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Introduction Date	5/22/24
Enactment Number	24-0924
Enactment Date	5/22/2024
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OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

May 22, 2024

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer

Subject: Grant Award - Eat. Learn. Play. Foundation - Environment, Food, and Garden Champions - Community Schools & Student Services Department

ACTION REQUESTED:

Approval and acceptance by the Board of Education of the Grant Award from the Eat. Learn. Play. Foundation, in the amount of \$250,000.00, to support Environment, Food, and Garden Champions at school sites and student field trips to the Center via the Community Schools and Student Services Department for the period July 1, 2024 through June 30, 2025, pursuant to the terms and conditions thereof.

BACKGROUND:

Grant award for OUSD students for the 2024-2025 fiscal year as indicated in the chart below. The Grant Face Sheet and supporting documents are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
24-0835	Yes	Grant	Oakland Unified School District Community Schools and Student Services Department	To support Central Kitchen, Education Center's environment, food, and garden programming	July 1, 2024 - June 30, 2025	Eat. Learn. Play. Foundation	\$250,000.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the office.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$250,000.00

RECOMMENDATION:

Acceptance by the Board of Education of a Grant Award for OUSD students via the Community Schools and Student Services Department for the fiscal year 2024-2025, pursuant to the terms and conditions thereof..

ATTACHMENTS:

Grant Management Face Sheet

Grant Award Letter

Program Description

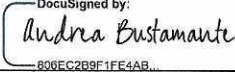
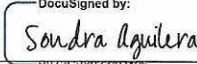
Program Budget

OUSD Grants Management Face Sheet

Title of Grant: Eat Learn Play Grant to The Center EFG Team	Funding Cycle Dates: 7/1/24-6/30/25
Grant's Fiscal Agent: <small>(contact's name, address, phone number, email address)</small> Eat.Learn.Play 985 Third Street, No C Oakland CA 94607	Grant Amount for Full Funding Cycle: \$250,000
Funding Agency: Eat.Learn.Play	Grant Focus: Funding student field trips and EFG Champion program
List all School(s) or Department(s) to be Served: All Schools	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The Center will increase hands on learning opportunities for students on site and at school sites across OUSD.
How will this grant be evaluated for impact upon student achievement? <small>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.25% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</small>	Teacher Surveys Student Surveys Meal participation data Garden Rubric Program Participation Rates California Healthy Kids Survey
Does the grant require any resources from the school(s) or district? If so, describe.	Yes- staffing
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? <small>(If yes, include the district's indirect rate of 3.10% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</small>	Yes, will include indirect rate
Will the proposed program take students out of the classroom for any portion of the school day? <small>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</small>	Yes, for field trips coordinated by the classroom teacher
Who is the contact managing and assuring grant compliance? <small>(Include contact's name, address, phone number, email address.)</small>	Michelle Oppen Director of Programs, The Center 2850 West Street 415-823-4315 michelle.oppen@ousd.org

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal/Administrator	Andrea Bustamante	 <small>808EC289F1FE4AB...</small>	4/25/2024
Chief Academic Officer	Sondra Aguilera	 <small>BU7ZCB8U33AD406...</small>	4/24/2024

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Chief Business Officer	Lisa Grant-Dawson		
Superintendent	Kyla Johnson-Trammell		



March 26, 2024

Michelle Oppen
Director of Programs, The Center
Oakland Unified School District
1000 Broadway, Ste. 300
Oakland, CA 94607-4099

Grant Reference# 6 - 2024

Dear Michelle,

I am pleased to inform you that the Eat. Learn. Play. Foundation has approved a grant of \$250,000 to the Oakland Unified School District (OUSD).

The grant is restricted to the Central Kitchen, Education Center's environment, food, and garden programming, as described in Annex A.

Payment of your grant will occur on the following schedule:

Payment#	Payment Date	Payment Amount	Payment Method	Payment Note
1 of 1	7 days from receipt of agreement	\$250,000	Wire	

Please review the Grant Award Letter and sign and return it to the Eat. Learn. Play. Foundation.

By accepting payment, you agree to all the terms and conditions set forth in this letter and the attached Annex. Once the signed Grant Award Letter is received in our office, the grant monies will be disbursed in accordance with the schedule above.

As the Grant Award Letter indicates, your organization agrees to submit a report to the Eat. Learn. Play. Foundation on the following schedule:

sixty (60) days after the end of your fiscal year in which you hold or spend grant funds.

The Eat. Learn. Play. Foundation is proud to support your mission.

Sincerely,
Christopher Helfrich
CEO



GRANT AWARD LETTER

The grant to your organization from the Eat. Learn. Play. Foundation is for the purpose(s) described below and is subject to your organization's acceptance of the terms and conditions herein.

Grantee: Oakland Unified School District (OUSD)

Grant Award Date: March 26, 2024

Amount of Grant: \$250,000

Grant Period: July 1, 2024 - June 30, 2025

Grant Purpose: Support for the Central Kitchen, Education Center's environment, food, and garden programming as described in Annex A.

Grantee agrees that:

1. Your organization certifies that it is legally authorized to receive this grant under its own policies, as well as any other applicable laws and regulations. Your organization certifies that the person accepting payment has the authority and has obtained all necessary approvals to accept the grant award.
2. Any portion of the grant not used for the stated purpose must be repaid to the Eat. Learn. Play. Foundation by your organization.
3. Your organization agrees to notify the Eat. Learn. Play. Foundation immediately, in writing, of any change in its tax-exempt status (if currently a tax-exempt organization), its executive staff or key staff responsible for achieving the grant purposes, or any other change in its program that would affect its ability to achieve the grant purposes.
4. Unless specifically provided in this Grant Award Letter, your organization certifies that this grant is not earmarked for any third-party organizations or individuals.
5. You certify that your organization does not discriminate on any unlawful basis with regard to hiring or employment practices or in the administration or provision of programs and services and does not discriminate on the basis of sexual orientation or gender identity.
6. Your organization will provide a report on or before sixty (60) days after the end of your fiscal year, for each year in which you hold or spend grant funds, and such report will include all of the information requested in the reporting form at Annex B.
7. Your organization agrees it will not use the grant funds in a manner inconsistent with Internal Revenue Code Section 170(c)(1), including: (a) influencing the outcome of any specific election for candidates to public office, (b) inducing or encouraging violations of law or public policy, or (c) causing any private inurement or improper private benefit to occur.



8. The Eat. Learn. Play. Foundation reserves the right to modify or discontinue funding associated with this grant if your organization fails to comply with the terms of this Grant Award Letter, or if the Eat. Learn. Play. Foundation determines that any statements, representations or documents provided by your organization, including in any grant reports, is false or materially misleading. In such an event, your organization agrees, at the Eat. Learn. Play. Foundation' request, to repay grant funds and/or redirect them to another organization selected by the Eat. Learn. Play. Foundation to carry out the purposes of this grant. Your organization will indemnify, defend and hold the Eat. Learn. Play. Foundation harmless from any costs or damages incurred by the Eat. Learn. Play. Foundation related to any misrepresentation in or failure to comply with this Grant Award Letter. This Grant Award Letter may be executed in counterparts, each of which shall constitute an original, but both of which, when taken together, shall constitute only one agreement.
9. Your organization agrees that (a) any public acknowledgment of this grant shall include that the support was provided by Eat. Learn. Play. Foundation, and (b) nothing in this Grant Award Letter authorizes or permits you, your organization or any other person or organization, to use any intellectual property, including but not limited to rights of publicity or to use of imagery, associated with Stephen Curry, Ayesha Curry, or any other individual or company affiliated with such persons. To ensure compliance with the foregoing provisions, your organization agrees to submit in advance to Eat. Learn. Play. Foundation, for review and revision at its reasonable discretion, any announcements your organization intends to make regarding this grant, and any publications referring to this grant your organization intends to publish, other than in its annual reports or tax returns.
10. Your organization will maintain accurate accounting records and retain records of receipts and disbursements related to the expenditure of grant funds and will keep such accounting records for at least two years after the end of the grant period. Your organization must account for grant funds separately- either in a separate bank account or a separate bookkeeping account that is dedicated to this grant's stated purpose and maintained as part of your financial records. Eat. Learn. Play. Foundation may, at its expense and on reasonable notice to your organization, inspect, audit, or copy your organization's records pertaining to this grant.
11. This Grant Award Letter supersedes any prior or contemporaneous oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to its subject matter. This Grant Award Letter may not be amended or modified, except in a writing signed by both parties.
12. This Grant Award Letter shall be governed by the laws of the State of California applicable to contracts to be performed entirely within the State. For the purpose of any action or proceeding arising out of or relating to this Grant Award Letter, each of the parties hereto irrevocably (a) submits to the exclusive jurisdiction of the state courts of California and to the jurisdiction of the United States District Court for the Northern



District of California and (b) agrees that all claims in respect of such action or proceeding shall be heard and determined exclusively in any California state or U.S. federal court sitting in the City and County of Alameda, California.

Sign below to acknowledge this Grant Award Letter, accept its terms and be eligible to receive payment of the grant:

DocuSigned by:
Christopher Helfrich
89ABA2EB/96F409
Eat. Learn. Play. Foundation
By: Christopher Helfrich
Its: Chief Executive Officer

3/26/2024
Dated

Oakland Unified School District
By: Benjamin Davis
Its: President, Board of Education Benjamin Davis

Date: 5/23/2024

Oakland Unified School District
By: Dr. Kyla Johnson-Trammell Kyla Johnson-Trammell
Its: Secretary, Board of Education and Superintendent

Dated: 5/23/2024

Approved as to form:

By: Jenine Lindsey
Jenine Lindsey, Interim General Counsel

Date: 4/24/24



ANNEX A: Purpose and Budget

Project Narrative:

Environment, Food and Garden Programming:

EFG Champions

Environment, Food, and Garden Champions are OUSD teacher leaders at all schools working to hold food justice and education; garden stewardship; and environmental literacy for their school sites.

The EFG Champion is a synthesized and integrated position distilling the three prongs of the work we are embarking on at The Center - environment, food, and gardens. The EFG Champion(s) work closely with The Center Education+ Community Programming Team to integrate and connect the dots between these three prongs.

In this stipended role, the EFG Champion leads garden management, maintenance, and use of the school site's existing educational garden space(s) and its harvest. They connect their school garden, school food, Harvest of the Month and other programs together to promote access to nutritious food like fruits and vegetables at school for students, families, and staff. They do this in alignment with the new District Central Kitchen, Education Program and Instructional Farm (The Center).

They also receive professional development, technical assistance, garden supplies, seeds and starts from our green house, food for Harvest of the Month taste tests and recipe sharing and promotional educational signage for the school produce bars, cafeteria bulletin boards, school gardens, outdoor spaces and classrooms.

Field Trips

The Center is an experiential learning site that features a productive vegetable and herb garden, a greenhouse, an industrial kitchen, and several indoor and outdoor classrooms. During field trips, students navigate these spaces to sharpen culinary skills, harvest and observe edible plants, and think through how farms and gardens connect to OUSD school meals, social inequalities, and the broader food system. We target 3rd grade, 6th grade and high school career pathway students for our field trips because they can continue the hands-on learning activities that participate in on site with what they are doing at school through science, history, english language arts and math. The career pathway connections continue through the summer high school field trips we offer, with the hope of expanding them throughout the school year starting in 2024-2025.

Impact:

- EFG Champions at 80 OUSD school sites
- Field trips for over 3,000 students
- Stewarded school gardens at 80 school sites
- Key partnerships to continue the work for many years to come
- Updated communications to share our stories and impact



Budget for ELP Grant July 2024- June 2025:

FUNDING REQUEST FOR OUSD	
PERSONNEL	Requested Budget Amount
Environment, Food and Garden Champion Stipends (80 OUSD Teacher Leader Stipends)	\$100,000
Food and Garden Contracted Specialist to support EFG Champions	\$75,000
PERSONNEL TOTAL	\$175,000
TRANSPORTATION, SUPPLIES AND MATERIALS	Requested Budget Amount
Buses for Field Trips (\$650 per field trip x 30 of our field trips)	\$19,500
Food, Garden, Education Supplies to support Center-based and school site programming	\$55,500
SUPPLIES AND MATERIALS TOTAL	\$75,000
TOTAL	\$250,000

Annex B: Grant Reporting Form

Grant Report

For Project Support

1. How were the funds spent? Please provide the major line items.
2. Was the grant used for the agreed upon purpose. Has anything changed?
3. How many students, kids or families were served by the funds? (Please provide any data by any demographics you track such as age, race, location, and gender).
4. What did you learn from the project's successes and challenges that may be useful to your organization in the future?
5. What should we know about your work next year, including any major changes to your leadership and programs.
6. If applicable, please include any specifically requested Impact Measures at Annex A of the Grant Award Letter.

Submit the following documents: if applicable

Project Budget vs Actuals

Current year organizational budget

Project photographs; if available

Other supporting documents (i.e. evaluation, impact reports, press coverage, videos, etc.); if available