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Introduction Date	6/5/24
Enactment Number	24-1190
Enactment Date	6/5/2024
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OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education

June 5, 2024

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Gary Middleton, Executive Director of Alternative Education

Subject: Grant Award - California Department of Education - Middle College and Early College Grant - High School Network, Alternative Education

ACTION REQUESTED:

Acceptance by the Board of Education of a Grant Award from the California Department of Education, accepting \$250,000.00, to support the Middle College and Early College Program for the Gateway to College at Laney College, Grant Number 2023-25665-61259-M0, pursuant to the terms and conditions thereof, via the High School Network, Alternative Education, for the period July 1, 2023 through June 30, 2027.

BACKGROUND:

Grant Award for OUSD schools for the 2023-2027 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
24-1370	Yes	Grant	Oakland Unified School District, Alternative Education, Gateway to College at Laney College	To support the Middle College and Early College Program.	7/1/2023 - 6/30/2027	California Department of Education	\$250,000.00

DISCUSSION:

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$250,000.00

RECOMMENDATION:

Approval by the Board of Education of a Grant Award for the Gateway to College at Laney College program for fiscal year 2023-2027, pursuant to the terms and conditions thereof, for the grant year, if any.

ATTACHMENTS:

Grant Face Sheet

Grant Award Notification, California Department of Education

OUSD Grants Management Face Sheet

Title of Grant: Middle College and Early College Grant	Funding Cycle Dates: 7/1/2023 – 6/30/2027
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95914-5901	Grant Amount for Full Funding Cycle: \$250,000.00 This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, this award will be amended accordingly.
Funding Agency: California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95914-5901	Grant Focus: To support the Middle College Program.
List all School(s) or Department(s) to be Served: Gateway to College at Laney College	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant will allow for additional resources such as counseling, advising, tools, and supplies in order for students to complete the program.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.10% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	State required end of year reports will be utilized to determine grants effectiveness.
Does the grant require any resources from the school(s) or district? If so, describe.	No
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 3.10% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No

Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Name/Title: Gary Middleton Site: 964/High School Network Address: 1011 Union Street, Suite 964 Oakland, CA 94607 Phone: 510-879-8552 Email: Gary.Middleton@ousd.org
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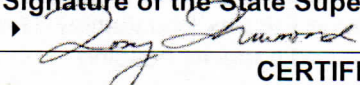
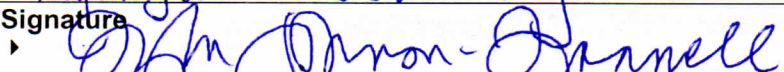
Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal/Administrator	Gary Middleton	<i>Gary Middleton</i>	5/8/2024
Chief Academic Officer	Sondra Aguilera	<i>Sondra Aguilera</i>	5/9/2024

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Senior Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell		

Grant Award Notification

GRANTEE NAME AND ADDRESS Dr. Kyla Johnson-Trammell, Superintendent Oakland Unified School District 1011 Union Street Oakland, CA 94607-4099				CDE GRANT NUMBER					
				FY	PCA	Vendor Number	Suffix		
				2023	25665	61259	M0		
Attention Dr. Kyla Johnson-Trammell, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE				COUNTY	
Program Office Accounting Office				Resource Code		Revenue Object Code		01	
Telephone 510-879-8000				7339		8590		INDEX	
Name of Grant Program Middle College and Early College Grant								0615	
GRANT DETAILS		Original/Prior Amendments	Amendment Amount	Total	Amendment Number	Award Starting Date	Award Ending Date		
		\$250,000		\$250,000		07/01/2023	06/30/2027		
CFDA Number		Federal Grant Number	Federal Grant Name			Federal Agency			
I am pleased to inform you that you have been funded for the Middle College and Early College Grant. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, this award will be amended accordingly. Please return the original, signed Grant Award Notification (AO-400) to: <div style="text-align: center;"> Justin Keithline, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95914-5901 </div>									
California Department of Education Contact Diane Crum					Job Title Education Programs Consultant				
E-mail Address MCECgrant@cde.ca.gov					Telephone 916-323-5765				
Signature of the State Superintendent of Public Instruction or Designee 					Date August 10, 2023				
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS									
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding.									
Printed Name of Authorized Agent Dr. Kyla Johnson-Trammell					Title Superintendent				
E-mail Address Kyla.johnson@ousd.org					Telephone 510-879-8000				
Signature 					Date 9/18/2023				

Grant Award Notification (continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and returned within **10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. Expenditures must be completed by **June 1, 2027**. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds to plan for, start, or expand a Middle College High School, Early College High School, or approved program as described in the grant application along with any required or requested changes. **Prior** written approval is required for any program or budget changes. Line item transfers in excess of 25 percent of each original line item budget amount may not be made without written approval from the High School Innovations and Initiatives Office (HSIIO). These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
 - Ninety percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
 - The final 10 percent of the funds will be released after the End-of-Project (EOP) Expenditure Report and all reporting and submission requirements have been received.
 - The EOP Expenditure Report is due **June 15, 2027**, after all funds have been expended. The EOP includes a narrative of expenditures. Failure to submit a final EOP Expenditure Report with a budget narrative within 60 days of the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grant(s).
6. The Baseline Data Report is a requirement of this grant and is due **October 2, 2023**. The Mid-Project Report and Mid-Project Expenditure Report are requirements of this grant and are due **June 15, 2024**. The End-of-Project Report is a requirement of this grant and is due **June 15, 2027**. Guidelines will be mailed separately.
7. The CDE has partnered with the California Coalition for Early and Middle College to provide technical assistance to all grantees through a generous grant received from the College Futures Foundation. The CDE strongly encourages all grantees to participate in technical assistance and capacity building support.
8. If the grantee or the CDE terminates the grantee's participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other programs.

If you have any questions regarding the grant requirements, please contact Diane Crum, Education Programs Consultant, HSIIO, at dcrum@cde.ca.gov. If you have questions regarding the fiscal requirements of the grant, please contact Justin Keithline, Staff Services Analyst, HSIIO, at MCECgrant@cde.ca.gov.

Narrative
Middle College/Early College High School Grant

Expand an existing school

Alameda County of Education

Oakland Unified School District

Gateway to College at Laney

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61259

119859

Mission and Vision Gateway to College is an innovative alternative high school that serves some of our most vulnerable students who need something different. As a part of our High School and Alternative Education Network, Gateway to College provides a unique opportunity for students to re-engage, get back on track, and pursue their high school diploma by taking college courses at Laney while earning early college credit. Our main goal is to develop Gateway to College students' collegiate identity with the intention of building their confidence and necessary social capital to succeed in the contemporary marketplace and more importantly for their own lives. **Structure** At Gateway, dual enrollment is not only enrichment for some students, it is at the core of their programming and model. We provide comprehensive holistic and academic support through intensive case management. Gateway to College Resource Specialists/Success Coaches have a cohort of students that they support with acclimating to the Laney College environment through personal guidance and peer mentoring while assisting students to complete their high school diploma and earn early college credit to prepare them for community college certifications, an AA degree, and beyond. **Student Population** According to our most recent demographic data, our 2022-23 student population (n = 64). - The student body is comprised of: 57.8% male students and 42.2% female students; - The student body is comprised of: 87.5% 12th-grade students, 6.3% 11th-grade students, 3.1% 10th-grade students, and 3.1% 9th-grade students - The student body is comprised of: 40.6% Latino students, 23.4% African American students, 12.5% White students, 10.9% Not Reported, and 4.7% students from Multiple Ethnicities; - 90.6% of students qualify for Free and Reduced Lunch; - 4.6% of students are classified as English Language Learners; - 7.8% of students are in Special Education; - 1.6% of students are classified as Homeless; and - 1.6% of students are classified as in Foster Care.

Collaboration Relationship Between High School and College Embedded into and as part of the Peralta Community College District and Laney College, Gateway to College is close collaboration and supported by the infrastructure of both the Peralta and Laney. Gateway to College students are all eligible for the full host of resources and services that Peralta and Laney have to provide. Moreover, Gateway to College at Laney's high school program is supported by Oakland Unified School District (OUSD) via MOU and is part of OUSD's High School Network and Alternative Education Network. **Collaboration Relationship Between High School and Families** Our Success Coaches and K-12 Pathway Specialist work closely with families to support student success. We communicate regularly with families via email, text, and phone. Moreover, the K-12 Pathway Specialist also conducts more in-depth, higher-tier

interventions which include home visits. Collaboration Relationship Between Community Gateway continues to partner with community-based organizations. Most notably, we have partnered with Laos Family Community Development Inc. to provide Work-Based Learning experiences (e.g. resume workshops, mock interviews, etc.) to our Gateway to College students. Collaboration Relationship Between Industry Partners Gateway to College's relationship with industry partners is embedded within the Laney College infrastructure. Laney has robust CTE programming, including Machine Technology, Carpentry, Cosmetology, Culinary, and much more. As such, many of our industry partnerships occur through our CTE programs. Furthermore, we are in close collaboration with the OUSD Linked Learning Office. We are currently building out a signature partnership with BayWorks which focuses on Bay Area Water/Wastewater Workforce. With our team from Laney College, OUSD, and Gateway to College, we will build more bridges to industries that our Gateway students are pursuing or wish to pursue.

Gateway to College's guided pathways programming is structured according to the Linked Learning model which includes four pillars: Rigorous Academics, Career Technical Education, Work-Based Learning, and Personalized Student Supports which are continually building and refining. Rigorous Academics and Career Technical Education At Gateway, dual enrollment is not only enrichment for some students, it is at the core of the programming and model. As such, students' academic loads are completely comprised of Laney College courses. Their elective schedule serves as the primary vehicle for CTE program participation. Currently, we are in collaboration with our Vocational Technology Coordinator at Laney and will continue to build deeper and more focused CTE pathways. As such, we have selected Machine Technology, Carpentry, and Cosmetology as our areas of focus for now. We will continue to survey and gauge our ever-changing student population to best meet their needs and post-secondary goals. Work-Based Learning we continually have guest speakers from a variety of industries visit our school-wide assemblies to share their personal and professional stories and work. Lastly, we bring students on a variety of College Exploration Visits to local four-year universities (e.g. UC Santa Cruz, UC Berkeley, etc.) and we plan on conducting Career Exploration Visits locally. We are currently in partnership with partners and CBOs to provide more robust Work-Based Learning experiences. This spring semester we plan on hosting a resume workshop with Laos Family Community Development Inc., an Oakland-based organization that provides high-quality resources and services to Oakland's youth. Personalized Student Supports We provide comprehensive holistic and academic support through intensive case management. Our team of Resource Specialists/Success Coaches) provide case management, and personal guidance, and facilitate peer mentoring, so that students can complete their high school diploma and earn early college credit to prepare them for community college certifications, an AA degree, and beyond -- to identify and pursue their academic and professional goals. Additionally, we support students in resourcing and financing their academic and professional journeys through leveraging Laney College resources and opportunities, national and local scholarships, and Federal Student Aid (FAFSA application process).

At Gateway to College at Laney, dual enrollment is at the core of the programming and model. Student class schedules are comprised entirely of community college courses that count towards their high school diploma and college. By the design of the Gateway to College national model and our network, dual enrollment is the backbone of the program. Most notably, for English and Math which are in high demand, we recruit engaging, committed, and approachable staff and faculty that are more "high-school friendly" to ensure high academic expectations and high-quality instruction and support. Lastly, we provide comprehensive holistic and academic support through intensive case management via our

success coaches and our embedded math and writing tutors. Currently, we also have a 6-12 grade math specialist on our team who supports the students, the math college instructor, and the program overall with engaging curriculum and instruction methodologies. Lastly, we have a deep partnership with Laney's Math and Writing centers which provide learning lab spaces and additional tutoring.

Should the MCES grant be awarded to Gateway to College, the funding will be nested in an already rich ecosystem of support. We plan to leverage our existing partnership with the Peralta Community College District and Laney College, where Gateway to College sits institutionally to build even more robust programming options where more Oakland youth experience college while still in high school. Most recently, Oakland passed a ballot measure to continue funding Linked Learning pathways in Oakland, formerly known as Measure N and now known as Measure H. Gateway will continue to build out our Link Learning pathway and pursue Silver Certification through the Linked Learning Alliance, and apply for additional funding to support our pathway and dual enrollment work--including Measure N/H.