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Introduction Date	6/5/24
Enactment Number	24-1183
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**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

June 5, 2024

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent
Emiliano Sanchez, Coordinator, Skilled Trades & Apprenticeships

Subject: Donation - City of Oakland - High School Linked Learning Office

ACTION REQUESTED:

Acceptance by the Board of Education of a Donation to the District from the City of Oakland, to support the Oakland Manufacturing Day Event by sponsoring a bus to transport up to fifty students for this event held on October 24, 2023, via the High School Linked learning Office, in an amount valued at \$1,275.00, pursuant to the terms and conditions thereof, if any.

BACKGROUND:

The District received donations for the 2023-2024 school year as indicated in the chart below. The donation documentation is available on the Board's legislative web site.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
24-1358	Yes	Donation	High School Linked Learning Office	To support the Oakland Manufacturing Day Event.	October 24, 2023	October 24, 2023	\$1,275.00

FISCAL IMPACT:

The total donation value will be provided to OUSD school from the funders.

- Grants valued at: \$1,275.00

RECOMMENDATION:

Acceptance of the donation by the District pursuant to the terms and conditions thereof, if any.

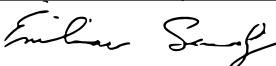

ATTACHMENTS:

OUSD Donation Form
Donation Award Letter
Check #2020699

DONATION/GRANT FORM

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Network Superintendent/Chief/Deputy Chief for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Tien Truong at [510-879-5027](tel:510-879-5027) or by email at tien.truong@ousd.org for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.	[FOR OFFICE USE ONLY] CR NO.
912	High School Linked Learning Office	Support for MFG Day	10/05/2023	10/5/2023	City of Oakland	1,275	2/13/2024	2020699	
Your Print Name: Emiliano Sanchez					Your Signature: 				
Your Job Title: Coordinator of CTE Trades and Apprenticeships					Signature Date: 3/2/2024				
Your Phone Number: 510.384.5249					Your Email: Emiliano.Sanchez@ousd.org				
OUSD Authorized Employee Name (Board Policies , BP 3290 ,): Sondra Aguilera, Chief Academic Officer					OUSD Authorized Employee Signature:  5/3/2024				
[FOR OFFICE USE ONLY] Escape account code(s):									



LINKED LEARNING OFFICE

October 24, 2023

Sofia Navarro
Alexa Jeffress
City of Oakland
250 Frank H. Ogawa Plaza,
3rd Floor
Oakland CA 94612

RE: 2023 Oakland Manufacturing Day

Hello Sofia and Alexa

I hope that this letter finds you well. I want to thank you and your office for your ongoing support of programs and youth development. In particular for your support of the Oakland Manufacturing Day Event. This year we again had a great event.

This year we again had 8 manufacturing sites and 8 OUSD Schools participate in the event. The schools included Madison Park Academy, Castlemont, Fremont, McClymonds, Oakland High, Oakland Tech, Rudsdale and Skyline High Schools. And our host sites were: Akash Systems, Brimstone, ERG Aerospace, Everett Graphics, MN Builders, Pyka, Rainin and Rock the Bike.

This is a good situation with a financial impact. The two major costs for this event is the lunch that is provided for the students and staff, and the transportation to get the students to the manufacturing sites and to Laney College. I am pleased to share that Laney College, despite budgetary cuts, provided the food for the event.

For this reason I am writing to ask if your department would be willing and able to again sponsor a bus for this event. I have contacted Bus Loop, who is one of the OUSD approved charter bus companies. They gave me a quote of \$5,100, \$1,275 per bus. Your sponsorship of \$1,275 helps us transport upto 50 students for this event.

We greatly appreciate the partnership and support that the City, in particular your office provides for our work and our students. Our students need to know about the career opportunities in advanced manufacturing and the skilled trades. Our students need to know where they can go for skill development. More importantly, they need to know that there are employment opportunities within our community in those careers. These events allow us to lift up our manufacturing sites and expose the students to CTE careers as viable options

In partnership and with sincere appreciation,

Emiliano Sanchez

Emiliano Sanchez
Coordinator of Career Technical Trades and Apprenticeships
510.384.5249 Cell
Emiliano.Sanchez@ousd.org

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9485247

CITY OF OAKLAND
One Frank H. Ogawa Plaza
Oakland, CA 94612

VENDOR NO. 36074

CHECK NUMBER 2020699

INVOICE NUMBER	DESCRIPTION	NET AMOUNT
2023OMD	H88E093-24(HL)\SPONSORSHIP TO SUPPORT OUSD STUDENT	1,275.00
		1,275.00

THE FACE OF THIS CHECK IS BLUE. THE BACK CONTAINS A SIMULATED WATERMARK

CTP SOLUTIONS (818) 597-1222

CITY OF OAKLAND
ONE FRANK H. OGAWA PLAZA
OAKLAND, CA 94612

90-3582/1222
158300130016

CHECK # 2020699

DATE 13-Feb-2024

PAY One Thousand Two Hundred Seventy-Five Dollars And Zero Cents*****

\$ **1,275.00

PAY TO THE ORDER OF OAKLAND UNIFIED SCHOOL DISTRICT
1000 BROADWAY SUITE 680
OAKLAND, CA, 94607

Paul O. ...
[Signature]

U.S. Bank
San Francisco, CA
Payable at any
U.S. Bank Branch

TWO SIGNATURES REQUIRED
VOID AFTER 180 DAYS



SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

City of Oakland
One Frank H. Ogawa Plaza
Oakland, CA 94612

OAKLAND UNIFIED SCHOOL DISTRICT
1000 BROADWAY SUITE 680
OAKLAND, CA, 94607