

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –  
College & Career Readiness Commission**

**Louise Waters**, Chairperson  
louise.bay.waters@gmail.com

**David Kakishiba**, Vice Chair  
kakishiba@gmail.com

**Marc Tafolla**, Secretary  
marctafolla@gmail.com

**James. Harris**, Member  
james@510media.com

**Katy Nuñez-Adler**, Member  
katynunez.adler@gmail.com

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-0265
Introduction Date	2/6/2024
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, High School Network Superintendent

**Board Meeting Date**

**Subject** Budget Modification Form  
Services For: MetWest High School 338

**Action Requested and  
Recommendation**

Adoption by the Measures N and H Commission, of a 2023-2024 Education Improvement Plan/Budget modification for MetWest High School, Strategic Carryover Funds for Fiscal 2024-2025, correcting negatives in Measures N and H accounts in the amount of \$1,200.21, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Skyline High School would like to modify their Measures N and H Educational Improvement Plan to decrease the approved strategic action, Teacher Salaries Stipends: Extended Contracts for the Visual & Performing Arts Academy Teachers/Certified Staff to attend Collaboration & Professional Development Time, by \$3,999.47, and use that money to establish a new strategic action, Professional Contracted Bus Services.

**Competitively Bid**

Was this contract competitively bid? No

If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N  
Measure H

**Attachments**

- MetWest 338 Budget Modification Form

## 2023-24 Measures N & H Budget Modification Form OUSD Schools

Date:	12-9-2024	Principal:	Dr. Shalonda Gregory
School Name:	MetWest High School	Site #:	338
Pathway(s): (required for multiple use of programs)	Social Entrepreneurship	Requested By:	Sandra Backer

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measure N/H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2022-2023 Carryover Plan	19	\$51,015.26	<b>Strategic Carryover for Fiscal Year 2024-2025:</b> Funds will be strategically carried over and used in fiscal year 2024-25, via the budget development and Education Improvement Plan approval process, to support expenditures identified as needs at the beginning of the school year.	\$1,200.00

#### b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No impact. We need the money to cover all of the current negatives in benefits in the MN and MH budget.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4390	338	3380	1690	0201	99999

d. Total amount being transferred: \$ 1,200.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N/H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
			<p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	
2022-2023 Carryover Plan	18	\$0.21	<p><b>Correcting Negatives in Measure N &amp; H accounts:</b> These funds are to offset all of the negatives in Measure N - Resource 9333 &amp; Measure H - Resource 9339. The negatives are usually the result of cost differences between what was initially budgeted by the site and the actual Salary &amp; Benefit Costs, as well as Mid-Year Salary Adjustments. This justification is to cover negatives in the 1xxx-3xxx object codes only, throughout the 2023-24 fiscal year.</p>	\$1,200.21

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1xxx-3xxx	338	3380	1690	0201	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

\_\_\_\_\_  
Name:  
Teacher Leader/Pathway Director  
Signature

\_\_\_\_\_  
Date

Dr. Shalonda Gregory  
Name:  
Principal Signature Required

1/1/2024  
Date

FOR MEASURE N/H STAFF USE ONLY

Date BMF Received: 1/11/24

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: Nancy Jones

Date: 1/11/2024

H.S. Network Superintendent, Approval Signature: VS

Date: 1/11/24