

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –
College & Career Readiness Commission**

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Enactment Number	
Enactment Date	

Memo

To Measures N and H – College and Career Readiness Commission

From Vanessa Sifuentes, High School Network Superintendent

Board Meeting Date

Subject Budget Modification Form
Services For: Bunche High School 309

**Action Requested and
Recommendation**

Adoption by the Measures N and H Commission, of a 2023-2024 Education Improvement Plan/Budget modification for Bunche High School, reducing from \$16,655.39 by \$5,100.00 to \$11,555.39, Strategic Carryover Funds for Fiscal 2024-2025, and establishing a new expenditure in the amount of \$5,100.00, for Consultant Contract with Grow Together to provide Garden Education for Hospitality, Tourism, and Recreation (HTR) elective classes, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

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Background

(Why do we need these services? Why have you selected this vendor?)

Bunche High School would like to modify their Measures N and H Educational Improvement Plan, reducing from \$16,655.39 by \$5,100.00 to \$11,555.39, Strategic Carryover Funds for Fiscal 2024-2025, and establishing a new expenditure in the amount of \$5,100.00, for Consultant Contract with Grow Together to provide Garden Education for Hospitality, Tourism, and Recreation (HTR) elective classes.

Competitively Bid

Was this contract competitively bid? No

If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N
Measure H

Attachments

- Bunche 309 Budget Modification Form

2023-24 Measures N & H Budget Modification Form OUSD Schools

Date:	12/18/23	Principal:	Michael Merriman Ed.S
School Name:	Ralph J. Bunche Academy	Site #:	309
Pathway(s): (required for multiple use of programs)	Hospitality, Tourism, Recreation (HTR)	Requested By:	Michael Merriman Ed.S

Step 1:

a. Add the Original Approved Strategic Action from the Measure N/H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Measure N Carryover Plan	22	\$16,655.39	Strategic Carryover for Fiscal Year 2024-2025: Funds will be strategically carried over and used in fiscal year 2023-24, via the carryover approval process to support expenditures identified as needed at that time.	\$5,100.00

b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. We'll just have less money to carryover to the 24-25 fiscal year.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4390	309	3090	1690	0103	99999

d. Total amount being transferred: \$ 5,100.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<p align="center">New or Revised Measure N/H Strategic Action Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
Measure N Carryover Plan	N/A	N/A	<p>Consultant Contract with Grow Together to provide Garden Education for Hospitality, Tourism and Recreation (HTR) elective classes.</p> <p>Grow together will partner with HTR elective teachers to provide project based learning opportunities centered in Garden education. Students will work in the Garden weekly to accomplish various tasks aligned with academic standards. Students will explore the science of plants, the intersection of Art and plants and explore careers aligned with HTR. Each week 20 - 30 students will participate in the garden program.</p> <p>This expenditure supports Strategic Action #1 to increase HTR centered community based organization partnerships. This expenditure will support 80 -90 total students enrolled in the HTR elective classes, through June 30, 2024. Admin Fees Included.</p>	\$5,100.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	309	3090	1690	0103	99999

Signature of Approvals: (Please insert the team member's name below the signature line)

Anne Garvey

Name:
Teacher Leader/Pathway Director
Signature

1/11/2024

Date

Michael M. Merriman

Name:
Principal Signature Required

1/11/2024

Date

FOR MEASURE N/H STAFF USE ONLY

Date BMF Received: 1/11/24

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Nancy Gomez

Date: 1/12/2024

H.S. Network Superintendent, Approval Signature: VS

Date: 1/19/24