668**

Administrative Contact Name:

**Leslie Hsu**

Email:

**leslie.hsu@ousd.org**

Telephone Number:

**310-990-1668**

Financial Contact Name:

**Cristina Magapantay**

Email:

**cristina.magapantay@ousd.org**

Telephone Number:

Invoice Email:

Authorized Official Name:

**Sondra Aguilera**

Email:

**Sondra.Aguilera@ousd.org**

Telephone Number:

**Legal Address:**1011 Union St. Suite 912  
Oakland CA 94607**Administrative Address:**1011 Union St. Suite 912  
Oakland CA 94607**Payment Address:**1011 Union St. Suite 912  
Oakland CA 94607

**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:

W2156\_470

**Subrecipient:**

Institution Name:

PI Name:

**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

**Attachment 4**  
**Reporting and Prior Approval Terms**

Subaward Number:

W2156\_470

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

**Technical Reports:**

- ☐ Monthly technical/progress reports will be submitted to the PTE's Principal Investigator within 15 days of the end of the month.
- ☐ Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's Principal Investigator.
- ☐ Annual technical / progress reports will be submitted within 60 days prior to the end of each budget period to the PTE's Principal Investigator. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- ☐ A Final technical/progress report will be submitted to the PTE's Principal Investigator within 60 days of the end of the Project Period or after termination of this award, whichever comes first.
- ☒ Technical/progress reports on the project as may be required by PTE's Principal Investigator in order for the PTE to satisfy its reporting obligations to the Prime Awarding Agency.

**Prior Approvals:**

Carryover:

Carryover is restricted for this subaward by the: Pass-Through Entity

*Carryover instructions and requirements are as stated by the Federal Awarding Agency guidance or as shown below.*

Submit carryover requests to the Financial Contact.

**Other Reports:**

- ☐ In accordance with 37 CFR 401.14, Subrecipient agrees to notify both the Federal Awarding Agency via iEdison and PTE's Administrative Contact within 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's Administrative Contact within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.

A negative report is required:

- ☐ Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

**Additional Terms**

\*All invoices must include a detailed ledger accounting for all costs included in each respective invoice. Please also include receipts and other documentation for items in the supplies or other cost categories. Additional back-up documentation may be requested by Cal State East Bay before payment can be processed.

**Attachment 5**  
**Statement of Work, Cost Sharing, Indirects & Budget**

Subaward Number:

W2156\_470

**Statement of Work**

☒ Below ☐ Attached,  pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

Oakland Unified School District will be supported for its strategic plan for high school students. The focus of funding will be on enhancing their dual enrollment initiative.

See attached logic model for additional details.

**Budget Information**

**Indirect Information** Indirect Cost Rate (IDC) Applied  %

Rate Type:

**Cost Sharing**

If Yes, include Amount: \$

**Budget Details**

☐ Below ☒ Attached,  pages

See Attached Budget

**Budget Totals**

Direct Costs \$

Indirect Costs \$

Total Costs \$

*All amounts are in United States Dollars*



FOUNDATION *for* CALIFORNIA  
COMMUNITY COLLEGES

**REGIONAL K-16 EDUCATION**  
COLLABORATIVES GRANT PROGRAM  
Powered by  
FOUNDATION *for* CALIFORNIA COMMUNITY COLLEGES

Project Title: Building Quality DE Course Offering in Education, CS and STEM  
Subrecipient: Oakland Unified School District

Expense Category	Budget Narrative			2023-24	2024-25	2025-26	Total Project Budget
Personnel, Salaries, Wages, Benefits							
[add as many rows as needed to provide sufficient detail]	Sample: 0.15 FTE Project Director over a 2 year						\$0
Personnel and Wages	<b>.25 FTE Allocation for School Counselor:</b> School Counselor will be the lead to work with site admin and HSLLO team to build DE courses and recruit students for courses						\$0
Personnel and Wages	Stipends/extended contracts for up to 5 teachers to take on an extra preparatory course on their teaching schedule to teach or work with DE instructor from local colleges; contracts for others to provide additional counseling and student supports			\$20,000	\$35,000	\$35,000	\$90,000
Personnel and Benefits Subtotal		\$0	\$0	\$20,000	\$35,000	\$35,000	\$90,000
Operating Expenses							
[add as many rows as needed to provide sufficient detail]							\$0
Materials & Supplies	Textbooks and other materials and resources as needed for DE courses			\$10,000	\$5,000	\$5,000	\$20,000

Office/Facilities							\$0
Travel							\$0
Training & Professional							\$0
Meeting & Events							\$0
Consulting & Professional Services							\$0
							\$0
							\$0
<i>Operating Expenses Subtotal</i>		\$0	\$0	\$10,000	\$5,000	\$5,000	\$20,000
<b>Total Direct Costs</b>		\$0	\$0	\$30,000	\$40,000	\$40,000	\$110,000

The only unallowable item that is a common request is food. Otherwise, we can pay for staffing and supplies (the typical items) as well as student/teacher stipends,



Friday, September 29, 2023

## Focus Area: Building Quality DE Course Offering

[\(Link to Implementation Budget\)](#)

**Action** - *What is the pathway, RWE, and equity focus of this activity?*

- Education & Community Health Academy, Skyline High School
- Computer Science & Digital Media Academy, Skyline High School
- Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations
- (Context: Skyline's DE program is currently after school creating barriers to access and success.)

**Leaders** - *Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.*

- Rebecca Huang (Principal, Skyline HS) [rebecca.huang@ousd.org](mailto:rebecca.huang@ousd.org)
- Leslie Hsu Freeman (Manager, Dual Enrollment) [leslie.hsu@ousd.org](mailto:leslie.hsu@ousd.org)
- Support Role: Vinh Trinh (Manager, Comprehensive Student Supports) [vinh.trinh@ousd.org](mailto:vinh.trinh@ousd.org)
- Shanti Elliott (Pathway Coach, Skyline HS) [shanti.elliott@ousd.org](mailto:shanti.elliott@ousd.org)
- Sarah Glasband (Director, OUSD Talent) [sarah.glasband@ousd.org](mailto:sarah.glasband@ousd.org)

Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?</i>
Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways  Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day  Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups	Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways  ~25-30 students enrolled in 2 course sequence per pathway in 2024-25  Increased overall participation rates  Increased participation of underrepresented	Increased overall participation rates  Increased participation of underrepresented populations esp black and latinx students  Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program	Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s  *increase from 2023-24 SY



## HIGH SCHOOL LINKED LEARNING OFFICE

<p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>	<p>populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	
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# W2156\_470\_K16\_OUSD\_Subaward\_Routing

Final Audit Report

2024-05-06

Created:	2024-05-02 (Pacific Daylight Time)
By:	Ryan Hoy (ryan.hoy@csueastbay.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJBr-BDDcmb7jWVdQGQa6raBxSz5hdWgf

## "W2156\_470\_K16\_OUSD\_Subaward\_Routing" History

-  Document created by Ryan Hoy (ryan.hoy@csueastbay.edu)  
2024-05-02 - 2:59:19 PM PDT - IP address: 24.7.4.215
-  Document emailed to Audrey Katzman (audrey.katzman@csueastbay.edu) for signature  
2024-05-02 - 3:00:04 PM PDT
-  Email viewed by Audrey Katzman (audrey.katzman@csueastbay.edu)  
2024-05-02 - 7:17:19 PM PDT - IP address: 172.225.89.58
-  Document e-signed by Audrey Katzman (audrey.katzman@csueastbay.edu)  
Signature Date: 2024-05-03 - 10:50:20 AM PDT - Time Source: server- IP address: 66.234.197.10
-  Document emailed to Ryan Hoy (ryan.hoy@csueastbay.edu) for acceptance  
2024-05-03 - 10:50:22 AM PDT
-  Email viewed by Ryan Hoy (ryan.hoy@csueastbay.edu)  
2024-05-03 - 10:59:06 AM PDT - IP address: 66.249.84.65
-  Document accepted by Ryan Hoy (ryan.hoy@csueastbay.edu)  
Acceptance Date: 2024-05-06 - 8:43:28 AM PDT - Time Source: server- IP address: 134.154.75.182
-  Agreement completed.  
2024-05-06 - 8:43:28 AM PDT

## Focus Area: Building Quality DE Course Offering ([Link to Implementation Budget](#))

Action	Institutional Partners	Leaders	Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
<i>What is the pathway, RWE, and equity focus of this activity?</i>	<i>Identify lead partner (subgrantee) and additional partners</i>	<i>Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.</i>	<i>What activities and outputs are proposed?</i>	<i>What short-term outcomes do we hope to achieve?</i>	<i>What long-term outcomes do we hope to achieve?</i>	<i>What are the metrics that will measure these outcomes?  Reference DGS Required Metrics Where Appropriate (<a href="#">link</a>)</i>
<p>Education &amp; Community Health Academy, Skyline High School</p> <p>Computer Science &amp; Digital Media Academy, Skyline High School</p> <p>Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access</p>	Oakland Unified School District, High School Linked Learning Office	<p>Rebecca Huang (Principal, Skyline HS) <a href="mailto:rebecca.huang@ousd.org">rebecca.huang@ousd.org</a></p> <p>Leslie Hsu Freeman (OUSD DE Mgr) <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a></p> <p>Shanti Elliott (Pathway Coach, Skyline HS) <a href="mailto:shanti.elliott@ousd.org">shanti.elliott@ousd.org</a></p> <p>Sarah Glasband (Director, OUSD Talent) <a href="mailto:sarah.glasband@ousd.org">sarah.glasband@ousd.org</a></p> <p>Support Role: Vinh Trinh</p>	<p>Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways</p> <p>Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day</p> <p>Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups</p> <p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p>	<p>Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways</p> <p>~25-30 students enrolled in 2 course sequence per pathway in 2024-25</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s</p> <p>*increase from 2023-24 SY</p>

<p>and success of target populations</p> <p>(Context: Skyline's DE program is currently after school creating barriers to access and success.)</p>		<a href="mailto:vinh.trinh@ousd.org">vinh.trinh@ousd.org</a>	<p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p> <p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>			
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## Focus Area: Building Quality DE Course Offering ([Link to Implementation Budget](#))

Action	Leaders	Activities	Short-Term Outcomes (within 1 year)	Long-Term Outcomes (within 5+ years)	Metrics
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<p><i>What is the pathway, RWE, and equity focus of this activity?</i></p>	<p><i>Who are the leaders (staff, members) that will lead this work? Include name and email address for lead contact.</i></p>	<p><i>What activities and outputs are proposed?</i></p>	<p><i>What short-term outcomes do we hope to achieve?</i></p>	<p><i>What long-term outcomes do we hope to achieve?</i></p>	<p><i>What are the metrics that will measure these outcomes?</i></p> <p><i>Reference DGS Required Metrics Where Appropriate (<a href="#">link</a>)</i></p>
<p>Education &amp; Community Health Academy, Skyline High School</p> <p>Computer Science &amp; Digital Media Academy, Skyline High School</p> <p>Equity: target underrepresented populations (black, latinx, newcomers); by building DE back into the Master Schedule we will be able to build scheduling with an equity lens; re-focus on supporting students through point people to increase access and success of target populations</p> <p>(Context: Skyline's DE program is currently after school creating barriers to access and success.)</p>	<p>Rebecca Huang (Principal, Skyline HS) <a href="mailto:rebecca.huang@ousd.org">rebecca.huang@ousd.org</a></p> <p>Leslie Hsu Freeman (OUSD DE Mgr) <a href="mailto:leslie.hsu@ousd.org">leslie.hsu@ousd.org</a></p> <p>Shanti Elliott (Pathway Coach, Skyline HS) <a href="mailto:shanti.elliott@ousd.org">shanti.elliott@ousd.org</a></p> <p>Sarah Glasband (Director, OUSD Talent) <a href="mailto:sarah.glasband@ousd.org">sarah.glasband@ousd.org</a></p> <p>Support Role: Vinh Trinh <a href="mailto:vinh.trinh@ousd.org">vinh.trinh@ousd.org</a></p>	<p>Create DE programming at Skyline HS with Dual Enrollment courses aligned to the pathways</p> <p>Add DE courses to the master schedule, leading to more equitable access to dual enrollment for focal students during the school day</p> <p>Add DE courses to the HS course selection process to ensure maximum access and participation, esp of target groups</p> <p>Improve systems around student recruitment and scheduling by supporting staffing capacity of counselor to support this work</p> <p>Improve systems around Peralta Enrollment and DE enrollment process</p> <p>Dual Enrollment Student Orientations to build student awareness of key college success skills</p>	<p>Newly designed Dual Enrollment course sequence in Skyline HS's Education and CS Pathways</p> <p>~25-30 students enrolled in 2 course sequence per pathway in 2024-25</p> <p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Pass rate over 80%</p>	<p>Increased overall participation rates</p> <p>Increased participation of underrepresented populations esp black and latinx students</p> <p>Potential cohorted student completion of a Peralta certificate in School Readiness in partnership with OUSD Talent Dept's Educator Pre-Apprenticeship Program</p> <p>Students completing degrees related to education and CS</p> <p>Job entry into education pathway</p>	<p>Dual Enrollment Course Pass Rates (and disaggregated) Overall participation rates* Participation rates for underrepresented students* Pathway participation rates* Disaggregated pathway participation rates* Postsecondary matriculation rates* Peralta (or potentially other) Certificate completion #s</p> <p>*increase from 2023-24 SY</p>

		<p>Embed teachers as DE Point People to support Dual Enrollment Student Supports (i.e. Point Person supports, Grade Check-Ins, etc.) within the period and on off days</p> <p>DE Coordinator and Point Person Trainings to support high quality programming and implementation</p> <p>Course Agreement Meetings with Peralta Instructors to ensure agreements are clear between OUSD and Peralta instructor</p> <p>Possible out-of-Peralta partnerships in case PCCD cannot offer faculty</p>			
--	--	---	--	--	--